



WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Mrs Linda Lanham
Oak Tree Cottage, Claypit Lane, Westhampnett, Chichester PO18 0NU

Tel: 01243 536859 email: westhampnettclerk@gmail.com
www.westhampnettpc.co.uk

To All Westhampnett Parish Councillors:

Cllr C McLeish (Chairman), Cllr W Holden (Vice-Chairman), Cllr T Ashcroft, Cllr S Burborough, Cllr S Hannafin, Cllr S James and Cllr Plummer.

I hereby give notice that a Meeting of Full Council will be held at Westhampnett Community Hall, Hadrian Drive, Westhampnett, PO18 0FP on Monday 17th April 2023 at 7pm and you are hereby summoned to attend such meeting.

Members of the Press and Public are entitled to attend the meeting and are encouraged to do so.

Yours sincerely,

Mrs Linda F Lanham, Clerk to the Council

AGENDA

1	<u>OPEN FULL COUNCIL MEETING & TAKE APOLOGIES FOR ABSENCE</u>	<u>CMcL</u>
2	<u>DISCLOSURE OF INTERESTS:</u> To receive from members declarations of Disclosable Pecuniary Interests or Non-Pecuniary Interests, in addition to those listed attached in relation to any items included on the agenda for this meeting, in accordance with Localism Act 2011 s. 29 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.	<u>CMcL</u>
3	<u>CONFIRM MINUTES OF THE LAST FULL PC MEETING</u> held on 13 th February 2023 (no PC Meeting in March)	<u>CMcL</u>
4	<u>MATTERS ARISING:</u> To deal with any matters arising from the Minutes of the last meeting.	
5	<u>BYSTANDER CPR - FREE PUBLIC TRAINING SESSION ON SATURDAY 13TH MAY 10AM -1PM AT WESTHAMPNETT COMMUNITY HALL:</u> Brief overview by Johnee Whalen, Project CPR.	<u>TA / JW</u>
6	<u>REPORTS FROM EXTERNAL BODIES:</u> including District and County Councillors and local organisations; reports to be submitted by email to the Parish Clerk for circulation to Councillors prior to the meeting. Questions to be taken at the meeting.	
7	<u>HWRS SMELLS:</u> Review of actions on an email dated 6 th March from Mr Paul Madden, WSCC Recycling & Contracts Manager, Wastes Management Services. Discuss Site Visit / Liaison Group.	<u>ALL</u>
8	<u>ROLLS ROYCE EXPANSION:</u> Update, BW3583 Sidengreen Lane issues, and Neighbour Information Sessions on 26 th -28 th April 5pm-9pm	<u>WH / CMcL</u>
9	<u>LOCAL PLAN 2021-2039:</u> Update on PC submission in relation to Soundness of the Local Plan.	<u>CMcL</u>
10	<u>PLANNING MATTERS:</u> To receive a report on recent planning applications.	<u>LFL</u>
11	<u>MEMBERS' REPORTS:</u> To receive reports from Members where not covered in agenda below, including: 1. GACC Meeting on 8 th March 2. CIL Virtual Meeting on 27 th March 3. Transit Site Meeting on 29 th March 4. Madgwick Park Landscaping Update 5. Westerton Defib Update 6. Reinstatement of 5 bar Gates at Community Hall to be under yellow barrier 7. Any other reports	<u>DP</u> <u>SB</u> <u>SB</u> <u>DP</u> <u>TA</u> <u>CMcL</u> <u>ALL</u>
12	<u>VISIBLE GATES TO EACH PART OF THE PARISH:</u> Update on Planters / seeds and additional place name signs.	<u>DP</u> <u>/ LFL</u>

13	<u>ALLOTMENTS AT MADGWICK PARK:</u> Update on Allotment Build, Legal Transfer and Initial Allocation of Plots.	<u>DP / LFL</u>
14	<u>COMMUNITY HALL:</u> (Chairman of the Hall Committee: Cllr T Ashcroft) 1. Update on Bookings 2. Update on Finances 3. Update on Care of Building 4. Update on NHB 32/20 - Audio Visual Installation due on 13 th / 14 th April 5. Update on Weed Treatment at Community Hall & Village Green 6. Update on CCTV for the Hall / Container 7. Update on "Westhampnett Community Hall" Sign on the front of the building 8. Any other business	<u>RS</u> <u>RS</u> <u>TA / CM</u> <u>RS</u> <u>TA</u> <u>TA</u> <u>LFL</u> <u>ALL</u>
15	<u>THE CORONATION OF KING CHARLES III – PARISH CELEBRATION ON SUNDAY 7TH MAY 1PM-3PM:</u> 1. Report on arrangements so far made: Including Budget, Publicity, and Insurance / Risk Assessment. 2. CDC Grant of a maximum of £500: Consider whether to apply and what to use the funding for. Eg To pay for lasting tribute such as tree planting, street furniture and equipment for celebrations that can be reused.	<u>TA / LFL</u> <u>ALL</u>
16	<u>COUNCILLORS BUSINESS, FOR NOTING OR INCLUDING ON A FUTURE AGENDA:</u>	<u>ALL</u>
17	<u>PARISH FINANCIAL MATTERS (See separate emails for relevant details):</u> 1. To approve the Accounts to 31 st March 2023. 2. To ratify the movement of all Village Green costs for FY2022/232 at £6,809.27 from NS&I to Barclays Bank Account prior to Year End on 31 st March 2023. 3. To ratify the decision to approve Grass Cutting costs for the Village Green and Westerton Playing Field for 2023 season. 4. To review a Grant request for £200 for 2023/24 from Arun and Chichester Citizens Advice (Granted £200 for each of the 3 preceding years). 5. To review a Grant request for £300 for 2023/24 from Kent, Surrey & Sussex Air Ambulance (Granted £300 for 2022/23, £250 for 2021/22 and £250 for 2020/21). 6. To review Standing Orders and Financial Regulations, and make any adjustments needed. 7. Any other business	<u>LFL /</u> <u>ALL</u>
18	<u>CORRESPONDENCE, INCLUDING NOTICES & LEAFLETS</u>	<u>ALL</u>
19	<u>DEALING WITH LOCAL ISSUES:</u> 1. Flooding at Holmwood House and Culvert down to Coach Road 2. Ongoing sewer issues at Maudlin - Update 3. Westerton Lane sharp Bend – Update 4. Volunteers Fish & Chip Supper held on 31 st March: Report, Dates for the coming Year, and Thanks 5. Big Spring Clean Litter Pick held on 8 th April at 10am: Thanks to the Church for organising, and to those who took part. 6. Any other business	<u>LFL</u> <u>CMcL</u> <u>TA</u> <u>CMcL</u> <u>LFL</u> <u>ALL</u>
20	<u>QUESTIONS BY THE PUBLIC:</u> Any resident of the area covered by the Council and present at the meeting may ask questions relating to the business of the Council.	
21	<u>DATE OF NEXT FULL PARISH COUNCIL MEETING:</u> 15 th May 2023 (Annual Meeting of the Parish Council)	<u>CMcL</u>
22	<u>CLOSE MEETING</u>	<u>CMcL</u>

END OF AGENDA