



WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Mrs Linda Lanham
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To All Westhampnett Parish Councillors: Cllr C McLeish (Chairman), Cllr W Holden (Vice-Chairman), Cllr S Burborough, Cllr S James and Cllr C Moth.

DUE TO THE CORONAVIRUS PANDEMIC THE MEETING WILL BE ONLINE.
(The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020)

I hereby give notice that a Meeting of Full Council will be held online via Zoom on Monday 14th September 2020 at 7pm and you are hereby summoned to attend such meeting.

Full details of how to join the Zoom meeting will be provided by the Parish Clerk to Councillors by email, and any other person wishing to join the meeting should email the Parish Clerk to request these details.

Members of the Press and Public are entitled to attend the meeting and are encouraged to do so.

Yours sincerely,

Mrs Linda F Lanham, Clerk to the Council

AGENDA

1	<u>OPEN THE MEETING & TAKE APOLOGIES FOR ABSENCE</u>	<u>CMcL</u>
2	<u>DISCLOSURE OF INTERESTS:</u> To receive from members declarations of Disclosable Pecuniary Interests or Non-Pecuniary Interests, in addition to those listed attached in relation to any items included on the agenda for this meeting, in accordance with Localism Act 2011 s. 29 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.	<u>CMcL</u>
3	<u>CONFIRM MINUTES OF THE LAST TWO FULL PC MEETINGS</u> held on 10 th August 2020 and 27 th August 2020	<u>CMcL</u>
4	<u>MATTERS ARISING:</u> To deal with any matters arising from the Minutes of the last two meetings.	
5	<u>REPORTS FROM EXTERNAL BODIES:</u> including District and County Councillors and local organisations; reports to be submitted by email to the Parish Clerk for circulation to Councillors prior to the meeting. Questions to be taken at the meeting.	
6	<u>MEMBERS' REPORTS:</u> To receive reports from Members where not covered in agenda below.	<u>ALL</u>
7	<u>UPDATE ON REQUESTS RECEIVED BY PARISH CLERK</u>	<u>LFL</u>
8	<u>PLANNING MATTERS:</u> To receive a report on recent planning applications	<u>LFL/</u> <u>ALL</u>
9	<u>PROPOSED NEW HOUSING DEVELOPMENT – LAND NORTH OF MADGWICK PARK:</u> To discuss the PC and local response to the consultation leaflet from the developer CEG	<u>ALL</u>
10	<u>UPDATE ON WESTERTON LANE, OPERATION WATERSHED PROJECT</u>	<u>WH</u>
11	<u>SOUTHERN WATER RE: FOUL SEWERS CAPACITY IN STANE STREET:</u> Update on correspondence with SW	<u>LFL</u>
12	<u>GREAT SEPTEMBER CLEAN:</u> Individual Litter pick between 11 th – 27 th September around the Parish	<u>LFL</u>
13	<u>VILLAGE GREEN PLAY AREA AND WESTERTON PLAYING FIELD:</u> Progress on remedial works for: 1. Village Green Play Area 2. Westerton Play equipment and Outdoor Gym equipment – remove tyre?	<u>RK</u>
14	<u>COMMUNITY HALL:</u> 1. Update on Cleaning regime 2. Update on Bookings 3. Discuss the need for a Caretaker 4. Boiler Service / Fire Extinguishers check / Fire Risk Assessment 5. Update on Hedging on western boundary 6. Table Tennis refurbishment 7. Discuss Mowing quotes from Greenscape - Box mow & remove clippings. £68.00/cut or Ride on mower £38.00/cut 8. Any other business	<u>VH</u> <u>RS</u> <u>WH</u> <u>LFL</u> <u>WH</u> <u>RK</u> <u>WH</u>

15	<u>TREE WARDEN:</u> A local resident has volunteered, how should this be instigated?	<u>LFL</u>
16	<u>VISIBLE “ENTRANCE” TO EACH PART OF THE PARISH – PERHAPS MARK BY WHITE GATES ON THE VERGE?</u> To re-commence the proposal which was “parked” due to Coronavirus.	<u>CMcL</u>
17	<u>PC WEBSITE COMPLIANCE WITH PUBLIC SECTOR BODIES (WEBSITES AND MOBILE APPLICATIONS) (No. 2) ACCESSIBILITY REGULATIONS 2018:</u> Update by the Parish Clerk on progress; this must be completed by 23rd September 2020.	<u>LFL</u>
18	<u>COUNCILLORS BUSINESS, FOR NOTING OR INCLUDING ON A FUTURE AGENDA:</u>	<u>ALL</u>
19	<u>PARISH FINANCIAL MATTERS:</u> 1. To note receipt of Operation Watershed monies at £8,689.20 on 20th August 2020 2. To approve the accounts to 31 st August 2020 3. Confirmation that the AGAR forms & documents have been sent to the external auditors 4. To approve annual NALC / NJC Clerks salary rise effective from 1 st April 2020	<u>LFL / ALL</u>
20	<u>CORRESPONDENCE, INCLUDING NOTICES & LEAFLETS:</u> September Newsletter completed and delivered.	<u>ALL</u>
21	<u>DEALING WITH LOCAL ISSUES:</u>	<u>ALL</u>
22	<u>QUESTIONS BY THE PUBLIC:</u> Any resident of the area covered by the Council and present at the meeting may ask questions relating to the business of the Council.	
23	<u>DATE OF NEXT FULL PARISH COUNCIL MEETING: 12th October 2020</u>	<u>LFL</u>
24	<u>CLOSE MEETING</u>	<u>CMcL</u>

END OF AGENDA