



WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Mrs Linda Lanham
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To All Westhampnett Parish Councillors: Cllr W P Harding (Chairman), Cllr H Horne(Vice-Chairman), Cllr J Freeman, Cllr S James, Cllr C McLeish, Cllr R Morgan.

I hereby give notice that a Meeting of Full Council will be held at The March C of E School, Claypit Lane, Westhampnett on Thursday 1st August 2019 at 7pm and you are hereby summoned to attend such meeting.

Members of the Press and Public are entitled to attend the meeting and are encouraged to do so.

Yours sincerely,

Mrs Linda F Lanham, Clerk to the Council

AGENDA

1	<u>OPEN THE MEETING & TAKE APOLOGIES FOR ABSENCE</u>	<u>WPH</u>
2	<u>DISCLOSURE OF INTERESTS:</u> To receive from members declarations of Disclosable Pecuniary Interests or Non-Pecuniary Interests, in addition to those listed attached in relation to any items included on the agenda for this meeting, in accordance with Localism Act 2011 s. 29 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.	<u>WPH</u>
3	<u>CONFIRM MINUTES OF THE LAST MEETING</u> held on 8 th July 2019	<u>WPH</u>
4	<u>MATTERS ARISING:</u> To deal with any matters arising from the Minutes of the last meeting.	<u>WPH</u>
5	<u>NHB 2019 APPLICATION:</u> Parish Clerk to advise on progress of application for items to be included in the submission of the application.	<u>LFL</u>
6	<u>COMMUNITY HALL:</u> <ol style="list-style-type: none"> 1. Update on build progress - JLH 2. Confirmation of latest completion / handover date - JLH 3. Installation of Security system - LFL/WPH 4. Report on Finances – LFL 5. Proposals for Opening: HH <ol style="list-style-type: none"> a. for use b. official 6. Lettings policy - HH 7. Charges - HH 8. Timings - HH 9. Bookings - HH 10. Management of the Hall – HH/All <ol style="list-style-type: none"> a. Before opening b. After opening 11. Fire Risk Assessment / Person - LFL 12. Caretaker - HH 13. Cleaner - HH 14. Proposals / progress for Hall official opening event? - HH 15. Any other items 	<u>WPH</u>
18	<u>CORRESPONDENCE, INCLUDING NOTICES & LEAFLETS</u>	<u>LFL</u>
19	<u>DEALING WITH LOCAL ISSUES</u> <ol style="list-style-type: none"> 1. Madgwick Park dust and noise 	<u>WPH</u>
20	<u>QUESTIONS BY THE PUBLIC:</u> Any resident of the area covered by the Council and present at the meeting may ask questions relating to the business of the Council.	
21	<u>DATE OF NEXT FULL PARISH COUNCIL MEETING: 9th SEPTEMBER 2019</u>	<u>LFL</u>
22	<u>CLOSE MEETING</u>	<u>WPH</u>

END OF AGENDA