



# WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

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## Minutes of the Westhampnett Parish Council Meeting held at 7pm on Monday 13<sup>th</sup> May 2019 at the March C of E School, Westhampnett

### Present:

**Parish Councillors:** Cllr W P Harding (later elected as Chairman), Cllr H Horne (later elected as Vice-Chairman), Cllr S Burborough, Cllr J Freeman, Cllr S James, Cllr C McLeish and Cllr R Morgan.

The meeting was clerked by Parish Clerk, Mrs Linda F Lanham.

Mr A Ball & Mr N Carter (RR), Mr A Eastbury (Viridor), Mr P Madden (WSCC) and 12 members of the public also attended. WSCC Cllr J Hunt arrived at 7.20pm.

<u>Minute No</u>	<u>Item</u>	<u>Action</u>
	<b><u>ANNUAL MEETING OF THE FULL COUNCIL, FOLLOWED BY FULL COUNCIL MEETING</u></b>	
85/19	<b><u>ELECTION OF CHAIRMAN FOR 2019/20</u></b> Cllr James proposed, and Cllr Morgan seconded that Cllr Harding be elected as Chairman for the forthcoming year. Cllr Harding agreed to continue, and all voted in favour.	
86/19	<b><u>DECLARATION OF ACCEPTANCE OF OFFICE</u></b> Cllr Harding completed the Declaration of Acceptance of Office.	
87/19	<b><u>ELECTION OF VICE-CHAIRMAN FOR 2019/20</u></b> Cllr Harding proposed, and Cllr Freeman seconded that Cllr Horne be elected as Vice-Chairman for the forthcoming year. Cllr Horne agreed, and all voted in favour.	
88/19	<b><u>DECLARATION OF ACCEPTANCE OF OFFICE</u></b> Cllr Horne completed the Declaration of Acceptance of Office.	
89/19	<b><u>OPEN THE MEETING &amp; TAKE APOLOGIES FOR ABSENCE</u></b> The Chairman opened the meeting. Apologies received from Cllr J Hunt who would be late, CDC Cllr H Potter and Ms Ciara Williams (Goodwood Estate).	
90/19	<b><u>APPOINTMENT OF COMMITTEE MEMBERS AND APPOINTMENT OF EXPERTS</u></b> The following appointments were made to the Committees for the coming year: <u>Finance:</u> Cllr McLeish, Cllr Burborough, Cllr Freeman and Mrs Linda Lanham, Parish Clerk/RFO. <u>Community Hall:</u> Cllr Horne only at present <u>Village Green:</u> Cllr McLeish and Mrs Linda Lanham, Parish Clerk/RFO. <u>Planning:</u> Cllr Burborough, and Mrs J Hardstaff as expert advisor for this and Neighbourhood Plan.	
91/19	<b><u>DISCLOSURE OF INTERESTS</u></b> Cllr Burborough - Rolls Royce (as place of work but not a direct employee).	
92/19	<b><u>CONFIRM MINUTES OF THE ANNUAL MEETING OF ELECTORS held on 16th April 2018</u></b> <b>RESOLVED:</b> That the minutes of the meeting held on 16 <sup>th</sup> April 2018 are approved by the Council and signed by the Chairman as a true record of the meeting. Proposed by Cllr Harding and seconded by Cllr McLeish.	
93/19	<b><u>MATTERS ARISING:</u></b> To deal with any matters arising from the Minutes of the last Annual Meeting of Electors. None.	
94/19	<b><u>ANNUAL REPORT OF THE COUNCIL GIVEN BY THE CHAIRMAN</u></b> <b><i>Westhampnett Parish Council Chairman's Report 2018-19</i></b> <i>I would like to thank all the Parish Councillors and our Clerk for their hard work, support and assistance during the past year.</i>	

*Cllr Pam Clingan resigned in September 2018 for personal reasons, and in October we co-opted Howard Horne on to the Council, a resident of Roman Walk, we immediately tasked him with examining the New Hall's operations, he will be heading up the Hall management committee with a volunteer work force dealing with the day to day activities, bookings and time tables.*

*We are very pleased to welcome Julie Freeman recently retired and living in Tilemakers Close, and Richard Morgan, recently retired and living in Westerton, this brings the total number of Councillors to 7 with 2 more available openings to be filled at a later date.*

*Our volunteer group, with some Councillors, traditionally work on the verges and pathways throughout the village. We usually thank them with a fish and chip supper as a token of our appreciation. However, due to the weather conditions, the very dry summer slowed the usual growth so much that the Volunteer's did not think they worked hard enough to merit a thankyou supper this year. Whilst disagreeing with their assessment of the contribution they make it was agreed to defer the supper until a date more reflective of their toil. They have already committed to clearing the Maudlin footpath as part of this seasons activity.*

*The PC will officially stand down on 7th May 2019 and the new Parish Council will take effect from 13th May 2019. Cllr Jean Hardstaff, Vice Chair and Cllr Rod Fabricius are retiring as Councillors but will continue to assist with their identified fields of expertise on a temporary basis. We all thank them most sincerely for their outstanding contribution to the running and development of the Parish.*

*The Management Committee for the Travellers Site has been reasonably untaxed this year and their clients quite well behaved, the illegal parking that accompanies their attendance has been modified by the installation of timber posts sectioning off the grass verge from Jewson's to the Chichester Park Hotel roundabout. This work was carried out by West Sussex Volunteer's during the coldest and most unpleasant period of weather. There is one last post to be installed into the small area outside Jewson's yard in which a caravan can be squeezed, this will be dealt with when the weather allows this year.*

*As an expression of our gratitude the West Sussex Volunteers were invited to a thankyou lunch at the Chichester Park Hotel on September 29<sup>th</sup>. A very unhappy event occurred just prior to the Lunch, being the untimely death of Steve Hansford of CDC a truly great friend of Westhampnett and a genuinely nice man who will be truly missed.*

*The Sloe Fair trucks clearly feel they have the right to park on the pavement churning up the grass and inconveniencing pedestrians, CDC have been requested to make alternative arrangement for this event next year.*

*The appalling inconsiderate parking along Stane Street, Claypit Lane, Coach Lane and Old Arundel Road has attracted considerable attention from Rolls Royce, the Press and BBC television. At the Parish Councils request, WSCC's Parking department is attempting to incorporate yellow line proposals in areas where residents have been severely inconvenienced and experienced several accidents, as a direct result of bad parking. A consultation on the inclusion of Yellow Lines has taken place with WSCC and is under review as an ongoing exercise.*

*The parking along Stane Street reached endemic proportions with the majority of offenders being Rolls Royce Workers, we have been in constant touch with RR management concerning this matter, who in fairness, have tried very hard to stop the unacceptable behaviour, but legally any car that is taxed and insured has the right to park on the road or half on the road and half on the pavement so long as it is not obstructing pedestrian traffic. The new Rolls Royce car park for workers and the parking provision for school drop off traffic will contribute to solving the problem. RR directed their security staff to take the numbers of the known workers who parked inconsiderately and applied severe penalties to offenders; this has had a remarkable effect. We are all grateful for the efforts made by RR management especially Andrew Ball.*

*The sterling efforts of Cllr Hardstaff (Vice Chair) and our Clerk Linda Lanham, resulted in the acquisition of the outstanding sum of £471,000 owed from Bellway, that sum being their commitment under the S106 agreement for the Roman Walk development, specifically with regard to our Community Hall and transfer of the Village Green to Parish Council ownership, in February 2019 together with the ongoing maintenance costs of £147,000*

*It would take several hours to recount all of the work undertaken by our Vice Chair Jean Hardstaff in designing the Hall and obtaining the outstanding S106 monies to get it built. However, this long overdue S106 contribution allowed us to commence work on the Community Hall with Reilly Construction (Ford) they erected the steel frame before Christmas 2018 and are making good progress, on the 24<sup>th</sup> of April we celebrated the Halls Topping Out with the guest of honour being Mrs Pat Adams, widow of our long term Past Chairman Cllr Henry Adams who served this Parish for over 25 years. Pat explained that 50 years ago Henry expressed a desire to have a village Hall; he never saw his wish become a reality or experienced the battle to get the funding, but I think he would be very happy with what is taking place today.*

*At our Elector's Meeting on the 29<sup>th</sup> April Councillor Howard Horne presented a list of suggested activities and plans for the running of the Hall, which will be considered by the Parish Council for adoption, as soon as the works are complete.*

*A Speed Watch Group under the supervision of the local Police has been formed and operates along Stane Street from Maudlin to Jewson's , this has had a moderating effect on speeding drivers, but it is in urgent need of helpers to cope with the volume of traffic along this stretch of road and the recording of data. Their contact details can be obtained from the Parish Clerk and are on our website. We have also approved the purchase of a speed gun to assist in the speed reduction efforts, however, the greatest problem faced by the group is the recording of data and help is urgently needed with that.*

*Another example of WSCC total disregard for local feelings and opinion was the very late disclosure of the Velo South 100 mile, 15,000 cyclist race. A race which would have caused miles of closed roads and disruption to the lives and welfare of villagers all along the route. However, irrespective of residents protest and anger displayed by the inhabitants of the effected surrounding villages it took the Rain Gods intervention to wash the unwanted event out.*

**94/19  
Cont.**

*Hopefully never to return, meetings have been held with Louise Goldsmith instigated by the four Parishes Westhampnett, Boxgrove, Lavant and Singleton in an attempt to establish a more consultative approach to any future events. It is also stated that Louise Goldsmith will hold meetings with the same aim in view and develop a format for large scale events in the future. To date we have seen no sign of her fulfilling her commitment.*

*WSSC indicated a recommendation to Highway England for a northern route for the A27, this, if adopted will cause immense disruption to the area. An upgrade of the existing A27 route was indicated by the majority of residents as being preferable, but that was ignored. We will have to wait and see what Highways England has to say and what if any money is still available from Government. It is now established that funding for this project has been withdrawn for both north and south proposals.*

*The Old Place Farm site originally indicated for housing development was reduced from 1500 homes to 300 and 2 Football pitches with a Pavilion served by a temporary road from Old Place Lane. In addition to the sports facilities a pumping station is planned to be located in the middle of the field, this was opposed by the Parish Council along with the temporary roadway serving the sports pitches, ultimately to become a cycle and pedestrian pathway. A service road is to be put in place across the Phase 2 site, accessed from Old Place Lane, no provision for parking has been made off Madgwick Lane, which will result in parking problems in the Madgwick Park Development when occupied. Unfortunately, the roadway has been set out and will now be a permanent roadway for cyclists and pedestrians. At least we have the assurance that the enclosed boundary will be timber post and rail fencing and not the wire fencing currently on show. The entrance will be via lockable collapsible bollards and not the massive gates currently in place. Madgwick Park site is now well underway and extensive digging is taking place with the first houses already erected.*

*Attendance at the Goodwood Motor Circuit Consultative Committee and the Goodwood Aerodrome Consultative Committee has provided us with a voice regarding the activities that still adversely affect us as a village.*

*After the complete renovation of Westertons Listed Red Telephone box, some deranged individuals blew it up along with Telephone boxes and Post boxes in the surrounding areas during the Christmas period.*

*Thanks to the efforts of our Clerk and her team of helpers we saw the first Christmas Tree on the new Village Green. Due to adverse weather conditions the actual event was relocated to the School Hall which offered more protection from the elements. We hope to stage another event next year in better weather conditions.*

*A request for a litter bin at the entrance to Old Place Lane junction with Madgwick Lane and a post box at the junction of the Sadlers and Madgwick Lane has been proposed and is being action by the Clerk.*

*We have said goodbye to two of our much respected Councillors Jean Hardstaff and Rod Fabricius, thankfully they have agreed to act as unpaid consultants covering their areas of specialised expertise in order to conclude their ongoing projects.*

*That concludes my report and I will take any questions that may arise.*

*Cllr Hunt arrived at 7.20pm.*

*There were no questions arising from the report; however Mrs Gael Emmett, resident, asked about the Parking Proposals and the Consultation process. Cllr Harding advised that WSSC are assessing over 1300 responses to the whole project, including Westhampnett. Cllr Hunt said that the results will be presented at the South Chichester County Local Committee being held on Tuesday 18th June, 7.00pm at County Hall.*

**95/19** **ANNUAL REPORT ON THE AUDITED ACCOUNTS OF THE COUNCIL FOR THE Y/E 31<sup>ST</sup> MARCH 2018**

***Report of Mrs L Lanham Parish Clerk and Responsible Financial Officer at the Annual PC Meeting – 13th May 2019***

*The Annual Return for 2017-18 was circulated to, and approved by the Council. It was then examined by the internal auditors who assigning positive assurances in each relevant category. This was then approved by the external auditors who made no comments on the accounts.*

*The Rialtas Business Systems Accounting software has been easy to use, and provides standard reports which are useful on a day-to day basis.*

*The Annual Return for 2018-19, together with a detailed breakdown of the various budget headings is currently being finalised prior to approval by the Council, and submission to the internal and then external auditors.*

*The Council held the precept in 2018-19 at £42,900, being the same value as the year before. The Council approved the precept for the coming year 2019-20 at £43,210. As the council tax base has slightly increased since 2018-19 the amount to be paid per taxpayer remained the same as 2018-19, but will provide a slightly higher income to the Council.*

*The Council holds one Barclays Bank account for general day-to day expenses, and one NS&I investment account for all the monies for the building of the Community Hall. The funds for the Maintenance of the Village Green are currently in the Barclays account awaiting removal to a long term account.*

*The Council continues to manage its finances prudently, and significant capital projects are only pursued when grants can be secured, or funds have been reserved for such purposes.*

*There were no questions.*

96/19	<p><b>CONFIRM MINUTES OF THE LAST MEETING</b> held on 11<sup>th</sup> March 2019</p> <p>Mr Ball said that in Item 60/19 in the Minutes, with regard to parking, the word <i>supported</i> was wrongly used in the text, should read <i>Mr Ball said he acknowledged, including via TV and Radio, that parking was an issue</i>. The Chairman accepted this change of wording.</p> <p><b>RESOLVED:</b> That the minutes, as amended, of the meeting held on 11<sup>th</sup> March 2019 are approved by the Council and signed by the Chairman as a true record of the meeting. Proposed by Cllr McLeish, seconded by Cllr Burborough, and all voted in favour.</p>	
97/19	<p><b>MATTERS ARISING</b></p> <p>None.</p>	
98/19	<p><b>REPORTS FROM EXTERNAL BODIES:</b> including District and County Councillors and local organisations.</p> <p><b>WSSC Cllr Jeremy Hunt</b> gave an Annual Report</p> <p><i>At your February meeting I set out the CC's financial position in some detail, so I don't intend to say much about more on that subject tonight. However, I would just like to update you on a couple of points.</i></p> <p><i>First of all I'm pleased to say that we closed the last financial year on budget, which considering the pressures we face is testament to the hard work put in by all our staff. Obviously the current financial year is again going to be a challenge, especially achieving the planned savings/efficiencies in the region of £24m. But the good news is that despite making savings we are now actually increasing the amount of funding for Adults and Children's services by around £18.5m.</i></p> <p><i>Over the longer term planning we currently have two serious challenges.</i></p> <ul style="list-style-type: none"> <li>• <i>Firstly, this current financial year is the last year of a four year government finance settlement. The results of the Fair Funding Review, carried out by the Government last year, have now been delayed until the early Autumn. So unless they bring that announcement forward we are effectively doing our budget preparation for 2020/21 almost blindfold.</i></li> <li>• <i>Secondly, the Green paper on Adult Social Care, which was promised over a year ago, has still not been published. As Adult care is the largest share of our budget, at nearly 40%, you can see that we urgently need some certainty about how this is going to be funded going forward. In fact I think we would all like to know that, not just the CC!</i></li> </ul> <p><i>Now, moving on to community support.</i></p> <p><i>Firstly, I'm pleased to say that we are still continuing to support community led capital projects related to flooding and drainage issues, through our excellent award winning Operation Watershed initiative.</i></p> <p><i>Secondly, last year we launched the West Sussex Crowd Funding platform. Despite some teething problems this initiative has proved a great success.</i></p> <p><i>There are still 15 projects still live from 2018/19 and if all these meet their targets then the total raised through the platform last year will be just under £690k, covering 88 projects. Of this total, approx. £210k has been pledged by the CC through the CIF, with the balance of around £480k being donated by residents, local businesses, partner funds and others. Had we not had the platform, our total funding through the CIF would probably still only been in the region of £210k, and many organisations would have lost out on that opportunity to leverage a further £480k.</i></p> <p><i>However, one issue which we now recognise, is that for very small groups, such as 'tea' clubs and those wanting support for such things as the costs of taking elderly residents on an annual outing, the platform is far too complicated. We are therefore looking at bringing back some form of 'micro' grant system, probably for requests up to £750. Hopefully a decision on that is imminent and I will keep you updated.</i></p> <p><i>Details of our crowd funding can be found at:</i></p> <p><i><a href="http://www.spacehive.com/movement/westsussexcrowd">www.spacehive.com/movement/westsussexcrowd</a> or Google WS Crowd funding.</i></p> <p><i>Whilst talking about grant funding and CLC's, the next meeting of the South Chichester County Local Committee is on Tuesday 18th June, 7.00pm at County Hall as usual.</i></p> <p><i>On other issues, I personally think that the A27 Chichester By pass is probably now on long term hold. As I am sure you are aware, both the options, one north and one south, that were put forward by the CC were rejected by Highways England earlier this year, on cost and technical reasons. Since then the Arundel section of the A27, where the route had actually been announced, was 'pulled' by HE due, I understand, to some legal challenges. It was due to come back for re-consultation this spring, but I now believe it has been delayed further. I also see that HE have recently delayed eleven major road schemes for at least five years, due to pressure on funding. So I suspect Chichester will be some way down the queue by now!</i></p> <p><i>Now, just recapping on a few local happenings over the last year:</i></p> <ul style="list-style-type: none"> <li>• <i>Last year saw the CC completed the refurbishment of Halnaker Windmill and the replacement of the sails. I think we are all agreed that it now looks resplendent, once again standing out as an iconic landmark on the Sussex skyline. I am also pleased to say that one of our countryside wardens has spotted swallows flying in and out of the top door, so hopefully that means they have returned to nest there.</i></li> <li>• <i>Last year we also saw the installation of the bollards adjacent to the Westhampnett roundabout, a long awaited ambition of the PC. I would like to thank all those concerned, especially the West Sussex Volunteers, for the work they did. Also, our officer, Darren Rolfe, who organises the work and CDC for sourcing the bollards. An excellent team effort.</i></li> </ul>	

- Over the year, WS officers have been working very closely with the PC to bring forward two highways schemes. First of all, at the request of the PC, I was able to get Westhampnett included in the Chichester Road Space Audit. This is a complete review of on-street parking issues across the City and how to tackle them going forward. Proposals for parking controls in the village have been discussed at length with the PC, there was a community presentation, and finally there has been a public consultation. Currently we are reviewing the results of that consultation and I believe there will be an update at the next CLC meeting on June 18th.
- Secondly, something which has been a long time in gestation - in fact it was already being discussed as far back as when I was first elected in 2013 - is the combined footpath and cycle way along Stane Street. This will connect the current cycle route from Tangmere, which currently ends at the end of Old Arundel Road, by the mini roundabout at Maudlin, and where it re-starts again just before the main Westhampnett roundabout. This is also part of the CC's commitment to improve and increase the cycle network across the County. Again, your PC have been closely involved with all the design work, so hopefully - depending of course on the results of the current tendering process - will come to fruition later this year.
- Finally, you are all obviously aware of the recent disastrous fire at the Amenity site, so I just wanted to update you on the present situation. It is currently open for green garden waste only, but will hopefully have a much wider service available in time for the Whitsun bank holiday weekend. We expect this to include the majority of materials, such as general waste, cardboard, wood, large and small electrical goods, hazardous waste, textiles. However, due to space constraints soil, hardcore and plasterboard will be directed to Worthing or Billingshurst and asbestos has to go to Worthing, Burgess Hill or Crawley.

Lastly, just a reminder that news on campaigns such as this and many other interesting news bulletins and campaigns that we promote can all be found on our website at [www.westsussex.gov.uk/about-the-council/news-and-campaigns/](http://www.westsussex.gov.uk/about-the-council/news-and-campaigns/) or again, just Google WS News and campaigns

If you remember, at the March PC meeting, I highlighted one such forthcoming campaign - our slipper swap campaign!

Trips and falls in elderly people are a major cause of hip fractures. It is estimated that these cost the NHS around £20m per year in West Sussex alone. Then there is often the hidden cost of after care which often the CC has to pick up. So, to demonstrate that sometimes the simplest things can make a big difference to peoples lives, West Sussex promoted a free 'Slipper Swap' in April for elderly residents across the county. They could bring their old worn out slippers to their local library and swap them for a new, sturdy pair. They were also given a wealth of information on other simple steps they could take to help reduce their risk of falling. I can now update you to say that the campaign was so successful we had to arrange some additional dates.

So there you are, it is not all about the multi-million pound projects - this is one of the many simple ways in which your County Council does care for its residents!

Mr Andrew Blanchard, resident, said there is a disregard of youngsters. He asked when is WSCC going to get a grip on Children's Services? Cllr Hunt said he was aware of the shortcomings, but it is a detailed subject, and WSCC are actively working very hard to improve. He said the biggest pressure is getting social workers, and they currently have a lot of agency ones. Looked after children complain about having lots of different social workers, and more money is going into this, but it is not going to improve overnight.

**No report from CDC Cllr H Potter this time**

**Mr Andrew Ball (RR)** reported that there is to be a planning application going into CDC for a small building to go over an area, in order to provide more office space. There are no additional heads. It should be constructed in Q1 2020, with deliveries for the construction as per the permission, and contractors parking on site.

Parking Mr Ball said this is now better, and daily security patrols are out looking at vehicles – if there is an RR sticker then that is easy, if not much more difficult. He warned that he anticipated more on-street parking from Madgwick Park, and is backing WSCC parking proposals. Mr Blanchard said that Claypit Lane was bad this morning, with 6-7 cars belonging to workers, and a transit truck outside his house. He agreed it is better in Stane Street, but not in Claypit Lane. He also reported that delivery vans were being parked overnight in Claypit Lane waiting to get into the plant. Mr Nigel Carter (RR) said they have a continuous challenge to sort out the problems. A resident said that the Acumen trucks are going via Maudlin, which they should not be doing, and Mr Ball said he will check this as there has been no formal route change. He added all trucks should be full, from a planner's costings process.

**AB**

Speeding – Mr Ball said he had sent a call out to local authorities and invited Chief Inspector Chris Ottery. There has been a low accident rate over the last 3 years, and Sussex Police have limited resources. Sussex Police have said that a Speedwatch group is the route, as they need more data to prove there is a problem.

Cllr Burborough asked Mr Ball if there could be a speed limit sign with a roundel on both exits to remind people leaving the site.

**AB**

There followed a discussion about how the data could more easily be gathered. Maybe a data gathering speed sign mounted on a post rigidly, that flashes the speed and gathers the data at the same time? It is understood that Earham are having one of these. Speed cameras have to be installed by the police, but can parishes buy an average speed camera of speed sustained over a distance? More investigation needs to be done. (see Item 107/19) for further discussion.

Planning Proposal for Local Plan to 2035 Mr Ball said it was important for RR to alert the authorities that they may have need for expansion. There are no current plans, but they must say now. The land is owned by Goodwood, RR has consulted with them, but Goodwood have not said yes.

99/19	<p><b>MEMBERS' REPORTS:</b> To receive reports from Members where not covered in agenda below.</p> <p>None.</p>	
100/19	<p><b>REVIEW OF WESTHAMPNETT TIP (HWRS) Alan Eastbury (Viridor) and Paul Madden (WSCC) attending</b></p> <p>Cllr Harding welcomed Mr Alan Eastbury and Mr Paul Madden, who had been invited by the Parish Council to attend the meeting to provide more information about the HWRS, and to answer Councillors and residents questions.</p> <p>Mr Eastbury and Mr Madden explained that the site is both an amenity tip and a waste transfer site for all local bin collections. They went through the details of the fire that had taken place recently, and said there were plans to rebuild the damaged building.</p> <ol style="list-style-type: none"> <li>1. In regard to small items of waste left on the road when coming out of the site, and turning left onto Stane Street. There is no wheel washer on the site, and although the staff make a visual check some items do get left in the road. As the trucks have not been going in and out since the fire, this has not been a problem, and won't be for the next 9 months or so as the building work is carried out.</li> <li>2. Some waste items blow off the top of trucks, and at present there is no way of checking the roof before they leave the site.</li> <li>3. The smell last year was caused by a blockage in the sewer. Work was carried out to clear that, and hopefully that has helped. All waste is moved quickly and hopefully it won't be a problem this year.</li> <li>4. In regard to mini road sweepers from Arun area (Biffa) coming in via Maudlin, they will raise that with Biffa and with Arun District Council.</li> <li>5. The query about Biffa staff waiting on the verge of Stane Street will be raised with Biffa. (This is not happening at the moment as Biffa trucks cannot come into the site due to the fire).</li> <li>6. Mrs Gael Emmett, resident, asked about the on-going viability of this site. Sara Watkins said the air after the fire had been very smoky, and her daughter had experienced an asthma attack. Mr Eastbury and Mr Madden said that the fire had to be left to burn so that waste water did not get into the water course. A design feature of the rebuild work will include additional measures to prevent water going into the lake. Plus a fire suppressant sprinkler system will incorporated into the new building. A large Water Tank will also be put on site. Foam would have put the fire out, but there were environmental issues with that as well. The fire was "black bag" items, and the new building will have more dividing walls. It was commented that perhaps they should be looking at another location, and it was confirmed that they are looking at alternative sites. When asked why the transit site stayed open with the smoke going over it, the residents were assured that CDC were handling that, it was monitored and tested. Mr Don Milton, resident, asked if there had been a higher level of pollution as it is monitored in several places. As the Fire Service did not wear breathing apparatus unless they were very close, it seems it was at acceptable levels. Cllr James asked why no wheel washing was done with a pressure washer, and could the top of the trucks be sheeted over? Mr Madden said the trucks were sheeted, and it was unusual for a Tip site to have a wheel washer but he would look into it.</li> <li>7. WSCC are claiming on their insurance, and that will cover the cost of the new additions as well.</li> <li>8. Cllr Burborough said the litter picks were being done on Stane Street, but it needs the street cleaner to pick up little particles, and not allow them to be washed down and block the drain, which causes the only footpath into Chichester to get flooded. She added this had been complained about several times, and still needs addressing.</li> <li>9. Cllr James said, on the weekend prior to the fire the building had been very full with about twice the amount of rubbish. Mr Eastbury said there was about 504 Tons of waste. The daily amount is circa 300 Tons, plus the local residents' amount, so there was about 1 days waste there.</li> <li>10. Some residents still want the Tip moved to another location.</li> </ol> <p>Cllr Harding thanked Mr Eastbury and Mr Madden for attending, and for their detailed explanations.</p>	<p><b>PM</b></p> <p><b>PM</b></p>
101/19	<p><b>REQUESTS RECEIVED BY PARISH CLERK</b></p> <ol style="list-style-type: none"> <li>1. <u>Goodwood hedges:</u> The Rolls Royce path is partly done, but maybe not by RR as seems to be in the line of the new Sewer pipe. Parish Clerk to follow up.</li> <li>2. <u>Cut back hedges in Old Arundel Road:</u> As this still has not been done, the PC agreed that the Volunteers would be asked if they could assist.</li> <li>3. <u>Westhampnett House hedge overgrown along pavement on the north side of Stane Street:</u> The PC agreed that the Parish Clerk should write to the owners to ask them to cut it back.</li> <li>4. <u>Village Green Play Area Dog Sign:</u> The Parish Clerk to action this asap.</li> </ol>	<p><b>LFL</b></p> <p><b>LFL</b></p> <p><b>LFL</b></p> <p><b>LFL</b></p>

102/19	<p><b><u>PLANNING MATTERS</u></b></p> <p>The Parish Clerk reported that there had been no New Planning Applications in the 9 weeks since the last meeting on 11th March 2019.</p> <p><b><u>Decisions:</u></b></p> <p><b><u>WH/18/03318/ADV</u></b> Mr Brad Slingo, Barratt David Wilson Homes Land Off Madgwick Lane Westhampnett West Sussex 1 no. MSM signs, 9 no. flag and flag pole signs, 1 no. SSM sign, 2 no. SSS signs, 6 no. SSS signs, 2 no. house plaque, 1 no. fascia sign, 1 no. opening hours vinyl and dots sign, 1 no. sales clock, 1 no. post box and brochure holder and 1 no. gable end letters for sales arena pertinent to Madgwick Park scheme for 300 Dwelling units. This was <b>approved</b> by CDC on 4th March 2019.</p> <p><b><u>WH/18/03319/ADV</u></b> Miss Megan Hamlyn, Barratt David Wilson Homes Land Off Madgwick Lane Westhampnett West Sussex 1 no. MSM sign, 5 no. flag and flag pole signs, 1 no. SSM signs, 3 no. SSS signs, 2 no. House Plaque signs, 1 no. Fascia signs, 1 no. opening hours vinyl and dots, 1 no. sales clock, 1 no. post box and brochure holder and 1 no. gable end letters for 1 Madgwick Park Barratt Homes Sales Arena signage for a Development of 300 Dwelling units. This was <b>approved</b> by CDC on 11th March 2019.</p> <p><b><u>Pending:</u></b></p> <p><b><u>WH/19/00130/LBC and WH/19/00307/DOM</u></b> Mrs T Keyter, The Stables Stane Street Maudlin Westhampnett Installation of bifold doors to rear northern elevation. Pending – decision now <b>overdue</b>.</p> <p><b><u>WH/18/02225/FUL</u></b> Mr Luke Leleu, Maudlin Mill Sidengreen Lane Maudlin Westhampnett Provision of 2 no. industrial units (B1/B2). Parish Council lodged commented on 21/11/18 NEW docs 10/01/19, commented on 21/01/19 that WPC wish to state that the Parish Council's comments from 21.11.18 still apply. NEW docs 07/05/19 being considered by Parish Council, must be lodged by 29th May.</p> <p>This revised Planning Application had been circulated to the Councillors and Mrs Hardstaff as Councillor and then expert adviser to the PC on planning matters. Mrs Hardstaff said a small business had been absorbed within this development and commented that the 2 Industrial buildings currently there were allowed on a technicality due to something CDC did not do. This revised application more than doubles that which is there now. The Councillors decided to review it and come to an agreement which would be advised to the Parish Clerk.</p>	ALL/ LFL
103/19	<p><b><u>NEIGHBOURHOOD PLAN UPDATE / LOCAL PLAN UPDATE TO 2035</u></b></p> <p>The Parish Clerk explained that some of the Councillors and the Parish Clerk attended a CIL meeting at which CDC advised that not having a “made” Neighbourhood Plan had seriously affected the amount of money the Parish could be granted via this Levy. Cllr Harding said that, as the Parish has been granted some CIL, and it can be used to get the NP “made”, then this needs to be considered fully. The Parish Clerk was asked to obtain information on the consultant/s used by Lavant and Boxgrove, and get quotations from consultants for the Plan and for the survey that is believed to be needed.</p> <p>Cllr Harding also stated that the Parish would need to push CDC as currently the money not able to be granted to the Parish goes to CDC instead, but it has to be used by them for local wide projects not for our Parish.</p>	LFL
104/19	<p><b><u>COMMUNITY HALL</u></b></p> <p>Cllr Horne thanked those people who came to the Annual Meeting of Electors, and reported that there were a good number of forms returned to him. He is currently finding providers to supply activities, with 7 found so far, and continuing, so hopefully the Hall use will be filled by the time it is opened.</p> <p><b>Cllr Hunt left the meeting at 8.55pm.</b></p>	
105/19	<p><b><u>VILLAGE GREEN</u></b></p> <p>The Parish Clerk reported:</p> <ol style="list-style-type: none"> <li>1. There appears to be one dead tree – will be reported to Bellway.</li> <li>2. Lamp-post PC6 now replaced, and with correct colour bulb as well.</li> <li>3. A meeting was held with the contractor who recommended that the Grass Cutting be done every week during May until mid-June, to try to reduce the amount and vigour of the weeds. The contractor will also chain harrow the Village Green in the Autumn to disperse the high areas and try to obtain a flatter surface. The results will then be assessed to decide what to do next. The area by Hadrian Drive that has very little grass cover amounts to about 100 sq yards and will need to be attended to in the Autumn by replacing with decent top soil, and reseeding.</li> </ol>	LFL  LFL

106/19	<p><b><u>LITTER BIN AT MAUDLIN, AND EXCHANGE OF DOG BIN FOR LITTER BIN AT RR ROUNDABOUT</u></b></p> <p>After CDC carried out an assessment, they have quoted to change the dog bin to a litter bin and add a new litter bin inside the Play Area on the Village Green on Stane Street at a total one-off installation / removal cost of £913.55 plus VAT = £1096.26. There would also be a reduction in the emptying charges for the year. The old Dog Bin is the property of the PC, and would be returned.</p> <p>CDC advised that they saw no current need for a new litter bin on the Village Green itself, nor could they add a new litter bin at Maudlin at the bottom of the PROW Footpath to Westerton as it was not possible for their staff to empty it safely.</p> <p>Cllr McLeish proposed that the Parish Council accept the quote, and all voted in favour. The Clerk to action.</p> <p>The Councillors also asked if Goodwood could be approached to replace the missing signs on the Maudlin to Westerton footpath that used to be there, stating Dogs on Leads and Please Clear Up after your Dog. Clerk to action.</p>	<p><u>LFL</u></p> <p><u>LFL</u></p>
107/19	<p><b><u>PURCHASE OF SPEEDWATCH GUN</u></b></p> <p>The Parish Clerk reported that no funding is available from Sussex Police for a Speed Gun, so the Parish would have to pay for it themselves. See item 98/19 and here for the further discussion under this item.</p> <p>The Parish Clerk was asked to contact Eartham about the cost of their speed recorder and data gatherer.</p> <p>Cllr Morgan suggested perhaps there should be more roundabouts along Stane Street to slow the traffic down.</p>	<p><u>LFL</u></p>
108/19	<p><b><u>INSURANCE RENEWAL</u></b></p> <p>This had not been received, even though due for renewal on 1<sup>st</sup> June 2019. Parish Clerk to chase up.</p>	<p><u>LFL</u></p>
109/19	<p><b><u>COUNCILLORS BUSINESS, FOR NOTING OR INCLUDING ON A FUTURE AGENDA</u></b></p> <p>It was noted that the Parish Council Vacancies would be co-opted in June, if any applications.</p>	<p><u>LFL</u></p>
110/19	<p><b><u>PARISH FINANCIAL MATTERS</u></b></p> <ol style="list-style-type: none"> <li>1. The accounts up to 31<sup>st</sup> March 2019 were approved by the Parish Council, proposed by Cllr Harding, and seconded by Cllr McLeish.</li> <li>2. The annual pay rise for the Clerk as per NALC guidelines was discussed and agreed that it should be implemented. Cllr McLeish proposed, and Cllr Burborough seconded, and all voted in favour. The Clerk thanked the Councillors.</li> </ol>	<p><u>LFL</u></p>
111/19	<p><b><u>CORRESPONDENCE, INCLUDING NOTICES &amp; LEAFLETS</u></b></p> <ol style="list-style-type: none"> <li>1. It was noted that in spite of the use of Facebook, Next Door and Newsletters through every door, there were still residents who said they were unaware of parish activities.</li> <li>2. It was noted that now that CDC send out so many Notices to be put up for all to see, and with the requirement to display certain Parish documents, the need for larger Noticeboards was apparent. This is to be investigated as a special project.</li> </ol>	<p><u>LFL/</u> <u>ALL</u></p>
112/19	<p><b><u>DEALING WITH LOCAL ISSUES</u></b></p> <ol style="list-style-type: none"> <li>1. Mrs Jean Hardstaff wished to record thanks to the Volunteers who widened the Maudlin to Westerton Footpath, it is a great improvement. Thank you to all.</li> <li>2. Cllr McLeish raised the possibility of having more Village Signs, perhaps in conjunction with item below.</li> <li>3. Mrs Maggie Walsh, resident, via email, suggested having Village "Gates" with planters at the entrance to the Village. She hoped this would act as a visual traffic calming initiative. Cllr McLeish had done some mock up photos to see how it would look. Cllr Harding said it might be an issue with Highways. They would be needed for Westerton, Maudlin and Westhampnett. It was noted to be investigated.</li> </ol>	<p><u>LFL</u></p> <p><u>LFL</u></p>
113/19	<p><b><u>QUESTIONS BY THE PUBLIC</u></b></p> <p>None.</p>	
114/19	<p><b><u>DATE OF NEXT FULL PARISH COUNCIL MEETING: 17<sup>th</sup> JUNE 2019</u></b></p> <p>Noted.</p>	
115/19	<p><b><u>CLOSE MEETING</u></b></p> <p>The meeting closed at 9.25pm.</p>	

Signed.....

Date.....

Chairman of Meeting