



WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Mrs Linda Lanham
Oak Tree Cottage, Claypit Lane, Westhampnett, Chichester PO18 0NU

Tel: 01243 536859 email: westhampnettclerk@gmail.com
www.westhampnettpc.co.uk

Minutes of the Annual and Full Westhampnett Parish Council Meetings held at 7pm on Wednesday 5th May 2021 via Zoom

Present:

Parish Councillors: Cllr C McLeish (re-elected as Chairman), Cllr W Holden (re-elected as Vice-Chairman), Cllr S Burborough, Cllr S James, Cllr C Moth and Cllr Smith (co-opted).

The meeting was clerked by Parish Clerk, Mrs Linda F Lanham, with WSCC Cllr J Hunt and CDC Cllr H Potter, in attendance.

6 members of the public also attended.

<u>Minute No</u>	<u>Item</u>	<u>Action</u>
97/21	<u>OPEN ANNUAL MEETING OF THE FULL COUNCIL & TAKE APOLOGIES</u> Cllr McLeish welcomed all. Apologies were received from Cllr Ashcroft.	
98/21	<u>ELECTION OF CHAIRMAN FOR 2021/22:</u> The Council will elect a Chairman for the forthcoming year. The only nomination for Chairman was Cllr McLeish. Her nomination was proposed by Cllr Burborough, seconded by Cllr Holden and all voted in favour.	
99/21	<u>DECLARATION OF ACCEPTANCE OF OFFICE:</u> The duly elected Chairman will make a Declaration of Acceptance of Office Cllr McLeish signed the Declaration of Office, document to be provided to the Parish Clerk after the meeting.	<u>LFL</u>
100/21	<u>ELECTION OF VICE-CHAIRMAN FOR 2021/22:</u> The Council will elect a Vice-Chairman for the forthcoming year. The only nomination for Vice-Chairman was Cllr Holden. His nomination was proposed by Cllr Burborough, seconded by Cllr McLeish and all voted in favour.	
101/21	<u>DECLARATION OF ACCEPTANCE OF OFFICE:</u> The duly elected Vice-Chairman will make a Declaration of Acceptance of Office. Cllr Holden signed the Declaration of Office, document to be provided to the Parish Clerk after the meeting.	<u>LFL</u>
102/21	<u>CHAIR CONTINUES THE MEETING</u> Cllr McLeish then took over the running off the Meeting in her role as Chairman of Westhampnett Parish Council.	
103/21	<u>DISCLOSURE OF INTERESTS:</u> Cllr Burborough – as an employee of Rolls Royce. New Register of Interests Form to be completed and provide to the Parish Clerk after the meeting.	<u>LFL</u>
104/21	<u>APPOINTMENT OF COMMITTEE MEMBERS AND APPOINTMENT OF EXPERTS</u> It was suggested that the members of each committee should remain for the coming year, all Councillors voted in favour of this. Cllr McLeish thanked all for their time and effort doing these tasks. The committees are: <u>Finance:</u> Cllr McLeish, Cllr Burborough, Cllr Moth and the Parish Clerk/RFO. <u>Community Hall:</u> Cllr Holden and Cllr Moth. <u>Village Green:</u> Mr Bob Keatley to be appointed as expert for Play Area inspections on Village Green and Richmond Road, assisted as previously by Mr Andrew Blanchard. <u>Planning:</u> Mrs Jean Hardstaff to be appointed as expert for planning matters.	

ANNUAL REPORT OF THE COUNCIL GIVEN BY THE PREVIOUS CHAIRMAN FOR THE Y/E 31st MARCH 2021

Report given by Cllr McLeish:

2020/21 has been another busy year!

Although the Parish Council has been involved in many activities, I will be as brief as possible and may not cover everything that we have been involved in.

The Council was pleased to welcome a new Councillor, Cllr Tracy Ashcroft, bringing the number of Councillors to 6 with 3 vacancies.

Due to the expansion of the population of Westhampnett, it is hoped to recruit additional people to fill these vacancies, and so enable more projects to be tackled and completed during the coming year.

In spite of Covid delaying some projects, the Parish Council has been extremely busy and productive:

- The Community Hall was formally finished in January 2020.
- The Annual Christmas Tree event took place, if rather low-key due to Covid. The 2 trees were erected in Westhampnett (thanks to help from WSCC Fire Service) and Westerton for a month and brightened up some very dark days.
- In Autumn 1000 daffodil bulbs were planted in place along Stane Street and on the Village Green. These looked tremendous when in bloom a few weeks ago.
- We supported the residents of Madgwick Lane, Old Place Farm and Madgwick Park itself, regarding the issues arising from the Madgwick Park development.
- We opposed the planning application for 165 houses on land north of Madgwick Lane. Having been refused by CDC the developers have gone to Appeal.
- We wrote to OFWAT and CCW regarding the sewerage issues within the Parish, particularly the lack of investment by Southern Water in proper infrastructure. This has resulted in OFWAT meeting with Southern Water and OFWAT requiring a plan be put in place.
- We applied for and received a grant from WSCC Operation Watershed for works to be carried out to alleviate flooding in Westerton Lane. These were carried out in December 2020 and appear to have resolved the problems.
- We followed up reports of smells and noise from the HWRS, and improvements have been made but the matter is not resolved completely yet.
- VE75 Bench installed overlooking the airfield.

Some of the ongoing projects:

- Liaison with WSCC regarding Parking planning and restrictions
- Traffic congestion at shift change with RR
- Speeding Traffic with Sussex Police and others
- Landscaping around Community Hall involving weeding, seeding and planting trees
- General upkeep of public footpaths & gates, hedges etc on Goodwood land with Goodwood; the Village Green and Play area and the Richmond Road Playing Field and equipment
- Visible entrance & "gates"; to each part of the Parish; awaiting the implementation of the new speed limit on Madgwick Lane before proceeding
- Allotments for 2021 on the Madgwick Park estate, deferred to 2022 due to building delays

Councillors regularly attend:

- Liaison on Travellers Transit Site with CDC & WSCC
- Goodwood Aerodrome and Motor Circuit Meetings
- WSCC South Chichester County Local Committee
- CDC All Parishes Meeting
- Planning Applications are reviewed and assessed for impact on the area.

None of these successes would be possible without a team of people. In particular, thanks to:

- Mrs Jean Hardstaff - for her continued support to bring the building of the Community Hall to completion last January. Also for all the planning advice, month after month, and her visionary ideas.
- Mr Bob Keatley, assisted by Mr Andrew Blanchard, for inspecting and maintaining the Play and Outdoor Exercise Equipment at Westerton and the Village Green Play Areas.
- CDC Cllr Henry Potter and WSCC Cllr Jeremy Hunt for being able to advise and assist with Parish support
- Thank-you to the Community Hall Committee and other helpers who have made the Hall a success
- The Westhampnett Hub Coronavirus Volunteers, in particular Mrs Maggie Walsh and Mr Bob Keatley for continuing until no longer needed.
- To the enthusiastic Westhampnett Volunteers now run by Mr Mark Mason, assisted by Mr Bob Holman, for their behind the scenes work in keeping our area mowed, trimmed and litter free.
- Thank you to all the councillors for the hours of unpaid work they put in to make living in Westhampnett as enjoyable as possible
- Thank you to Mrs Linda Lanham for being such an efficient clerk and all she does for the Community

105/21 Cont.	<p>It is hoped to hold the Annual Parish Meeting in the Community Hall in a few weeks' time, and we would like your ideas for additional indoor and outdoor facilities for the Parish. This event will be well publicised once the date is known, so do please come along.</p> <p>Thank you Claire McLeish</p> <p>There were no questions arising from this report.</p>	
106/21	<p><u>ANNUAL REPORT ON THE UNAUDITED ACCOUNTS OF THE COUNCIL FOR THE Y/E 31st MARCH 2021</u></p> <p><u>Report of Mrs L Lanham, Parish Clerk and Responsible Financial Officer</u></p> <p>Due to Covid the deadline for producing the Annual Return for 2019-20 and obtaining approval by the Parish Council and the internal auditor was extended by the Government to the end of August 2020. The Parish Council completed this by the deadline, the submission was then approved by the external auditors, who made no comments on the accounts.</p> <p>The Annual Return for 2020-21, together with a detailed breakdown of the various budget headings is currently being finalised prior to approval by the Parish Council, and submission to the internal and then external auditors.</p> <p>The Parish Council held the precept payable in 2020-21 at the same amount per taxpayer as the year before, but due to the additional council tax base (more housing being built) the actual value of the precept for the year was £54,125. As the council tax base has again increased since 2020-21 the amount to be paid per taxpayer has been kept the same but will provide a higher income to the Parish Council. The Parish Council approved the precept for the coming year 2021-22 at £57,050.</p> <p>The Parish Council holds one Barclays Bank account for general day-to-day expenses, and one NS&I investment account. The NS&I account holds the remaining monies for the building of the Community Hall, NHB 32/20 destined for an Audio-Visual system in the Hall, the Maintenance Fund for the Village Green & Play Area thereon, and accumulated CIL monies of £153k.</p> <p>The Community Hall final works were completed in January 2021, much delayed due to the Coronavirus pandemic. The build cost was £667k, with £5k remaining in the Build fund.</p> <p>The Community Hall fitting out continued, using the remaining £12k from the NHB grant. Some items of the planned equipment are still to be purchased, again delayed due to the Coronavirus pandemic. These will be purchased during 2021.</p> <p>Government Grants of £20k were received during the year in relation to the Community Hall being forced to close several times, thus interrupting the income stream.</p> <p>The Parish Council continues to manage its finances prudently, and significant capital projects are only pursued when grants can be secured, or funds have been reserved for such purposes.</p> <p>Linda Lanham.</p> <p>There were no questions arising from this report.</p>	
107/21	<p><u>CLOSE THE ANNUAL MEETING OF THE FULL COUNCIL.</u> The Chairman closed the meeting at 19-11pm.</p>	
108/21	<p><u>OPEN FULL COUNCIL MEETING & TAKE APOLOGIES FOR ABSENCE</u> Cllr McLeish welcomed all to the Full Council meeting. Apologies were received from Cllr Ashcroft.</p>	
109/21	<p><u>PARISH COUNCILLOR VACANCY</u> Cllr McLeish introduced Mr Marvin Smith. Mr Smith said a few words describing his personal and work background, explaining that he has lived in the Parish since November 2019 and in the Chichester area for 32 years. He and his wife have two grown up children, and he has worked for West Sussex Fire & Rescue Service for 31 years, currently as the Station Manager for Littlehampton, Arundel and East Preston fire stations. When his children were at East Wittering Primary School he was on the board of Governors and acted as chair for a time. Before the Fire Service he worked for Ferguson televisions (Gosport) as an Electro/Mechanical engineer. In his spare time he likes dog walking (we have a 8 month old Collie) and flying.</p> <p>Cllr McLeish proposed that he become a Councillor and all voted in favour. Having signed the Declaration of Office and Register of Interests Cllr Smith took his place (via Zoom) with the rest of the Councillors and was welcomed by Cllr McLeish. The documents to be provided to the Parish Clerk after the meeting.</p>	LFL
110/21	<p><u>DISCLOSURE OF INTERESTS:</u> Cllr Burborough – as an employee of Rolls Royce.</p>	
111/21	<p><u>CONFIRM MINUTES OF THE LAST FULL PC MEETING</u> held on 12th April 2021</p> <p>The Minutes for the Parish Council meeting held on 12th April 2021 were accepted. Cllr James proposed that they be approved, this was seconded by Cllr Holden, all were in favour and they were then signed by the Chairman.</p>	

112/21	<p><u>MATTERS ARISING:</u> To deal with any matters arising from the Minutes of the last meeting.</p> <p>None.</p>	
113/21	<p><u>REPORTS FROM EXTERNAL BODIES:</u> including District and County Councillors and local organisations; reports to be submitted by email to the Parish Clerk for circulation to Councillors prior to the meeting. Questions to be taken at the meeting.</p> <p><u>WSCC Cllr Jeremy Hunt was unable to submit his usual written report due to be in purdah for the forthcoming elections.</u> He gave a verbal update of items that are related to the Parish:</p> <p>Cllr Hunt advised that the <u>Community Hub</u> is still active if anyone needs Covid-related assistance.</p> <p>The Parish Clerk had asked if Esther Quarm had retired at the end of April. Cllr Hunt confirmed that she had and he is trying to find out who it is now. He also mentioned that on WSCC website there is to be the ability to report <u>Travellers</u> camped illegally. He will obtain the link for this and forward to the Parish Clerk.</p> <p>It was agreed that the Parish Clerk should contact Piers Taylor to find out when the next <u>Travellers Liaison Meeting</u> is to be held.</p> <p>The TRO change to a <u>40mph Speed Limit on part of Madgwick Lane</u> is in hand, but as it is not signed off yet by WSCC it is not legally enforceable.</p> <p>Some residents of Madgwick Lane raised an issue about a bund of soil appearing behind their houses in the field that is part of the access for the Sports Pitches. Cllr Hunt went to inspect this, advised it was not as high as he thought from the description given, and said he will continue to monitor this.</p> <p>Cllr McLeish thanked Cllr Hunt for all he had done for the Parish since the last election.</p> <p><u>CDC Cllr Henry Potter submitted the following report, and took questions only:</u></p> <p><u>District Councillors Report</u></p> <p><i>The Tangmere Strategic Development came before the Planning Committee on Wednesday 7th April and the Outline Application for up to 1,300 new homes was granted permission subject to Highways England agreement to revised measures regarding the impact of the traffic from the development on the A27. There was much concern expressed by Committee Members with the impact of additional traffic in the surrounding communities. Mention was made of the very comprehensive representation to the application by Cllr. Addison and a supplementary letter from Cllr Etherington on behalf of Boxgrove PC and I thanked them both for their study of the proposed mitigation works that are planned. The comments from the PC extended to 5 1/2 pages in the meeting papers which is unheard of, Tangmere's response amounted to 1/2 a page and Westhampnett and Lavant also made final representations. I asked that full details of the plans for traffic mitigation agreed with HE were made available to all interested parties.</i></p> <p><i>On the 8th April the Overview and Scrutiny Committee received Representatives from Southern Water, the Environment Agency and Natural England, Ofwat failed to attend, though gave apologies, to question these Authorities about future provision of Waste Water Treatment and particularly the permissions granted to Southern Water by the EA to discharge untreated waste into Chichester Harbour at Appledram and Thornham. The big argument is that the Harbours are not regarded as bathing waters and as such they are measured for fouling differently to open sea waters which to my mind is unsatisfactory. Members have already tabled many questions from all corners of the District for prior considerations and responses from the four Authorities. It was an interesting meeting considering the increased numbers of homes we are expected to provide, but in discussion after the meeting I and several other Members were disappointed in that none of the three delegates fully understood the gravity of the situations faced by the District until they faced the numerous questions, some of which remain unanswered but responses will be made soon. However we believe there will be some changes made in the future, particularly as SW appears to have found extra funding to address the discharge into the harbours and the groundwater infiltration in many affected areas. There has been a recent correspondence from Southern Water, I suspect as a result of the Meeting with the O&S Committee, which I forwarded to all Parishes in the Lavant Valley with a opportunity to raise further concerns and questions.</i></p> <p><i>The Local Government Association supported a Legal Challenge by Hertfordshire County Council to the Government's apparent plan not to continue the change in the law which permitted Virtual Meetings. On the one hand they want us to get back to normal, in a controlled way, but want to discourage mass meetings such as Full Council Meetings or Planning Meetings where it would be normal to admit 50 to 80 people in to one Chamber. It is generally agreed that small, less important meetings are better held virtually and there is evidence of more participation by the general public. I support this because as an example, you may, as a member of the public, be interested in a particular topic during a meeting, perhaps a Planning Application, it is so easy to apply for meeting joining details and watch from the comfort of your home. There has been some guidance issued that providing the public are content to continue attending virtual meetings then PC meetings could be allowed to continue. A simple straw poll of the folk who normally attend virtual PC meetings would be sufficient to support the continuance.</i></p> <p><i>Unfortunately the Court decision was to refuse this application and full details have been circulated to all Parish Councils by Nick Bennet, the District Council Monitoring Officer</i></p> <p><i>The Local County Elections take place on Thursday next when we shall elect our County Councillor, the Police and Crime Commissioner for a third 4 year term, and Selsey, Southbourne and Boxgrove will also be voting on their Neighbourhood Plans.</i></p>	<p><u>JH</u></p> <p><u>LFL</u></p> <p><u>JH</u></p>

113/21
Cont.

And finally, I'm proud to tell you that at the Full Council Meeting on Tuesday last week, I was appointed as the Vice Chairman of the Council to Elizabeth Hamilton the Chairperson.

Cllr. Henry Potter. CDC Member for the Goodwood Ward

Cllr Potter said he had nothing to add to the details of the report above. However he is very concerned about the capacity of the Tangmere WWTW as the properties now allowed to access the new pipeline to the WWTW add up to more than the 3000 catered for. These would be Whitehouse Farm 1300; Tangmere 1300; Oving Road 184; and Graylingwell 200; plus Madgwick Park 300.

Cllr McLeish congratulated Cllr Potter on his recent election as Vice-Chairman of CDC.

JH and HP left the meeting at 19.26 in order to attend the West Dean Parish Council meeting.

Mr Andrew Ball (Rolls Royce Motor Cars) submitted the following report and gave his apologies due to other commitments.

Westhampnett Parish Council 05.05.21 v1

R-RMC = Rolls-Royce Motor Cars; AB = Andrew Ball

Operations – no change

- *Two-shift working continues to be fully operational. Robust safety measures are in place.*
- *Vast majority of office-based staff continue to work from home.*
- *R-RMC utilising the company's three car parks – within planning permission – as effectively as possible. R-RMC has increased the use of Head Office car park for shift workers.*
- *Additional buses – double the previous number - continue to operate to and from Bognor Regis to allow for social distancing.*
- *Vast majority of planned 'visitor visits' to the Home of Rolls-Royce have been cancelled.*

Planning applications

Forthcoming:

- *Extensions to Paint Shop.*
- *Installation of mezzanine floor to existing Woodshop.*

'Pending Decision':

- *Ref. No: 21/00929/ADV. 'Application for retrospective consent to display of 2 no. arrival signs and 5 no. totem signs'. All signs internally illuminated. Status: 'pending consideration'.*
- *Ref. No: 21/00931/ADV. 'Installation of 1 no. reception sign (illuminated), 1 no. school sign (non-illuminated) and 1 no. limestone inlay (non-illuminated)'. Status: 'pending consideration'.*

Items raised at last meeting: Camera Units

Update:

- *Correspondence between the Vice Chair and Richard Carter, Director of Communications.*
- *As a gesture of goodwill, Rolls-Royce will make payment to the Parish Council equivalent to one day of the Clerk's billable time. Note: already passed for payment.*
- *The camera units were removed on Tuesday 27 April.*
- *Should any further planned review for the R-RMC Green Travel Plan be necessary in the future, AB will brief the Clerk ahead of time.*
- *R-RMC will also take into consideration suggestions from the Vice Chair (local resident leaflet drop etc.).*

A request was made by the Vice Chair for further details of the R-RMC Green Travel Plan (GTP). The R-RMC GTP is:

- *A framework for changing habits to provide an environment that encourages more sustainable travel patterns.*
- *A condition for major planning permission in the UK.*
- *Consistent with Rolls-Royce Motor Cars sustainability strategy.*

The Company's GTP was developed to encourage and support employees to travel to and from work in a sustainable and environmentally responsible manner. The GTP covers all forms of employee transport (including travel on foot) and is continuously reviewed and updated. The GTP also informs R-RMC employee travel policies, including the use of R-RMC car parks.

The data captured on foot traffic in the overall area of the manufacturing plant will inform the GTP and complement the ongoing review of all forms of employee transport.

<p>113/21 Cont.</p>	<p>Note: Lift Sharing forms a key element of the GTP and R-RMC hopes to reinstate as soon as Government Guidelines allow.</p> <p><u>Items raised since last meeting</u></p> <p><u>Double yellow lines:</u></p> <ul style="list-style-type: none"> R-RMC has received a number of enquiries from local residents, including from The Grange, advising that their ability to park 'on-street' has been restricted due to new double-yellow lines. R-RMC has been asked if it would be possible for these residents and their guests to park in the Rolls-Royce or March School car parks overnight/at weekends. R-RMC has advised that this is unfortunately not possible due to the terms of the company's planning permission and lease. <p><u>Local News</u></p> <p><u>ROLLS-ROYCE RECRUITS VOLUNTEER BEEKEEPERS FOR GOODWOOD APIARY</u></p> <p>https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0330489EN/rolls-royce-recruits-volunteer-beekeepers-for-goodwood-apiary</p> <p><u>NEW CLOSING DATE FOR WILDLIFE GARDEN DESIGN COMPETITION</u></p> <p>https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0330193EN/new-closing-date-for-wildlife-garden-design-competition</p> <p><u>Awaiting feedback from Parish Council</u></p> <ul style="list-style-type: none"> Village Hall. R-RMC has agreed to the request to provide a sign for the Village Hall. One suggestion is a similar handmade sign to the one provided for the R-RMC House Charity, Chestnut Tree House. <p><u>Contacts</u></p> <p>In AB's absence/if not available:</p> <p>Client Contact Team 01243 525700 enquiries@rolls-roycemotorcars.com</p> <p><u>CCTV recording on local paths in the Parish:</u></p> <p>Cllr Holden said it was disappointing that no-one from RR was at this meeting. He said the Parish Council still wish to know the details of what the data from CCTV cameras will provide.</p> <p>Mr Andrew Blanchard, a resident, asked if Cllr Holden had written to the Chichester Observer. He replied giving the details of the correspondence between himself representing the Parish Council and residents, RR, and Chichester Observer. This included writing to the Chichester Observer to refute some statements made by RR. This letter had not yet been published and the Parish Clerk offered to check in tomorrow's paper to see if printed. (NB: It was printed in 6th May issue). Cllr Holden said he would write to RR again asking for further clarification, including why and what exactly is being collected.</p>	<p><u>WH</u></p>
<p>114/21</p>	<p><u>MEMBERS' REPORTS:</u> To receive reports from Members where not covered in agenda below.</p> <p><u>SDNP Dark Skies April 21st – Report to be circulated prior to the Meeting</u></p> <p>Cllr Burborough advised that she had attended a SDNPA Dark Skies Webinar covering various aspect including that lighting provision to maintain Dark Skies can be included within planning applications. Link to the webinar: https://www.youtube.com/watch?v=xyqNVQnHTSA</p> <p>Cllr Burborough advised she had attended a Goodwood Motor Circuit Consultative Committee Meeting (GMCCC) on 20th April, at which Mr Haydn Morris, representing the Goodwood Estate, gave a presentation regarding to the appeal pertaining to <u>165 houses north of Madgwick Lane</u>.</p> <p>Cllr Burborough confirmed the <u>Drive In Cinema</u> had now ended. The Parish Clerk advised she had received no complaints regarding film showings by the Luna Cinema. The Parish Clerk to write to Goodwood to advise no complaints and to thank all concerned.</p> <p>Mrs Jean Hardstaff, a resident, raised the matter of <u>Firework displays</u> as there had been 1 recently at 10-20pm. The Parish Clerk advised there had been no warning from Goodwood. The Parish Clerk to email Goodwood asking for prior notice of the details of the Firework Displays for this year.</p>	<p><u>LFL</u></p> <p><u>LFL</u></p>

115/21

PLANNING MATTERS: To receive a report on recent planning applications, and update on the Appeal for WH/20/02824/OUT Proposed development North of Madgwick Lane, Westhampnett.

Planning Update since the last Parish Council Meeting on 12th April 2021

New Planning Applications for the period week 15 (14/04/21) to week 18 (05/05/21) inclusive

WH/21/00630/FUL - Case Officer: Jane Thatcher

The Little Blue Door Ltd

Land Adjacent To Hadrian Drive Westhampnett Chichester West Sussex

Erection of a children's nursery and a residential block comprising 2 no. 2-bed flats with associated landscaping, access and parking.

O.S. Grid Ref. 488507/106267

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QPCNYEERMRA00>

PC must comment by 26/05/21

Decision due 21/06/21

LFL

WH/21/00929/ADV - Case Officer: Jane Thatcher

Rolls-Royce Motor Cars Ltd

Rolls Royce Motor Cars The Drive Westhampnett Chichester

Application for retrospective consent to display of 2 no. arrival signs and 5 no. totem signs. All signs internally illuminated.

O.S. Grid Ref. 488512/106717

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QQH1C7ERFXZ00>

PC must comment by 05/05/21

Decision due 27/05/21

LFL

WH/21/00931/ADV - Case Officer: Jane Thatcher

Rolls-Royce Motor Cars Ltd

Rolls Royce Motor Cars The Drive Westhampnett Chichester

Installation of 1 no. reception sign (illuminated), 1 no. school sign (non-illuminated) and 1 no. limestone inlay (non-illuminated).

O.S. Grid Ref. 488512/106717

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QQH2R6ERFY300>

PC must comment by 05/05/21

Decision due 27/05/21

LFL

Update on outstanding Planning Applications

WH/21/00412/DOM - Case Officer: Vicki Baker

Mr S Rigden

Bay Leaf House Stane Street Westhampnett PO18 0NT

Erection of 1 no. outbuilding in rear garden for home office use.

O.S. Grid Ref. 488242/106148

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QOCXPSERLXF00>

PC Comment lodged 22/03/21.

Decision overdue 20/04/21

WH/21/00489/FUL - Case Officer: William Price

Mrs Pam Clingan

Lanburn Connemaras Swallow Beck Madgwick Lane Westhampnett

Change of use of land for use as a certified 'Caravan and Motorhome Club' site for siting up to 5 no. caravans, motorhomes or trailer tents.

O.S. Grid Ref. 488052/106449

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QOOA34ERM6X00>

PC Comment and Objection lodged 07/04/21.

Decision overdue 26/04/21

WH/21/00402/ADV - Case Officer: Jane Thatcher

Miss Megan Hamlyn

115/21
Cont.

Madgwick Park Madgwick Lane Westhampnett West Sussex
1 non-illuminated no. post sign and 6 non-illuminated no. banner flags.

O.S. Grid Ref. 487830/106239

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QOBK11ERLWK00>

The PC lodged the following Comment and Objection on 20/04/21:

WH/21/00402/ADV 1 non-illuminated no. post sign and 6 non-illuminated no. banner flags
Madgwick Park Madgwick Lane Westhampnett West Sussex PO18 0GD West Sussex

Westhampnett Parish Council advise that this sign and these flags have, in fact, been in place for a considerable time.

Westhampnett Parish Council wish to OBJECT to the application for the following reasons:-

1. Q5 on the application form asks if the adverts are already in place. The answer given is No. This is clearly incorrect.
2. The flags and banners are inappropriate; not being in keeping with the locality and detrimentally reducing the visual character of Madgwick Lane.
3. The stated time-period on the application is from 2 Feb 2021 - 31 Dec 2024. The Parish Council considers this time-period to be too long. The developers BWH have previously advised the Parish Council that they intend that the site be built out by 2022. If the sign and flags are approved, then the Parish Council would request that the sign and flags should not be allowed for so long.

Decision overdue 30/04/21

WH/21/00786/DOM - Case Officer: Maria Tomlinson

Mr M Mason

11 Stane Street Maudlin Westhampnett Chichester

First floor rear extension over existing single storey extension.

O.S. Grid Ref. 488859/106615

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QPUVXPER0WY00>

The PC lodged the following Comment and Objection on 28/04/21:

Westhampnett Parish Council has no objection, in principle, to a rear first floor extension, however it would appear that the proposed first floor bedroom extends beyond its permitted development limit for a first floor extension:-

That of an imaginary line extended at 45degrees, from the centre of the window of a habitable room in a neighbouring property, to protect the light in that room.

Therefore, the Parish Council must OBJECT to the application.

If the bedroom extension is reduced to comply with the development requirements, the Parish Council would withdraw its Objection

Decision due 20/05/21

WH/20/03157/REM - Case Officer: Jeremy Bushell

Peter Hodgson

Land North Of Madgwick Lane Westhampnett West Sussex

Application for the Approval of Reserved Matters following Outline Planning Permission WH/15/03884/OUT - relating to proposed sports pitch.

O.S. Grid Ref. 487255/106469

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QKT6G3ERJDD00>

PC Comment lodged 24/02/21.

Decision overdue 26/04/21

WH/20/03239/LBC - Case Officer: Vicki Baker

Mr John Brown

Grayle House Stane Street Westhampnett PO18 0NT

Construction of new lean-to conservatory.

O.S. Grid Ref. 488048/106155

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QLBKWTERJR200>

WH/20/03238/DOM - Case Officer: Vicki Baker

115/21
Cont.

Mr John Brown
Grayle House Stane Street Westhampnett PO18 0NT
Construction of new lean-to conservatory.
O.S. Grid Ref. 488048/106155
To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QLBKWSERJR100>

PC Comment lodged 01/02/21.
Decision overdue 17/02/21

LV/20/02675/OUT - Case Officer: Jane Thatcher
Berkeley Strategic Land Ltd.
Field South Of Raughmere Drive Lavant West Sussex
Outline Application with all matters reserved (except for access) for the development of 140 dwellings, public open space, landscaping, parking and associated works.
O.S. Grid Ref. 485835/107806
To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QIJRNKER0PD00>

PC Objection lodged 23/11/20.
Decision overdue 19/01/21 (Red Card lodged by CDC Ward Cllr)

Decisions

WH/20/03070/DOM - Case Officer: Maria Tomlinson
Mr Nick Pullen
Greytiles Claypit Lane Westhampnett PO18 0NU
Proposed detached garage.
O.S. Grid Ref. 488291/106337
To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QKELGRERJ2700>

Permitted 04/05/21 with some conditions including:

Conditions to be compiled with at all times following completion of the development:

6) Notwithstanding the provisions of the Town and Country Planning (General Permitted Development) Order 2015 (or any order revoking, re-enacting or modifying that Order) the building hereby permitted shall be used only for purposes incidental to the enjoyment of the dwelling house and for no other purpose.

Reason: To maintain planning control in the interests of amenity of the site.

WH/21/01101/TDOC - Extension to construction hours
Land North Of Madgwick Lane, Westhampnett, West Sussex
Proposal: Extend hours until 07:00 to 19:00, Monday to Saturday, effective immediately and continuing until 30th September 2021 from permissions WH/15/03524/OUTEI, WH/15/03884/OUT, WH/18/01024/REM, WH/18/01023/REM, 19/02351/NMA, 19/02629/NMA and 19/02346/REM.
Map Ref: (E) 487255 / (N) 106469
<https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QRAFZCER0UX00>

Email to Andrew Frost, Director of Planning and the Environment, sent 04/05/21:

Dear Andrew

The Parish Council must protest that a Decision was made on 27th April 2021, on this planning application prior to the date for submission from the Parish Council of 30th April 2021 given in your letter attached. This did not appear in a weekly list so the date of 30th April was calculated from the date of the letter plus 21 days.

Given that the Standard Consultation Expiry Date is shown as Tuesday 4th May, and the Decision Date was originally listed as 2nd June 2021, I tried to lodge these comments on 2nd May only to find I cannot because the Decision has been made and no more comments can be added.

The Parish Council submission is:

WH/21/01101/TDOC - Extension to construction hours
Land North Of Madgwick Lane, Westhampnett, West Sussex
Proposal: Extend hours until 07:00 to 19:00, Monday to Saturday, effective immediately and continuing until 30th September 2021 from permissions WH/15/03524/OUTEI, WH/15/03884/OUT, WH/18/01024/REM, WH/18/01023/REM, 19/02351/NMA, 19/02629/NMA and 19/02346/REM.

115/21
Cont.

The Parish Council OBJECTS to this application.

The construction works at Madgwick Park should have reverted back to the original approved construction hours on 1st April 2021, Condition 9 on Planning Permission 15/03524/OUTEIA refers:

*9) Construction of the development hereby permitted shall not take place other than between the hours of:
07.30 hours - 18.00 hours Mondays to Fridays inclusive;
07.30 hours - 13.00 hours on Saturdays; and not at all on Sundays or Public Holidays.*

Reason: To protect the amenity of the locality and of the occupiers of the neighbouring dwellings.

The Parish Council is aware that extended hours, originally permitted until 1 April 2021, have been worked on and after 1st April. The Council has also been advised that the contractors have also been flagrantly breaking the planning conditions by working past 20.00 in the evenings.

The Council feels that given the easing of restrictions appertaining to the Covid Pandemic, there is no necessity other than for commercial reasons, to extend construction hours beyond those originally permitted to allow residents to enjoy time in their gardens at weekends and on warmer evenings, without the noise and dust from the heavy plant moving on the site, as originally intended.

The Decision Notice does contain some useful provisos, however local past experience has shown that this developer does not keep to the prescribed hours. The Parish Council is now aware that the developers were working on the site yesterday, being Bank Holiday 3rd May.

I have copied this to the Chairman of Westhampnett Parish Council.

Decision due 02/06/21 – Decision made 27/04/21 to Permit

The decision has been made by officers taking into account representations made by the Council's Environmental Protection team and interested parties. In light of the above, it is considered that the requested extension would constitute a modest increase in working hours. However, in order to mitigate the impact on neighbouring businesses or uses which are particularly sensitive noise, dust and vibration, the applicant has provided the following provisos (Cover Letter dated: 27.04.2021). The LPA would ask the applicant strictly adheres to the following provisos at all times:

- Between the hours of 18:00 to 19:00 Monday to Saturday (no work Sundays or Public Holidays) there will be internal works only (namely, "1st fix", "2nd fix", and decorations).
- Lighting will be at normal levels (i.e. house lighting or natural light and not floodlighting).

Subject to the above provisos, the LPA considers the extension of constructions hours from 07:00 to 19:00 (Monday to Saturday and no working on Sundays or Public Holidays), no later than 30th September 2021 would constitute a modest increase in working hours and is agreed. From 1st October 2021 revert back to the original approved construction hours (Condition 9 on Planning Permission 15/03884/OUT refers).

WH/21/00471/PLD - Case Officer: Oliver Naish

Mr Stewart Morris

21 Old Arundel Road Westhampnett PO18 0TH

Single storey side extension with external alterations to include dropped kerb.

O.S. Grid Ref. 488811/106550

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QONYBGERM6600>

The PC has no comment to make.

Decision due 26/04/21

Now Withdrawn

TG/20/02893/OUT - Case Officer: Mike Bleakley

Countryside Properties (UK) Ltd

Land Adjacent To A27 Copse Farm Tangmere Road Tangmere West Sussex

Outline planning application for a residential-led mixed use development comprising up to 1,300 dwellings (Use Class C3), an expanded village centre (comprising flexible units suited to Use Class E and pubs or drinking establishments and/or takeaways in Use Class Sui Generis), community uses, primary school, informal and formal open space, playing pitches, footpaths, cycleways, associated landscaping, utilities and drainage infrastructure, including on-site pumping station(s) with connection to the Strategic Foul network; associated infrastructure and groundworks; with all matters reserved except for the principal access junctions from the A27 grade-separated junction and Tangmere Road and the secondary access at Malcolm Road.

O.S. Grid Ref. 489314/106361

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QJZZT4ERIUA00>

115/21
Cont.

PC Comments lodged 01/01/21

CDC held a Public Briefing virtually on Thurs 18 Feb 2021 10.00 am

CDC Planning Committee assessed on 07/04/21 and Granted Outline Permission subject to Highways England agreement to revised measures regarding the impact of the traffic from the development on the A27. Full details to be advised.

WH/20/02824/OUT - Case Officer: Jeremy Bushell

CEG Land Promotions And The Landowners

Land Within The Westhampnett / North East Chichester Strategic Development Location (north Of Madgwick Lane) Chichester

Outline Application with all matters reserved except for access for the residential development comprising up to 165 dwellings, including an element of affordable housing; together with an access from Madgwick Lane as well as a relocated agricultural access, also from Madgwick Lane; Green Infrastructure, including the enhancement of the Lavant Valley Linear Greenspace; sustainable drainage systems; and associated infrastructure.

O.S. Grid Ref. 487255/106469

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QJ88KRERI8000>

Developer has appealed, start date 22/03/21

PC lodged additional comments with Inspectorate on 25/04/21

Planning Application 20/02824/OUT

DCLG Ref No: APP/L3815/W/21/3270721

Proposed Development: Outline Application with all matters reserved except for access for the residential development comprising up to 165 dwellings, including element of affordable housing; together with an access from Madgwick Lane as well as a relocated agricultural access, also from Madgwick Lane; Green infrastructure, including the enhancement of the Lavant Valley Linear Greenspace; sustainable drainage systems and associated infrastructure.

Westhampnett Parish Council made representations in regard to WH/20/02824/OUT on 28th December 2020, see attached Word document for your ease. The Parish Council stands by each of these comments / objections and would additionally add that the appellant has not provided satisfactory information that has given any confidence that our concerns have been overcome.

The Parish Council would like to elaborate on some of the important issues:

- Our point 8. Noise.

The Agent of Change principle - para 182 of National Planning Policy Framework (NPPF) says:

Planning policies and decisions should ensure that new development can be integrated effectively with existing businesses...

Existing businesses and facilities should not have unreasonable restrictions placed on them as a result of development permitted after they were established.

The Parish Council consider that should this development be permitted; it would have an adverse impact on the established activities of the Goodwood Estate Company and in particular those at the adjacent airfield/motor racing circuit. Curtailment or closure of such would have a severe employment and financial impact not only on the Estate but local businesses; residents and employees within a 30-mile radius.

- Our point 9. Traffic.

Vehicle traffic using Madgwick Lane has increased substantially during recent years.

1. The Traffic Survey data used is 2011, this is drastically out of date. The number of employees at the nearby Rolls Royce Motor Cars plant in 2011 was circa 1000, now over 2000. This has resulted in a huge rise in employee vehicles resulting in traffic issues in the immediate area, including Madgwick Lane.

2. The new car park located in Claypit Lane, created by Rolls Royce Motor Cars for their employees to help alleviate traffic congestion on Stane Street at shift change over (3 times per day) provides 492 spaces (most of which are occupied when normal office working is in action). Access to/from the car park is primarily via Madgwick Lane due to the one-way system operating in Claypit Lane.

3. The local primary school (200 children) in Claypit Lane generates additional traffic movement twice a day because many of the children do not live within safe walking/cycling distance of the school. There are 40 spaces in the school car park, and at drop off / collection times these are full as well as cars spilling out into every available stopping spot. The school is located at the north end of the one-way system in Claypit Lane and when leaving most of the traffic turns left into Madgwick Lane, resulting in a very busy road.

4. Madgwick Park development on south side of Madgwick Lane will provide 300 new houses when completed, which will generate at least 600 vehicles. Two exits are proposed, one leading onto Stane Street, the other onto Madgwick Lane. Currently, only the Madgwick Lane access is available for domestic use, the Stane Street access being fenced off and restricted to construction traffic. Even when the Stane Street access

115/21 Cont.	<p>is opened, there will still be a considerable increase in the number of vehicles using Madgwick Lane, especially if travelling north as it is the logical exit for that direction.</p> <p>5. If permitted, the proposed development would generate a further 300+ traffic movements along Madgwick Lane, no alternative access being suggested or possible.</p> <p>6. As stated in our previous objection, two major, internationally acclaimed motoring events are held annually on the Goodwood Estate. Both events attract visitors worldwide. These events generate a lot of vehicle traffic in the preparations up to 3 weeks beforehand, during, and after the events for a 2 to 3 weeks takedown. The events provide considerable income for both the local and national economy. Traffic management for these events necessitates the closure of Madgwick Lane for long periods of time, over several days. Given that the only possible vehicle access to the proposed development site is from Madgwick Lane, residents would be severely inconvenienced and access for emergency services compromised. Alternatively, if planning permission is sanctioned, these events would be severely compromised, which again is contrary to the Agent of Principle, para 182 of the NPPF, referred to earlier under point 8.</p> <ul style="list-style-type: none"> • Our point 11.2. Foul water drainage. <p>Tangmere Waste Water Treatment Plant had capacity for an additional approximately 400 homes before the planned expansion which is due to be completed in 2022. This spare capacity has now been used.</p> <p>The expansion is designed to accommodate a further 3000 homes identified as Strategic Sites in the Local Plan 2014-2029, comprising solely of developments at Whitehouse Farm (West of Chichester City) 1,600 in 2 phases; Tangmere 1,300; and Westhampnett/North-east Chichester 500.</p> <p>Despite Southern Water's assurances, there is no planned provision for further future increase in the capacity of the Tangmere WWTP. Southern Water is currently subject to investigation by both Ofwat and CCW for not providing suitable infrastructure in this area. Despite this, the company continue to endorse planning applications regardless of the fact that there is insufficient capacity to accommodate such.</p> <p>It is our opinion that there is no provision for foul water discharge from this proposed development into the Tangmere Waste Water Treatment Plant.</p>	
	<p><u>Planning Inspectorate Decision at least July 2021.</u></p> <p><u>Other Matters – Chichester Local Plan Review 2020 version of the Council's Housing and Economic Land Availability Assessment (HELAA) document.</u></p>	
	<p>The PC have been advised of this review which includes Westhampnett, and further comments are to be prepared.</p>	LFL
	<p><u>Linda Lanham, 05.05.21</u></p>	
	<p>Mrs Jean Hardstaff said she will supply dates so the Parish Clerk can arrange for the Parish Council to meet on Zoom with the applicant and agent for <u>WH/21/00630/FUL The Little Blue Door Ltd, Children's Nursery and 2 Flats</u>. This is necessary so that the Parish Council can fully understand the application and so are then able to draft a suitable response as required.</p>	JLH/ LFL
	<p>Regarding <u>WH/21/01101/TDOC - Extension to construction hours for Madgwick Park</u>, Mrs Hardstaff commented on the fact that CDC had made the Decision prior to receipt of residents' views, and these should have been taken into account. Walking along Stane Street on Bank Holiday Monday 3rd May, it was possible to see that roof work being carried out, including sawing and vans on site. Cllr Smith said it was very poor that the developers could not keep to the hours / days allowed. The Parish Clerk had written to Mr Andrew Frost, Director of Planning and the Environment, protesting that a premature Decision was made on 27th April 2021, and a reply is awaited.</p>	LFL
116/21	<p><u>UPDATE ON REQUESTS RECEIVED BY PARISH CLERK:</u> None.</p>	
117/21	<p><u>NHB 21/22 at £13,281, Closing date for applications is 5pm Fri 30th July 2021:</u> Discuss possible use - blackout for Community Hall? Quotes to be obtained?</p> <p>This suggestion was approved, and the Parish Clerk was asked to get some contacts so quotes can be arranged asap.</p>	LFL
118/21	<p><u>COMMUNITY HALL:</u> (Mr Richard Skillern standing in for Cllr Holden)</p> <ol style="list-style-type: none"> 1. <u>Update on use of the Hall from 17th May 2021</u> – Mr Ricard Skillern advised that with the relaxation of Covid rules on 17th May the Hall will be able to open up a bit more with controlled indoor numbers at 50% capacity, and Rule of 6. Exercise classes can resume, and 30 people are allowed for Weddings and Funerals / Wakes. Open fully on 21st June hopefully. 2. <u>Update on Care of Building</u> – Mr Richard Skillern advised that the Fire Alarm Monitoring is now working well. <u>Signage</u> for the Hall has been discussed, and a space on the flint wall at the front is preferred. The lettering sizes and colour to be agreed. RR will kindly help with the purchase of this sign. It was suggested 	

118/21 Cont.	<p>that the letters could be in the same grey colour as the Hall windows, this RAL number to be supplied by Mrs Jean Hardstaff. Cllr Burborough to then convey the suggested sign to RR.</p> <p>3. <u>Update on Bookings / Refunds</u> – nothing particular to report.</p> <p>4. <u>Summer & Christmas Events</u> – It was reported that either 18th or 25th July had been selected for the Summer Event, and 28th November for the Christmas Event. Volunteers to prepare and run these Events would be needed, so advertise for help. As an Annual Parish Meeting needs to be held, this will be combined with the Summer Event. Put in the next Parish Council Newsletter.</p> <p>5. <u>Hall Audio Visual purchase</u> – Cllr Moth has asked Mr Chris Maher to obtain some quotes. The next Committee Meeting will be held in the Hall so details can be checked then.</p> <p>6. <u>Any other business</u> – A. Mr Richard Skillern noted that there is <u>Voting in the Hall tomorrow 6th May</u>. B. The Parish Clerk said she would be <u>replanting the pots</u>. C. Need to be able to mow the steep angled grass – perhaps a Flymo needed? D. <u>Weeds in the Shingle</u>. E. <u>Weeds in the Parking Gravel</u>. Cllr McLeish to talk to Mr Mark Mason about C, D and E.</p>	<p><u>JLH</u></p> <p><u>CMcL</u></p> <p><u>CM</u></p> <p><u>CMcL</u></p>
119/21	<p>GOODWOOD DRIVE-IN CINEMA: Review of event 17th April – 5th May See Minute 114/21 above.</p>	
120/21	<p>KEEPING THE PARISH LOOKING GOOD – VILLAGE VOLUNTEERS: A brief update Cllr McLeish reported that the next Volunteers Day is Saturday 16th May, and she thanked the Wombles for yet more tidying done over the last few weeks. She advised that the Parish Council has purchased a second Blower, and a Cub Cadet mower which is due to be delivered on 6th May. She thanked all the Volunteers for their continued work.</p> <p>Mr Bob Keatley confirmed that the Westerton Goal Posts need painting, and he will have to take the nets down to do this. Also, at Westerton, the tyre half in concrete needs to come right out, and will be removed, and not replaced. Cllr McLeish thanked Mr Keatley for dealing with all these items.</p>	<p><u>RK</u></p>
121/21	<p>COUNCILLORS BUSINESS, FOR NOTING OR INCLUDING ON A FUTURE AGENDA: It was requested that an update on the Westerton Phone Box, and the purchase of the Outdoor Table Tennis Table be included in the June Agenda.</p>	<p><u>LFL</u></p>
122/21	<p>PARISH FINANCIAL MATTERS:</p> <ol style="list-style-type: none"> 1. It was noted that the <u>first half of the Precept</u> at £28,525 had been received on 16th April 2021 2. <u>To approve the Accounts up to 30th April 2021, have been previously circulated to all Councillors:</u> There being no questions, the approval of the accounts was proposed by Cllr James, seconded by Cllr Burborough, and all voted in favour, and the Accounts were signed by Cllr McLeish. 3. The approval of the <u>Asset Register as at 31st March 2021</u> was discussed and this led onto the Insurance value of the Hall for item 7 below. In order to be sure that the building value is sufficient it was agreed to defer this approval until the building figure has been checked. To be reconsidered at the next meeting. 4. <u>To approve the Lloyds Bank Account up to 31st March 2021, having been reconciled by Mr Martin Woolf, approved by the Hall Committee, and previously circulated to all Councillors.</u> There being no questions, the Accounts were counter-signed by Cllr McLeish. 5. <u>To approve/ratify documents required for Internal Audit including Financial Regs, Standing Orders, Investment policy etc.</u> The Parish Clerk advised that there did not need to be any changes to the current versions of Financial Regs, Standing Orders and the Investment policy, and they could be ratified for the Internal Audit. This was proposed by Cllr Holden, seconded by Cllr McLeish, and all voted in favour. 6. <u>Insurance Renewal - to consider quotation received for renewal date 1st June 2021:</u> The matter of insurance cover for Cyber Attacks was raised, and the Parish Clerk was asked to check if covered already, or not, and if not how much would that be. The above Building value to be resolved, and both these items to be relayed to Councillors for discussion / approval prior to renewal. 7. <u>Any other business:</u> None 	<p><u>CMcL</u></p> <p><u>LFL</u></p> <p><u>CMcL</u></p> <p><u>LFL</u></p>
123/21	<p>CORRESPONDENCE, INCLUDING NOTICES & LEAFLETS: The Parish Clerk had some Well Balanced for Well Being posters to be put up. Provide a copy to Cllr McLeish (for when the Maudlin Noticeboard is renovated) and Cllr Holden for Westerton, she will do The School and the Grange.</p>	<p><u>LFL</u></p>
124/21	<p>DEALING WITH LOCAL ISSUES: None.</p>	
125/21	<p>QUESTIONS BY THE PUBLIC: Any resident of the area covered by the Council and present at the meeting may ask questions relating to the business of the Council.</p> <p>None.</p>	
126/21	<p>DATE OF NEXT FULL PARISH COUNCIL MEETING: The Parish Clerk explained that the date of 14th June at 7pm may have to be changed to fit Covid rules. The Councillors are all available on Monday 21st June at 7pm and it was suggested that the date be moved to 21st June as all meetings must now be face-face in a publicly assessable building. Virtual Parish Council meetings are no longer allowed after 7th May, and the Parish Clerk will keep an eye on the rules advised by NALC and confirm the new date.</p>	<p><u>LFL</u></p>
127/21	<p>CLOSE MEETING The Chairman closed the meeting at 8.54pm.</p>	

Signed.....
Chairman of Meeting

Date.....