



WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Mrs Linda Lanham
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Minutes of the Westhampnett Parish Council Meeting held at 7pm on Monday 11th February 2019 at the March C of E School, Westhampnett

Present:

Parish Councillors: Cllr W P Harding (Chairman), Cllr J L Hardstaff (Vice-Chairman), Cllr S Burborough, Cllr H Horne, Cllr S James, and Cllr C McLeish.

The meeting was clerked by Parish Clerk, Mrs Linda F Lanham.

WSSC Cllr J Hunt, CDC Cllr M Hall and 13 members of the public also attended.

28/19	<p><u>OPEN THE MEETING & TAKE APOLOGIES FOR ABSENCE</u> The Chairman opened the meeting. Apologies received from Cllr R Fabricius, Mr Andrew Ball (Rolls Royce Motor Cars Ltd) and Ms Ciara Williams (Goodwood Estate).</p>	
29/19	<p><u>DISCLOSURE OF INTERESTS</u> Cllr Burborough (Rolls Royce).</p>	
30/19	<p><u>CONFIRM MINUTES OF THE LAST MEETING</u> held on 21st January 2019 <u>RESOLVED:</u> That the minutes of the meeting held on 21st January 2019 are approved by the Council and signed by the Chairman as a true record of the meeting. Proposed by Cllr Burborough, seconded by Cllr James, and all voted in favour.</p>	<u>LFL</u>
31/19	<p><u>MATTERS ARISING</u> None.</p>	
32/19	<p><u>REPORTS FROM EXTERNAL BODIES:</u> including District and County Councillors and local organisations. <u>WSSC Cllr Jeremy Hunt</u> reiterated his apologies for the last meeting as he was attending East Deans quarterly Parish Council meeting on the same evening. He advised that WSSC are finalising <u>the budget</u>, to be approved this Friday. There is a £145m funding gap over the next 4 years, and this is to be covered by a council tax increase of 4.99% (3% general tax; 2% adult social care) and savings. He said the county is facing an increasing demand for children and adult social care. In regard to the <u>A27</u>, he said Highways England had rejected both North (environment and cost) and South (land restrictions) options. Cllr Harding asked why Mrs Goldsmith is reported to have said that the Northern route is back on. Cllr Hunt disagreed that she had said that. He advised that Mrs Goldsmith is having a meeting with Mrs Keegan (MP) and Mr Jesse Norman (Minister of State for the Department for Transport). He added that he does not get a lot of information on this subject. Cllr Harding said that Mrs Goldsmith would not support the Southern route, so she is pushing the Northern one. It was remarked that The Witterings had held an Open meeting and Mrs Goldsmith and Mr Pieter Montyn (WSSC Councillor for The Witterings) were there to talk about the A27. Cllr Hunt said maybe Mrs Goldsmith would come to the North for a meeting. He said the mitigated Northern route had cuttings and would be semi-tunnelled. Cllr Hall said that there had been another Northern route but that was out of the running as housing had been approved in that location. He remarked that SDNP will not allow the route in the National Park, and it seems Highways England had not included compensation to Goodwood in their costings. Cllr Hunt advised that a safety measure is to be added to the <u>A285 Petworth Road</u>, just north of Halnaker. The road is to be widened and a rumble strip included showing the edge of the road. Cllr James asked if there has been any feedback / criticism on the limited hours for <u>the Tip</u>. Cllr Hunt said no, and Cllr James asked if it could be opened for longer, perhaps with less staff, to encourage people to take their rubbish. Cllr Hunt stated that WSSC do not charge for waste, unlike some Councils, although free permits are needed now for trailers to ensure only local people are using the Tip, not people from Hampshire. He said that choices are needed when budgets are so stretched, but he would pass the comments on. Cllr Hunt said the Tip was very well run. In regard to fly-tipping Cllr Hunt asked if <u>Love West Sussex</u> could be promoted as an easy way to report such matters. Parish Clerk to add to PC website.</p>	<u>JH</u> <u>LFL</u>
	<p><u>CDC Cllr Mike Hall</u> reported that CDC had sent out a <u>Housing Strategy</u> Survey online, and it would help if people could look at it. It is called Let's Talk Housing.</p>	

<p>32/19 Cont.</p>	<p><u>Mr Andrew Ball of Rolls Royce</u> had sent a written report which was read out by the Parish Clerk:</p> <p><u>Public consultation.</u> As I have stated publicly at the Parish Council several times, we fully support the introduction of parking controls (resident permits), increased double yellow lines and the enforcement of speeding fines in the local area. We are delighted that a public consultation will be held and fully support this initiative.</p> <p><u>Parking.</u> The Parking Management System for all three car parks is now fully commissioned and the process continues to be fine-tuned. Employees parking in local roads are being challenged daily by our Security team 'on the street' and disciplinary action is being taken where appropriate. Numbers of cars parking on-street is reducing.</p> <p><u>Speeding.</u> The communications/education programme to/with our employees continues. FYI we await contact from the Westhampnett Speedwatch Group – we've not heard from the Group for several months.</p> <p><u>Congestion.</u> Our shift programmes are being continuously reviewed in order to minimise congestion at peak times.</p> <p><u>School car park.</u> We are in the final stages of snagging to ensure the car park is 'school ready' and are anticipating opening very soon.</p> <p>Mr Andy Baily, a resident of Roman Walk, said the situation had got worse last week, and cars are parked on the pavement tonight. There was one particularly bad one on Saturday. Mr Baily said he emails Mr Ball but nothing happens. Mr Andrew Blanchard, a resident of Claypit Lane, said that there is a RR car opposite his house now. He went on to say that there were 18 cars on one side of Old Arundel Road. Saturday morning Shifts are still parking there. Mrs Gillian Kennett, a resident, asked if these were all RR cars that are not allowed to park inside RR. She said she had seen official people taking notes. Cllr Hardstaff said the original car park is not full; there were at least 20 spaces she could see. Mrs Kennett asked what would happen if RR let non-car sharers in? Cllr Hardstaff said local employees have to drive to Bognor, to get the RR bus back to Westhampnett. Cllr Harding asked if Mr Baily could send any reports to the Parish Clerk, and he would then take them up with Mr Ball. Cllr Harding said he would try again to get a resolution.</p>	<p><u>WPH</u></p>
<p>33/19</p>	<p><u>MEMBERS' REPORTS:</u> To receive reports from Members where not covered in agenda below.</p> <p>None</p>	
<p>34/19</p>	<p><u>REQUESTS RECEIVED BY PARISH CLERK</u></p> <ol style="list-style-type: none"> 1. <u>Goodwood hedges:</u> The Rolls Royce path is still outstanding, and Ms Williams is still discussing with RR, Parish Clerk to follow up. 2. <u>Cut back hedges in Old Arundel Road:</u> This has been reported to Hyde Housing, and reference number provided. No action has been seen so far, Parish Clerk to chase up. 3. <u>Additional Post Box:</u> The application is to be actioned by Parish Clerk. 4. <u>Lights on the Village Green:</u> Confirmation has been received that PC6 bulb, and the entire pole change is now on the Bellway contractors' job list. 5. <u>Damaged Sign Post at the bottom of Claypit Lane:</u> This has now been replaced. 6. <u>Pot hole in Claypit Lane:</u> Reported, to be done within 1 month 7. <u>Fly-tipping in 2 locations:</u> Reported, and collected 8. <u>Replacement Dog Bin to Litter Bin:</u> To be actioned by Parish Clerk. 9. <u>New report on 11th February – Hedge needs cutting back:</u> Goodwood owned Duchess Cottage on Stane Street. Parish Clerk to contact Goodwood. 	<p><u>LFL</u></p> <p><u>LFL</u></p> <p><u>LFL</u></p> <p><u>LFL</u></p> <p><u>LFL</u></p> <p><u>LFL</u></p>
<p>35/19</p>	<p><u>PLANNING MATTERS: To receive a report on recent planning applications</u></p> <p><u>Planning Applications:</u> Cllr Hardstaff detailed the following -</p> <p><u>WH/18/03318/ADV & WH/18/03319/ADV</u></p> <p>Mr Brad Slingo, Barratt David Wilson Homes Land Off Madgwick Lane Westhampnett West Sussex</p> <p>1 no. MSM signs, 9 no. flag and flag pole signs, 1 no. SSM sign, 2 no. SSS signs, 6 no. SSS signs, 2 no. house plaque, 1 no. fascia sign, 1 no. opening hours vinyl and dots sign, 1 no. sales clock, 1 no. post box and brochure holder and 1 no. gable end letters for sales arena pertinent to Madgwick Park scheme for 300 dwelling units.</p> <p>Miss Megan Hamlyn, Barratt David Wilson Homes Land Off Madgwick Lane Westhampnett West Sussex</p> <p>1 no. MSM sign, 5 no. flag and flag pole signs, 1 no. SSM signs, 3 no. SSS signs, 2 no. House Plaque signs, 1 no. Fascia signs, 1 no. opening hours vinyl and dots, 1 no. sales clock, 1 no, post box and brochure holder and 1 no. gable end letters for 1 Madgwick Park Barratt Homes Sales Arena signage for a Development of 300 Dwelling units.</p> <p>The Parish Council has no Comments.</p> <p><u>WH/19/00111/DOM</u> Mrs Karen Williams 2 The Sadlers Westhampnett PO18 OPR Removal of existing rear conservatory and erection of a new brick built extension.</p> <p>This has just been received, to be reviewed.</p>	<p><u>JLH</u></p>

35/19 Cont.	<p><u>WH/18/03299/DOM</u></p> <p>Mr Kamil Krasoski Pampas Cottage Claypit Lane Westhampnett Chichester Detached double garage, security gate and fence to frontage.</p> <p>The applicant has withdrawn the wall/fence/gates. CDC have permitted the garage with the condition that it can only be used as a garage for the dwelling house and for no other purpose.</p> <p>Mr Blanchard remarked that he thought that the garage to be demolished was built from Westhampnett bricks which are very rare.</p>	
36/19	<p><u>NEIGHBOURHOOD PLAN UPDATE / LOCAL PLAN UPDATE TO 2035</u></p> <p>Cllr Hardstaff reported that the Neighbourhood Plan had a few amendments and was now referred back to the Planning Consultant. No real progress since last meeting.</p>	<u>JLH</u>
37/19	<p><u>SDNP COMMUNITY INFRASTRUCTURE LEVY: Submission of projects by 15th February</u></p> <p>Cllr Hardstaff suggested that the application for funds should be for new Public Footpaths along New Road, and to Lavant, as noted in the Neighbourhood Plan. The Councillors agreed, and the Parish Clerk offered to assist and ensure submitted in time.</p>	<u>JLH / LFL</u>
38/19	<p><u>WSCC / CDC CYCLE LANE & SPACE AUDIT REVIEW OF OPTIONS FOR PARKING</u></p> <p>Cllr Harding reported that there is to be a Public meeting on 6th March, 6-8pm, at the March School so that residents can view the plans for Parking and Cycle Lanes.</p> <p>The WSCC Public Consultation is open from 25th February – 31st March online, and the proposed Parking Zones and Yellow Lines can be seen there.</p> <p>Cllr Hunt said he had signed off the approval for the Cycle route and the TRO is to be drawn up and published in the next few weeks. He said the 2 sets of plans had been looked at together.</p>	<u>LFL</u>
39/19	<p><u>SPEEDWATCH AND SPEEDING IN THE PARISH</u></p> <p>Following the recent accident on Stane Street the Chairman wrote to Sussex Police requesting more speed checks, and more 30 mph signs. The response from the Police was that they do not have the resources to do this. Mr Blanchard commented that this response should be sent to the PCC.</p> <p>Cllr Hunt advised that he had contacted WSCC Chris Dyer about the accident, and asked him about the traffic control on the Portsmouth Water works at the time. Cllr Hunt also said that the WPC request for more 30mph signs was a problem, in that repeater signs cannot be provided where the street lights are at a certain distance apart as this signifies a 30 mph area anyway. Mr Bob Keatley, a resident, asked if there could be a 30mph roundel on the Village Sign on Stane Street. Cllr Hunt said this can be applied for, and perhaps white gates at the entrance to the village could be considered. He suggested asking Cllr Henry Potter, Boxgrove, in this regard as they have some. He thinks they cost about £500. He remarked that it would help if Sussex Police could keep any speeding fines.</p> <p>Mr Blanchard said the Speedwatch system was poor. Cllr McLeish said more people are needed to log onto the website and get trained. The Speedwatch link is communityspeedwatch.org</p> <p>The Parish Clerk asked if the PC would wish for a Speed Gun to be purchased to assist the Group, so they didn't have to borrow from the Police Station. This was agreed and the Parish Clerk would get in touch with Linda Campbell and Sussex Police.</p> <p>Cllr Hunt left the meeting at 8pm.</p>	<u>LFL</u>
40/19	<p><u>COMMUNITY HALL</u></p> <ol style="list-style-type: none"> <u>Contract / build progress:</u> Cllr Hardstaff reported that the building is rising; however the weather has caused some fits and starts on the works. <u>Costs so far:</u> Cllr Hardstaff advised that £116k had been spent so far. <u>Meeting Date to discuss personnel to run Hall, and activities:</u> Cllr Harding said it is important to make sure the finances of the Hall will stack up. A meeting date is to be arranged at the end of this meeting. (Later agreed as 21st February at 7pm). Cllr Henry Potter, Boxgrove, asked if the new Community Hall would have a meeting room or office. He was advised neither were included. 	
41/19	<p><u>VILLAGE GREEN</u></p> <p>The Parish Clerk reported on:</p> <ol style="list-style-type: none"> <u>Update on Transfer of Land and Funds:</u> The land and the funds are now owned by the Parish Council. <u>Insurance of Village Green land, Village Green fencing, street furniture, trees and lighting, plus Play Area, fencing and Equipment:</u> Came and Co had increased the insurance cover for the Street Furniture, trees and lighting by £20,000 and the Play equipment by £30,000. The additional premium, until renewal on 1st June, is £71.91, and this was approved by the Councillors, and now to be paid. <u>Costs of the provision of Seat and Waste Bin on Village Green, and Bin inside Play Area:</u> These will be available at the next meeting <u>Outstanding items by Bellway – replacement of 3 dead trees / missing trees, lamppost PC6 etc.:</u> these items are in hand with Bellway, and the Parish Clerk will be chasing them up if no action within a couple of weeks 	<u>LFL</u> <u>LFL</u> <u>LFL</u>

42/19	<u>HWRC (The Tip): To receive a presentation from a representative of Viridor</u> No one has been available to attend, deferred until the next meeting.	<u>LFL</u>
43/19	<u>WASTE BIN AT MAUDLIN</u> Further to Minute 25/19 item 1. where it was agreed to provide a Litter Bin at Maudlin, the Parish Clerk enquired if the location had been decided. The Councillors agreed to leave the siting to CDC in such a place that it can easily be emptied. The Parish Clerk to get a quotation from CDC. Mr Blanchard offered to empty the new Litter Bin in the Village Green Play Area when he does the regular inspections, rather than pay CDC to empty that one.	<u>LFL</u>
44/19	<u>NEWSLETTER / COMMUNICATION WITH RESIDENTS OF THE PARISH</u> Cllr McLeish has created the next newsletter, and Mr Ball (RR) has confirmed it is currently being copied. Cllr James offered to deliver the newsletter around the Grange, with Mr Blanchard offering as a backup for Stane Street, and other areas to be done by those people as before. Mrs Barbara Spearman, a resident, suggested that the PC should be on "Nextdoor" and She gave Cllr McLeish the details. Cllr Horne had spoken to Rev. Rachel about combining deliveries with the Church Newsletters. She said they went to every house, but the PC thinks not, so left as it is for now.	<u>CMcL</u>
45/19	<u>COUNCILLORS BUSINESS, FOR NOTING OR INCLUDING ON A FUTURE AGENDA</u> 1. Cllr McLeish, and the rest of the PC, thanked Mr Blanchard and Mr Keatley for keeping the Westerton Play Park so well. 2. Cllr Burborough asked everyone to keep writing to Viridor about the glass debris. If they will not attend a Parish Council meeting it was suggested that a letter should go to WSCC.	<u>LFL</u>
46/19	<u>PARISH FINANCIAL MATTERS</u> 1. It was noted that confirmation had been received from CDC for precept of £43,210 for 2019/20. 2. It was noted that £50,000 had been received being 1 st payment from £104k from the S106 The Grange. 3. It was noted that receipt is expected of £50,000 in late March being 2 nd payment from £104k from the S106 The Grange. 4. It was noted that £746.04 NHB 33/17 had been received, and £632.80 had been spent on the Xmas tree project with residue of £113.24 now in NS&I Community Hall Fund. 5. It was noted that £12,963 had been received for NHB 39/18. The Parish Council agreed that this should be moved to NS&I Community Hall Fund. 6. The accounts up to 31st January 2019 were approved by the Parish Council.	<u>LFL</u>
47/19	<u>CORRESPONDENCE, INCLUDING NOTICES & LEAFLETS</u> None.	
48/19	<u>DEALING WITH LOCAL ISSUES</u> None.	
49/19	<u>QUESTIONS BY THE PUBLIC:</u> Any resident of the area covered by the Council and present at the meeting may ask questions relating to the business of the Council. 1. Mr Keatley asked if Viridor have a wash bay. Are they wheel washing? Cllr Burborough said she had looked for a wheel wash on the plans but could not find one. He noted that recycling figures are down. 2. Mr Blanchard asked about the new entrance / exit to the Shopwhyke Lakes development. On the A27 Tangmere to Portfield carriageway there is to be a new in and out. Whilst this is being built, will there be an increase in cars along Stane Street? He also said 6000 cars a day use Oving Lights which are to be shut. Cllr Potter, Boxgrove, said he spoken to WSCC Cllr Simon Oakley (also Tangmere Parish Council Cllr) about this. Mr Blanchard said he is very concerned about the possible extra traffic through the village. It seems that the No 55 bus is to be diverted through Shopwhyke Lakes once this new entrance is made. The Parish Clerk will make enquiries. It is noted that there is to be a new footbridge over the A27 re-joining the 2 parts of Coach Road. 3. Mr Blanchard said that at the Solar Farm there had been 700 tons of topsoil brought in and it was being moved around in a swamp by 2 crawler diggers. The trees that were being planted were not being firmed in.	<u>LFL</u>
50/19	<u>DATE OF NEXT PARISH COUNCIL MEETING: 11th MARCH 2019</u> Noted	
51/19	<u>CLOSE MEETING</u> The meeting closed at 8-30pm.	

Signed.....

Date.....

Chairman of Meeting