

**WESTHAMPNETT PARISH COUNCIL**

**MINUTES OF THE MEETING OF THE PARISH COUNCIL**

**HELD ON 11<sup>th</sup> JANUARY 2010**

**AT THE MARCH C. OF E. SCHOOL, WESTHAMPNETT**

**PRESENT:** Cllr. N. H. Adams (Chairman) Cllrs: K. Franklin, B. Holman, Mrs. C. McLeish, M. Porter (during minute no. 77) and Mrs. M. Wood.

**IN ATTENDANCE:** District Councillor Andrew Smith  
Mr. Alan Rees, Goodwood representative  
E. Benackova (Parish Clerk)  
5 Members of the Public

*The Meeting opened at 7.02 pm.*

**73. WELCOME BY CHAIRMAN AND APOLOGIES FOR ABSENCE**

The Chairman welcomed those present. Apologies of absence were accepted and noted as being received from Cllr. G. Knight (work commitments) and County Cllr. M. Hall.

**74. DECLARATIONS OF INTEREST**

Members and the Clerk were invited to make any declarations of personal or prejudicial interests that they may have in relation to items on the agenda and were reminded to make any declarations at any stage during the meeting if it then became apparent that this may be required when a particular item or issue was to be considered.

There were none.

**75. TO APPROVE THE MINUTES OF THE MEETING HELD ON MONDAY 2<sup>nd</sup> NOVEMBER 2009**

The Minutes were **APPROVED** and signed by the Chairman as correct record.

**76. MATTERS ARISING FROM THE MINUTES**

None.

**77. ADJOURNMENT: TO RECEIVE REPORTS:**

**Mr. N. Carter, Representative from Rolls Royce**

- In absence of Mr. N. Carter, there was nothing to report.

**PCSO Carly Churchill-Wright**

- In the absence of PCSO Carly Churchill-Wright, there was no report.
- A Member reported on his conversation with PCSO Jason Lemm who agreed to attend the Parish Council meetings if PCSO Carly Churchill-Wright was not available.

**District Councillor Andrew Smith**

- District Cllr. A. Smith spoke of the forthcoming planning application regarding revised terms of operation of the Goodwood Motor Circuit.
- Details of the Annual Parishes Meeting scheduled for 19<sup>th</sup> January were also given. It was noted that Cllrs. Holman and Franklin will be attending on behalf of the Parish Council.

*Cllr. M. Porter offered his apologies and joined the meeting at 7.10pm.*

- The Parish Council noted that future development was more likely to take place at the eastern side of Chichester, around Tangmere and possibly Westhampnett too. In answer to a question about number of houses, District Cllr. A. Smith answered that it could be in the region of 500 to 1800. The Members also discussed the issues around the wastewater and the necessary upgrades to the Wastewater Treatment Works at Tangmere and Apuldram.
- It was reported that waste collection service had been disrupted by the icy conditions but excess bags would be collected at the weekend.

**County Councillor Mike Hall**

- In the absence of County Cllr. Hall, there was no report.

**Mr. Alan Rees, Goodwood representative**

- Mr. A. Rees spoke of the three upcoming Motor Circuit planning applications and answered a question about the Estate's intentions with regard to the use of the Cottages.

**78. PUBLIC SESSION: ADJOURNMENT TO RECEIVE QUESTIONS FROM MEMBERS OF THE PUBLIC**

There were none.

**79. CLERK'S REPORT OF CORRESPONDENCE RECEIVED AND ACTION REQUIRED**

The following correspondence was reported to the Meeting. All items were **NOTED** unless otherwise specified.

- 79.1 Chichester Community Transport – Notification of the Parish Contribution for 2010/11 (£118)
- 79.2 South Down Joint Committee – South Downs Joint Committee Annual Review 2008-2009 which highlights work that was undertaken in the last financial year.
- 79.3 Goodwood – Mustang Flypast – Friday 13<sup>th</sup> November 2009 at approx 12.45 over Goodwood House and surrounding areas
- 79.4 Sussex County Playing Fields Association – Annual report 2008/2009
- 79.5 Balfour Beatty Mott MacDonald (former InterRoute) – Notification of change of name
- 79.6 Goodwood – Email invoicing – Playing Field Westerton. Future invoices will be sent via emails in order to cut down on the amount of paper used across the Estate.
- 79.7 Sussex Associations of Local Councils – South Downs National Park – invitation to stand for the National Park Authority Board (emailed to Cllrs on 15<sup>th</sup> November)
- 79.8 Glasdon – Street furniture brochure
- 79.9 NS&I – Notification of transfer of £1,500 into the WPC Barclays Account
- 79.10 CDC – Fuel Poverty Guide for Councillors
- 79.11 Carers Support Service – Thank you for donation of £100
- 79.12 Burleys – Grounds Maintenance Contracts – Freedom of Information request. Response detailing the cost & work of R.M. Huntingford has been sent.
- 79.13 CDC – Register of Electors 2009/2010
- 79.14 WSCC – Minerals and Waste Development Framework – informal engagement on 'options'. Document available at [www.westsussex.gov.uk/mwdf](http://www.westsussex.gov.uk/mwdf) Deadline for comments is Friday 29<sup>th</sup> January 2010.
- 79.15 CDC – Council tax setting 2010/11. Request to confirm precept requirement by Friday 15<sup>th</sup> January 2010.
- 79.16 CDC – Initiatives magazine, winter 2009
- 79.17 Bognor Regis, Chichester & District Samaritans – Request for financial support. It was **RESOLVED** to make a donation of £50.

80. **PLANNING - APPLICATIONS AND DECISIONS**

**PLANNING APPLICATIONS**

Planning Applications			
Application No.	Applicant/Addresses	Description	Comment
WH/09/04878/TPA	10 The Sadlers Westhampnett	Reduce back to old cuts on 1 no. Horse Chestnut tree (T3) (marked on plan as T1). Fell 1 no. Lime (T2, quoted as an Elm) (marked on plan as T2). Both subject to WH/68/01075/TPO	No Objection
WH/09/04639/DOM	6 The Sadlers Westhampnett	Variation of Condition No.12 of planning approval WH/98/02329/FUL to allow formation of internal cloakroom in existing double garage.	No Objection
WH/09/03647/FUL	Goodwood Hotel Goodwood Chichester	Removal of 1 no. existing external air conditioning condensor unit and replacement with new.	No Objection
WH/09/00009/LBC	Goodwood Hotel Goodwood Chichester	Minor alterations and general refurbishment of 6 no. existing bedrooms and ensuite bathrooms. Removal of one number existing external air conditioning condensor unit and replacement with new.	No Objection
WH/09/03522/LBC	Westerton House Westerton Lane Westerton	Installation of traditional wooden framed window in east facing ground level wall.	No Objection

**PLANNING DECISIONS**

Planning Decisions			
Application No.	Applicant/Address	Description	Comment
WH/09/04113/DOM	Byways Claypit Lane Westhampnett Chichester PO18 0NU	Two storey rear extension and new double garage to front garden	PERMIT

81. **LAVANT VALLEY PARTNERSHIP**

It was reported that there has been no meeting since November and the meeting scheduled for tomorrow has had to be cancelled due to the icy conditions.

82. **GOODWOOD AIRFIELD CONSULTATIVE COMMITTEE AND GOODWOOD MOTOR CIRCUIT CONSULTATIVE COMMITTEE**

**Goodwood Airfield** – There was no report as there has been no meeting since November.

**Goodwood Motor Circuit** – In the absence of Cllr. G. Knight there was nothing to report. However in view of the forthcoming major planning application, it was **AGREED** to establish a Working Party to consider the application and draw up a response. The following membership was agreed: Cllrs.: N. H. Adams, K. Franklin, B. Holman, Mrs. C. McLeish, M. Porter and Mrs. M. Wood.

**83. PARISH NEWSLETTER**

Cllr. Mrs. C. McLeish reported on the delay in publishing the newsletter caused by staff changes at Rolls Royce. Following some debate, it was **AGREED** to set the deadline for submissions to 1<sup>st</sup> March 2010 in order to have the newsletter ready for Easter. It was also suggested to include news from Goodwood in future editions.

The Chairman and Members thanked Cllr. Mrs. McLeish for her work.

**84. PLAY AREA**

It was **AGREED** to arrange an on-site meeting regarding the ROSPA report and the broken swing.

**85. UPDATE ON THE COMMUNITY HALL PROJECT**

It was regretted that there has been no further development in the project. In November it was believed that the Bellway solicitors were approaching CDC with regard to variation of the planning consent but so far no formal application has gone in. Furthermore, it was regretted that no volunteers have come forward to assist with the project.

**86. REPLACEMENT OF THE PARISH COUNCIL'S NOTICE BOARDS**

It was **AGREED** that the Chairman would collect the notice boards in March ready for installation in April. Once installed, the asset register and insurance schedule would be updated.

A question about the Millennium Map project was raised and it was reported that a form had been incorrectly completed which caused some delay.

**87. ACCOUNTS FOR PAYMENT AND FINANCIAL STATEMENT (PREVIOUSLY CIRCULATED)**

The Council **RESOLVED** 'to approve the payments made since the last meeting and to note the balances and the financial statement as at 4<sup>th</sup> December 2009'. It was **RESOLVED** that any payments, not authorised under other legislation, would be authorised by a S.137 resolution.

100406 – RM Huntingford	£40.00
100407 – WSCC (October salary & on-costs)	£252.69
100408 – WSCC (November salary & on-costs)	£294.99
100409 – Arien signs (new notice boards)	£2,714.25
100410 – Samaritans (Min.79.17 refers)	£50.00

**88. TO DECIDE THE AMOUNT OF THE PRECEPT TO BE ISSUED FOR 2010/11 (BUDGET PREVIOUSLY CIRCULATED)**

The budget papers for 2010/11 had been circulated to all Members prior to the meeting. It was **RESOLVED** to set the Precept at £7,500.

**89. ITEMS NOT ON THE AGENDA WHICH, IN THE OPINION OF THE CHAIRMAN OF THE MEETING, SHOULD BE CONSIDERED AS A MATTER OF URGENCY**

Cllr. Holman gave details of his conversation with Mr. Richard Gill who deals with dog bins at Chichester District Council. It was regretted that CDC does not consider dog fouling in the Parish as a major issue affecting a considerable number of people and therefore would not consider placing dog bins around the local footpaths. One of the options would be for the Parish to purchase the bins (£392 ea) and pay CDC to install (£100) them and empty (£239 p.a.). Following some discussion on the issue, it was **AGREED** to include an article in the newsletter informing the public of the issue, costing out the provision of the bins by the Parish Council and asking the dog owners to clean up after their dogs. Consideration was also given to provision of notices asking the public to clean up after their dogs. It

was also agreed that Cllr. Mrs. McLeish would enquire if the school considered it an issue. The Members unanimously agreed that there has been a big increase in dog fouling, most of it in the vicinity of Rolls Royce.

The problem of lorries parked along the Stane Street overnight was raised. It was noted that the details were reported to the RR security along with a request to send out instructions to the drivers. But the matter would be pursued with Mr. N. Carter as the request did not seem to get through. Sunday parking would also need to be addressed as lorries were parked there last two Sundays.

Further, the Members were made aware of some building work at the Windsurfing Lake.

The Council also debated the car accident by the mini roundabout in Maudlin before Christmas. There was a concern about the blind edge when going out the Old Arundel Road and turning right. It was felt that a warning sign would improve the road safety. It was **AGREED** that WSCC Highways would be contacted and perhaps a site meeting arranged.

**72. DATE OF NEXT MEETING**

The Annual Parish Meeting of Westhampnett & Annual Meeting of the Parish Council will be held on **Monday 10<sup>th</sup> May at 7pm.**

The following meeting will be held on Monday 12<sup>th</sup> July at 6.30pm with some refreshments prior to the meeting.

*The meeting closed at 8.08pm.*

**CHAIRMAN**