

WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Mrs Linda Lanham
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Minutes of the Westhampnett Parish Council Meeting held at 7pm on Monday 14th March 2022 at Westhampnett Community Hall, Hadrian Drive, Westhampnett, PO18 0FP

Present:

Parish Councillors: Cllr C McLeish (Chairman), Cllr W Holden (Vice-Chairman), Cllr T Ashcroft, Cllr S Burborough and Cllr S James.

The meeting was clerked by Parish Clerk, Mrs Linda F Lanham, with CDC Cllr H Potter and WSCC Cllr J Hunt in attendance.

8 members of the public also attended.

<u>Minute No</u>	<u>Item</u>	<u>Action</u>
43/22	<u>OPEN FULL COUNCIL MEETING & TAKE APOLOGIES FOR ABSENCE</u> Cllr McLeish opened the meeting and welcomed all. Apologies received from Cllr C Moth and Cllr D Plummer.	
44/22	<u>DISCLOSURE OF INTERESTS:</u> Cllr Burborough – as an employee of Rolls Royce.	
45/22	<u>CONFIRM MINUTES OF THE LAST FULL PC MEETING</u> held on 14 th February 2022 The Minutes for the Parish Council meeting held on 14th February 2022 were accepted. Cllr James proposed that they be approved, this was seconded by Cllr Burborough, all were in favour and they were then signed by the Chairman.	
46/22	<u>MATTERS ARISING:</u> To deal with any matters arising from the Minutes of the last meeting. None.	
47/22	<u>REPORTS FROM EXTERNAL BODIES:</u> including District and County Councillors and local organisations; reports to be submitted by email to the Parish Clerk for circulation to Councillors prior to the meeting. Questions to be taken at the meeting. <u>WSCC Cllr Jeremy Hunt submitted the following report, and took questions only:</u> <i>County Council Budget</i> - First of all I updated you on our proposed budget for 2022/23 and our medium-term financial strategy at your last meeting. We were due to discuss this at full County Council on Friday 18th February, but then storm Eunice arrived and our meeting was postponed. Finally we met on Monday 28th February and the budget was approved. As far as council tax is concerned, this means that the WSCC share of your council tax will increase by 2.99% - 1.99% for general tax and 1% specifically for Adult Social Care. An average Band D rate will therefore increase by £45.18 per year, or £0.87p per week., taking the annual rate to £1555.74pa. <i>Approving the budget also means that next year we will be increasing our overall revenue spend by £23.5m, taking our overall revenue budget to £648m. Included in that increased revenue spend is a net increase in frontline services of:</i> £6.3m in Adults Services £8.5m in Children and young people £4.5m in Community Support and the F&RS £4.8m in our highways £6.3m in our Learning and Skills portfolio. <i>We are also increasing our capital investment by £100m over the next 5 years, including:</i> £21m additional capital investment in highways £20m in investing in new places for children with special educational needs £10m in our climate change programme <i>This takes our proposed capital investment in projects in this county to just over £755m over the next five years.</i> <i>New Adult Social Care Strategy</i> - I referenced this in my report last month and if anyone is interested to understand more about this, further details can be found at: www.westsussex.gov.uk/news/people-from-west-sussex-set-new-priorities-for-adult-social-care/	

47/22
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Raughmere Farm Development - The appeal went well, but obviously very difficult to read. The planning inspector was very accommodating and let plenty of people speak. All we can do now is wait for the outcome.

Operation Watershed - I note that your application for the works at the junction of Hat Hill and New Road has been submitted. I will keep in touch with officers to try and progress this application as quickly as possible. If I hear anything on Monday I will update you at the meeting.

Town and Parish Newsletter - a reminder to make sure you read our monthly Town and Parish Newsletter, which contains a lot of up to date information of what the CC is currently undertaking.

Jeremy Hunt – West Sussex County Council Member for Chichester North
c/o Cabinet Office, County Hall, West Street, Chichester, PO19 1RQ
E-mail: Jeremy.hunt@westsussex.gov.uk Tel: 0330222419536

There were no questions regarding this report.

Additionally, Cllr Hunt:

- Explained that Arun Construction, who had the contract to maintain the Solar Farm in Coach Road on behalf of WSCC, have gone into Administration. He confirmed that WSCC are now overseeing the site, and pest control etc will continue. He added that solar is proving very lucrative.
- Advised that the Parish application for Operation Watershed funding had been recommended for approval, should hear by the end of March.
- Said he had been approached by a new resident of Madgwick Park regarding the speed of traffic on Madgwick Lane. He advised about SpeedWatch.
- Commented that he had been approached by a resident adjacent to the RR expansion site, and he advised the person to contact the Parish Council.

The Parish Clerk advised that an email had been received from Mr John Brown, resident of Grayle House, asking for the issues of the smells from the HWRS to once again be raised at this meeting. He had been in contact with WSCC Paul Madden, and Cllr Hunt asked for a copy of the email so he could take it up with Mr Madden.

CDC Cllr Henry Potter submitted the following report, and took questions only:

District Councillors Report.

A recent (two weeks ago) Planning Meeting saw the Committee revise an application for 26 new homes on a small plot that was once a Garden Nursery in Chidham. A previous application in 2019 was refused and an appeal against refusal was dismissed by the Planning Inspectorate. This is all good news as it is finally being accepted that new developments in The District must only be permitted in line with the overwhelming need for improvements to the infrastructure. There is no sign of this in the future at the moment. The site in south Lavant, locally known as 'the Daffodil Fields' which was refused planning consent is was appealed last week and we are still anxiously awaiting the Inspectors decision on Old Place Farm, west of Madgwick Park. It has also been noted that the number of Appeals being dismissed has increased during the past four or five months.

At the same meeting, the reserved matter details were permitted in the case of the Whitehouse Farm Development. However, it was of great concern that, despite the proposed provision of a new much needed Community Health Centre, this was NOT wholly supported by the Clinical Commissioning Group. The CCG is the authority responsible for Health provision throughout the country. The reason for this lack of support was the promise of a new Health Centre provision in the proposed Southern Gateway Project in the south of the City. This is most likely to be at least ten years into the future and meanwhile the 4,000 + new residents of Whitehouse Farm, soon to be named Ravenna Heights, to the west of the City will have to scratch around searching for medical facilities. It just doesn't make any sense at all.

At the 8th March, SPECIAL Council Meeting, The Council Tax income for the forthcoming year, '22/'23 was agreed. The amount received by CDC for a Band D property will be £175.81. This is a permissive rise of just £5 as allowed for in the 2011 Localism Act, larger increases MUST be subject to a local referendum. For WSCC this amount will be £1555.74 and the Sussex Police slice will be £224.91. For a band D Council Taxpayer in Westhampnett Parish the total will be £2,057.14 for the forthcoming year. At the next Council Meeting, on 15th March, a Motion has been proposed to support "an extension of existing 20 MPH speed limited areas across our District" and of the measures such as "Quiet Lanes" in more rural areas which have the potential to improve road safety, reduce our reliance on fossil fuels and improve air quality and to encourage more active travel for our residents and visitors. This is aimed at supporting WSCC future travel plans.

Considering the populace of the District is recorded as being of the older generation, I can think of hundreds of friends and associates who could not possibly take to a bicycle or walk too far! This conception seems a bit impractical. Also, cars travelling at 20 MPH (or less) using lower gears but higher revs is hardly going to improve air quality!

I'm sure this Motion will receive a lengthy debate.

LFL

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Elsewhere, the SDNPA are inviting tenders for the next stage of the Centurion Way extension from west of West Dean tunnel as far as the bridge east of the old Railway Station, through the Station Yard, and this will give access to the footpath which runs from this bridge down into Singleton Village.

Residents in Westerton may have experienced a persistent humming noise which has become prevalent in Strettington and Halnaker. Research by a Strettington resident has found this to be coming from the new Bio-Mass power supply facility at Redvins which Goodwood Estate commissioned and is about to become fully operational very soon. We understand that this noise was unexpected but it will certainly require some sound deadening measures to alleviate this problem. More on this in the future.

Henry Potter, CDC Member for the Goodwood Ward.

There were no questions.

Mr Andrew Ball (Rolls Royce Motor Cars) submitted the following report.

**Westhampnett Parish Council 14.03.22 v1
Operations**

- Robust safety measures remain in place.
- Two-shift working continues to be fully operational.
- Office-based staff are following latest Government guidelines. Blended Working Principles policy in place allowing remote working where possible/appropriate.
- R-RMC is utilising the company's three car parks – within planning permission – as effectively as possible. This includes the use of the Head Office car park for shift workers.
- Limited customer visit programme reinstated. No general visitor plant tours.

Planning applications

Submitted, pending decision:

- Erection of a temporary events structure for the period of two years and associated works. Ref. No: 22/00090/FUL

Forthcoming to be submitted, details to follow:

- Craft area - increased useable internal footprint; limited external changes
- Canopy for electric charging stations
- Staff communication 'totems' (information screens)
- Internal multitier 280sqm, increased user space to support production
- External goods lift under canopy – supports production facility and material delivery over two floors
- Install opening windows to south facing elevation – fresh air into offices
- External temporary structure - 15.0m x 16.0m, 240sqm - to support production
- External sub-station – to support site requirements

Proposed Development

Site surveys:

- Initial ground investigation and ecology site walkovers have taken place with follow up surveys on these topics to follow in due course.
- Currently on site is the topographic survey due to be completed this month.

Local News

ROLLS-ROYCE NAMES SNOWDROP TRUST AS HOUSE CHARITY FOR 2022

<https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0370714EN/rolls-royce-names-snowdrop-trust-as-house-charity-for-2022>

ROLLS-ROYCE EXTENDS APPLICATION DEADLINE FOR 2022 APPRENTICESHIP PROGRAMME

<https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0369813EN/rolls-royce-extends-application-deadline-for-2022-apprenticeship-programme>

Contacts

In Andrew Ball's absence/if not available:

Client Contact Team

01243 525700

enquiries@rolls-roycemotorcars.com

There were no questions.

48/22

MEMBERS' REPORTS: To receive reports from Members where not covered in agenda below, including review of GACC Meeting on 9th March.

1. Landscaping at Madgwick Park Cllr Plummer had previously produced a report on the current position as below:

Update on issues raised by residents of Madgwick Park 13/3/22

Background: Following the Council meeting in January, I am pleased to report that some progress has been made with the developers in respect of the soft landscaping issues.

However, we are now at a stalemate as they are not prepared to correspond further on this matter as they believe it is now closed.

Outstanding issues:

Adherence to the soft landscaping plan and the ongoing management and maintenance. In the submission there were a number of key factors highlighted and presumably a condition of the approval, for example the provision of an avenue of trees, offering only limited sight of the development from the SDNP which was referenced in submissions and email trails.

I have now had an opportunity to review approximately twenty percent of the site and can advise that planting is still not to the approved plan. Where trees have been planted they do not in my opinion meet the size, species or means of installation defined in planning documents. In addition, where trees need replacement, this is the responsibility of the developer and several have been missing for over three months. Some areas of wildlife habitation have not been included and where they have been they were mown down despite being against the advice of the maintenance company.

In respect of the hard landscaping, it is noted that the crossing is not in the location shown on the original plan, but was subsequently approved in 2019, this matter is now closed.

However, some lampposts are not in indicated locations and there are at least two issues with either over illumination or lack of any at all. On subsequent plans, as far as I can see any reference to lampposts have been omitted for some reason.

I have been in contact with a very helpful person at CDC who has given me a suggested escalation route via their planning team to address the potential variances in planning implementation.

Action: My request is for me to be authorised to draft correspondence for prior approval with the intention of asking CDC to review plans against actuality. I believe it is important that as the site moves ever closer to completion, that we ensure all conditions are met before the developer moves on as I believe it will be even harder to engage them at that point.

Regards.

David

The Councillors thanked Cllr Plummer for his report and approved that he contact CDC Planning Department. The Parish Clerk was asked to write to Cllr Plummer to advise him that he can go ahead, and also to ask him to check if there is to be a physical barrier at the end of the crossing path to Stocks Lane.

LFL
DP

2. Village Gates Cllr Plummer had previously produced a report as below. Cllr McLeish presented on his behalf:

Village gates proposal – 14th March 2022

Dear all, please forgive the delay in providing this update, it has been slightly more time consuming than anticipated.

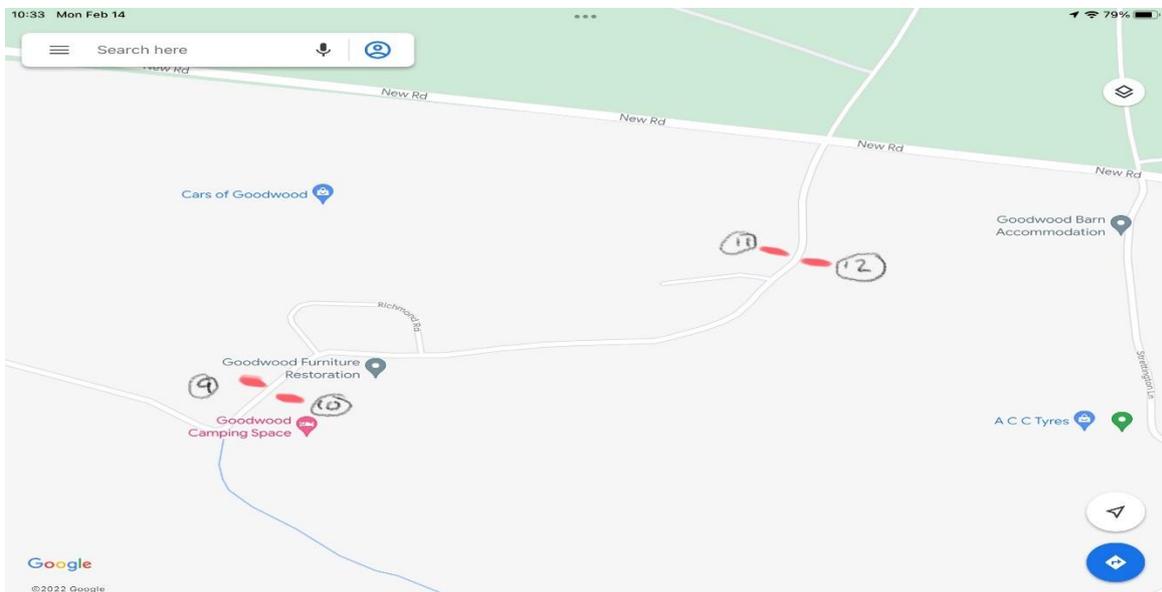
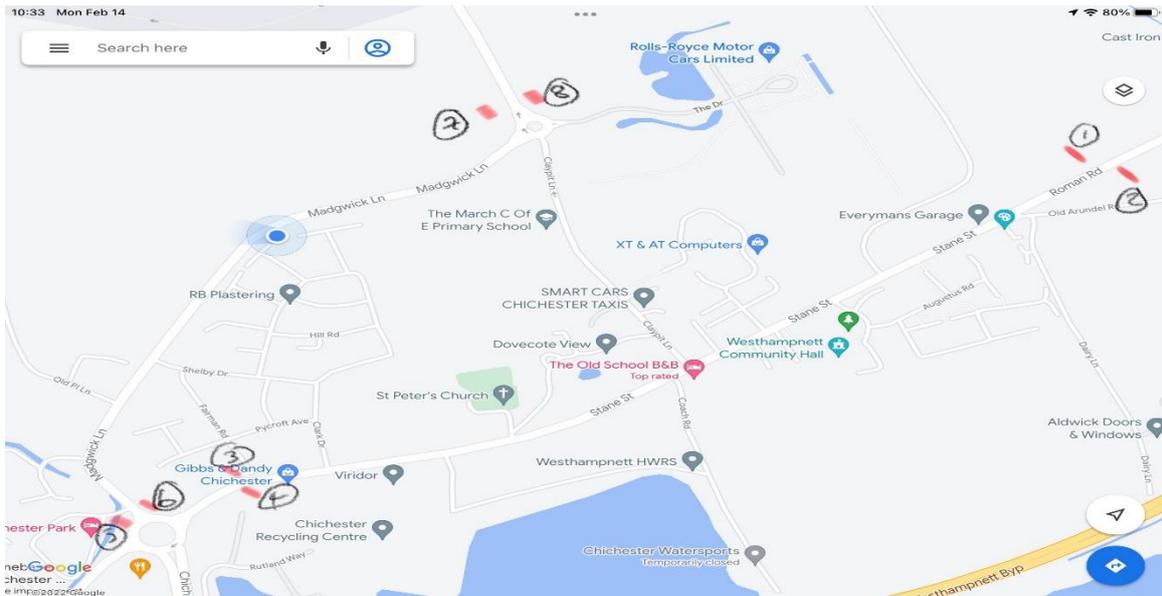
Having received the many emails that Claire had been progressing, I have now completed the following.

1. Established contact with WSSC- they await your approved submission for consideration.
2. Contacted preferred supplier who have provided an illustrative quote which is within budget but dependent upon specifications
3. Updated map showing locations factoring in WSSC recommendations.
4. Illustrated potential installations (please excuse my poor artwork).
5. Updated preferred style and signage.

I attach images below.

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Point three: location of the 12 gates proposed.



Point 4 - Illustration of proposed gates.

Westerton



48/22
Cont.



Madgwick Lane



Stane Street



48/22
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Roman Road



Claypit Lane



Illustration of proposed style and signage (signs to be re-used where possible).



Where possible gates are situated in close proximity to existing speed signs, for the areas not covered we can add a normal speed warning.

<p>48/22 Cont.</p>	<p>Next steps.</p> <ol style="list-style-type: none"> 1. PC to give provisional authorisation to submit proposal to WSCC for approval. I will need to provide approximate sizes but as the gates are made to order we will go for as near a standard size as possible and tweak where required, for example where there is a narrow verge. 2. Obtain detailed quotation from preferred supplier/s, I understand we need to get three quotes given the amounts involved (Linda is kindly going to liaise with her contacts to understand which companies have been used locally). 3. Liaise with WSCC to obtain permission to erect. 4. Liaise with groundwork company to obtain quote for installation of the main posts (volunteers can also help with build to keep cost down). It is possible that the gate supplier may be able to include installation, alternatively we may be able to use a team from WSCC, in this instance we would only pay for materials and it would be done professionally. Once we have precise quotes we can investigate best solution. 5. Submit final costs to PC for approval. This would be an Agenda item for approval by all Cllrs present. Ideally April 11th if possible, or else May 9th. 6. Ensure appropriate licenses and permissions in place. 7. Schedule installation. <p>Please let me know any questions/suggestions.</p> <p>David.</p> <p>The Councillors thanked Cllr Plummer for his report and approved that he should proceed for all 3 villages. The Parish Clerk was asked to write to Cllr Plummer.</p>	<p><u>LFL</u></p> <p><u>LFL</u> <u>DP</u></p>
<p>49/22</p>	<p><u>PLANNING MATTERS:</u> To receive a report on recent planning applications.</p> <p><u>Planning Update since the last Parish Council Meeting on 14th February 2022</u></p> <p><u>New Planning Applications for the period week 7 (16/02/22) to week 10 (09/03/22) inclusive</u></p> <p><u>WH/22/00326/DOM</u> - Case Officer: Louise Brace Mr M Richards Beekeepers Cottage Dairy Lane Maudlin Westhampnett Single storey side extension. O.S. Grid Ref. 488852/106162 To view the application use the following link; https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=R7129SERKW000</p> <p><u>PC must comment by 23/03/22</u></p> <p><u>Update on outstanding Planning Applications</u></p> <p><u>WH/22/00090/FUL</u> - Case Officer: Jane Thatcher Rolls-Royce Motor Cars Ltd Rolls Royce Motor Cars The Drive Westhampnett Chichester Erection of a temporary events structure for the period of two years and associated works. O.S. Grid Ref. 488512/106717 To view the application use the following link: https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=R5PHSLERK3U00</p> <p><u>PC must comment by 16/02/22</u></p> <p><u>The PC lodged the following Comment on 13/02/22</u> Westhampnett Parish Council has carefully considered the plans put forward by Rolls Royce, and wishes to raise 2 areas of concern: 1. Car parking. Whilst the corporate usage of the marketing suite for private viewings, meetings and small events will not create more car parking demand there will be a loss of 33 car parking spaces caused by the location of the structure over existing parking spaces. Rolls Royce claims that the loss will be balanced by reallocated staff parking in the Claypit Lane Car Park which is currently underutilised due to staff partially working from home, however there remains concern that the loss of 33 parking spaces on site could bring about future parking problems. What happens if partial home working ceases and all the office staff return, or additional staff are hired as business increases? The Parish Council request a condition that the 33 car parking spaces are reinstated on Site, at the end of the 2 year period.</p>	

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2. Temporary structure.

In the past Rolls Royce has relied on temporary structures to assist with changes in production, with one in place since 2012, being renewed every so often. The Parish Council would suggest that this current application have a condition imposed to ensure that the structure cannot be made permanent and that it should be removed after 2 years and the Yew Hedge re-instated in full at that time.

Decision due by 11/03/22

WH/21/00489/FUL - Case Officer: William Price

Mrs Pam Clingan

Lanburn Connemaras Swallow Beck Madgwick Lane Westhampnett

Change of use of land for use as a certified 'Caravan and Motorhome Club' site for siting up to 5 no. caravans, motorhomes or trailer tents.

O.S. Grid Ref. 488052/106449

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QOOA34ERM6X00>

PC Comment and Objection lodged 07/04/21.

Update:

On 12/04/21 the PC was provided with some additional information from the applicant however the PC submission still stood as lodged. Following further information on 05/08/21 the PC withdrew most of its objections, except to do with footpaths / public transport. After additional information dated 11/08/21 the PC maintained its objections regarding footpaths. **CDC have been consulting the necessary bodies and on 08/03/22 Natural England replied as a Consultee.**

Decision was by 26/04/21, then by 23/07/21, now overdue

Decisions

TG/20/02893/OUT - Case Officer: Mike Bleakley

Countryside Properties (UK) Ltd

Land Adjacent To A27 Copse Farm Tangmere Road Tangmere West Sussex

Outline planning application for a residential-led mixed use development comprising up to 1,300 dwellings (Use Class C3), an expanded village centre (comprising flexible units suited to Use Class E and pubs or drinking establishments and/or takeaways in Use Class Sui Generis), community uses, primary school, informal and formal open space, playing pitches, footpaths, cycleways, associated landscaping, utilities and drainage infrastructure, including on-site pumping station(s) with connection to the Strategic Foul network; associated infrastructure and groundworks; with all matters reserved except for the principal access junctions from the A27 grade-separated junction and Tangmere Road and the secondary access at Malcolm Road.

O.S. Grid Ref. 489314/106361

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QJZZT4ERIUA00>

PC Comments lodged 01/01/21

CDC held a Public Briefing virtually on Thurs 18 Feb 2021 10.00 am

CDC Planning Committee assessed on 07/04/21 and Granted Outline Permission subject to Highways England agreement to revised measures regarding the impact of the traffic from the development on the A27.

Full details to be advised, and outstanding as at 10/09/21, to be followed up by the Parish Clerk.

WH/20/02824/OUT - Case Officer: Jeremy Bushell

CEG Land Promotions And The Landowners

Land Within The Westhampnett / North East Chichester Strategic Development Location (north Of Madgwick Lane) Chichester

Outline Application with all matters reserved except for access for the residential development comprising up-to 165 dwellings, including an element of affordable housing; together with an access from Madgwick Lane as well as a relocated agricultural access, also from Madgwick Lane; Green Infrastructure, including the enhancement of the Lavant Valley Linear Greenspace; sustainable drainage systems; and associated infrastructure.

O.S. Grid Ref. 487255/106469

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QJ88KRERI8000>

Developer has appealed, start date 22/03/21

PC lodged additional comments with Inspectorate on 25/04/21

The deadline for Appeal proofs was 06/07/21 and rebuttals by 20/07/21. There are now numerous documents to be reviewed as part of the Appeal, these can be seen on CDC website under this number.

<p>49/22 Cont.</p>	<p>Planning Inspectorate Reference: APP/L3815/W/21/3270721 The Planning Inspectorate Inquiry started 03/08/21 and was due to conclude on 12/08/21. The Planning Inspectorate Decision was due on 25/08/21, but now extended with closing statements by the advocates and a discussion on potential conditions scheduled for 14/09/21, and a decision about a fortnight later, so around the beginning of October. Later advised end of November, but no decision as at 13/12/21. On 10/01/22 advised that the Inspector has invited a final comment from all parties by 24/01/22 and indicated he will issue his decision within a week/fortnight of that deadline. On 10/02/22 advised that the Inspector has extended the decision deadline to the end of March.</p> <p><u>Other Matters</u></p> <p><u>Chichester Local Plan Review 2020 version of the Council’s Housing and Economic Land Availability Assessment (HELAA) document.</u> The PC have been advised of this review which includes Westhampnett, and further comments are to be prepared.</p> <p>In July 2021 CDC Members considered a report “Local Plan and Strategic Infrastructure Update 1” and since then have been working on details of this report. On 19/01/22 CDC Planning Policy department advised the PC that sites within the District / Parishes are under consideration and confirmed that a meeting with the Parish Council could be arranged.</p> <p>The Parish Clerk emailed Mr Toby Ayling on 05/02/22 to ask him to a face-to-face site meeting to review the HELAA sites in the Parish, in person. Toby has now left CDC, and Mr Tony Whitty has replaced him as Planning Policy Divisional Manager. Emailed Tony on 08/03/22 asking for a meeting. Reply awaited.</p> <p><u>Linda Lanham, 14.03.22</u></p> <p>The Councillors asked the Parish Clerk to write to the Director of Planning and request an urgent meeting regarding <u>HELAA</u> and the Parish. Cllr Potter asked for the email to be forwarded to him.</p> <p>Cllr Hunt mentioned that at the GAAC Meeting on 9th March, it was confirmed that the Decision on the <u>CEG Planning Appeal</u> is expected at the end of March.</p> <p>Cllr Hunt remarked that the Planning Inspector had been very good at the recent <u>Raughmere Appeal</u>, and the result there may be quite quick.</p>	<p><u>LFL</u></p> <p><u>LFL</u></p>
<p>50/22</p>	<p><u>RR EXPANSION PLANS:</u> Update</p> <p>Cllr McLeish advised that the Parish Council had emailed RR to request a meeting to discuss various concerns. Mr Andrew Ball, on behalf of RR, had spoken on the telephone to Cllr McLeish advising that they would not be able to have a meeting as nothing to discuss yet. Cllr McLeish advised that Mr Ball was unaware of the 33,000V cable. Mr Derek Marlow, a resident, said that community engagement is important. He added that the Utilities will be aware of the cable.</p>	
<p>51/22</p>	<p><u>GACC MEETING HELD ON 9th MARCH AT 10am:</u> Update</p> <p>Cllr Burborough attended the meeting. She reported that: The number of Section 52 movements in 2021 was 38,830, an increase of 77%. The last time it was at that level was 2005. They are near the limit of helicopter movements and not looking to expand those. They are monitoring the noisier aircraft. Some night training of helicopters has been done starting as soon as it is dark and stopping well before allowed time of 9pm to reduce disturbance to residents. The lighting on the runway has been delayed as it needs extensive cabling. Another 2-seater Spitfire is coming to the Aerodrome. They are to change the helicopter flight path on one particular route to avoid a possible crash. Drone flying is on test at the moment. Mark Gibb advised that flights are not likely to increase as fuel costs are so high, and people are going abroad again. The low flying Apache that several people saw was for a Royal person. Mark Gibbs is trying to get an assistant. There is to be a new event with Goodwood hosting only, and the attendance numbers would be similar to a Horse Racing event. The next meeting is on 21st October.</p>	
<p>52/22</p>	<p><u>EROICA BRITANNIA CYCLING EVENT AT GOODWOOD ON 6TH & 7TH AUGUST:</u> Update</p> <p>The Parish Clerk had collated all comments and sent the details to Mr Dan Hughes, Goodwood on 21st February. The main points of concern were:</p> <ol style="list-style-type: none"> 1. All 3 Routes Return via Westerton Lane. There are 52 properties with Westerton, and these will be affected all day with 5000+ riders returning. Suggested New Road instead. 2. Noise from events onsite including the main day’s events 3. Madgwick Park Access 4. Information for Westerton Residents / Parish / Other Local People 5. After Event Clear up. <p>The comments were acknowledged by Mr Hughes, who advised he would add them to others received and refine and reissue the routes to do their best to allay any concerns.</p> <p>No further reply received yet.</p>	

60/22	<p><u>PARISH FINANCIAL MATTERS (See separate emails for details of each item):</u></p> <ol style="list-style-type: none"> <u>To approve the Accounts to 28th February 2022:</u> The Accounts had been previously circulated to all Councillors. There being no questions, the approval of the accounts was proposed by Cllr Holden, seconded by Cllr James, all voted in favour. The Accounts were signed by Cllr McLeish. <u>To approve the movement of all Village Green costs for FY2021/22 from NS&I to Barclays Bank Account:</u> The spreadsheet of the Village Green costs had been previously circulated, however there were 2 items not finalised, awaiting the figures. The overall amount will be circa £3,700. The Councillors approved the movement of the correct amount by Year End, to be signed by the Chairman. <u>To approve annual NALC / NJC Clerks salary rise effective from 1st April 2021:</u> The details of the salary rise had been previously circulated and is £0.21p per hour back dated to 1st April 2021. It was proposed by Cllr McLeish that this be approved, seconded by Cllr Holden, and all voted in favour. The Parish Clerk thanked the Councillors and will action this via WSCC Payroll. <u>To approve revised Community Hall Blinds costs & be aware that there will be some Electrical costs as well:</u> The details of the exact specification for all the blinds was previously circulated and the Councillors approved the revised quotation at £13,781 plus VAT. The Parish Clerk was authorised to raise the cheque for the 50% deposit, but a proforma invoice is needed first. The Parish Clerk to follow up and when obtained Cllr McLeish and Cllr Burborough to sign cheque. The Parish Clerk to contact the Electrician for a quote for the motorisation of the blinds. <u>To review / approve Grass Cutting costs for the Village Green and Westerton Playing Field for 2022 season:</u> The costs for both were previously circulated as follows: <u>Village Green</u> - 2020 cost was £106 per cut; 2021 cost was £108 per cut, an increase of 1.9%; 2022 cost will be £120 per cut, an increase of 11% due to fuel etc. <u>Westerton Playing Field</u> - 2020 cost was £100 per cut; 2021 cost was £110 per cut, an increase of 10%, had not been increased for several years, 2022 cost will remain £110 per cut. Cllr McLeish proposed acceptance of these charges, Cllr Ashcroft seconded, and all voted in favour. The Parish Clerk to email both firms with the Parish Council acceptance. <u>To review Standing Orders and Financial Regulations, and make any adjustments needed:</u> This matter is postponed until the next Parish Council meeting. <u>Any other business:</u> Cheques were signed just before the start of the meeting to cover recent invoices. 	<p><u>LFL / CMcL</u></p> <p><u>LFL</u></p> <p><u>LFL</u></p> <p><u>LFL</u></p> <p><u>LFL</u></p>
61/22	<p><u>CORRESPONDENCE, INCLUDING NOTICES & LEAFLETS:</u></p> <ol style="list-style-type: none"> The Parish Clerk advised that a <u>Freedom of Information Request</u> had been received, and full details supplied. The Parish Clerk advised that 2 <u>Grant Requests</u> have been received – to be considered at the next Parish Council meeting. 	<p><u>LFL</u></p>
62/22	<p><u>DEALING WITH LOCAL ISSUES:</u></p> <ol style="list-style-type: none"> <u>Volunteers Fish & Chip Supper: Report, Dates for the coming Year, and Thanks:</u> The Fish & Chip supper was held on 26th February, and 16 people attended. Thanks to all who helped put this on, and the cost was £164. At the supper the opportunity was taken to say Thank You to Mr Geoff Hardstaff and Mr Andrew Blanchard, both of whom have retired from their Volunteering roles after many years. Cllr McLeish presented each with a small token of Thanks. The Parish Clerk reminded all that the Volunteering Dates for 2022 are on the Noticeboards and PC website, being the third Saturday in the month. All welcome. <u>Litter-Big Spring Clean 2nd April at 10am:</u> The Parish Clerk reminded all that Volunteers are needed for the Litter Pick being arranged by St Peters. Meet at the Church at 10am, all equipment provided, refreshments afterwards. All welcome. Mrs Jean Hardstaff, a resident, reported having seen on several occasions a person on a black & white horse <u>riding on the Public Footpaths FP416 & FP417</u>. Several others confirmed that they had seen this as well. Another resident said that manure was being thrown out of the horse field onto Dairy Lane which was concerning given that rats had been seen in the Solar Farm site. The Parish Clerk was asked to write to Goodwood, and to WSCC PROW to ask how to enforce no riding on the Public Footpaths. 	<p><u>LFL</u></p>
63/22	<p><u>QUESTIONS BY THE PUBLIC:</u> Any resident of the area covered by the Council and present at the meeting may ask questions relating to the business of the Council.</p> <p>None.</p>	
64/22	<p><u>DATE OF NEXT FULL PARISH COUNCIL MEETING:</u> 11th April 2022</p> <p>Noted.</p>	
65/22	<p><u>CLOSE MEETING</u></p> <p>The Chairman closed the meeting at 8.36pm.</p>	

Signed.....

Date.....

Chairman of Meeting