

**WESTHAMPNETT PARISH COUNCIL**

**MINUTES OF THE MEETING OF THE PARISH COUNCIL**

**HELD ON 16 MARCH 2015 AT 7PM**

**AT THE MARCH C. OF E. SCHOOL, WESTHAMPNETT**

**PRESENT:** R Holman (Chairman), R Fabricius, B Harding, Mrs J Hardstaff, Mrs C Moth and Mrs M Wood.

**IN ATTENDANCE:** County Cllr J Hunt  
G. Burt, Clerk  
9 Members of the Public

**318. Chairman's Announcements**

The Chairman welcomed all those present.

**319. Apologies**

Apologies for absence were received from Cllr Mrs C McLeish.

**320. Declarations of Interest**

Members and officers were invited to make any declarations of pecuniary and/or non-pecuniary interests that they may have in relation to items on the agenda and were reminded to make any declarations at any stage during the meeting if it then became apparent that this may be required when a particular item or issue was to be considered. None were declared.

**321. Minutes**

The Minutes of the meeting of the 19 January 2015 which had been previously circulated were **APPROVED** and signed by the Chairman as correct record of the meeting.

**322. Matters Arising from the Minutes**

None.

**323. Adjournment for Reports**

The meeting was adjourned for the following reports:

- a. District Councillor Andrew Smith (not present), had given a report to the Elector's Meeting held beforehand.
- b. County Councillor Jeremy Hunt referred the meeting to the report he had given to the Elector's Meeting held beforehand.
- c. Police Representative PC Dickie Emmett (not present), had given a report to the Elector's Meeting held beforehand.

d. Goodwood Estate No one present.

e. Rolls Royce Nigel Rees (not present), had given a report to the Elector's Meeting held beforehand.

**324. Public Questions**

None.

**325. Community Hall Project**

This project was now starting to move forward, and the Council needed to consider key issues such as what function the facility was to serve in order to determine its design. RESOLVED that an extraordinary meeting be held on **WEDNESDAY 1<sup>ST</sup> APRIL 2015 7PM**, venue tbc, to consider such issues and determine a way forward.

Earlier preparation work for the Neighbourhood Plan, had already identified some uses that villagers would like to see take place at the hall.

Mr Steven James, from the public gallery suggested that the hall needed to be built to accommodate an expanding population; Cllr Mrs Hardstaff said that Cllrs were already mindful of this.

**326. Planning Applications and Decisions**

There had been no new applications since the last meeting.

**327. Members' Reports**

**a. Planning Update**

Mrs Hardstaff advised that if the Madgwick Lane site is approved then we had been assured that no further large housing sites would be coming forward. It was largely due to the Council's efforts that the proposed development on Madgwick Lane had been reduced in size from 1,500 homes to 300. However, if the Planning Inspector supported the arguments put forward by the Parish Council, the Goodwood Estate Company and Rolls Royce that this site was unsuitable then other smaller sites in and around the village were likely to come forward to meet the numbers required. In addition 100 homes had been approved for the Basket World site between Westhampnett and Maudlin.

It was reported that a Mr Mike Hall was pushing for the Madgwick Lane development to be refused by CDC, rather than wait upon the Local Plan Inspector's decision. In which case there was a fear that the applicant would appeal against non-determination, and the appeal be upheld. Goodwood had also made representation. RESOLVED that the Council would send a representation supporting the comments made by the Goodwood Estate.

#### **b. New Homes Bonus**

CDC had advised that £9,634 was available to be spent on suitable projects in the village in the forthcoming financial year. Replacement swings at the Westerton play area, a new sit-on mower for the volunteers and a seat in the Maudlin Bus Shelter were suggested. RESOLVED that an item be put in the next newsletter, and on the website, inviting residents to suggest suitable projects, to be considered in time for the deadline of submissions in late July.

#### **c. Flooding**

Cllr Holman gave an overview of previous and ongoing problems. Southern Water had advised last month that their scheme to solve flooding issues at Maudlin was having to be rethought, due to the inadequate number and capacity of existing manhole chambers. They had promised to keep us informed.

#### **d. Travellers' Transit Site**

Cllr Harding reported some Councillors had attended a pre-opening site visit earlier. Members were concerned that the materials were not what had originally been proposed, including flint panelling, which regrettably had been made off-site and the wall was not high enough. He had taken part in BBC TV and Radio features that day on the matter. Members remained concerned about the management of the facility, to which the Council had strongly objected to from the outset. WSCC was to manage the site directly, but current plans to staff the site 9-5 Mon-Fri only were grossly inadequate. (Users had to pay £150 deposit and then £70 per week.) The Council had been invited to send a representative to a Management Panel, meeting monthly initially.

#### **e. Neighbourhood Plan**

Still on hold pending the outcome of the Local Plan Enquiry.

#### **f. Play Area**

See **d** above. Mr Steven James, from the public gallery, asked what play area provision was to be made on the Basket World development? Members reported that a facility was to be included, hopefully adjacent to and complimenting the new Village Hall.

#### **g. Closed Landfill Site.**

Cllr Holman gave an overview of the ongoing management issues at this site. He was currently monitoring the number of Skylarks nesting on the site.

#### **h. Lavant Valley Partnership**

Cllr Holman reported on a recent meeting – attached to these minutes, Appendix A

[There is a link on the Parish Council website to the minutes of the meetings of this group.)

#### **i. Newsletter**

Mrs McLeish was currently working on the next edition. The Chairman invited everyone present to consider writing articles of interest.

### **328. Finance**

- a. Receipts and Payments from the 20 January to 16 March 2015, were noted or approved and are attached to and form part of these minutes – Appendix B.
- b. Bank Reconciliation to the 4 February 2015 had been circulated and is attached to and forms part of these minutes – Appendix C. In line with good practice, the Chairman

viewed Bank Statement No 216 and initialled the amount corresponding to that amount in the report, ditto *nsi* Bank Statement No 3.

c. Budget Report

There was no change to that presented on the 6<sup>th</sup> January 2015.

d. Grants

Three applications were deferred to the May meeting, when the budget available would be reviewed in the light of availability the Election budget.

**329. Items not on the agenda which, in the opinion of the Chairman of the meeting, should be considered as a matter of urgency.**

None

**330. Correspondence plus any other matters for information only.**

a. In answer to a question, the Chairman reported that the westbound Bus Stop on Stane Street, near to Claypit Lane, was due to move further east, following a meeting with highways. At present, due to parking on Stane St, the bus often couldn't pull in, to the detriment of bus passengers. A price would be sought to install a seat (and maybe window) in the shelter at Maudlin.

b. The possibility of a representative of the Council attending meetings of the Grange Residents Association was suggested.

**331. Exclusion of Press and Public**

RESOLVED that due to the nature of the business about to be transacted (staffing) the press and public be instructed to withdraw.

**332. To Confirm Appointment of Clerk following Probationary Period**

RESOLVED that the appointment of the Clerk be confirmed.

**333. 2015-16 Pay Award**

RESOLVED to note and confirm the implementation of the above, as appropriate.

**Date of Next Meeting**

**WEDNESDAY 1 APRIL 2015 (EXTRAORDINARY)**

**MONDAY 18 MAY 2015 7PM (ANNUAL)**

*The meeting closed at 8.10pm.*

Chairman:

Date:

## LAVANT VALLEY

ED DICKENSON, FROM WSCC RURAL COMMUNITIES SERVICES, GAVE A TALK ON PLANNING FOR VARIOUS CRISES FROM FLOODING TO EPIDEMICS AND VOLCANIC ASH RAINING DOWN ON US. HE DESCRIBED HOW THE SERVICE WORKING IN WITH PUBLIC HEALTH AUTHORITIES AS WELL AS THE EMERGENCY SERVICES. RESILIENCE FORUM PARTNERSHIPS HAVE BEEN SET UP THROUGHOUT THE COUNTY TO FORMULATE STRATEGY TO DEALING WITH WHATEVER CALAMITY THAT BEFALLS US. TRAINING IS AVAILABLE FOR COMMUNITIES WHO WISH TO SET UP THEIR OWN FORUM TO HELP IDENTIFY FUTURE PROBLEMS. THE CUSTOMER COMMUNITY ADVISOR FROM SOUTHERN ELECTRIC, SET OUT HIS ROLE WHEN THERE IS A MAJOR POWER FAILURE. PARISHES CAN INFORM HIM OF VULNERABLE RESIDENTS IN THEIR NEIGHBOURHOOD SO THEY CAN BE PUT ON A PRIORITY LIST AND RECEIVE SPECIAL SERVICES IN THE EVENT OF A PROLONGED BLACKOUT. I.E, THOSE ON DIALYSIS MACHINES.

FINALLY BRENDA JACKSON FROM CHICHESTER CARELINE GAVE A FASINATING TALK ABOUT THE ORGANISATION. IT IS NOT JUST FOR ELDERLY PEOPLE WHICH IS A COMMONLY HELD BELIEF, THEIR YOUNGEST CLIENT IS 5 YEARS OLD AND THE ELDEST 107.

THIS ORGANISATION WAS STARTED BY CDC 30 YEARS AGO AND NOW OPERATES ALL OVER THE COUNTRY. THE MONITORING SYSTEMS CAN BE INSTALLED ANYWHERE WITHIN THE HOME, ONE SUCH DEVICE WAS OPERATED BY A DOG WHO WAS TRAINED TO PUSH A BUTTON WHEN HIS OWNER BECAME ILL

**APPENDIX B**

**RECEIPTS 20 JANUARY TO 16 MARCH 2015**

<b>Date</b>	<b>Payer</b>	<b>Details</b>	<b>Paying-in slip</b>	<b>Gross Amount</b>
01/01/2014	NSI	Interest 2013	BACS	42.83
01/01/2015	NSI	Interest 2014	BACS	43.16
			<b>TOTAL</b>	<b>85.99</b>

**PAYMENTS 20 JANUARY TO 16 MARCH 2015**

<b>Date</b>	<b>Payee</b>	<b>Details</b>	<b>Cheque No.</b>	<b>Gross Amount</b>
16/03/2014	WSCC	Clerk's net pay + oncosts: Jan	100674	£417.80
16/03/2014	WSCC	Clerk's net pay + oncosts: Feb	100674	£417.80
16/03/2014	SSALC	Clerk's attendance at Clerk's Networking Day (25% of cost)	100675	£18.00
16/03/2014	R. Holman	Gratuity for A. Blanchard for village maintenance	100676	£26.00
16/03/2014	R. Holman	Petrol for volunteer's equipment	100676	£43.15
16/03/2014	R. Holman	Stationery	100676	£32.52
16/03/2014	R. Holman	Flowers for Cllr	100676	£30.00
16/03/2014	G Burt	Copying + Stationery	100677	£32.33
16/03/2014	G Burt	SLCC M'Ship (%)	100677	£40.09
16/03/2014	G Burt	Mileage - meetings	100677	£39.24
			<b>TOTAL</b>	<b>£1,096.93</b>

**BANK RECONCILIATION  
AS OF 4 FEBRUARY 2015  
PRESENTED TO COUNCIL ON 16 MARCH 2015**

<b>RECEIPTS &amp; PAYMENTS</b>	
Balance brought forward (as at 02/01/2015)	£29,232.83
Add Total Receipts	85.99
Less Total Payments	-
<b>TOTAL</b>	<b>£29,318.82</b>



<b>BANK</b>	
Barclays - Main AC (as @ 04/02/2015)	10,605.34
Barclays - Village Hall AC (as @ 23/09/2014)	12,916.31
NS&I (as @ 01/01/2015)	5,797.17
<b>Less unpresented cheques</b>	<b>0</b>
<b>TOTAL</b>	<b>£29,318.82</b>



**TALLY**