

**WESTHAMPNETT PARISH COUNCIL**

**MINUTES OF THE MEETING OF THE PARISH COUNCIL**

**HELD ON 23<sup>rd</sup> NOVEMBER 2011**

**AT THE MARCH C. OF E. SCHOOL, WESTHAMPNETT**

**PRESENT:** Cllr. N. H. Adams (Chairman) Cllrs: Mrs. C. McLeish, Mrs. P. Wood, Mrs. C. Moth and Mrs. J. Hardstaff.

**IN ATTENDANCE:** District Cllr. A. Smith  
Mr. N. Carter, Rolls Royce  
Mrs. E. Adams (Parish Clerk)  
4 Members of the Public

*The Meeting opened at 7.07pm.*

**63. WELCOME BY CHAIRMAN AND APOLOGIES FOR ABSENCE**

The Chairman welcomed those present. Apologies of absence had been received and accepted from Cllr. M. Porter, County Cllr. M. Hall and Revd. Ann Waizeneker

**64. DECLARATIONS OF INTEREST**

Members and officer were invited to make any declarations of personal or prejudicial interests that they may have in relation to items on the agenda and were reminded to make any declarations at any stage during the meeting if it then became apparent that this may be required when a particular item or issue was to be considered.

There were none.

**65. TO APPROVE THE MINUTES OF THE MEETING HELD ON MONDAY 26<sup>TH</sup> SEPTEMBER 2011**

The Minutes were **APPROVED** and signed by the Chairman as correct record.

**66. MATTERS ARISING FROM THE MINUTES**

A Member queried the extent of the Maudlin Nursery site and some discussion followed. It was noted that the size of the site was about 11 acres.

It was reported that owing to the poor representation and the obvious annoyance of the Rolls Royce representative who was present at the meeting, it was decided not to make an official comment on a potential planning application for the Maudlin Nursery site at this stage. The Members noted that no planning application for that site has been submitted yet.

**67. ADJOURNMENT: TO RECEIVE REPORTS:**

**● DISTRICT COUNCILLOR ANDREW SMITH**

- Cllr Smith reported that the Council's Cabinet agreed a revised timetable for preparation of the Core Strategy. The deadlines have been pushed back due to the capacity problems:  
Informal Draft Core Strategy Consultation (4 weeks) - August to September 2012  
Formal 6 week Proposed Submission Core Strategy - January to February 2013

Submission June 2013 with Adoption December 2013

It was noted that the LDF panel had met once but the consultation replies have not been analyzed yet. In answer to a question about whether the LDF panel intended visiting the sites in consideration, District Cllr. Smith hoped they would.

- It was further reported that the Localism Bill received Royal Assent last week.

- District Cllr. Smith also gave an update on the Barnfield Drive development. A public exhibition will be held on 1st and 2nd December at St Pancras Parish Hall by the District Council's developer partner to display proposals for a new retail park and open space on land adjacent to Homebase. Some concern was expressed about capacity of the road network.

- The following changes to the bus service no. 55 were noted: Due to the withdrawal of the WSCC funding from evening & Sunday services, all Sunday buses and evening buses after approximately 21.00 will be withdrawn. However the Sunday service will be partly replaced by new Compass Travel service 55A. These changes will take effect from 1 January 2012.

The Chairman and Members thanked District Cllr. A. Smith for his report.

● **COUNTY COUNCILLOR MIKE HALL**

- In the absence of County Cllr. M. Hall, there was no report.

● **ROLLS ROYCE REPRESENTATIVE**

- Mr. Carter apologized for missing the last meeting.
- It was reported that 2 complaints had been received and followed up.
- Some work has been done with the logistics on the deliveries in & out the factory.
- A lot of communication has been done with the staff regarding speeding and noise.
- Mr. Carter reported on the planning approval for extending the paint shop. The building work should start in February 2012 and it should be completed by August/September.

The Chairman and Members thanked Mr. N. Carter for his report.

● **GOODWOOD REPRESENTATIVE**

- In the absence of Mr. A. Rees, there was no report.

● **POLICE REPRESENTATIVE**

- In the absence of PCSO Carly Churchill-Wright, there was no report.

68. **ADJOURNMENT: PUBLIC SESSION: TO RECEIVE QUESTIONS FROM MEMBERS OF THE PUBLIC**

There were no questions.

69. **TO NOTE CORRESPONDENCE**

It was reported that most correspondence was being emailed rather than posted. The following list of correspondence was sent to the Councillors prior to the meeting. All items were **NOTED** unless otherwise specified.

- 69.1 Sussex & Surrey Associations of Local Councils – Proposed subscriptions April 2012 – March 2013.

The subscription is calculated using a fee per elector, 504 electors, fee payable will be £150 compared to £125 this financial year.

- 69.2 Samaritans – Request for funding
- 69.3 WSCC – Invoice for October salary
- 69.4 Mazars – External Audit report
- 69.5 Chichester Community Transport – Thank you for the contribution

**70. PLANNING - APPLICATIONS AND DECISIONS**

**PLANNING APPLICATIONS**

Planning Applications			
Application No.	Applicant/Address	Description	Comment
11/04653/FUL	Goodwood Motor Circuit Claypit Lane Westhampnett Chichester West Sussex PO18 0PH	Full planning application for engineering works in relation to the implementation of two cesspools.	No objection

**PLANNING DECISIONS**

Planning Decisions			
Application No.	Applicant/Address	Description	Comment
11/03884/FUL	Rolls Royce Motor Cars Limited The Drive Westhampnett Chichester West Sussex PO18 0SH	Extension to existing paint shop.	Permit

**71. LAVANT VALLEY PARTNERSHIP (CLLR. HOLMAN TO REPORT)**

In the absence of Cllr. Holman, there was no report.

**72. CHICHESTER COMMUNITY ACTION PILOT (CLLR. HOLMAN TO REPORT)**

In the absence of Cllr. Holman, there was no report.

**73. GOODWOOD AIRFIELD CONSULTATIVE COMMITTEE (CLLR. ADAMS TO REPORT)**

The chairman reported on the last meeting:

- most complaints are being received from one person in Lavant;
- occasionally there is a complaint about helicopters over Westerton;
- number of movements is considerably low;
- it was noted that nothing could be done about visiting pilots not following the flight paths.

74. **GOODWOOD MOTOR CIRCUIT CONSULTATIVE COMMITTEE (CLLR. HOLMAN)**  
The chairman briefly reported on the last meeting.
75. **PARISH NEWSLETTER (CLLR. C. MCLEISH)**  
It was noted that the newsletter was being distributed. Thanks were recorded to Cllr. Mrs. McLeish for her work on the latest edition.
76. **PLAY AREA REPAIRS (CLLR. ADAMS & CLLR. MRS. HARDSTAFF TO REPORT)**  
The chairman said he would look at what needed doing and measure up for new football nets. Furthermore it was reported that Mr. Huntingford could not repair the ramp.
77. **UPDATE ON REPLACEMENT OF THE PARISH COUNCIL'S NOTICE BOARDS**  
It was reported that three notice boards were in place (Maudlin, the school & Westerton). The board that was intended for the Mill was spare and Cllr. Holman was talking to The Grange residents to find out if they would like it. The Members noted that The Mill residents did not want the notice board as it was too big. However a new small board is being made by a resident of the Mill.
78. **UPDATE ON THE COMMUNITY HALL PROJECT**  
It was regretted that there had been no development in the project. The chairman said he would contact John Saunders (CDC planning) to see if he had any news. Following a suggestion to write to the Managing Director of Bellway, it was **AGREED** that the Clerk would do a letter.
79. **TO NOTE THE EXTERNAL AUDITOR'S REPORT**  
The Members were in receipt of the external auditor's report, previously circulated. It was noted that the audit for 2010/2011 had now been completed and a copy of the Annual Return displayed on the Parish Council notice boards as required under the Accounts and Audit Regulations.
80. **TO CONSIDER A REQUEST FOR FUNDING FROM BOGNOR REGIS, CHICHESTER & DISTRICT SAMARITANS**  
The Members were in receipt of the written request. Following some discussion, it was **RESOLVED** to support the organisation with a grant of £50 (s. 137 LGA 1972).
81. **ACCOUNTS FOR PAYMENT AND FINANCIAL STATEMENT (PREVIOUSLY CIRCULATED)**  
The Council **RESOLVED** 'to approve the payments made since the last meeting and to note the balances and the financial statement as at 4<sup>th</sup> November 2011'. It was **RESOLVED** that any payments, not authorised under other legislation, would be authorised by a S.137 resolution.

100483 – West Sussex County Council (September salary & on-costs)	£263.26
100484 – R. M. Huntingford	£240.00
100485 – Bognor Regis Town Council (photocopying)	£19.80
100486 – Arien Signs (additional notice boards keys)	£22.80
100487 - West Sussex County Council (October salary & on-costs)	£263.26
100488 – R. C. Holman (installation of notice boards, re-imburement)	£28.67

100489 – Mrs E Adams (re-imburement of expenses)	£47.85
100490 – Samaritans (Min. no. 80 refers)	£50.00
100491 – R. M. Huntingford	£240.00

**82. TO DECIDE THE AMOUNT OF THE PRECEPT TO BE ISSUED FOR 2012/13 (BUDGET PREVIOUSLY CIRCULATED)**

The budget papers for 2012/2013 have been circulated to all Members prior to the meeting. It was agreed that the play area had to be made safe and this was a priority. Following some debate, it was **RESOLVED** to set the Precept at £8,000.

**83. ITEMS NOT ON THE AGENDA WHICH, IN THE OPINION OF THE CHAIRMAN OF THE MEETING, SHOULD BE CONSIDERED AS A MATTER OF URGENCY**

Concerns were raised about the impact of the cars parking along Stane Street as a result of Bellway not allowing the residents to park in the road within the development. As cars come along Stane street from the West any cars, motorbikes or bicycles turning right into Tilemakers close, Maudlin Nursery or any of the properties on the right are being put a serious risk. This has been highlighted by the near miss a local girl experienced few weeks ago where she indicated to turn right into Tilemakers Close and a car overtook her thinking she was just passing the parked cars, nearly hitting directly into her side. Following some discussion, it was **AGREED** to write to WSCC to ask that the situation along Stane Street is reviewed in respect of the parking of cars along the road, and consideration is given to restricting the parking or providing double white lines in the road to stop any overtaking.

A Member reported that the Olympic torch route could possibly lead through Stane Street and asked if the Parish Council would do anything should this be confirmed. It was **AGREED** that Cllr. Mrs C. Moth and Cllr. Mrs. C. McLeish would prepare a proposal.

It was queried as to when will Mr. Heaver present his development plans. The chairman advised that in view of CDC revising the timetable for preparation of the Core Strategy, it was likely to be some time in the new year. He also asked how the Members wished to handle the process. Following some debate, it was **AGREED** that Mr. Heaver should present his plans to all parishioners during a special meeting of the Parish. The Public will then be asked to submit their views to the Parish Council which will consider them at the next Parish Council meeting. The chairman will contact Mr. Heaver regarding the timeline and secure a date.

A Member reported condensation inside the Maudlin notice board and it was **AGREED** that some holes should be drilled through to address this.

**84. DATE OF THE NEXT MEETING**

**TUESDAY 28 FEBRUARY 2012**  
**TUESDAY 15 MAY 2012**  
**TUESDAY 17 JULY 2012**  
**TUESDAY 16 OCTOBER 2012**

*The meeting closed at 8.17pm.*

**CHAIRMAN**