



WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Mrs Linda Lanham
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To All Westhampnett Parish Councillors:

Cllr C McLeish (Chairman), Cllr W Holden (Vice-Chairman), Cllr T Ashcroft, Cllr S Burborough, Cllr S James and Cllr Plummer.

I hereby give notice that a Meeting of Full Council will be held at Westhampnett Community Hall, Hadrian Drive, Westhampnett, PO18 0FP on Monday 10th October 2022 at 7pm and you are hereby summoned to attend such meeting.

Members of the Press and Public are entitled to attend the meeting and are encouraged to do so.

Yours sincerely,

Mrs Linda F Lanham, Clerk to the Council

AGENDA

1	<u>OPEN FULL COUNCIL MEETING & TAKE APOLOGIES FOR ABSENCE</u>	<u>CMcL</u>
2	<u>PARISH COUNCILLOR MATTERS</u> <u>RESIGNATION:</u> The resignation of Cllr Caroline Moth has been received. <u>VACANCIES:</u> There are 3 vacancies on the Parish Council. Anyone interested should contact the Parish Clerk. Election is not required at present, co-option is permissible, then all Councillors will be up for Election on 4th May 2023.	<u>LFL/</u> <u>CMcL</u>
3	<u>DISCLOSURE OF INTERESTS:</u> To receive from members declarations of Disclosable Pecuniary Interests or Non-Pecuniary Interests, in addition to those listed attached in relation to any items included on the agenda for this meeting, in accordance with Localism Act 2011 s. 29 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.	<u>CMcL</u>
4	<u>CONFIRM MINUTES OF THE LAST FULL PC MEETING</u> held on 8 th August 2022	<u>CMcL</u>
5	<u>MATTERS ARISING:</u> To deal with any matters arising from the Minutes of the last meeting.	
6	<u>REPORTS FROM EXTERNAL BODIES:</u> including District and County Councillors and local organisations; reports to be submitted by email to the Parish Clerk for circulation to Councillors prior to the meeting. Questions to be taken at the meeting.	
7	<u>MEMBERS' REPORTS:</u> To receive reports from Members where not covered in agenda below, including 1. Transit Site & Traveller Liaison Meeting 7 th September, standing in for Cllr Burborough 2. Gigabit Voucher Scheme 3. Madgwick Park Landscaping, Safety Barrier etc 4. New crossing points on Stane Street – update 5. Container for Volunteers – update on rent or buy, decision to be taken 6. Any other reports	<u>LFL</u> <u>CMcL</u> <u>DP</u> <u>SB</u> <u>DP</u> <u>ALL</u>
8	<u>PLANNING MATTERS:</u> To receive a report on recent planning applications.	<u>LFL</u>
9	<u>OVERNIGHT PARKING FOR VEHICLES FOR SLOE FAIR IN OCTOBER:</u> Update	<u>LFL</u>
10	<u>VISIBLE GATES TO EACH PART OF THE PARISH:</u> To ratify recent decisions taken for the approval of the supplier, installers and costs.	<u>DP / ALL</u>

11	FLOODING AT NEW ROAD / HAT HILL – OPERATION WATERSHED PROJECT: Update - Start Date delayed until 14 th November 2022.	<u>LFL</u>
12	DEFIBRILLATOR TO BE LOCATED AT THE COMMUNITY HALL: To ratify recent decisions taken for the approval of the supplier, electrical works and costs.	<u>TA / ALL</u>
13	INSURANCE RENEWAL: To ratify the decision to accept the revised Hiscox quotation from Gallaghers at £3,667.91.	<u>ALL</u>
14	COMMUNITY HALL: (Chairman of the Hall Committee: Cllr T Ashcroft) 1. Update on Bookings 2. Update on Finances 3. Update on Care of Building including Emergency Lighting and Guttering 4. Update on NHB 40/21 – Blinds 5. Café Banners / More Café Static Flags needed? 6. Christmas Trees on Village Green and at Westerton 7. Any other business	<u>RS</u> <u>RS</u> <u>TA / CM</u> <u>LFL</u> <u>TA</u> <u>ALL</u> <u>ALL</u>
15	ALLOTMENTS AT MADGWICK PARK: Update	<u>DP</u>
16	COUNCILLORS BUSINESS, FOR NOTING OR INCLUDING ON A FUTURE AGENDA:	<u>ALL</u>
17	PLAY AREA INSPECTIONS AT WESTERTON & VILLAGE GREEN: Review Reports and any actions needed	<u>RK & AB /</u> <u>ALL</u>
18	PARISH FINANCIAL MATTERS (See separate emails for relevant details): 1. To approve the Accounts from 1 st August 2022 to 30 th September 2022. 2. To note that Moore have concluded the External Audit and have signed the Section 3 – External Auditor Report and Certificate 2021/22. 3. Update on Community Hall Water Suppliers / Bills 4. Any other business	<u>LFL / ALL</u>
19	CORRESPONDENCE, INCLUDING NOTICES & LEAFLETS: Possible Newsletter to all the Parish and / or Flyer to Westerton residents only	<u>ALL</u>
20	DEALING WITH LOCAL ISSUES:	<u>ALL</u>
21	QUESTIONS BY THE PUBLIC: Any resident of the area covered by the Council and present at the meeting may ask questions relating to the business of the Council.	
22	DATE OF NEXT FULL PARISH COUNCIL MEETING: 14th November 2022	<u>CMcL</u>
23	CLOSE MEETING	<u>CMcL</u>

END OF AGENDA