

WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Mrs Linda Lanham
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Minutes of the Westhampnett Parish Council Meeting held at 7pm on Monday 20th April 2020 via Zoom

Present:

Parish Councillors: Cllr C McLeish (Vice-Chairman, and Chairman for this meeting), Cllr S Burborough, Cllr W Holden, Cllr S James and Cllr C Moth.

The meeting was clerked by Parish Clerk, Mrs Linda F Lanham, with WSCC Cllr J Hunt and CDC Cllr H Potter in attendance.

3 members of the public also attended.

<u>Minute No</u>	<u>Item</u>	<u>Action</u>
79/20	<u>OPEN THE MEETING & TAKE APOLOGIES FOR ABSENCE</u> Cllr McLeish (Vice-Chairman) stood in as Chairman for the Meeting. She opened the meeting, welcoming all via Zoom.	
80/20	<u>DISCLOSURE OF INTERESTS</u> Cllr Burborough - Rolls Royce (as place of work but not a direct employee).	
81/20	<u>CONFIRM MINUTES OF THE LAST MEETING held on 11th March 2020</u> The Minutes for the Parish Council meeting held on 11 th March 2020 were accepted. Cllr Burborough proposed that they be approved, this was seconded by Cllr James, all were in favour and they were then signed by the Chairman.	
82/20	<u>MATTERS ARISING:</u> To deal with any matters arising from the Minutes of the last meeting. None.	
83/20	<p><u>REPORTS FROM EXTERNAL BODIES:</u></p> <p><u>WSCC Cllr Jeremy Hunt gave his report:</u></p> <p><i>Parish Update, W/E 17/04/20</i></p>  <p><i>There is a huge amount of cross county work going on to ensure the safety of our residents, particularly the elderly, the vulnerable and of course all those children in our care. The County Council is working closely with all the District and Boroughs across the county and together we have put in place many emergency plans to try and minimise the impact of this outbreak of Covid 19. This is a very fast changing scenario, so plans are often updated very quickly as the government give us new directives. Locally, both the County Council and CDC are working very closely together and staff from both councils are working extremely hard to support all our residents and businesses.</i></p>	

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I would also like to thank all the PC's, RA's and the many local support networks that have been organised, for the work they are all doing in trying to support their communities at this time. Our central hub is trying to coordinate as many of the larger groups as possible, to try and avoid any unnecessary duplication of work.

WSSC Community Hub

The Community Hub is a joint effort with our district and borough partners, the voluntary sector and the business community and is a tailored service at each district and borough level. The service operates seven days a week, from 8.00am to 8.00pm, with a dedicated [web page](https://www.westsussex.gov.uk/leisure-recreation-and-community/supporting-local-communities/community-hub-covid-19/) (<https://www.westsussex.gov.uk/leisure-recreation-and-community/supporting-local-communities/community-hub-covid-19/>) and a telephone helpline: 033 022 27980. This helpline also operates from 8am to 8pm, 7 days a week. Our community hub site also has links where individuals, as well as organisations, can register to volunteer. As we are working closely with CDC all registrations, whether for help or to volunteer, will be directed to the relevant area.

We continue to prioritise resources for our most vulnerable residents and are making good progress regarding the logistics needed to distribute the food and medicine supplies to those in need.

We are appealing to businesses for support with delivery and equipment and are asking them to get in touch via the website if they can help. We would also like any food producing companies to come forward as we may be requested by government to support their food delivery programme for the most vulnerable/shielded cohort.

Please also remember that there are a number of local businesses that are now offering deliveries of essentials. For example:

Munneries are offering free deliveries of fruit and vegetables (01243 672121)

Goodwood Farm Shop has re-opened and you can pre-order (for collection) meat, cheese, milk - and Goodwood beer! (contact farmshop@goodwood.com or call 01243 755153)

Good News, 5 St Martin's Street, Chichester – Newspaper deliveries and will deliver milk I believe (01243 778877)

A list of businesses offering delivery services in and around Chichester and Bognor can be found at <https://www.chichester.co.uk/business/chichester-and-bognor-businesses-offering-deliveries-and-takeaways-during-coronavirus-outbreak-2505310>

Whilst talking about community support, I would like to say a huge thank you to Rolls Royce Motor Cars Limited. Not only are they distributing free copies of the Chichester Observer to Westhampnett residents in a Rolls Royce – surely the smartest delivery vehicle ever – but they have also put their fleet of cars at the disposal of a number of organisations, including the County Council, for urgent deliveries. I also understand that Rolls Royce have adapted their engineering facilities to the production of PPE, particularly face masks. Apart from thanking Rolls Royce I would also like to express a big thank you on behalf of the County Council and the local community, for all the staff who have volunteered to both drive the cars and work in the plant. Thank you for your fantastic support.

WSSC Coronavirus Webpage

We have a dedicated webpage which covers virtually all aspects in relation to Coronavirus. It also contains many links to other websites where you can find additional information, including a link to the CDC hub. This page can be found at <https://www.westsussex.gov.uk/campaigns/coronavirus-covid-19/> and it is updated daily. At the moment we are also continuing to issue our Town and Parish News, as well as regular press releases (<https://www.westsussex.gov.uk/about-the-council/news-and-campaigns/>). Please check these sites regularly, particularly both our Coronavirus website and the CDC coronavirus website, for regular updates.

Other Updates

- As of 1st April, the new highways contracts are in place. Obviously, a lot of our normal highways work has had to be curtailed, due to both shortage of labour and shortage of being able to source materials. However, we are continuing to repair potholes, but last week we were down to about five teams from the normal twelve. A number of our office staff have been reassigned to support many of our pressing frontline duties, so progress on such things as TRO's, community highways schemes, whilst still progressing, could well be impacted. As I said, it changes by the day, so please bear with us during these challenging times.
- Also, as of 1st April there has been a reorganisation of the highways team. There will be three area highway teams each one aligned to two Districts and Boroughs. Chris Dye is now the Highways Operational Manager for Western and Central areas. Under him is Chris Stark who is the Area Highway Manager for Chichester and Arun. Each Highway manager will be supported by an assistant area manager, a traffic officer and a team of stewards, as well as a technician to provide further support. Whilst many of the responsibilities will be as they currently are, more reliance will be placed upon the delivery team to support Traffic Regulation Order (TRO) and Community Highway Scheme (CHS) delivery. Routine inspections have been separated from the

- *local teams and consolidated into a dedicated team with separate management. A dedicated resource is being employed to lead on supporting liaison with towns and parishes and the Improving Local Places and Spaces offer. It is obviously very early days, and of course we have the current coronavirus challenges as well, so please be patient until the new team is bedded in. Our new man on the ground, Chris Stark, is an experienced officer and previous to this post he was doing the equivalent job in the Horsham area, so I'm sure everything will run smoothly.*
- *There has been a lot of concern about the closure of our amenity waste sites. Our original decision was not taken lightly, but after there were a number of issues around Viridor staff being abused, and in one case spat at, whilst trying to ensure that everyone kept their social space, as well as traffic chaos at some sites, Viridor took the decision, supported by us, to close the sites. As it happened, this was closely followed by the closure of all such sites across the country. I am pleased to say that many staff have been moved to support the local D's and B's to maintain, as far as possible, the normal waste collections. I must congratulate CDC on, so far, managing to maintain most of their normal collections.*

Finally - Stay at home reminders

With this warm weather forecast to continue, we will continue to issue communications to urge residents to stay at home. It certainly seems that this message was generally adhered to over the Easter break which is excellent news, so thanks to everyone for their understanding and patience. Unfortunately, it looks as if the need for these measures is likely to continue for a while, but if it means that lives are saved, then it has to be right.

Jeremy Hunt – West Sussex County Council Member for Chichester North
c/o Cabinet Office, County Hall, West Street, Chichester, PO19 1RQ
E:Mail Jeremy.hunt@westsussex.gov.uk Tel: 0330222419536

Cllr Hunt urged all vulnerable people to register with the Government which will then help them to get supermarket delivery slots for groceries.

Cllr Hunt asked if Agenda Item 11 Flooding at Westerton Lane / Sidengreen Lane could deal with next. The Chairman agreed. See Minute 89/20 for details.

Cllr Hunt updated the meeting in regard to the WSCC Travellers Site reopening. He said that work was being done under Permitted Development Rules, which was approved at a CDC Cabinet Meeting on 4th June 2019. This would allow the cess pit to be replaced by mains drainage. Cllr Potter said that Southern Water had required a cess pit at the time the site was created as there was no capacity in the sewer pipe in Stane Street. He said it is overloaded now and could be worse with addition of more sewage from the Travellers Site and the CDC Depot.

Cllr McLeish said that Southern Water had promised to improve it, but nothing done, and now it is getting worse and worse. The Councillors requested that the Parish Clerk compose a letter to be sent to Southern Water.

Cllr Hunt concluded by asking that any problems such as potholes, etc should be reported via Love West Sussex.

CDC Member for the Goodwood Ward, Cllr Henry Potter:

District Councillors Report

What unprecedented times we are experiencing! But I must say our CEO, Diane Shepherd and her staff have handled the situation admirably and is to be congratulated. Our Leader, Eileen Lintell has been in constant contact with Diane and other members of staff and almost all problems have been addressed. There are a number of staff showing symptoms of Cv 19 and have quarantined themselves and almost all others are working from home. Additional staff, particularly drivers have been recruited and trained to operate the Refuse freighters and to date, all rounds have been completed, maybe not exactly on schedule, but all rubbish is being collected. The reception office at East Pallant House is closed until further notice but all enquiries are being answered in the best way possible from home, allowing for those who are unwell. All Council controlled car parks are now free to users though this isn't to encourage people to leave home but for the benefit of essential Shoppers.

The Council have received £37 million from Central Government for small Business Rates relief and our treasury Officers are working on the scheme and payments to our suffering small businesses are already being paid. If this crisis continues for 3 months it is estimated it will cost the District Council about £3 1/2 million in lost revenues, from lost parking charges, a drop in Planning Fees and a certain amount of Licencing Fee revenues. Fortunately, unlike many other Authorities, CDC do have significant reserves to battle this situation and we must be thankful for the past prudence of the Council that this is the case.

And that concludes my report.

Henry Potter

Cllr Potter advised that CDC Planning Committee will be meeting soon, but the format is not yet decided.

Cllr Potter also reminded the Parish Council about the CIL Infrastructure items to be reviewed.

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84/20	<p><u>COMMUNITY HALL:</u> It is noted that due to the Coronavirus pandemic the Community Hall had to be closed on 26th March 2020 until further notice as instructed by the Government.</p>	
85/20	<p><u>VILLAGE GREEN AND RICHMOND ROAD, WESTERTON PLAY AREAS:</u> It is noted that due to the Coronavirus pandemic the Play Areas had to be closed on 26th March 2020 until further notice as instructed by the Government. The Village Green and the Playing Field at Richmond Road remain open.</p>	
86/20	<p><u>WESTHAMPNETT COMMUNITY VOLUNTEERS</u> It is noted that due to the Coronavirus pandemic the Parish Council thanks Councillors and residents who have formed the Community Volunteers to help those who need assistance. This is much appreciated.</p> <p>Cllr Holden advised that a Community Volunteer Group had initially been formed at the Community Hall, but once that had to shut Mrs Maggie Walsh had kindly taken on manning the mobile phone for 2 hours daily from 10-12. Mostly residents need information and help with shops / pharmacies, groceries and prescriptions. There are circa 20 volunteers, and RR have offered their fleet of Rolls Royce cars if required. Cllr Holden said demand is not as severe as first feared. Cllr Hunt said that was reflected across the Parishes. Cllr McLeish said there had been 40 calls and people had been signposted to places to assist them. The leaflet advising all residents of the mobile number, times of operation etc had been delivered to all homes and emails had been sent out from Westhampnett Hall email address. Huge thanks are due to Mrs Maggie Walsh, Mr Mark Mason, Mr Bob Keatley, Mr Richard Skillern and Mr Martin Woolf and everyone else involved who had done shopping, collected prescriptions and done deliveries.</p> <p>The new website https://www.chichesterathome.co.uk/ has been created by local residents Ms Sara Watkins, Mrs Gemma Young and Ms Emily Penny, and is providing a great help. This provides a directory of all local businesses that can deliver to you.</p> <p>In other Parishes a system of Red Thumbs Down and Green Thumbs Up signs in residents' windows has been adopted. Should the situation get worse again, the Councillors suggested this could be thought about for the Parish.</p>	
87/20	<p><u>REPORTS FROM EXTERNAL BODIES:</u> All reports deferred to next PC Meeting.</p> <p>An email was read out by Cllr McLeish which has been received from Mr Andrew Ball – RR advising:</p> <p><i>One item that might be worthwhile mentioning on my behalf is that, in the next few days, residents will start to see a minor increase in the number of cars arriving at the manufacturing plant. A small number of employees, mostly involved with maintenance, will be on site to prepare the plant for longer term operations. All will be adhering strictly to Public Health England guidelines.</i></p>	
88/20	<p><u>PLANNING MATTERS:</u></p> <p><u>Planning Update since the last Parish Council Meeting on 9th March 2020</u></p> <p><u>New Planning Applications for the period week 11 (11/03/20) to week 16 (15/04/20) inclusive</u></p> <p><u>WH/20/00445/FUL</u> - Case Officer: William Price c/o Agent Rolls Royce Motor Cars The Drive Westhampnett Chichester Installation of plant and associated works. O.S. Grid Ref. 488512/106717 <u>To view the application use the following link: https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=Q5P6I9ERFU700</u></p> <p><u>The Parish Council submitted the following Comments:</u></p> <p><u>20/00445/FUL</u> Installation of plant and associated works. Rolls Royce Motor Cars The Drive Westhampnett Chichester West Sussex PO18 0SH</p> <p>Westhampnett Parish Council wishes to comment as below:</p> <p>The Parish Council does not wish to object to this application but would ask, that if permitted, Chichester District Council imposes a planning condition as follows: -</p> <p>The operation hours of the plant are in accordance with Clause 7 Results Summary & Assessment of Required Rating Level, 7.1 - 7.6 inclusive (Page 10), of the 24 Hours Environmental Noise Assessment Level Report</p> <p>I.e. between 6am – 11.30pm Monday-Friday, and 6am – 12noon on Saturdays; and NOT the hours as stated on the Planning Application Form, Section 19. Hours of Opening.</p>	

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WH/20/00461/TPA - Case Officer: Henry Whitby

Mr Toby Pointing

Dovecote View Claypit Lane Westhampnett PO18 0NU

Fell 2 no. Ash trees (T1 and T2) within Area, A1 subject to WH/73/01077/TPO.

O.S. Grid Ref. 488218/106252

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=Q5U6ZCERFXA00>

The Parish Council submitted the following Comments:

20/00461/TPA Fell 2 no. Ash trees (T1 and T2) within Area, A1 subject to WH/73/01077/TPO. Dovecote View Claypit Lane Westhampnett PO18 0NU

Westhampnett Parish Council wishes to comment as follows:

The 2 Ash Trees that are the subject of the planning application are within the 73/01077/TPO area, however the Parish Council understands that as they are showing signs of Ash Die Back, they will require felling.

Under Question 5. Identification of Tree(s) and Description of Works the applicant has offered to replant with more suitable sized trees in different areas of the grounds of the nursing home.

The Parish Council would like it to be a condition of any approval given that replanting should take place for each tree using suitable Native species in an approved location.

WH/20/00736/TPA - Case Officer: Henry Whitby

Mr Paul Calvesbert

Hadley House Claypit Lane Westhampnett Chichester

Fell 1 no. Cypress tree (T6), 1 no. Sycamore tree (T7) and 4 no. Ash trees (T2, G8, T9 and G10) within area A1, subject to WH/73/01077/TPO.

O.S. Grid Ref. 488191/106301

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=Q72TVVEROSR00>

The Parish Council submitted the following Comments:

20/00736/TPA Fell 1 no. Beech tree (T1), 1 no. Cypress tree (T2), 1 no. Field Maple tree (T6), 1 no. Sycamore tree (T7) and 4 no. Ash trees (T4, T9, G8 (x1) and G10 x1). All 8 no. trees are within Area A1, subject to WH/73/01077/TPO. Hadley House Claypit Lane Westhampnett Chichester West Sussex PO18 0NU

The Parish Council OBJECTS to this application.

1. The Parish Council OBJECTS to the proposed felling of the following trees:-

T1 Beech; T2 Cypress; T4 Ash; T6 Field Maple; T7 Sycamore; G10 (Sycamore Ash group)

These trees provide a habitat for birds and wildlife and the majority have a projected lifespan of at least 10 years.

As stated by the Parish Council, in the recently refused Planning application 19/01278/DOM:

Recently, Chichester District Council's Cabinet approved investment in a project to enhance Strategic Wildlife Corridors, to safeguard the district's wildlife, allowing species to move and their populations to thrive. Claypit Lane is one of these corridors and properties, on both sides of the lane are affected, of which Hadley House is one.

A wide range of birds and mammals are known to nest, roost and generally use the existing habitat and would be seriously threatened if the proposed number of trees were to be felled. Trees may be replaced but the existing habitat would be severely compromised and may never recover.

2. The Parish Council notes that Ash die-back is present in Ash tree T9 and 1no. Ash tree in G8 in which case, if/when felled, the Council would expect a planning condition to be made requiring that the trees are to be replaced with a suitable species, in a position to be agreed on the Site, in order to maintain the rural nature of the site and habitat for wildlife.

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Update on outstanding Planning Applications

WH/19/03202/FUL - Case Officer: William Price

Mr Kevin Carter

Chichester Contract Services Stane Street Westhampnett Chichester

Change of use of part of adjacent travellers site to extend depot, replacement and upgrade of existing depot yard flood lighting, installation of commercial vehicle washing station and removal of existing modern wall that currently is on top of Tudor historic wall.

O.S. Grid Ref. 487970/106032

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=Q31XU5ER0UX00>

**Changes to documents now on website on 16th April, needs PC to re-assess.
Decision pending by CDC Planning.**

WH/20/00097/FUL - Case Officer: Jeremy Bushell

Crayfern Homes

Land Adjacent To Hadrian Drive Westhampnett Chichester

Erection of 9 no. dwellings, parking, landscaping and associated works.

O.S. Grid Ref. 488507/106267

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=Q45N6HERME600>

To be considered by the CDC Planning Committee, date not known

WH/20/00445/FUL - Case Officer: William Price

c/o Agent

Rolls Royce Motor Cars The Drive Westhampnett Chichester

Installation of plant and associated works.

O.S. Grid Ref. 488512/106717

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=Q5P6I9ERFU700>

Decision pending by CDC Planning by 21st April.

WH/20/00461/TPA - Case Officer: Henry Whitby

Mr Toby Pointing

Dovecote View Claypit Lane Westhampnett PO18 0NU

Fell 2 no. Ash trees (T1 and T2) within Area, A1 subject to WH/73/01077/TPO.

O.S. Grid Ref. 488218/106252

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=Q5U6ZCERFXA00>

Decision pending by CDC Planning by 22nd April.

WH/20/00736/TPA - Case Officer: Henry Whitby

Mr Paul Calvesbert

Hadley House Claypit Lane Westhampnett Chichester

Fell 1 no. Cypress tree (T6), 1 no. Sycamore tree (T7) and 4 no. Ash trees (T2, G8, T9 and G10) within area A1, subject to WH/73/01077/TPO.

O.S. Grid Ref. 488191/106301

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=Q72TVVER0SR00>

Decision pending by CDC Planning by 7th May.

Decisions

WH/20/00306/DOM - Case Officer: Oliver Naish

Mr & Mrs P Mc CORMACK

23 Lillywhite Road Westhampnett PO18 0SQ

Single storey rear extension.

O.S. Grid Ref. 488285/106497

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=Q56NT5ERFFU00>

This was Permitted on 08/04/2020.

89/20	<p><u>FLOODING AT WESTERTON LANE / SIDENGREEN LANE:</u> Cllr Holden confirmed that the extreme flooding on the corner of Westerton Lane has now mostly gone, with about 10% left. When there was heavy rain recently it did drain quite quickly, with lots of water in the ditches. Cllr Hunt said it would take major work under Operation Watershed, and he has received an email from Gary Rustell, WSCC, who attached a quotation from Landbuild. It will need 2 other quotes, perhaps from B&M Plant and one other, must be approved by Highways. Cllr Hunt to forward the email to the Parish Clerk, and a meeting with Goodwood will need to be arranged.</p>	<u>JH / WH / LFL</u>
90/20	<p><u>PLANTING PROJECT:</u> Cllr McLeish confirmed that the 250 saplings planted recently have grown, despite the dry weather lately.</p> <p>The weedkilling had been done in preparation for the grass. Mr Bob Keatley, a resident, said that as there are now no weddings at the Community Hall the pressure to turf has gone, and the whole area is to be grass seeded.</p> <p>Cllr Hunt and Cllr Potter left the Zoom meeting at 7.49pm.</p> <p>There followed a short discussion on the outside area, including the plan sent by the Contractor, and various ideas were put forward. The plans to be finalised by the Hall Committee / Hedge Team.</p> <p>The Parish Clerk is to contact Mr Keatley on 22nd April to discuss the revised outside electrical connection.</p>	<u>WH / CMcL / MW</u> <u>LFL</u>
91/20	<p><u>VE DAY ON 8TH MAY 2020:</u> The Parish Clerk had emailed a proposal and partially completed VE75 CDC Grant Application form prior to the meeting. The proposal is for a commemorative bench to be located at the junction of FP 416 and 417 at Westerton, together with a plaque to honour the Aircrew who flew from RAF Westhampnett during WW2. Cllr Holden proposed that this suggestion be approved, and this was seconded by Cllr McLeish. It was suggested that the bench should be secured to a concrete base. The Parish Clerk to ask permission from Goodwood and seek approval from CDC for the grant request.</p> <p>For VE Day, it was suggested that as the Fete cannot be held, Garden Parties at each home could be encouraged, decking out houses with red, white and blue, and a have a party outside in the garden. The Royal British Legion website has some ideas.</p> <p>It was further suggested that VJ Day, which is to be celebrated 14-16 August, could be the day for a celebration for Volunteers. Maybe RR would be able to deliver picnics to the Village Green? Ideas to be discussed nearer the time.</p>	<u>LFL</u> <u>ALL</u> <u>ALL</u>
92/20	<p><u>ANNUAL PARISH MEETING: 11th MAY AT 7PM PRIOR TO FULL PC MEETING:</u> Mr Don Milton, a resident, said people were confused by this meeting. The Parish Clerk explained what it is meant for, and that under The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, it is possible to not hold this meeting this year.</p> <p>The Councillors agreed that the Annual Meeting is not going to work over Zoom, and is not needed, so it will not be held. The item proposed to be discussed of "What further indoor and outdoor facilities residents would like to see in the future" will be included as an Agenda item in one of the forthcoming Parish Council meetings later in the year when all can attend.</p>	<u>LFL / ALL</u>
93/20	<p><u>COUNCILLORS BUSINESS, FOR NOTING OR INCLUDING ON A FUTURE AGENDA</u> None.</p>	
94/20	<p><u>PARISH FINANCIAL MATTERS:</u></p> <ol style="list-style-type: none"> The accounts up to 31st March 2020 were approved, this was proposed by Cllr James, seconded by Cllr Holden. The addition of Cllr Moth as a signatory on the Barclays Bank Account was approved, this was proposed by Cllr McLeish, and seconded by Cllr Burborough. The Grant request for £250 from Kent, Sussex and Surrey Air Ambulance Trust was approved, this was proposed by Cllr Burborough, seconded by Cllr McLeish. The Grant request for £200 for 2020/21 from Arun and Chichester Citizens Advice was approved, this was proposed by Cllr Holden, seconded by Cllr James. 	<u>LFL</u> <u>LFL</u> <u>LFL</u>
95/20	<p><u>QUESTIONS BY THE PUBLIC</u> None.</p>	
96/20	<p><u>DATE OF ANNUAL PARISH MEETING FOLLOWED BY ANNUAL AND FULL PARISH COUNCIL MEETING: 11th MAY 2020 7PM VIA ZOOM</u> Now only the Annual and Full Parish Council Meeting as Annual Parish Meeting has been cancelled for this year.</p>	
97/20	<p><u>CLOSE MEETING</u> The Chairman closed the meeting at 8.29pm.</p>	

Signed.....
Chairman of Meeting

Date.....