



# WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Mrs Linda Lanham  
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## Minutes of the Westhampnett Parish Council Meeting held at 7pm on Monday 13th July 2020 via Zoom

### Present:

**Parish Councillors:** Cllr C McLeish (Chairman), Cllr W Holden (Vice-Chairman), Cllr S Burborough, Cllr S James and Cllr C Moth.

The meeting was clerked by Parish Clerk, Mrs Linda F Lanham, with WSCC Cllr J Hunt and CDC Cllr H Potter, in attendance.

12 members of the public also attended, including Mr A Ball (RR).

| <u>Minute No</u> | <u>Item</u>   | <u>Action</u>      |
|------------------|---|--------------------|
| 154/20           | <b><u>OPEN THE MEETING &amp; TAKE APOLOGIES FOR ABSENCE</u></b><br>Cllr McLeish opened the meeting, welcoming all via Zoom.   |                    |
| 155/20           | <b><u>DISCLOSURE OF INTERESTS:</u></b><br>Cllr Burborough - Rolls Royce (as place of work but not a direct employee).   |                    |
| 156/20           | <b><u>CONFIRM MINUTES OF THE LAST FULL PC MEETING held on 15<sup>th</sup> June 2020</u></b><br>The Minutes for the Parish Council meeting held on 15th June 2020 were accepted. Cllr Holden proposed that they be approved, this was seconded by Cllr James, all were in favour and they were then signed by the Chairman.  | <b><u>CMcL</u></b> |
| 157/20           | <b><u>MATTERS ARISING:</u></b> To deal with any matters arising from the Minutes of the last meeting.<br>None.  |                    |
| 158/20           | <b><u>REPORTS FROM EXTERNAL BODIES:</u></b><br><b><u>Mr Andrew Ball (Rolls Royce Motor Cars) submitted the following report, and took questions only:</u></b><br><br><b><u>Operations</u></b> <ul style="list-style-type: none"> <li>• <i>The company is continuing to operate a single production shift each day, compared to its usual two – around 1000 people. The production shift runs from 06.00 to 15.00.</i></li> <li>• <i>Many of those in support roles who are able to work from home are continuing to do so, in accordance with official Government guidelines.</i></li> <li>• <i>All employees returning to work have been reminded that they must park on site, respect local speed limits and respect local residents by leaving the site quietly and safely. This message has been reinforced through our weekly team brief.</i></li> <li>• <i>Buses are in operation from the Technology and Logistics Centre in Bognor Regis. Numbers of available seats been reduced in compliance with PHE guidelines.</i></li> <li>• <i>Summer Shutdown from Monday 20 July for three weeks.</i></li> <li>• <i>Customer collections have resumed.</i></li> </ul><br><b><u>Supporting the local and national effort</u></b> <ul style="list-style-type: none"> <li>• <i>Alongside production, Rolls-Royce continues to produce kits for face visors for frontline healthcare workers.</i></li> <li>• <i>The company's Leathershop are producing face masks worn by employees.</i></li> </ul><br><b><u>Planning applications</u></b> <ul style="list-style-type: none"> <li>• <i>Planning applications regarding the ongoing use of two temporary structures – as advised at last WPC meeting – are due in shortly.</i></li> <li>• <i>This relates to the storage tent between buildings 90/98 – (most likely to be visible from Stane Street car park) and the 'finessing' tent to the west which lies adjacent to Building 51 (visible from The Drive).</i></li> </ul> |                    |

158/20  
Cont.

**Parking/drop-offs on local roads**

- Our Security staff have attended Old Arundel Road as promised.
- A small number of complaints concerning staff 'drop-offs' in Roman Walk. Security staff briefed and are due to patrol.

**Further Points:**

Mr Ball also advised that RR are chasing up the "Deliveries" road sign and Cllr Hunt offered to assist if a name could be provided to him.

Mr Ball gave an update on the bees and wildlife within the Works and Cllr Potter suggested sending this information to the South Downs National Park as RR are so close to it.

It was confirmed that parking in Old Arundel Road has massively improved, with far fewer cars, and only a couple of white vans parking early in the morning.

Mr Ball was advised that the trees within the Parking off Claypit Lane were suffering from lack of water, he will take this up with the Landscaping Team.

JH

AB

**CDC Cllr Henry Potter submitted the following report, and took questions only:**

*The District Councils' Overview and Scrutiny met on Tuesday 30th June with the main purpose to review the Councils Covid-19 Recovery Plan.*

*It is quite apparent that there will be significantly less resources available so a focused, balanced and affordable Plan will be required concentrating on those things where the most difference can be achieved whilst recognising the limited capacity which will be available.*

*Tourism is of great importance to the economy of the District bringing in about £470 million to the area. 14% of employment in the District is in the tourism sector, equating to 6,472 full time employees. So, tourism will be strongly supported in the recovery plans. We have not heard directly from The Goodwood Companies but the impact on their events programme is colossal and this will impact on tourism locally. Previous studies commissioned by Goodwood indicate that £37million is fed directly into the local economy by the Goodwood Events. So, Visit Chichester is high on the Agenda.*

*At the O&S meeting, John Ward, the Director of Finance and Corporate Services outlined the Financial impact on the Councils Budgets and in his report he recommended that £8,070,000 be released from reserves to meet the demands of the pandemic for the coming year and that We must work to achieve a balanced Budget within 5 years using this money in the intervening years. It will not be easy! But CDC is more financially secure than most other Councils. In fact, it is the fourth best performing Council in England mainly through its prudent investment in income generating property in the City and industrial estates. However, there are vacant business properties across the range, and this is expected to impact on the Budget if there are many more business failures in the future.*

*It was also agreed to continue to support the High Street Recovery and Transformation which of course includes the Southern Gateway Project though it was suggested that the retail sector here will need addressing when the full impact on the existing shops is assessed. The*

*Project itself shouldn't affect the Council financially, this will be borne by the chosen Developer, but the only immediate loss to the Council is the land involved which does belong to the Council, a Car Park, the Bus Depot and land in Terminus Road where the bus garaging facilities are due to go.*

*The other thing I wish to mention is the importance of the Public consultation on the Interim Planning Statement which closed on the 10th July. This will be, as it suggests, an interim document to support the lack of a Reviewed Local Plan as of 25th July which is the date that the Review should have been completed and forwarded to the Planning Inspectorate for adoption. This hasn't happened due to the complex constraints of finding suitable sites for the additional 170 new homes as dictated by the revised National Planning Policy Framework which was implemented in 2019. I have asked everybody to consider responding to this consultation as every voice will count. With absolutely no improvement to the infrastructure in the District, and here I'm talking about the A27, Doctors availability, Hospital beds, Sewage handling and Treatment, the list is endless. And this is what the IPS is all about, we don't have the capacity for all this additional housing and we will not be able to maintain the 5 year supply of housing land as dictated by the Ministry for Housing.*

*I regret the length of this report, but we are facing very difficult times and some very hard decisions.*

*On a local note, a application to vary the precise style of the new northern boundary fencing for the new facilities (vehicle wash down) at Chichester Contract Services was approved but it was deemed unnecessary to receive any comments from consultees as Permission was already granted. The variation is very similar but with fewer brick piers between the infilling steelwork.*

*Henry Potter, CDC Member for Goodwood Ward.*

**Further Points:**

Cllr Potter also warned that there is to be a Goodwood Motoring Event at the Motor Circuit on October 16<sup>th</sup>, 17<sup>th</sup> & 18<sup>th</sup> that could prove very noisy.

**WSCC Cllr Jeremy Hunt submitted the following report, and took questions only:**

**Schools Update - Helping build the confidence of parents and children ready for the September return**

Next Monday we will be reissuing the updated risk assessment to schools. This has been updated in preparation for September's return, along with some helpful local advice and guidance on curriculum planning for the new year as well as covering updated advice for supporting emotional wellbeing.

Our communications team are putting together some information for parents to try and answer some of their questions and concerns. It will also give them an insight into how schools may be preparing for September. The team are hoping to include some short video clips and interviews with headteachers, teachers and possibly students on how they are preparing for September. These will aim to be no more than 3-5 minutes long and are aiming to give confidence to parents and children, about the return in September.

**School Travel Survey**

DfE guidance for full opening has suggested schools and local authorities work closely together on school transport. In order to help the County Council understand the ways parents intend to get their children to and from schools in September, we are asking all parents, including parents of year 7 pupils starting next term, to complete the short online survey linked below.

Please note this is targeted for pupils not entitled to free travel arranged by the County Council only with a closing date of 24 July 2020.

Home to school travel survey - West Sussex County Council - Citizen Space

**Support for cycling and walking**

Last month I reported that the government had allocated £3.9m to WSCC to support the cycling and walking initiative. This will be split into two tranches; the first tranche is £784k and I am delighted to say that they DFT have approved all the schemes we put forward. This money was for pop up schemes across the county that could be implemented within four weeks. I am pleased that a scheme for a safer cycle route around Chichester, from Southgate, around the Avenue de Chartres, Orchard Street, Northgate and Oaklands way, was approved. Detailed plans are currently being drawn up and should be implemented fairly soon. Read the full story. Or go to: <https://www.westsussex.gov.uk/news/green-light-for-21km-of-temporary-cycleways-in-west-sussex/>

The second tranche of money, the balance of the £3.9m, won't be paid until later in the summer and will most likely support cycling and walking schemes that we have already identified in our long term strategy. Our Walking and Cycling Strategy can be found at: [https://www.westsussex.gov.uk/media/9584/walking\\_cycling\\_strategy.pdf](https://www.westsussex.gov.uk/media/9584/walking_cycling_strategy.pdf)

**Household Waste Recycling Sites**

As from Monday 6th July most of our sites are expanding what they can take for recycling. Unfortunately, because Westhampnett was already restricted due to the current re-building programme, this expansion, including being able to access certain sites with trailers, won't apply to Westhampnett. For full details read our release online.

So just as reminder, at Westhampnett, soil, hardcore, plasterboard, asbestos, tyres and textiles/clothes continue not be allowed at this time.

**Libraries**

From Monday (July 6), West Sussex Library service is introducing a 'Select and Collect' service. People will be able to reserve specific titles in the usual way online or by phoning their local library.

These can then be collected from the front of all 36 of our libraries without the need to enter the building.

For more details click on 'Select and Collect' service above or go to: <https://www.westsussex.gov.uk/news/select-and-collect-service-coming-to-a-west-sussex-library-near-you/>

**Broadband**

WSCC announce a Broadband boost for rural homes and businesses as they announce additional funding for the Government voucher scheme. Residents and small and medium-sized businesses in rural areas of West Sussex can now benefit from the fastest and most reliable broadband connectivity if they choose to 'go gigabit'. For further details go to: <https://www.westsussex.gov.uk/news/broadband-boost-for-rural-homes-and-businesses-as-councils-announce-additional-funding-for-government-voucher-scheme/>

**General Covid Update.**

With regard to the present Covid-19 situation, I'm sure you are all fully up to date with the latest national statistics, but to update you as far as WS is concerned, a few bullet points:

- There have been 2,691 recorded cases in West Sussex according to the latest data from Public Health England. An infection rate of 313.3 per 100,000 residents. These numbers now include those identified by testing in all settings. Due to this change many cases previously not attributed to any area are now included in area totals. This is not a recent surge in cases – the cases now being reported occurred from April onwards.
- West Sussex County Council (WSCC) has produced a COVID-19 Local Outbreak Control Plan, as required by the Government, which was published on Tuesday, 30th June 2020. This details how local, regional and national

|                 |  |                                  |
|-----------------|--|----------------------------------|
| 158/20<br>Cont. | <p>organisations and responses will work together as a system to prevent cases of the virus, where possible, in West Sussex and respond to any local outbreaks. The plan covers seven key themes: managing outbreaks in West Sussex care homes and schools, identifying and managing high risk places, locations and communities, local testing capacity - testing in Sussex, contact tracing in complex settings, data integration, supporting vulnerable people, and governance. More detail on operational delivery elements will be added to the plan as further guidance is produced nationally, and as the national Joint Biosecurity Centre becomes fully operational.</p> <ul style="list-style-type: none"> <li>The WSCC Community Hub will continue to operate seven days a week for the foreseeable future. It is staffed from 8.00am to 8.00pm, seven days a week, with a dedicated web page and a telephone helpline: <b>033 022 27980</b>. We are now moving to the next stage of support as the government end their free delivery of food and medicine to the 'critically vulnerable group' of people as of 1st August. Our hub staff are now contacting all those who have had this support, to make sure that they are now able to access food and medicine for themselves or have alternative means of support. If necessary, any extra support will be put in place. The staff in the hub have made in excess of 20,000 contacts. For more details go to:<a href="https://www.westsussex.gov.uk/leisure-recreation-and-community/supporting-local-communities/community-hub-covid-19/">https://www.westsussex.gov.uk/leisure-recreation-and-community/supporting-local-communities/community-hub-covid-19/</a></li> <li>The national Test and Trace system launched on 28th May. For more information the Links to national guidance are: <a href="https://www.gov.uk/guidance/nhs-test-and-trace-how-it-works">https://www.gov.uk/guidance/nhs-test-and-trace-how-it-works</a> <a href="https://www.gov.uk/guidance/nhs-test-and-trace-workplace-guidance">https://www.gov.uk/guidance/nhs-test-and-trace-workplace-guidance</a></li> <li>The County Council is working hard to understand the long-term financial implications of Covid 19 – which I'm sure you can imagine are going to be huge. Currently, we are predicting a slightly revised cost for this financial year, down marginally from around £77m which I advised last month, to currently around £70m. Obviously this is still a real challenge, but it is still only an educated calculation of our challenges over the year. It will also rely on how long the lockdown continues, and over what time span we come out of it.</li> <li>For your information we will be holding our first – virtual – full County Council meeting on 17th July. We will be setting out some details of our re-set plans together with our plans on our long-term finances (Medium Term Financial Strategy) and how these have been impacted by Covid19. This meeting will be webcast as usual.</li> </ul> <p>Just a reminder about our dedicated webpage which covers virtually all aspects in relation to Coronavirus. It also contains many links to other websites where you can find additional information, including a link to the CDC hub. Please note, this page has a new web address and can now be found at <a href="https://www.westsussex.gov.uk/fire-emergencies-and-crime/coronavirus-covid-19-advice-and-information/">https://www.westsussex.gov.uk/fire-emergencies-and-crime/coronavirus-covid-19-advice-and-information/</a></p> <p>We are also continuing to issue our Town and Parish News, as well as regular press releases (<a href="https://www.westsussex.gov.uk/about-the-council/news-and-campaigns/">https://www.westsussex.gov.uk/about-the-council/news-and-campaigns/</a> ). Please check these sites regularly, particularly both our Coronavirus website and the CDC coronavirus website, for regular updates.</p> <p><b>Just a few Local Issues:</b></p> <p>I am pleased that you have submitted your Operation Watershed application for the remedial works in Westerton Lane and I can confirm that I have signed it off. Hopefully it should get approved fairly soon. I would just like to thank Gary Rustell, our officer, for his support and advice, together with Darren Norris from Goodwood for his support. I would also like to thank Goodwood for agreeing to undertake the removal of the redundant land bridge.</p> <p>Secondly, as you will no doubt have seen, the Transit site is now open again for normal visitors.</p> <p>I can confirm that the PC's request to only have the double yellow lines implemented as part of phase 1 of the Chichester Road Space Audit – and not the actual parking zones – has been agreed. I believe the aim is to implement them before the end of the year – subject obviously to any possible second wave of Covid19. This will then give you around six months to consider if you want to implement the parking zones as part of phase two. Please remember that the proposed zones and the timings – as advertised – cannot be changed as the overall TRO has been approved. No problem if you decide you don't want to proceed with the zones but please remember, as I said last month, if you don't then it is unlikely that we would undertake this exercise again in the foreseeable future.</p> <p>Lastly, a query regarding the transit site sewage being connected to the mains was raised last month. I haven't reproduced all the details here, but I have supplied chapter and verse to your Clerk, including a full explanation of their approval from SW, so if you have any further queries please speak to Linda.</p> <p>Happy to take any questions.</p> <p>Jeremy Hunt – West Sussex County Council Member for Chichester North<br/>c/o Cabinet Office, County Hall, West Street, Chichester, PO19 1RQ<br/>E:mail <a href="mailto:Jeremy.hunt@westsussex.gov.uk">Jeremy.hunt@westsussex.gov.uk</a></p> <p>There were no questions.</p> <p><b>AB left the meeting at 19.28.</b></p> |                                  |
| 159/20          | <p><b>MEMBERS' REPORTS:</b> To receive reports from Members where not covered in agenda below.<br/>None.</p>   |                                  |
| 160/20          | <p><b>UPDATE ON REQUESTS RECEIVED BY PARISH CLERK</b></p> <ol style="list-style-type: none"> <li>State of Footpath around Southern Water / MGJV Works – This has now improved, no further action at this time</li> <li>Toughened Glass now installed in all 3 new Bus Shelters.</li> <li>Bollards x 3 at end of Old Arundel Road – No repairs done, to be reported again</li> <li>Dog Poo Signs around Parish – Poster to be designed and put up at various locations.</li> <li>Goodwood Cinema Hooting of car horns – emailed Goodwood to ask for this to cease, they have put in place a plan to stop it.</li> </ol>   | <p><b>LFL</b><br/><b>LFL</b></p> |

**PLANNING MATTERS:****Planning Update since the last Parish Council Meeting on 15th June 2020****New Planning Applications for the period week 25 (17/06/20) to week 28 (08/07/20) inclusive****WH/20/01107/DOM - Case Officer: Vicki Baker**

Mr S Rigden

Bay Leaf House Stane Street Westhampnett PO18 0NT

Extension of existing double garage to provide additional secure parking.

O.S. Grid Ref. 488242/106148

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=Q9NMW3ERISB00>**The PC has no comment to make.****Update on outstanding Planning Applications****WH/20/01080/FUL - Case Officer: Calum Thomas**

Mr Paul Calvesbert

Hadley House Claypit Lane Westhampnett PO18 0NU

Demolition of existing two storey detached dwelling house and garage and the construction of a two storey detached dwelling house, with balcony to the southern elevation and link to garage and indoor pool enclosure. To include a reconfiguration of the existing access to provide a new entrance gate and pillars.

O.S. Grid Ref. 488191/106301

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=Q9HWOZERINL00>

The Parish Council has made some observations directly to Calum Thomas regarding the build materials, hedges, water course via a culvert and boundary treatment, and subsequently lodged the following on 22/06/20:

Westhampnett Parish Council OBJECTS to this application for the following reasons:-

There are inconsistencies between the application form and the submitted drawings which prevent the Council from making an informed response.

**1. Application Form Item 7 states:** Proposed walls: Red brick & Timber Cladding whilst the elevation drawings 033A & 034A only refer to brickwork.**2. Proposed Roof Material:** Artificial slate roof tiles.

The majority of the properties in the area have tiled roofs.

The Parish Council considers that red clay tiles would be more appropriate and in keeping with the local vernacular.

**3. External hard surfaces:** Tarmac; permeable block and 25mm limestone are proposed.

The locations of these materials are not indicated on the drawings; therefore, the Parish Council is not able to assess/comment on impact.

**4. Trees and Hedges.**

Application Form Item 10

Are there trees or hedges on land adjacent to the proposed development site that could influence the development or might be important as part of the local landscape character?

The answer has been given as NO this is incorrect and should be YES.

Drawing TP-P-001

States in bottom right hand side:

\* TREES PROPOSED FOR REMOVAL IN APPLICATION WH/20/00736/TPA BECAUSE OF THEIR POOR CONDITION.

Removal of T1 Beech was not allowed when application WH/20/00736/TPA was determined therefore the entrance way cannot be shown to be as per TP-P-001, or as per 035A Proposed Visibility Splays which states T1 Beech is removed.

WH/20/00736/TPA permitted the felling of 7 trees, but not including the large Beech T1 on Claypit Lane. The Decision Notice includes the requirement to replant as well.

The Decision Notice is: [https://publicaccess.chichester.gov.uk/online-applications/files/5312A1FF2BACBC57C5F53971CC4FFC70/pdf/20\\_00736\\_TPA--2849638.pdf](https://publicaccess.chichester.gov.uk/online-applications/files/5312A1FF2BACBC57C5F53971CC4FFC70/pdf/20_00736_TPA--2849638.pdf)

In the Delegated Decision Sign-off Sheet, item 4. Planning Considerations it says that:

T1 has been removed from this tree application as the requirement to remove it to enlarge the entrance/visibility splays is a planning issue. However, it also has importance due to its high amenity value and this can be further reviewed within the current planning application WH/20/01080/FUL.

See sheet: [https://publicaccess.chichester.gov.uk/online-applications/files/74FE7C21299E7C5A6FBFFB769CFB0793/pdf/20\\_00736\\_TPA--2849640.pdf](https://publicaccess.chichester.gov.uk/online-applications/files/74FE7C21299E7C5A6FBFFB769CFB0793/pdf/20_00736_TPA--2849640.pdf)

161/20  
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The Parish Council strongly OPPOSES the removal of T1 Beech. Removal of which would severely impact on the natural habitat, proposed nature corridor for Claypit Lane and local environmental vernacular.

**5. Application Form Item 11. Water courses.**

The answer to Is your proposal within 20 metres of a watercourse (e.g. river, stream or beck) the following has been given as NO although under the same item the answer is YES to draining into an existing water course. Local knowledge is aware of a culverted stream/water course within the boundary of the property which runs from the junction of Madgwick Lane to Stane Street. Therefore the answer to this question should be YES.

**6. Application Form Item 12. Biodiversity**

It is considered that the answer to item 12b) should be YES not NO.

**7. Proposed Gates and Boundary Treatment to Claypit Lane.**

Clarification of proposals is required.

Planning Application Form, item 7 - Boundary treatments states laurel hedging; oak gates; brick to match dwelling

Drawing 032A (diagram 1) indicates:-

Proposed Gates, East & West Elevations: Laurel hedge either side of brick piers to gates.

Drawing 032A (diagram 2) indicates:-

New gates with brick piers & flint wall and Beech Hedge behind boundary wall.

Drawing 036A Proposed Landscape Plan indicates Laurel hedge either side of brick piers on highway frontage. No mention made of flintwork.

The Parish Council is OPPOSED to the introduction of walls.

This is a rural environment. Boundary treatments should reflect and be sympathetic to the local vernacular. Proposals should not undermine or adversely affect the roots of the existing mature trees.

**8. Demolitions.**

The Parish Council endorse requested conditions by Environmental Officer Liz Annalls, in respect of bats, birds and lighting.

**Now overdue.**

**SDNP/20/01568/FUL** - Case Officer Vicki Colwell

The Goodwood Estates Limited

Addition of a porch to the Lennox Suite.

The Goodwood Hotel , Hat Hill Road, Goodwood, Chichester, PO18 0QB

Grid Ref: 489227 108345

<https://planningpublicaccess.southdowns.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=Q937ESTUMMR00>

**SDNP/20/01569/LIS** - Case Officer Vicki Colwell

The Goodwood Estates Limited

Addition of a porch to the Lennox Suite.

The Goodwood Hotel , Hat Hill Road, Goodwood, Chichester, PO18 0QB

Grid Ref: 489227 108345

<https://planningpublicaccess.southdowns.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=Q937GITUMMS00>

These linked applications have been Called-In by SDNP.

**The PC has no comment to make.**

**WH/20/01411/TDOC**

Madgwick Park

Extend hours until 9pm, Monday to Saturday, effective immediately and continuing until 31 December 2020 from permissions WH/15/03524/OUTE1, WH/15/03884/OUT, WH/18/01024/REM, WH/18/01023/REM, 19/02351/NMA, 19/02629/NMA and 19/02346/REM.

Land North Of Madgwick Lane Westhampnett West Sussex

The Parish Council lodged the following comment:

Westhampnett Parish Council wishes to make the following Comments and Objection:

The site is under construction and it has several houses occupied. It borders existing residential development, particularly Westhampnett Nursing Home to the north and Westhampnett Mill (The Sadlers) and housing on Madgwick Lane to the south and west. Lanburn (horse) Stud is adjacent to the northern boundary.

**161/20  
Cont.**

The Parish Council acknowledges that the Covid19 pandemic has had a significant effect on all businesses. However, it has a duty of care to consider the impact of this application on both existing and new residents.

The Parish Council considers that the commercial proposals do not take account of the adverse effect on residents and considers that both the proposed extension to working hours and the duration for the interim arrangements are excessive for the following reasons: -

1. Noise and disturbance until late evening would adversely impact: -

Children's bedtimes and ability to sleep.

The well-being of elderly residents in the adjacent nursing home.

In addition to the above, Saturday afternoon & evening working would be detrimental to Family leisure time.

2. Health and Safety.

Segregation of the site between construction workers and the public, particularly children at play, is a concern, especially as the working areas within the site change with the progress of the development.

Dark evenings - the extended working hours are during the period when the day length is shortest and as such, floodlighting would be necessary to ensure a safe working environment. This would have a visual impact to and cause disturbance for residents.

Therefore, the Parish Council OBJECTS to the hours and the period proposed but would be prepared to consider:

Working hours extended to 7.30pm Monday to Friday; and until 4pm on Saturday.

Until 23 December 2020.

Subject to the following conditions being imposed: -

- A nominated Clerk of Works or Site Manager to be on site during all working hours.
- NO floodlights for site building operations after 5.30pm BST or 4.30 GMT, excluding lighting for security & safety purposes.
- NO external working after 5.30pm BST or 4.30pm GMT.
- NO radios or personal audio devices to be used externally.
- Vehicles accessing/egressing the site to do so quietly - NO use of horns other than in an emergency.
- Internal lights in unoccupied dwellings to be switched off:
  - a) If dwelling not being worked on.
  - b) After permitted extended hours.

**13/07/20 Still Pending Consideration, now overdue.**

**WH/20/00752/LAPREM**

Minor Variation of Premises Licence

Goodwood Motor Circuit Claypit Lane Westhampnett Chichester West Sussex PO18 0PH

Application to vary the premises licence for part of the motor circuit to create space for drive in cinema

**The PC has no comment to make.**

**13/07/20 Still open for consultation even though the Cinema screenings have started.**

**Decisions**

**WH/20/01090/TPA** - Case Officer: Henry Whitby

Linda Peet

5 Furze Close Westhampnett PO18 0SW

Crown reduce by approx. 4m (all round) to leave a height of approx. 18m and widths of approx. 5m on 1 no. Oak tree (marked on plan as T1, TPO'd nos.T41) subject to WH/07/00118/TPO.

O.S. Grid Ref. 488422/106392

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=Q9K59OERIPL00>

**Permitted on 16/06/2020**

**WH/20/00784/LBC** - Case Officer: William Price

Mr John Brown

The Close Stane Street Westhampnett PO18 0NT

1 no. replacement external door with side panel and window on ground floor, removal of internal door and partition wall, new drainage pipe routed through existing wall below ground floor level and connected into existing drain, replacement ground floors, new suspended ceilings and 2 no. replacement chimneypieces and hearths.

**O.S. Grid Ref. 488046/106163**

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=Q7DQ9VERH2Z00>

**Permitted on 26/06/2020**

161/20  
Cont.

**WH/20/00097/FUL** - Case Officer: Jeremy Bushell

Crayfern Homes

Land Adjacent To Hadrian Drive Westhampnett Chichester

Erection of 9 no. dwellings, parking, landscaping and associated works.

O.S. Grid Ref. 488507/106267

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=Q45N6HERME600>

**Refused on 19/06/2020**

**Decision Notice:**

In pursuance of their powers under the abovementioned Act and Orders, the Council hereby notify you that they REFUSE the following development, that is to say:

Erection of 9 no. dwellings, parking, landscaping and associated works.

Land Adjacent To Hadrian Drive Westhampnett Chichester West Sussex PO18 0FP

as shown on plan and application no. WH/20/00097/FUL submitted to the Council on 23 January 2020.

The reason for the Council's decision to refuse to permit the above development are:

1) The proposed development by reason of the number and layout of proposed dwellings, the amount of private amenity space and the large areas of hardstanding for car parking and turning would result in an over-development of the site and an unneighbourly and unsatisfactory living environment for the future occupiers with resulting harm to the visual amenity of the surroundings. The proposed development is therefore contrary to policy 33 of the Chichester Local Plan: Key Policies 2014 - 2029.

2) In the absence of a signed S.106 legal agreement the application makes no provision for securing either the requirements of policy 34 of the Chichester Local Plan: Key Policies 2014-2029 with regard to affordable housing. Furthermore there is no mechanism to secure the recreational disturbance mitigation for the Chichester and Langstone Harbours Special Protection Area. In failing to secure the necessary affordable housing and mitigation requirements which the development generates, the proposals are contrary to Paragraph 56 of the National Planning Policy Framework (February 2019) and Policies 34 and 50 of the Chichester Local Plan: Key Policies 2014-2029, the Conservation of Habitats and Species Regulations (2017), the Planning Obligations and Affordable Housing SPD and the Interim Policy Statement for Housing.

**INFORMATIVES**

1) This decision relates to the following plans: 83\_18 100 Rev D; 83\_18 101 Rev A

2) The Local Planning Authority has acted positively and proactively in determining this application by identifying matters of concern with the proposal and determining the application within a timely manner, clearly setting out the reason(s) for refusal, thereby allowing the Applicant the opportunity to consider the harm caused and whether or not it can be remedied as part of a revised scheme. The Local Planning Authority is willing to provide pre-application advice and advise on the best course of action in respect of any future application for a revised development.

The plans the subject of this decision can be found at the Council's website [www.chichester.gov.uk](http://www.chichester.gov.uk) quoting the reference number of the application. For all applications after May 2003, the relevant plans are listed as 'Plans Decided'.

Date : 19 June 2020

Signed: Andrew Frost

Director of Planning and the Environment

Chichester District Council

End of Report.

**Further Points:**

Cllr Potter said that in relation to the above Planning Application the person is still very interested in a Bar / Restaurant on that site.

Cllr Burborough raised the matter of the Willow Tree at CDC Depot being taken down as part of a Discharge of Conditions on the recent Planning Application:

**WH/ 20/01644/DOC** - Case Officer William Price

Chichester Contract Services Stane Street Westhampnett Chichester West Sussex PO18 0NS

Discharge of condition 5 from planning permission 19/03202/FUL.

Removal of Willow Tree due to fungus, and replant with another tree

Existing Hawthorn Hedge to be replaced with large specimen Hawthorn.

This matter to be looked into as soon as possible.

**ALL**



|                            |  |  |
|----------------------------|--|--|
| <p><b>161/20 Cont.</b></p> | <p>A new Planning Application has recently been lodged:</p> <p><b><u>WH/20/01600/EIA</u></b><br/> Screening Opinion to confirm whether or not there is a requirement for an Environmental Impact Assessment in connection with the proposal for 'Residential development comprising up to 250 dwellings, including an element of affordable housing, associated landscaping, open space, sustainable drainage systems and vehicular access from Madgwick Lane', on parcel of land to the north of Madgwick Lane.<br/> Land North Of Madgwick Lane Westhampnett Chichester West Sussex PO19 7AG West Sussex</p> <p>This was not notified directly to the Parish Council and came to light as a resident received an Alert from CDC. A number of residents then contacted the Parish Council and Cllr Potter. The Parish Council and the residents from the group of houses in Old Place and Madgwick Lane are very concerned as to the impact of this potential development.</p> <p>Mr David Thomas, a resident, said it was against everything they had been told by the developer. Mrs Sandra Reid, a resident, said that an EIA does not have to be consulted upon. Mrs Jean Hardstaff, the planning expert for the Parish Council, said the application documents were misleading as they showed 2 different sites, and the Area is not included in the current or proposed updated Local Plan. Cllr Hunt said the Graylingwell site is not in Lavant, it is in Chichester City. The developers are trying to piggy-back the EIA from the Graylingwell and Westhampnett site details. He added that after 15<sup>th</sup> July there will "open house" to developers as Local Plan will have expired. Cllr Potter said the Interim Policy is to be the replacement for the Local Plan. Mr Derek Marlow, a resident, outlined the planning process where the preliminary step is a requirement for an EIA. CDC must answer yes or no, and their decision can be appealed to the Secretary of State. This is a very early stage.</p> <p>The Councillors agreed that as they know little about the details of the process and of the potential development, this would be looked at urgently and would be on the Agenda for the next PC meeting.</p> <p>Meanwhile the Parish Clerk was asked to obtain an extension of time to reply to CDC, and to see if the EIA for Madgwick Park can be located.</p> | <p><u>ALL</u></p> <p><u>LFL</u></p>                  |
| <p><b>162/20</b></p>       | <p><b><u>REVIEW OF WESTERTON LANE FLOOD RELIEF PROJECT AND APPLICATION TO OPERATION WATERSHED</u></b></p> <p>Cllr Holden advised that the Application form has been submitted to WSCC, including 3 quotes from Landbuild at £8680, B&amp;M Plant Hire (Sussex) Limited at £14,884, and Hamilton Construction Services at £24,089, with E P Clark &amp; Co Ltd not quoting. The determination is fairly soon. Goodwood have topped off the ditch vegetation today.</p>  |  |
| <p><b>163/20</b></p>       | <p><b><u>SOUTHERN WATER RE: FOUL SEWERS CAPACITY IN STANE STREET</u></b>: Update on correspondence with SW</p> <p>The Parish Clerk confirmed that after a series of emails a virtual meeting only was offered by Floyd Cooper and Joff Edevane, Southern Water, however due to nature of the problems, the Councillors considered this not suitable and will wait until the Covid 19 guidelines allow an onsite meeting. Meanwhile Floyd Cooper offered to email some mapping of the sewerage system.</p> <p>Mr Bob Keatley, a resident, said that an email he has from Southern Water contradicts what Cllr Hunt was told, ie that the connection of Madgwick Park to the Stane Street system is not a temporary measure. He asked where the flow will go until the development is completed? It would seem that Southern Water say it is not with their agreement. He asked Cllr Potter if CDC Enforcement are getting involved? Cllr Potter replied that Jo Bell had asked for information from BDW Homes and Southern Water. He further asked if CDC could look into this and Cllr Potter said he would chase up CDC Enforcement.</p> <p>Cllr McLeish asked if the PC could contact OFWAT on this matter as Southern Water are constantly saying one thing and doing or allowing another? The Parish Clerk will find out if OFWAT is the right body to complain to, and if not them, to whom?</p> <p>Cllr Potter advised that nothing would be connected to the new 10km pipeline until it is completely finished, including at all 3 pumping stations.</p> <p><b>JH &amp; HP left the meeting at 20.26.</b></p>   | <p><u>LFL</u></p> <p><u>HP</u></p> <p><u>LFL</u></p> |
| <p><b>164/20</b></p>       | <p><b><u>VOLUNTEERS WORK PARTIES</u></b></p> <p>Cllr McLeish thanked all the below Volunteers for keeping the area nice and tidy:</p> <ol style="list-style-type: none"> <li>1. For the watering to keep the new grass around the Community Hall alive</li> <li>2. For installation of the external power supply</li> <li>3. For clearing undergrowth around Westerton Bus Stop, Noticeboard and BT phone box</li> <li>4. For keeping the mown areas of the Parish looking good</li> </ol> <p>Mr Andrew Blanchard, a resident, said that the Village Green Play Area is very weedy, with lots of thistles and is in dire need of attention. This matter to be discussed at the next PC meeting.</p>  | <p><u>LFL</u></p>                                    |
| <p><b>165/20</b></p>       | <p><b><u>VILLAGE GREEN PLAY AREA AND WESTERTON PLAYING FIELD</u></b></p> <ol style="list-style-type: none"> <li>1. Huge thanks were given to Mr Bob Keatley for all the preparations to enable to 2 Play Areas / Outdoor Gym to be re-opened on 11<sup>th</sup> July.</li> <li>2. Mr Keatley then provided an overview of the tasks raised within this year's ROSPA reports:</li> </ol> <p>At the <u>Village Green Play Area</u> – the Bench inside the area needs moving, and Splits in the timbers need monitoring. There are some areas of rot in the Stepping Logs, the Parish Clerk to check the Warranty with the Supplier. At <u>Westerton</u> – 2 shackles had to be changed, now done, and Timber Shakes on Outdoor Gym need monitoring. The Goal Posts and corroded areas of the Multi-play need repainting in September. The tyre needed to be removed, with a wooden Step with non-slip coating approved to replace it. Bird spikes are needed at the top of the Outdoor Gym poles. Cllr Holden asked if Bird Spikes were Ok with Health and Safety, and Mr Keatley confirmed Ok.</p>  | <p><u>LFL</u></p>                                    |

|                 |   |  |
|-----------------|---|--|
| 165/20<br>Cont. | Approval for these remedial works at an approximate cost of £100 was given by the Councillors.<br><br>Mr Keatley also requested funding for a PVC cover to fit over the new External Electrical Box for use when a cable is installed within it, to keep the connection dry. This would cost £36 including VAT. The Councillors approved this purchase.   | <u>LFL</u><br><br><u>RK/</u><br><u>LFL</u>               |
| 166/20          | <b><u>COMMUNITY HALL:</u></b><br>1. Cllr Holden advised that he, Richard Skillern and the Parish Clerk held a meeting on 8 <sup>th</sup> July to review how to enable the Community Hall to be re-opened. Volumes of Health and Safety and other information from ACRE was gone through, and it was agreed that the Hall should be re-opened on 3 <sup>rd</sup> August. Vikki Hibbert would do a deep clean shortly before, and the first booking is 5 <sup>th</sup> August. The Parish Clerk will arrange for the CDC Waste Bin & Recycling Bin collection to re-commence. He thanked Richard Skillern for handling all the changes in connection to Bookings.<br>2. Mrs Jean Hardstaff reported that there is no date for the installation of the Railings yet. The Electrician has installed a new light in the Outside Bin Store and repositioned the PIR so the lights come on from further down the car park. The Electrical Box in the hogging area has to be capped off underground by the Electrical Supply Contractor. She will chase up for all to be done by 3 <sup>rd</sup> August.<br>3. Any other business – None. | <u>VH</u><br><u>LFL</u><br><br><u>JH</u>                 |
| 167/20          | <b><u>VILLAGE GREEN:</u></b> An update on any issues<br>The request for 2 Benches and 1 Bin noted from previous meeting, and ongoing.   | <u>LFL</u>   |
| 168/20          | <b><u>VE BENCH:</u></b> Update on order and dedication date<br>The Bench is on order, with delivery due 24 <sup>th</sup> August or so. The dedication date of 15 <sup>th</sup> August is therefore no longer suitable, and a new date of 2 <sup>nd</sup> September was suggested being the end of WW2.  | <u>LFL</u>   |
| 169/20          | <b><u>NHB 2020 at £17,988.32:</u></b><br>In order to apply for this funding, it was agreed that 3 Quotes would be obtained for:<br><u>Goal Posts and Nets</u> – Cllr McLeish<br><u>Audio-Visual system</u> – Cllr Moth, using 2 companies from last year, plus a local one<br><u>Blackout</u> – Parish Clerk<br>And the Application Form would be completed and submitted by 5pm on 31 <sup>st</sup> July.  | <u>CMcL</u><br><u>CM</u><br><u>LFL</u><br><br><u>LFL</u> |
| 170/20          | <b><u>COUNCILLORS BUSINESS, FOR NOTING OR INCLUDING ON A FUTURE AGENDA:</u></b><br>Cllr Burborough reported that a resident of Roman Walk had taken down a mature tree on the edge of the Solar Farm without permission. Although the Tree was not TPO'd it is shown as part of the Planning Documents given Planning Permission by CDC. This is the second tree to be taken down, and the first one was also on the Planning Documents. Cllr Burborough will take some photos of the trunk that has been left, and the matter will be reported to the correct authorities.   | <u>SB /</u><br><u>LFL</u>                                |
| 171/20          | <b><u>PARISH FINANCIAL MATTERS:</u></b><br>1. To approve the accounts up to 30th June 2020: There being no questions, the approval of the accounts was proposed by Cllr James, seconded by Cllr Holden, and all voted in favour. The Minutes were signed by Cllr McLeish.<br>2. The Parish Clerk raised a concern regarding the current Internal Auditors as no communication has been heard from them for several weeks. After she had explaining the background and the potential issues, the Councillors approved that the Parish Clerk should approach a local Auditor for advice and the possibility of changing to them.  | <u>CMcL</u><br><br><u>LFL</u>                            |
| 172/20          | <b><u>CORRESPONDENCE, INCLUDING NOTICES &amp; LEAFLETS:</u></b><br>None   |  |
| 173/20          | <b><u>DEALING WITH LOCAL ISSUES:</u></b><br>Mrs Jean Hardstaff reported that the <u>WSCC footpath</u> between Dairy Lane and Coach Road (parallel to the A27) is now overgrown. The Parish Clerk will report this on Love West Sussex for it to be cut back.  | <u>LFL</u>   |
| 174/20          | <b><u>QUESTIONS BY THE PUBLIC:</u></b> Any resident of the area covered by the Council and present at the meeting may ask questions relating to the business of the Council.<br><br>Mr Bob Keatley, a resident, asked if he could be sent a <u>copy of the email</u> from Cllr Hunt which explains the sewage discharge at the Travellers site. It was agreed that the Parish Clerk should email this to Mr Keatley.<br><br>Cllr Burborough raised the matter of <u>suspicious activity</u> in Dairy Lane. Details to be provided to PCSO Jason Lemm.   | <u>LFL</u><br><br><u>SB/LFL</u>                          |
| 175/20          | <b><u>DATE OF NEXT FULL PARISH COUNCIL MEETING: 10th August 2020</u></b><br>Noted.  |  |
| 176/20          | <b><u>CLOSE MEETING</u></b><br>The Chairman closed the meeting at 9.22pm.   |  |

Signed.....  
Chairman of Meeting

Date.....