



WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Mrs Linda Lanham
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Minutes of the Westhampnett Parish Council Meeting held at 7pm on Monday 8th February 2021 via Zoom

Present:

Parish Councillors: Cllr C McLeish (Chairman), Cllr W Holden (Vice-Chairman), Cllr T Ashcroft, Cllr S Burborough (after All Parishes Meeting), Cllr S James and Cllr C Moth.

The meeting was clerked by Parish Clerk, Mrs Linda F Lanham, with CDC Cllr H Potter (after All Parishes Meeting) and WSCC Cllr J Hunt in attendance.

10 members of the public also attended, including Mr A Ball (RR).

<u>Minute No</u>	<u>Item</u>	<u>Action</u>
23/21	<u>OPEN THE MEETING & TAKE APOLOGIES FOR ABSENCE</u> Cllr McLeish opened the meeting, welcoming all via Zoom, and advising that Cllr Burborough and Cllr Potter would be joining after the All Parishes Meeting. There were no apologies.	
24/21	<u>DISCLOSURE OF INTERESTS:</u> Cllr Burborough - Rolls Royce (as place of work but not a direct employee).	
25/21	<u>CONFIRM MINUTES OF THE LAST FULL PC MEETING held on 18th January 2021</u> The Minutes for the Parish Council meeting held on 18th January 2021 were accepted. Cllr James proposed that they be approved, this was seconded by Cllr Holden, all were in favour and they were then signed by the Chairman.	<u>CMcL</u>
26/21	<u>MATTERS ARISING:</u> <u>The March School Admissions Policy:</u> The Parish Clerk confirmed that the Parish Council had responded regarding the admission criteria asking that it ensure all children in the Parish would be able to attend their local School. A reply had been received advising that no children of the Parish had not been offered a place at the School. The Councillors were still concerned that with the growth of the Parish there would not be enough places for all the children. Cllr Hunt explained that it is not practical to, say, double the size of one school when another would be left half empty, and this could result in some children having to travel to a school further away. He will ask who in WSCC can be contacted about this matter to find out more information.	<u>JH</u>
27/21	<u>REPORTS FROM EXTERNAL BODIES:</u> including District and County Councillors and local organisations; reports to be submitted by email to the Parish Clerk for circulation to Councillors prior to the meeting. Questions to be taken at the meeting. <u>WSCC Cllr Jeremy Hunt submitted the following report, and took questions only:</u> <u>West Sussex COVID Update – as at Friday 29th January 2021</u> <u>Vaccination Update</u> At a briefing for local councillors from our local NHS colleagues on Friday, we were given some indicative numbers of vaccinations completed for our area. The Tangmere and Selsey vaccination sites have completed approx. 85% (5965 people) of the over 80's and the plan is to complete them this week. They have also vaccinated approx. 38% (4088 people) These are not 'official' figures but are indicative. They are also looking at a central site in Chichester which should be finalised this week, but obviously it won't be up and running for a while. It will be a site capable of vaccinating large numbers of people as the throughput ramps up in the coming weeks.	

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We were also informed that over 90% of care home residents in our area have been vaccinated, and the only ones left now are those with Covid related restrictions.

In addition to the GP-led local vaccination services and the larger vaccination centres, such as The Brighton Centre, there are now some pharmacy-led services providing the COVID-19 vaccinations to currently eligible people. However, appointments for these centres have to be made through the national booking system, following receipt of a letter from the NHS. This letter invites you to go online or call the national number to book your place, but you must be in receipt of a letter before trying to book.

These services are additional options for people, alongside the GP-led local vaccination services. When people receive a letter, they have a choice to use the national booking system to arrange an appointment at one of these pharmacies or a large vaccination centre. Alternatively, if they prefer, they can wait to be contacted by their local GP-led service to arrange an appointment there.

Another point of clarification is that those booking through the national system – following receipt of a letter from the NHS - for a vaccination at one of these central vaccination centres (or pharmacies) will be asked to book an appointment for their second vaccine at the same time. However, those attending either the Tangmere centre or the Selsey centre, will not be able to book a second vaccine at this time. More information about booking second vaccines for this cohort will be published in due course.

For the latest official update from Sussex Health and Care Partnership please click on the following link:

Shielded and Community Hub

The Community Hub remains in operation providing support seven days a week from 8am to 8pm. Residents who require help as a result of COVID-19 can access the support by calling 033 022 27980 or by completing the online I need support form.

We are supporting our residents by:

- Meeting immediate needs for food/essential supplies;
- Signposting to a variety of organisations, District and Borough Councils and businesses in their local area for longer term support;
- Supporting residents with COVID-related queries and directing to current guidance from central government regarding isolating.

We can support residents with a wide-range of needs and circumstances including:

- Those who have recently been discharged from hospital or residents required to isolate due to an upcoming appointment;
- Individuals identified and advised to isolate by the Test and Trace service;
- Have been affected financially by COVID-19 and are suffering hardship;
- Are unable to access food and essential supplies.

Whilst the offer is available for everyone, we are very focused on providing a range of support and practical assistance for the more than 35,000 Clinically Extremely Vulnerable residents across West Sussex who have now been advised to shield and are therefore not going shopping.

Clinically Extremely Vulnerable individuals, or their friends and family were encouraged to contact the Community Hub or use the new online registration service to:

- Request priority access to supermarket delivery slots (if people already have priority supermarket deliveries, they will keep them them);
- Tell the County Council if they need support in order to follow this guidance that cannot be provided by friends, family or other support networks;
- Update details, for example, their address.

This service can be found at <https://www.gov.uk/coronavirus-shielding-support>.

Residents can also find answers to their questions on the West Sussex County Council website which details some Frequently Asked Questions and a page that provides details of suppliers that are offering local delivery of various goods and groceries.

Details of the Community Hub can be found at: <https://www.westsussex.gov.uk/leisure-recreation-and-community/supporting-local-communities/community-hub-covid-19/>

Care homes & Hospital Capacity

Care homes

Latest guidance on residential care, supported living and home care guidance is available online

The number of older people's care homes with a confirmed case of COVID-19 is 94 (staff and/or resident). Learning disability and mental health have 24 residential services with confirmed cases.

There is a programme of vaccination through both GP practices and hospital hubs with care staff being invited to the hospital hubs in a planned way.

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Hospital capacity

At the present time there is significant pressure on the acute hospital and community bed capacity in West Sussex due to current numbers of people requiring treatment for COVID-19 alongside usual seasonal demands. The Council is working with the hospitals to support timely discharge pathways, but this is also a considerable challenge due to the level of demand and the number of care homes with restricted admissions due to COVID-19.

Additional community capacity to support hospital discharge

With an increase in the number of services closing to admissions as a result of having COVID-19 outbreaks, pressure is placed on the health and social care system when trying to discharge people from hospital and in-turn impacts the speed of discharge for those people who are medically ready for discharge.

The Council has therefore worked with the Clinical Commissioning Group to commission alternative solutions to support people when discharging from hospital, including supporting more people at home where possible. Within the last two weeks arrangements have been put in place to commission overnight care and live-in care provision in the community for people who are returning home after a hospital stay.

Other Updates

- Your Chairman made some enquiries with me in regard of the poor broadband provision, especially in Maudlin. I have reported this to our broadband team who are looking into it. However, like you, we are ultimately in the hands of Openreach, but I will see what we can do.

- I'm delighted to see that the flood prevention works in Westerton Lane seem to be working well.

- As touched on at the last meeting, our proposed budget for 2021/22 will be presented to the full County Council for approval this Friday, 12th February. The full budget papers are available as part of the CC papers, which are now available on our website.

<https://westsussex.moderngov.co.uk/ieListMeetings.aspx?Committeeld=136>

- The CC meeting will be webcast, as are all our public meetings, which are still being held virtually. You can find a list of meetings on our website: <https://westsussex.moderngov.co.uk/mgCalendarMonthView.aspx?GL=1&bcr=1>

- Lastly, we are also continuing to issue our Town and Parish News, as well as regular press releases (<https://www.westsussex.gov.uk/about-the-council/news-and-campaigns/>). Please check these sites regularly, particularly both our Coronavirus website and the CDC coronavirus website, and for other regular updates.

Jeremy Hunt – West Sussex County Council Member for Chichester North.

Email: Jeremy.hunt@westsussex.gov.uk or Tel: 0330222419536

There were no questions on the report.

Cllr Hunt asked about the Gigabit issues raised last meeting and wondered why Maudlin is so bad, no-one knows. Cllr James said The Grange is on copper line superfast and he gets about 30mbps, but it varies throughout his home. Various testing options were suggested.

Mr Andrew Ball (Rolls Royce Motor Cars) submitted the following report, and took questions:

Westhampnett Parish Council - Andrew Ball Notes 08.02.21 v2

Operations

- Two-shift working fully operational. Robust safety measures continue to be in place.
- Majority of office-based staff continue to work from home.
- We are utilising our three car parks – within our planning permission – as effectively as possible (see also below).
- Additional buses – double the previous number - continue to operate to and from Bognor Regis to allow for social distancing.
- Majority of planned 'visitor visits' to the Home of Rolls-Royce have been cancelled.

Planning applications: recent/current/forthcoming

- Bamboo garden – non-material amendment (approved)
- Retention of temporary structure - storage building (approved)
- New signage (application pending) – includes March School Car Park Sign (see appendix)

Advisory

- We will be carrying out some remedial works to the exit of Claypit Lane car park.
- These works will include the slight relocation of the school car park stock fence and gates.
- The duration of the works will take approximately one month to complete and a small welfare cabin will be placed close to the exit of the car park for the contractors to use.

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- The school has been informed.

Action taken as a response to items raised at last WPC meeting

- Congestion at shift changeover being reviewed and addressed (see below).
- Request for WSCC contact re: access sign referred to Nigel Carter.

Action taken as a response to items raised by WPC since last meeting

Congestion:

- Head Office car park utilisation increased to release current pressure on Stane Street car park.
- Regular physical presence from Management Team at Stane Street car park entrance.

Employees parking on local roads:

- Regular physical Security Team presence on local streets.
- Focus on Old Arundel Road, Claypit Lane, entrance to Roman Walk.

Notes:

- Management Team briefed.
- Series of clear employee communications.
- Current Covid-19 guidance has significantly reduced car sharing opportunities.
- Shift timings have now returned to normal.

APPENDIX

Sign artwork (lettering will be in Rose Gold):



- Size. 1220 x 915mm and mounted on two 76mm diameter grey posts.
- Height. From bottom of the sign to the ground: 1000mm.

Location:



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Questions from the report:

Mr Ball commented on the parking in local streets, and congestion at shift change, explaining that some of this is due to no car-sharing at present. He confirmed the normal shift times are back in operation ending at 11-50pm, and that Management had been out on the roads checking on parking. He agreed the situation was not the best for the Parish. Mr Bob Keatley, a resident, asked if the buses could be used more. Mr Andrew Blanchard, a resident, said that RR employees are parking in Claypit Lane, and there is speeding at night along Stane Street. Mrs Josie Holman, a resident, said that one night every single car was doing more than 40mph in Stane Street (30mph zone). Mr Ball said RR cannot control the employees on the public road, but he said he would inform the local PCSO of this, and the Councillors asked the Parish Clerk to do the same.

AB /
LFL

Another resident said the same issue is happening of speeding on Madgwick Lane, and the Parish Clerk explained the new 40mph TRO to come into place. Once there PCSO Lemm will be able to act more easily than now.

HP joined the meeting at 1931

Mr Ball confirmed that although SpeedWatch is not happening at present, RR will actively support this when it can start again.

Cllr James asked if photos of cars parked on local roads should be sent to RR, and Mr Ball said yes please, however Cllr Potter cautioned that this may be a breach of Data Protection laws.

ALL

Mr Ball finished by advising that there is to be a change in the exit from the RR car park on Claypit Lane, but he did not know why this was so.

CDC Cllr Henry Potter submitted the following report, and took questions only:

The progress with the Local Plan Review continues at an ever slow pace, a lot due to the working from home and the need for virtual meetings. And of course to get it right to pass examination by the Planning Inspectorate. In the meantime Planning Applications continue to come though not at quite the pace of the past six months. My sympathies lie with Loxwood Parish, which because it is outside of the SDNP, is suffering with overwhelming Applications received, despite them having a made Neighbourhood Plan.

The Southern Gateway Project for the redevelopment of the area around the Bus Station and canal basin has slipped somewhat, again much as a result of the Cv 19 pandemic. WSCC are seeking funding for the demolition of the old Boys High School which is the area for most of the housing within the scheme. Henry Boot who are the preferred partners to the scheme are rightly concerned about the retail and office space needs due to the drastic changes in our work and shopping patterns which have arisen since March last year. To make things even worse the Ministry of Justice still haven't agreed to dispose of the Law Courts which is to be structurally retained as a Hotel and Conference centre or a Theatre of sorts.

The Council is now in the process of securing a Compulsory Purchase Order for part of the Tangmere Strategic Development. It will be interesting to see how this progresses! In the meantime an outline Planning Application is in the process of submission and will be considered by the Planning Authority, probably in March. There is also a virtual public presentation of the scheme on the 18th February by the preferred developer Countryside Properties. Another site coming back to the drawing board is the CDC owned Portfield football ground off Church Road, Portfield. This was granted Planning Permission 5 years ago but this has since expired. The reason for the delay was that any developer was required to build the roundabout on Westhampnett Road. As it happened Lidl stepped up to build their new store on Barnfield Drive and financed the £1 million cost of the roundabout.

At the Full Council Meeting on Tuesday 19th a motion was introduced to question the overall efficiency of the Council and ways of working. This, for a Council which is the fourth best performing Council in Britain and the first to dispense the emergency Government Funding for businesses which had been hit by the effects of Cv19 After much debate it was agreed that there could be a case for such a motion but it would be revisited after 12 months when, hopefully operations may be back to normal.

Finally, the Government will conduct the Local County elections on May 6th which is somewhat of a tall order but if they do go ahead there will be no canvassing by candidates and no leaflet dropping either.

I shall probably be late attending on Monday as I shall be attending the All Parishes meeting hosted by CDC. One item on the agenda is an update on the dialogue with Southern Water from Andrew Frost. Will any of your Council attend?

Henry Potter.
CDC Member for the Goodwood Ward

There were no questions on the report.

Mr David Thomas, a resident, asked if there is any news on the CEG planning application. Cllr Potter advised that Goodwood had submitted a response. Mrs Jean Hardstaff, Councillors and other residents asked for Cllr Potter to Red Card this planning application. After a debate he agreed.

HP

Cllr Burborough joined the meeting at 1949

Cllr Potter advised that SDNP were promoting Tree and Wildflower planting. This is needed partly due to the number of Ash trees needing to be felled due to Ash Die Back. Unfortunately, the parts of Westhampnett Parish that are in SDNP are also within the Goodwood Estate, so this initiative might not be suitable, but worth checking this.

LFL

<p>27/21 Cont.</p>	<p>The matter of <u>litter picking after Goodwood events</u> was discussed and Cllr Potter said he would raise this at then next GACC / GMCCC meetings. The Parish Clerk was asked to write to Goodwood as well.</p> <p><u>HP and AB left the meeting at 1954</u></p>	<p><u>HP / LFL</u></p>
<p>28/21</p>	<p><u>MEMBERS' REPORTS:</u> To receive reports from Members where not covered in agenda below.</p> <p>None</p>	
<p>29/21</p>	<p><u>PLANNING MATTERS:</u> To receive a report on recent planning applications, and update on WH/20/02824/OUT Proposed development North of Madgwick Lane, Westhampnett.</p> <p><u>Planning Update since the last Parish Council Meeting on 18th January 2021</u></p> <p><u>New Planning Applications for the period week 3 (20/01/21) to week 5 (03/02/21) inclusive</u></p> <p><u>WH/20/03157/REM</u> - Case Officer: Jeremy Bushell Peter Hodgson Land North Of Madgwick Lane Westhampnett West Sussex Application for the Approval of Reserved Matters following Outline Planning Permission WH/15/03884/OUT - relating to proposed sports pitch. O.S. Grid Ref. 487255/106469 To view the application use the following link; https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QKT6G3ERJDD00</p> <p><u>The PC is currently assessing this Planning Application</u> PC must lodge any comment by 24/02/21</p> <p><u>Update on outstanding Planning Applications</u></p> <p><u>WH/20/03276/FUL</u> - Case Officer: Jane Thatcher c/o Agent for Rolls Royce Motor Cars The Drive Westhampnett PO18 0SH Retention of 1 no. structure for storage, retaining use originally approved under 09/01911/FUL. O.S. Grid Ref. 488512/106717 To view the application use the following link; https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QLE2NOERJU100</p> <p>Westhampnett Parish Council lodged the following: Westhampnett Parish Council wishes to make no comment on the details of the application, however, would request that a Condition is imposed limiting the use of this structure for finished cars only.</p> <p><u>Decision due 09/02/21</u></p> <p><u>WH/20/03239/LBC</u> - Case Officer: Vicki Baker Mr John Brown Grayle House Stane Street Westhampnett PO18 0NT Construction of new lean-to conservatory. O.S. Grid Ref. 488048/106155 To view the application use the following link; https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QLBKWTERJR200</p> <p><u>WH/20/03238/DOM</u> - Case Officer: Vicki Baker Mr John Brown Grayle House Stane Street Westhampnett PO18 0NT Construction of new lean-to conservatory. O.S. Grid Ref. 488048/106155 To view the application use the following link; https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QLBKWSERJR100</p> <p>Westhampnett Parish Council lodged the following: Westhampnett Parish Council requests, that if approved, there is a Condition imposed that the Barn remains for the sole use of the owner/occupant of Grayle House and does not become a separate dwelling.</p> <p><u>Decision due 17/02/21</u></p> <p><u>WH/20/03186/DOM</u> - Case Officer: Vicki Baker Mr A Levy 3 Folland Drive Westhampnett Chichester West Sussex Rear extension to detached garage. O.S. Grid Ref. 487873/106460 To view the application use the following link; https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QL0TGOERJJ600</p> <p>PC Comment lodged 18/01/21 <u>Decision overdue 10/02/21</u></p>	

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WH/20/03070/DOM - Case Officer: Maria Tomlinson

Mr Nick Pullen

Greytiles Claypit Lane Westhampnett PO18 0NU

Proposed detached garage.

O.S. Grid Ref. 488291/106337

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QKELGRERJ2700>

The PC has no comment to make.

Decision overdue 21/01/21

WH/20/01903/OBG - Case Officer: Jane Thatcher

Ms Julian Jones

Land North Of Madgwick Lane Westhampnett West Sussex

Deed of variation to the S106 Agreement in relation to applications 15/03524/OUTEIA and 15/03884/OUT - Madgwick Lane for a change in the trigger for the sports provision and the green route from the 200th dwelling (as drafted) to the 225th dwelling (as proposed). The relevant part of the S106 Agreement is Schedule 1, section 6, paragraph 6.2 and Schedule 1, section 7, paragraph 7.3 Land North Of Stane Street Westhampnett West Sussex

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QE89M0ER0WT00>

PC Objection lodged 25/08/20 & 08/12/20.

Deed of Variation being prepared 03/02/21 by CDC Legal team, but contents not known

Decision now overdue.

LV/20/02675/OUT - Case Officer: Jane Thatcher

Berkeley Strategic Land Ltd.

Field South Of Raughmere Drive Lavant West Sussex

Outline Application with all matters reserved (except for access) for the development of 140 dwellings, public open space, landscaping, parking and associated works.

O.S. Grid Ref. 485835/107806

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QIJRNKER0PD00>

PC Objection lodged 23/11/20.

Letter received on 02/02/21 advising Environmental Statement is to be submitted by developers, PC must lodge any comments within 30 days of publication on the CDC website.

Decision overdue 19/01/21 (Red Card lodged by CDC Ward Cllr)

WH/20/02824/OUT - Case Officer: Jeremy Bushell

CEG Land Promotions And The Landowners

Land Within The Westhampnett / North East Chichester Strategic Development Location (north Of Madgwick Lane) Chichester

Outline Application with all matters reserved except for access for the residential development comprising up-to 165 dwellings, including an element of affordable housing; together with an access from Madgwick Lane as well as a relocated agricultural access, also from Madgwick Lane; Green Infrastructure, including the enhancement of the Lavant Valley Linear Greenspace; sustainable drainage systems; and associated infrastructure.

O.S. Grid Ref. 487255/106469

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QJ88KRER18000>

PC Objection lodged 28/12/20

Revised Decision date 15/02/21

TG/20/02893/OUT - Case Officer: Mike Bleakley

Countryside Properties (UK) Ltd

Land Adjacent To A27 Copse Farm Tangmere Road Tangmere West Sussex

Outline planning application for a residential-led mixed use development comprising up to 1,300 dwellings (Use Class C3), an expanded village centre (comprising flexible units suited to Use Class E and pubs or drinking establishments and/or takeaways in Use Class Sui Generis), community uses, primary school, informal and formal open space, playing pitches, footpaths, cycleways, associated landscaping, utilities and drainage infrastructure, including on-site pumping station(s) with connection to the Strategic Foul network; associated infrastructure and groundworks; with all matters reserved except for the principal access junctions from the A27 grade-separated junction and Tangmere Road and the secondary access at Malcolm Road.

O.S. Grid Ref. 489314/106361

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QJZZT4ER1UA00>

<p>29/21 Cont.</p>	<p>PC Comments lodged 01/01/21 CDC are holding a Public Briefing virtually on Thurs 18 Feb 2021 10.00 am <u>Decision due 17/02/21, but will be delayed</u></p> <p><u>Decisions</u></p> <p><u>WH/20/03273/NMA</u> - Case Officer: Naomi Langford c/o Agent for Rolls Royce Motor Cars The Drive Westhampnett Chichester West Sussex PO18 0SH Non-material amendment to planning permission WH/19/01406/FUL - Amendment to Condition 2 to update approved drawings (minor alterations to approved drawings including to windows and louvres). To view the application use the following link; https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QLDYRFER0PD00</p> <p>The PC has no comment to make 20/01/21 <u>Permitted 20/01/21</u></p> <p><u>Other Matters – Chichester Local Plan Review 2020 version of the Council’s Housing and Economic Land Availability Assessment (HELAA) document.</u></p> <p>The PC have been advised of this review which includes Westhampnett, and further comments are being prepared.</p> <p><u>Comment / Questions:</u></p> <p><u>WH/20/03276/FUL</u> - Case Officer: Jane Thatcher c/o Agent for Rolls Royce Motor Cars The Drive Westhampnett PO18 0SH</p> <p>Retention of 1 no. structure for storage, retaining use originally approved under 09/01911/FUL. It was noted that for the above application, should it be approved, then after 5 years it should be applied for as a permanent structure rather than a temporary one.</p> <p><u>WH/20/03157/REM</u> - Case Officer: Jeremy Bushell Peter Hodgson Land North Of Madgwick Lane Westhampnett West Sussex Application for the Approval of Reserved Matters following Outline Planning Permission WH/15/03884/OUT - relating to proposed sports pitch.</p> <p>Mrs Marilyn Young, a resident, asked if there is to be lighting on the pathway behind the houses in Madgwick Lane from Old Place Lane to the Sports Pitches. Mrs Jean Hardstaff will check this detail as she is currently assessing this application.</p>	<p><u>LFL</u></p> <p><u>LFL</u></p> <p><u>JLH</u></p>
<p>30/21</p>	<p><u>ALL PARISHES MEETING TO BE HELD ON 8th FEBRUARY AT 5-30PM:</u> Update</p> <p>Cllr Burborough attended the All Parishes Meeting immediately prior to joining this meeting and reported:</p> <ol style="list-style-type: none"> <u>Census 2021</u> - Parishes were worried about Census team going door to door, Covid precautions will be in place, with identification. <u>Vaccination Centre in Chichester City</u> – This will open next week. People to go to the same place for their second vaccine as for their first. <u>Sussex Police</u> – Crime figures up for antisocial behaviour including Covid breaches. <u>Code of Conduct</u> – CDC would like all Parishes to adopt the new Code, thus ensuring all parishes are up to date. <u>Southern Water</u> – Many Parishes have problems as there is no capacity in the network. Several are upset with the way that SW cannot refuse to accept a connection. CDC want to know of issues in the area. Mr Derek Marlow, a resident, remarked that for more than 15 years SW have been more intent on looking after their investors than investing. He said it is amazing that no checking is being done to ensure systems are in place. <u>Energy efficiency on CDC buildings</u> – the intention is to improve efficiency. <p>Cllr Burborough said the meeting was recorded if people wished to hear it.</p>	
<p>31/21</p>	<p><u>BROADBAND SPEEDS:</u> Update on Gigabit Broadband Voucher Scheme</p> <p>Cllr McLeish advised that she had used Facebook and NextDoor to ask that any residents experiencing broadband problems please contact her. A few areas within the Parish were identified as the worst, and brief leaflets were delivered to every home in those areas. The Voucher Scheme closes on 31st March. There are 12 people so far, and she will load up to Openreach and await a reply.</p>	<p><u>CMcL</u></p>
<p>32/21</p>	<p><u>HWRS SMELLS AND NOISE FROM THE SITE:</u> Update on Site operation times</p> <p>The Parish Clerk has written to Viridor asking for the permitted Site operation times and is awaiting a reply. The residents of Grayle House are still experiencing smells and noise from the operations there.</p>	<p><u>LFL</u></p>

33/21	<p><u>SOUTHERN WATER RE: FOUL SEWERS CAPACITY IN STANE STREET:</u> Update on correspondence with CDC and SW</p> <p>The Parish Clerk reported that Mr and Mrs Fallen had experienced surface water flooding last weekend in their garden in Coach Road.</p> <p>Discussion took place about the general system overload in the Parish. It was suggested that no more houses should be allowed to be occupied at Madgwick Park until further action is taken, and meanwhile tankering should take place there. A robust reply was needed to Shona Archer at CDC, to say tankering should be done, as more rain = more tankering in Coach Road.</p> <p>The question of where the sewer goes to from the Pumping Station in the field off Madgwick Lane was asked, no-one knows.</p> <p>The Parish Clerk was asked to forward the email from Shona Archer to Mr Derek Marlow and Mr Bob Keatley.</p>	<u>LFL</u>
34/21	<p><u>UPDATE ON REQUESTS RECEIVED BY PARISH CLERK</u></p> <p><u>25 mph Sharp bend Sign, going south on Madgwick Lane</u> – Mrs Ann Kent, a resident, had observed that this sign on Madgwick Lane had disappeared when the hedgerow was taken out by the developers of Madgwick Park. After contacting the developers and WSCC Highways, the developers confirmed to the Parish Clerk that they will replace the sign at the same time as the TRO works due on Madgwick Lane soon.</p>	<u>LFL</u>
35/21	<p><u>WSALC:</u> Update on WSALC membership of SSALC, the WSALC AGM, and future support / provision of services to WS Parishes and Town Councils</p> <p>The Parish Clerk said that the Councillors had been in receipt of a quantity of emails forwarded by her, regarding the current problems between WSALC and SSALC. The result of actions taken by the Directors of WSALC has led many of the West Sussex Town and Parish Councils to lose faith in the WSALC Board. For various reasons Surrey ALC and East Sussex ALC have both pulled out of SSALC resulting in cessation of SSALC. WSALC are to hold the AGM on 25th February in the daytime and so the two nominated Councillors will not be able to attend. There are 3 important resolutions to be decided:</p> <ol style="list-style-type: none"> 1. The Parish Councils of West Sussex instruct the Directors of WSALC as a Special Resolution not to purchase governance services from the Hampshire Association of Local Councils. 2. The Parish Councils of West Sussex instruct the Directors of WSALC as a Special Resolution to work with the East Sussex Association of Local Councils to re-establish a Sussex Association and to receive joint governance arrangements through a single service. 3. The Parish Councils of West Sussex instruct the Directors of WSALC as a Special Resolution to appoint a new Chairman and Vice Chairman of WSALC. <p>The Councillors agreed that the Parish Clerk should complete the Proxy forms in support of each Resolution, for each of the two Councillors, and attend the Zoom meeting in their place. To be submitted by 19th February.</p>	<u>LFL / CMcL</u>
36/21	<p><u>COMMUNITY HALL:</u></p> <ol style="list-style-type: none"> 1. <u>Update on continued Closure of the Hall from 26/12/20 to March?</u> - Cllr Holden advised that schools will be returning on 8th March, and so it may be possible to re-open the Hall for some classes at the end of March. The Governments decision is awaited. 2. <u>Update on Care of Building</u> - Mr Richard Skillern confirmed that the Hall was being checked weekly. 3. <u>Update on Bookings / Refunds</u> - Mr Richard Skillern confirmed that there have been no bookings or refunds. 4. <u>Update on appointment of a Premises Manager</u> – Cllr Holden advised that 4 people were interviewed for the role. An offer has been made to one person subject to satisfactory references. Two out of three references have been received, await the third. 5. <u>Fire Alarm / Emergency Lighting Maintenance and Monitoring Service contract quotes – update</u> – The Parish Clerk advised she still must get a date from CIA for the assessment of the Hall, to be chased. 6. <u>Any other business</u> – None. 	<u>LFL</u> <u>LFL</u>
37/21	<p><u>VISIBLE “ENTRANCE” TO EACH PART OF THE PARISH:</u> Update on progress of Madgwick Lane TRO.</p> <p>Cllr McLeish confirmed this project is waiting for the TRO for Madgwick Lane to be completed. BDW Homes had confirmed there is a delay in approval from WSCC, and so this would probably not be completed until at least March 2021. Once done, a designs / site meeting could be held for the sign north of the RR roundabout to find a suitable location for the last set of Village Gates.</p>	<u>CMcL</u>

38/21	<p><u>PROPOSAL FOR A NEW PATH FOR THE POTENTIAL JOINING UP OF ROUTES TO ENABLE SAFER WALKING TO / FROM WESTERTON TO GOODWOOD HOTEL, AND BEYOND:</u> Update on proposed route, and to seek approval of that prior to approaching Goodwood.</p> <p>Further to the agreement at the last meeting Mrs Jean Hardstaff had reviewed her suggestion, checked the area and confirmed that the map detailing the location was correct. She advised that as Westhampnett Parish boundary runs up the centre of the road (Garden Furze/Hathill) north of Westerton, depending which side of the road is selected, the link would either be in Westhampnett Parish (west) or Boxgrove Parish (east). She said that she felt it was do-able on either side, and maybe if on the eastern side it might be easier to link it with the new path along Redvins Road. The Councillors approved this whole suggestion and asked the Parish Clerk to write to Goodwood to put forward this proposal.</p>	<u>LFL</u>
39/21	<p><u>KEEPING THE PARISH LOOKING GOOD – VILLAGE VOLUNTEERS:</u></p> <ol style="list-style-type: none"> 1. <u>Trees from the Woodland Trust</u> – Mr Derek Marlow has identified a potential place for the trees, and Mr Richard Skillern offered to assist. 2. <u>More Litter Picking</u> – Cllr McLeish advised that the litter picking team had doubled to 4 people being Mr Derek Marlow, Mrs Sarah James, Mrs Sandra Reid and Mrs Marilyn Young. She commended them on the great work they have been doing and offered huge thanks to them all from everyone. 	<u>CMcL / DM</u>
40/21	<p><u>COUNCILLORS BUSINESS, FOR NOTING OR INCLUDING ON A FUTURE AGENDA:</u></p> <p>Cllr McLeish had received an email from Hannah Drinkwater, Publicity Team at Barratts. They work with community partners who can offer help from volunteers to work on projects. The Councillors suggested they might be able to assist the Parish with help on the Hedging project at the Community Hall.</p>	<u>CMcL</u>
41/21	<p><u>PARISH FINANCIAL MATTERS:</u></p> <ol style="list-style-type: none"> 1. <u>To confirm that the precept value for 2021/22 of £57,050 has been registered with CDC:</u> This was noted. 2. <u>To note the movement has been made of NHB 32/20 monies at £18,988.32 to NS&I:</u> This was noted. 3. <u>To approve the accounts to 31st January 2021</u> which had been previously circulated to all Councillors. There being no questions, the approval of the accounts was proposed by Cllr James, seconded by Cllr Burborough, and all voted in favour. The Accounts were signed by Cllr McLeish. 4. <u>Reminder for all Councillors and any others, to urgently claim any expenses so this can be actioned prior to Year End:</u> This was noted. 	
42/21	<p><u>CORRESPONDENCE, INCLUDING NOTICES & LEAFLETS:</u></p> <p>The Parish Clerk advised that <u>Census 2021</u> will take place on March 21st and residents are to be encouraged to complete this on-line. However, there will be a paper version for anyone who requires it.</p>	
43/21	<p><u>DEALING WITH LOCAL ISSUES:</u></p> <p>None.</p>	
44/21	<p><u>QUESTIONS BY THE PUBLIC:</u> Any resident of the area covered by the Council and present at the meeting may ask questions relating to the business of the Council.</p> <p>None.</p>	
45/21	<p><u>DATE OF NEXT FULL PARISH COUNCIL MEETING:</u> 8th March 2021</p> <p>Noted.</p>	
46/21	<p><u>CLOSE MEETING</u></p> <p>The Chairman closed the meeting at 9.02pm.</p>	

Signed.....
Chairman of Meeting

Date.....