



# WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Mrs Linda Lanham  
Oak Tree Cottage, Claypit Lane, Westhampnett, Chichester PO18 0NU

Tel: 01243 536859 email: [westhampnettclerk@gmail.com](mailto:westhampnettclerk@gmail.com)  
[www.westhampnettpc.co.uk](http://www.westhampnettpc.co.uk)

## Minutes of the Westhampnett Parish Council Meeting held at 7pm on Monday 9<sup>th</sup> August 2021 at Westhampnett Community Hall, Hadrian Drive, Westhampnett, PO18 0FP

### Present:

Parish Councillors: Cllr C McLeish (Chairman), Cllr W Holden (Vice-Chairman), Cllr S Burborough, Cllr S James, Cllr C Moth and Cllr Smith.

The meeting was clerked by Parish Clerk, Mrs Linda F Lanham, with CDC Cllr H Potter, in attendance.

14 members of the public also attended.

<u>Minute No</u>	<u>Item</u>	<u>Action</u>
176/21	<b>OPEN FULL COUNCIL MEETING &amp; TAKE APOLOGIES FOR ABSENCE</b> Cllr McLeish welcomed all. Apologies were received from Cllr Ashcroft, and WSCC Cllr J Hunt.	
177/21	<b>DISCLOSURE OF INTERESTS:</b> Cllr Burborough – as an employee of Rolls Royce.	
178/21	<b>CONFIRM MINUTES OF THE LAST FULL PC MEETING</b> held on 12 <sup>th</sup> July 2021 The Minutes for the Parish Council meeting held on 12 <sup>th</sup> July 2021 were accepted. Cllr Holden proposed that they be approved, this was seconded by Cllr Burborough, all were in favour and they were then signed by the Chairman.	
179/21	<b>MATTERS ARISING:</b> To deal with any matters arising from the Minutes of the last meeting. None.	
180/21	<b>REPORTS FROM EXTERNAL BODIES:</b> including District and County Councillors and local organisations; reports to be submitted by email to the Parish Clerk for circulation to Councillors prior to the meeting. Questions to be taken at the meeting. <b>CDC Cllr Henry Potter submitted the following report, and took questions only:</b> <u>District Councillors Report.</u> <i>At a recent All Members Meeting to consider the progress of the Local Plan Review a recommendation was agreed that until plans for improving the roads around Chichester are brought forward and Southern Water produce plans for the future treatment of waste water, the District Council is unlikely to build the numbers of additional housing required for Chichester District in the 2019 revision of the National Planning Policy. This lifted the numbers per annum of 425 to an unrealistic figure of 635 and is now apparent that this is unachievable.</i> <i>The recent refusal of the development of “the Daffodil fields” on the Lavant Road north of Summersdale is encouraging as a similar earlier allocation was dismissed on appeal. I anxiously await the outcome of the appeal of the refusal by CDC Officers for the proposal to develop the prime agricultural land west of Madgwick Lane. I listened in to the submissions on the opening day and again on the Friday and the cross examination by Queens Councillors of the noise issues from the legitimate activities at the airfield and Motor Circuit lasted all day on the Friday. I learnt that 23% of the population in England are troubled with unacceptable noise levels above 63 Decibels. The levels at Goodwood are generally below this except for the 5 days of unsilenced Racing and stringent measures are in place to control and deal with noise infringement which is also monitored by CDC Environmental Health Officers. The noise from aircraft and helicopters is also of great concern but there is little control of aircraft noise once they leave the ground, and there was no mention of the licence which Goodwood has to allow even noisier jet aircraft movements. This is rare due to it being a grass landing strip but it shouldn't be ignored. There was definite concern that building homes so close to a recognised noisy environment is not ideal. The enquiry continues into next week and I shall endeavour to sit in on more of it. It will be some time before the Inspectors decision will be published.</i>	

180/21  
Cont.

Finally, I was informed only last week that the operation of the Household Waste Management was transferred from Viridor to Biffa. No understanding of why but it will be interesting to see if there is any improvement in the service.

If they introduce a booking system I feel this will be disastrous and encourage even more fly tipping.

And that concludes my report.

**Henry Potter**

There were no questions arising from Cllr Potters report.

**Flooding in Coach Road**

There followed a discussion regarding the deluge of approximately 2" of rain overnight 8<sup>th</sup> / 9<sup>th</sup> August resulting in flooding of surface water to a property in Coach Road, and of sewage to another property in Coach Road. Whilst it was agreed this was exceptional weather, the fact remains that both these properties have been flooded before and suitable remedial action has not been put in place. The Parish Councillors said they would like a letter to go to Southern Water, copied to CDC Head of Planning, OFWAT and CCW saying that Southern Water are not listening to CDC Planning Officers who have stated that the wider local area sewerage infrastructure is no longer capable of taking any further developments. The Parish Clerk to action.

LFL

Further discussion took place on the sewage flow from Madgwick Park, which it is understood is still going into the existing system, rather than tankering until the new pipeline is fully operational to Tangmere WWTW. Cllr Potter was asked why CDC Planning Enforcement could not just require tankering to take place as it was a Condition of the Planning permission. The pump at Coach Road can no longer cope with the increased flows, and so tankering is frequently done at Coach Road. Cllr Potter advised he would write to CDC Planning Enforcement Officer Shona Archer to clarify what exactly is happening.

LFL

HP

**Mr Andrew Ball (Rolls Royce Motor Cars) submitted the following report and advised he was unable to attend this meeting. His report was read out by the Chairman.**

**Westhampnett Parish Council 09.08.21 v1**

**Operations**

- The plant is currently on planned summer shutdown, with production restarting on Monday 16 August. Maintenance is being undertaken during shutdown.

**Other items**

- **Foot traffic data.** The second phase of data collection on foot traffic in the overall area of the manufacturing plant will start on Tuesday 17 August for a four week period. Camera and mast units will be installed on Monday 16 August.
- **Planning applications.** No new applications. Previous applications 'Pending consideration' now flagged as 'Permit' on the CDC planning portal.
- **School sign.** Permission granted. Sign erection date to be advised.

**Local News**

**ROLLS-ROYCE PROVES DREAM MENTOR FOR LOCAL YOUNG PEOPLE**

<https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0338505EN/rolls-royce-proves-dream-mentor-for-local-young-people>

**YOUNG DESIGNER COMPETITION WINNER TAKES DELIVERY OF GREENPOWER CAR**

<https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0338272EN/young-designer-competition-winner-takes-delivery-of-greenpower-car>

**Contacts**

In Andrew Ball's absence/if not available:

Client Contact Team  
01243 525700  
enquiries@rolls-roycemotorcars.com

Cllr McLeish will add the details of the Foot Traffic Survey to the Newsletter currently being put together. The exact location of the cameras is not known, nor if any are on Stane Street as well as Westerton. Cllr Moth suggested asking RR to write to all Westerton residents to advise them of the cameras.

CMcL

**WSSC Cllr Jeremy Hunt had not submitted a report this time as on holiday**

There were no matters raised relating to WSSC.

181/21	<p><b><u>MEMBERS' REPORTS:</u></b> To receive reports from Members where not covered in agenda below. None.</p>	
182/21	<p><b><u>PLANNING MATTERS:</u></b> To receive a report on recent planning applications.</p> <p><b><u>Planning Update since the last Parish Council Meeting on 12<sup>th</sup> July 2021</u></b></p> <p><b><u>New Planning Applications for the period week 28 (14/07/21) to week 31 (04/08/21) inclusive</u></b></p> <p><b><u>WH/21/01340/DOM</u></b> - Case Officer: Vicki Baker Mr &amp; Mrs Rigden Bay Leaf House Stane Street Westhampnett PO18 0NT Proposed rear dormer with pitched and hipped roof, 3 no. rooflights to the front and 2 no. rooflights to the rear. O.S. Grid Ref. 488242/106148 <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QSBQ3TERHG700">To view the application use the following link; https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QSBQ3TERHG700</a></p> <p><b><u>PC must comment by 18/08/21</u></b> <b><u>Decision due 07/09/21</u></b></p> <p><b><u>Update on outstanding Planning Applications</u></b></p> <p><b><u>WH/21/01434/DOM</u></b> - Case Officer: Vicki Baker Mr Kamal Krasoski Pampas Cottage Claypit Lane Westhampnett Chichester Detached double garage. (Variation of condition 4 from planning permission 18/03299/DOM -building to be used as a garage with a workshop space, toilet on ground floor and store on upper level). O.S. Grid Ref. 488274/106364 To view the application use the following link; <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QSQG25ER0SR00">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QSQG25ER0SR00</a></p> <p><b><u>The PC lodged a Comment and Objection on 07/06/21.</u></b></p> <p><b><u>Update</u></b> Subsequently, in July, the PC has advised the Case Officer of the full tiling of the roof, and construction of 4 rooflights, and the applicant has been asked by CDC to submitted revised plans showing these.  As at 06/08/21 no revised plans have been lodged on the CDC website.</p> <p><b><u>Decision overdue 30/06/21</u></b></p> <p><b><u>WH/21/00630/FUL</u></b> - Case Officer: Jane Thatcher The Little Blue Door Ltd Land Adjacent To Hadrian Drive Westhampnett Chichester West Sussex Erection of a children's nursery and a residential block comprising 2 no. 2-bed flats with associated landscaping, access and parking. O.S. Grid Ref. 488507/106267 To view the application use the following link; <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QPCNYEERMRA00">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QPCNYEERMRA00</a></p> <p><b><u>The PC lodged a Comment and Objection on 24/05/21.</u></b></p> <p><b><u>Update</u></b> Subsequently, in August, the Agent has advised that revised plans have been submitted to CDC. As at 06/08/21 these are not lodged on the CDC website, so cannot be commented upon as yet. (NB: At the Parish Council Meeting it was confirmed that these at now on the CDC Website).</p> <p><b><u>Decision overdue 21/06/21, now extended to 31/08/21</u></b></p> <p><b><u>WH/21/00489/FUL</u></b> - Case Officer: William Price Mrs Pam Clingan Lanburn Connemaras Swallow Beck Madgwick Lane Westhampnett Change of use of land for use as a certified 'Caravan and Motorhome Club' site for siting up to 5 no. caravans, motorhomes or trailer tents. O.S. Grid Ref. 488052/106449 To view the application use the following link; <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QOOA34ERM6X00">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QOOA34ERM6X00</a></p>	

182/21  
Cont.

**PC Comment and Objection lodged 07/04/21.**

**Update:**

On 12/04/21 the PC was provided with some additional information from the applicant, however the PC submission still stands as lodged.

On 05/08/21 the PC has now been provided with some additional information from CDC and is content with most except pedestrian access. Response to CDC is as follows:

The Parish Council would like to thank you for the opportunity to review the detailed information in regard to each of their concerns, and is content that all but 2 related issues have been resolved.

These 2 outstanding items are, with the original objection wording shown below:

*Footpaths.*

*There are no defined footpaths between the site entrance on Madgwick Lane:-*

- Eastwards to the Rolls Royce roundabout (junction Madgwick/Claypit Lanes).*
- Westwards, for approx. 500 yards, to pedestrian access into Madgwick Park estate, almost opposite Old Place Lane.*

*Although grass verges are wide along parts of Madgwick Lane, they are uneven and not recommendable for pedestrian use. In addition, the traffic is both heavy and speeds are fast. There is a real danger for pedestrians using the verges, whose use may include children, pushchairs and dogs.*

*Public Transport.*

*There is NO public transport close to the site. Access to such would involve walking along Madgwick Lane (see above comments on footpaths) to either Claypit Lane, thence Stane Street (East) or Stane Street (West).*

and below is your response:

Policy 31 of the Local Plan acknowledges that camping and caravan sites are likely to be sited within the rural area and as a result, there is no requirement for access to footpaths to and from sites. In this instance, the site would be located within a highly sustainable location, to the eastern side of Madgwick Park, with good access to services and the city of Chichester. It is not considered that the absence of footpaths would result in an unacceptable safety concern and given the site is proposed to be a caravan site, users would likely have access to a car to access services and attractions.

Whilst the Parish Council understands what Policy 31 is covering, it is still concerned that should pedestrians need to access the 2 times per hour bus services (sited in Stane Street to the east of the bottom of Claypit Lane or near Chichester Park Hotel to the west) or walk to Chichester City then they would have to go along the edge of Madgwick Lane, where there is no footpath. This could be avoided if the applicant permitted pedestrian access across the lower (eastern) paddock bordering Claypit Lane, with an exit onto Claypit Lane for sole use of the campers. This would be particularly useful for those arriving in a motorhome who are unlikely to have a car as well, and others not wishing to take a car into the City.

The Parish Council hopes this would be possible, and if it could be agreed would withdraw its objection fully.

**Decision was by 26/04/21, then by 23/07/21, now overdue**

**Decisions**

**LV/20/02675/OUT** - Case Officer: Jane Thatcher

Berkeley Strategic Land Ltd.

Field South Of Raughmere Drive Lavant West Sussex

Outline Application with all matters reserved (except for access) for the development of 140 dwellings, public open space, landscaping, parking and associated works.

O.S. Grid Ref. 485835/107806

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QIJRNKER0PD00>

**PC Objection lodged 23/11/20.**

**Decision overdue 19/01/21 (Red Card lodged by CDC Ward Cllr), was then 11/05/21, still in progress REFUSED 16/07/21**

Reasons, in short extract, are:

- 1) The proposed development would lead to the loss of a large area of rural land which functions as the settlement gap between Chichester and Mid Lavant and, as such would result in both physical and perceived coalescence of the two settlements. Furthermore, the replacement of this rural landscape with housing development with its associated infrastructure, lighting and engineered vehicular access off Lavant Road

182/21  
Cont.

would lead to a harmful urbanisation of the local rural environment and the setting of the South Downs National Park.

2) The application has failed to demonstrate that the proposed development would not result in an unacceptable living environment for the future occupiers of the proposed dwellings, by reason of noise impacts, including activities from Goodwood Aerodrome and Goodwood Motor Circuit. By reason of its siting the development is therefore likely to give rise to noise complaints from future residents of the proposed development and in so doing unreasonably prejudice or restrict the long-established business operation at the aerodrome and motor circuit.

3) In the absence of a signed Section 106 legal agreement the application makes no provision for securing the necessary infrastructure obligations the proposal generates including the provision of affordable housing, transport infrastructure and the provision and maintenance of public open space. Furthermore, there is no mechanism to secure the recreational disturbance mitigation for the Chichester and Langstone Harbours.

**WH/21/00366/DOM** - Case Officer: William Price

Mr Stewart Morris

21 Old Arundel Road Westhampnett PO18 0TH

Side extension and refurbishment of existing property and proposed dropped kerb and driveway.

O.S. Grid Ref. 488811/106550

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QO5SSZERLRZ00>

**PC has no comment to make 24/06/21**

**Decision due 30/07/21**

**PERMIT 30/07/21**

Extract of Conditions:

3) Notwithstanding any indication shown on the approved plans and notwithstanding the provisions of the Town and Country Planning (General Permitted Development) Order 2015 (or any order revoking, re-enacting or modifying that Order), the development hereby permitted shall not be first occupied until the roof window floor window over the staircase in the western roof slopes is glazed with obscure glass. It shall be retained at all times and shall not at any time be replaced by clear glazing.

Reason: To protect the privacy of the occupants of the adjoining residential property(ies).

4) Notwithstanding any indication on the approved plans or documents, prior to first occupation, 1 no. bat box shall be installed to the external wall of the building facing in a south/south-westerly direction and 1 no. bird box shall be installed on an elevation of the building. Once installed the bird and bat box must be retained in perpetuity.

Reason: To enhance biodiversity on the site.

6) Notwithstanding the provisions of the Town and Country Planning (General Permitted Development) Order 2015 (or any order revoking, re-enacting or modifying that Order) no external illumination shall be provided on the site other than in accordance with a scheme that shall first have been submitted to and approved in writing by the Local Planning Authority. The scheme shall include details of the proposed location, level of luminance and design of the light including measures proposed to reduce light spill. Thereafter the lighting shall be maintained in accordance with the approved lighting scheme in perpetuity.

Reason: In the interests of protecting wildlife and the character of the area.

**WH/21/01458/FUL** - Case Officer: Dale Jones

Rolls-Royce Motor Cars Ltd

Rolls Royce Motor Cars The Drive Westhampnett PO18 0SH

Erection of a first floor mezzanine, removal of existing plant, minor facade alterations and associated works.

O.S. Grid Ref. 488512/106717

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QSWF7VERI6600>

**PC has no comment to make 29/06/21**

**Decision due 12/07/21**

**PERMIT 16/07/21**

Extract of Conditions:

Conditions to be complied with at all times during construction:

3) The delivery of construction materials for the development shall not take place on Sundays or Public Holidays or any time otherwise than between the hours of 0700 hours and 1800 hours Mondays to Fridays and 0800 hours and 1300 hours on Saturdays. All other construction work shall take place as set out in the original planning permission for the site (WH/00/03103/FUL) (and as varied in 2006 (06/02851/FUL)) between

182/21  
Cont.

6.00 am and midnight on Mondays to Saturdays inclusive and not at any time on Sundays or Public Holidays, unless otherwise agreed in writing with the Local Planning Authority  
Reason: In the interests of residential amenity.

**WH/21/01351/FUL** - Case Officer: Jane Thatcher  
c/o Agent

Rolls Royce Motor Cars The Drive Westhampnett PO18 0SH  
3 no. single storey extensions on building 40 (Surface Finish Centre).  
O.S. Grid Ref. 488512/106717

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QSDTCSEHJA00>

**PC has no comment to make 15/06/21**

**Decision due 15/07/21**

**PERMIT 14/07/21**

Extract of Conditions:

5) The development hereby permitted shall not be used other than for the purposes described below, unless otherwise agreed in writing by the Local Planning Authority: Extension 1 will be used for storage purposes. Extension 2 will be used as a new entry/ exit location for the manual access/egress of body skids. Extension 3 will be used as a sub assembly workshop.

Reason: To protect the environment and the amenities of local residents.

**WH/20/03157/REM** - Case Officer: Jeremy Bushell

Peter Hodgson

Land North Of Madgwick Lane Westhampnett West Sussex

Application for the Approval of Reserved Matters following Outline Planning Permission WH/15/03884/OUT - relating to proposed sports pitch.

O.S. Grid Ref. 487255/106469

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QKT6G3ERJDD00>

**PC Comment lodged 24/02/21.**

**Decision was by 26/04/21, now by 14/07/21**

**PERMIT 14/07/21**

Extract of Conditions:

3) The planting and seeding shown on the approved Spires Sports Pitch Landscape Plan drawing no. 6977.SPLP.4.0C shall be implemented within the first planting season following the commencement of the development, unless otherwise approved in writing by the Local Planning Authority. The landscaping areas and the plants within shall thereafter be maintained in accordance with the Landscape Management and Maintenance plan(s) required by the Section 106 agreement on the outline planning permission 15/03884/OUT, with any plants that fail or are damaged being replaced. Page 2 of 5 Application No. WH/20/03157/REM

Reason: To ensure the timely implementation of the planting, which is an important feature of this development, and to provide the biodiversity enhancements required of the development.

4) The sports pitch hereby approved shall be constructed, seeded

and laid out in accordance with the details and specifications submitted with the application. The pitch shall be drained in accordance with the submitted details unless an alternative scheme is otherwise agreed. The pitch shall be provided as approved and thereafter maintained to the agreed standards.

Reason: To ensure the pitch is of a quality sufficient for its intended use for sport.

Note: It is expected that the sports pitch will comply with the relevant Sport England guidance

**TG/20/02893/OUT** - Case Officer: Mike Bleakley

Countryside Properties (UK) Ltd

Land Adjacent To A27 Copse Farm Tangmere Road Tangmere West Sussex

Outline planning application for a residential-led mixed use development comprising up to 1,300 dwellings (Use Class C3), an expanded village centre (comprising flexible units suited to Use Class E and pubs or drinking establishments and/or takeaways in Use Class Sui Generis), community uses, primary school, informal and formal open space, playing pitches, footpaths, cycleways, associated landscaping, utilities and drainage infrastructure, including on-site pumping station(s) with connection to the Strategic Foul network; associated infrastructure and groundworks; with all matters reserved except for the principal access junctions from the A27 grade-separated junction and Tangmere Road and the secondary access at Malcolm Road.

O.S. Grid Ref. 489314/106361

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QJZZT4ERIUA00>

<p>182/21 Cont.</p>	<p><b><u>PC Comments lodged 01/01/21</u></b>  <b><u>CDC held a Public Briefing virtually on Thurs 18 Feb 2021 10.00 am</u></b>  <b><u>CDC Planning Committee assessed on 07/04/21 and Granted Outline Permission subject to Highways England agreement to revised measures regarding the impact of the traffic from the development on the A27. Full details to be advised.</u></b></p> <p><b><u>WH/20/02824/OUT</u></b> - Case Officer: Jeremy Bushell  CEG Land Promotions And The Landowners  Land Within The Westhampnett / North East Chichester Strategic Development Location (north Of Madgwick Lane) Chichester  Outline Application with all matters reserved except for access for the residential development comprising up-to 165 dwellings, including an element of affordable housing; together with an access from Madgwick Lane as well as a relocated agricultural access, also from Madgwick Lane; Green Infrastructure, including the enhancement of the Lavant Valley Linear Greenspace; sustainable drainage systems; and associated infrastructure.  O.S. Grid Ref. 487255/106469  To view the application use the following link; <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QJ88KRERI8000">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QJ88KRERI8000</a></p> <p><b><u>Developer has appealed, start date 22/03/21</u></b>  <b><u>PC lodged additional comments with Inspectorate on 25/04/21</u></b></p> <p>The deadline for Appeal proofs is 06/07/21 and rebuttals by 20/07/21. There are now numerous documents to be reviewed as part of the Appeal, these can be seen on CDC website under this number.  Planning Inspectorate Reference: <b><u>APP/L3815/W/21/3270721</u></b>  The Planning Inspectorate Inquiry started 03/08/21 and will conclude on 12/08/21.  The Planning Inspectorate Decision is <b><u>due on 25/08/21.</u></b></p> <p><b><u>Other Matters – Chichester Local Plan Review 2020 version of the Council’s Housing and Economic Land Availability Assessment (HELAA) document.</u></b>  The PC have been advised of this review which includes Westhampnett, and further comments are to be prepared.</p> <p>Now that Lockdown is ended Mr Toby Ayling is to be invited to review the HELAA sites in the Parish, in person.</p> <p><b><u>Linda Lanham, 06.08.21</u></b></p>	<p><b><u>LFL</u></b></p> <p><b><u>LFL</u></b></p>
<p>183/21</p>	<p><b><u>UPDATE ON REQUESTS RECEIVED BY PARISH CLERK</u></b></p> <ol style="list-style-type: none"> <li><b><u>Hedgerow by Westhampnett House:</u></b> Work has commenced on this by the owners and will be completed as soon as possible. Also, Dovecote and The Paddocks are in need of cutting. Dovecote is a beech hedge usually done in August and The Paddocks do theirs as needed. Hopefully all will be done before the School returns in early September. Cllr Burborough suggested if not done report on Love West Sussex.</li> <li><b><u>HWRS (Tip) Owners:</u></b> It has been clarified that Biffa are taking over the Viridor company, and so will become the new operators of HWRS.</li> </ol> <p><b><u>Cllr Potter left the meeting at 7.34pm. He advised he would go to see the 2 properties affected by the flooding straight way.</u></b></p> <p>The Chairman thanked him for coming to the meeting.</p>	<p><b><u>LFL</u></b></p> <p><b><u>HP</u></b></p>
<p>184/21</p>	<p><b><u>NHB 21/22 at £13,281:</u></b></p> <ol style="list-style-type: none"> <li><b><u>Update on Application and review of Quotes, to be advised to CDC:</u></b> The Parish Clerk confirmed that the NHB application had been submitted in time, but clarification was needed with 2 of the quotes, being those from Curtaincraft and Apollo Blinds which are very similar in price. Curtaincraft had designed horizontal pleated blinds for the Apex Window. Due to the size of the 2 central panels of the window they had added a horizontal batten across the 2 panes and would install small blinds above. The disadvantage of this is that the batten would be permanently fixed and visible, affecting the aesthetics of the Apex window. The design suggested by Apollo is the same horizontal pleated blinds but without the batten as they would locate the blinds within the frame. For the lower part of the windows Curtaincraft have suggested 2 pairs of Wave Curtains, these would draw back to a few inches each side. Apollo Blinds have suggested Vertical Louvre Blinds. The French Doors are also a Fire Exit and it would be necessary to make sure that both these solutions were within regulations. After discussion the Parish Clerk was asked to contact Apollo Blinds to make sure that their pleated blinds solution would work without a batten, and if so, then overall Apollo would be preferable. The Hall Committee to discuss at their Committee Meeting on Monday 16<sup>th</sup> August and advise the Parish Clerk.</li> </ol>	<p><b><u>LFL</u></b></p> <p><b><u>LFL</u></b></p>

184/21 Cont.	2. <u>Review of CDC proposal for 2022, to be circulated before the meeting:</u> The Parish Clerk had circulated the CDC letter dated 16 <sup>th</sup> July detailing 2 options to be considered for the future provision of New Homes Bonus. The first option is to extend the scheme for 1 more year to allow applications in 2022 under the current criteria. The second option is for the introduction of a new scheme where available funds are spread over a greater number of eligible parishes. For Westthampnett this would likely result is a smaller NHB amount next year than Option1. The Councillors discussed these 2 options and decided on Option 1. The Parish Clerk to email CDC to advise.	<u>LFL</u>
185/21	<b><u>VISIBLE GATES TO EACH PART OF THE PARISH:</u></b> To review progress on this project.  Cllr McLeish advised that she was having a meeting to fix the sight lines just north of the RR entrance.	<u>CMcL</u>
186/21	<b><u>COMMUNITY HALL:</u></b> (Mr Richard Skillern standing in for Cllr Holden) 1. <u>Update on Bookings:</u> As it is the School Holidays the fixed hirers had reduced their hours, but there had been increased private hirers for family events. The Lions evening went very well. Advertising has been increased, and access obtained to update the Website, the Blog has been re-commenced. 2. <u>Update on Finances:</u> The income in July was £926, and this will be higher in September as classes return to usual hours. 3. <u>Future Events / Café:</u> Events planned so far: Christmas 2021 and Queens Jubilee in 2022, both will need additional helpers. Mrs Maggie Walsh has joined the Hall Committee and will be setting up the Community Café, hopefully once a week in the foyer. This would be to encourage social contact especially for older people. He advised that Mrs Carolyn Reynolds had applied for a Macro card to purchase supplies for the Café. The Café details to be discussed at the Hall Committee Meeting on Monday 16 <sup>th</sup> August. 4. <u>Update on Care of Building:</u> Mr Chris Maher had cleaned the marks off the carpet and walls, and installed a throw-over latch on the Outside Store gates. Many thanks to him. 5. <u>Update on Hall Audio Visual purchase:</u> It had been decided to leave the Audio Visual until the Curtains are installed. However the Parish Clerk and the Premises Manager will go to Barns Green to see the set up there as that has very recently been installed. 6. <u>Update on Community Hall Signage:</u> The suggested solution from Super Signs was considered and another quote is to be obtained from Mindworks at Emsworth who created the Hall Opening Plaque. 7. <u>Any other business:</u> Need to check Planning Conditions on the Hall especially regarding alcohol – under what circumstances would a Licence be needed.	<u>RS</u>  <u>LFL</u>  <u>LFL</u>  <u>RS</u>
187/21	<b><u>GIGABIT BROADBAND:</u></b> Update on progress  Cllr McLeish said that the application was at the final stage and on 20 <sup>th</sup> July she was advised that it is progressing. She hopes to have an update for the next Parish Council meeting.	<u>CMcL</u>
188/21	<b><u>KEEPING THE PARISH LOOKING GOOD – VILLAGE VOLUNTEERS:</u></b> An Update  Cllr McLeish thanked all the volunteers for helping with keeping the Parish tidy. There is a work party on Saturday 14 <sup>th</sup> August, meet at 9.30am at the Community Hall, everyone welcome.	
189/21	<b><u>ANNUAL PARISH MEETING:</u></b> Set a date so it can be included in the Newsletter  The Annual Parish Meeting is to be on Sunday, 26 <sup>th</sup> September at 11am in the Community Hall, including the inaugural opening of the Community Café. All welcome.	<u>ALL</u>
190/21	<b><u>COUNCILLORS BUSINESS, FOR NOTING OR INCLUDING ON A FUTURE AGENDA:</u></b> None.	
191/21	<b><u>PARISH FINANCIAL MATTERS:</u></b> 1. <u>To approve the Accounts to 31<sup>st</sup> July 2021:</u> The Accounts had been previously circulated to all Councillors. There being no questions, the approval of the accounts was proposed by Cllr Burborough, seconded by Cllr Smith, and all voted in favour, and the Accounts were signed by Cllr McLeish. 2. <u>Any other business:</u> Cheques were signed just before the start of the meeting to cover recent invoices.	
192/21	<b><u>CORRESPONDENCE, INCLUDING NOTICES &amp; LEAFLETS:</u></b> None.	
193/21	<b><u>DEALING WITH LOCAL ISSUES:</u></b>  1. <u>Westerton Lane Awash:</u> Mrs Jean Hardstaff reported that at the north end of the Lane it was awash with water after the rain on 8 <sup>th</sup> / 9 <sup>th</sup> August. However, it was not wet at the other end where the Operation Watershed work had been done. 2. <u>Loudspeakers at Goodwood on 8<sup>th</sup> August:</u> (Sun 8 <sup>th</sup> August, Triborn Triathletes, Silent) It was reported that ironically this event was not silent due to the very loud Loudspeakers all day until 10-30pm. The Parish Clerk was asked to write to Goodwood about this level of noise. 3. <u>Loudspeakers at Chichester Watersports on 8<sup>th</sup> August:</u> (Triathlon) Cllr Moth advised that this event had very loud Loudspeakers too. Perhaps they could advise the Parish Council when such events were to be held. The Parish Clerk will contact them.	<u>LFL</u>  <u>LFL</u>  <u>LFL</u>



193/21 Cont.	<p>4. <u>Noise from Aircraft from Goodwood taking off over The Grange:</u> Mr Craig, a resident of The Grange, reported that he had complained to Goodwood about the noise of the aircraft as they take off over The Grange. Cllr Burborough advised that wind conditions dictate the direction of take off and landing, but she will raise it at the next GACC meeting. Cllr Smith said that Noise Abatement is the responsibility of the pilot, and if the pilot cannot make the turn to bank left or right then they must remain straight for safety. Mr Don Milton said that at the time The Grange planning permission was being assessed they tried to stop the estate being built because Runway 14 was in use and there would be noise. It is permitted to fly over the houses. Any complaints to Goodwood do get recorded.</p>	<b><u>SB</u></b>
194/21	<p><b><u>QUESTIONS BY THE PUBLIC:</u></b> Any resident of the area covered by the Council and present at the meeting may ask questions relating to the business of the Council.</p> <p>None.</p>	
195/21	<p><b><u>DATE OF NEXT FULL PARISH COUNCIL MEETING:</u></b> 13<sup>th</sup> September 2021</p> <p>Noted.</p>	
196/21	<p><b><u>CLOSE MEETING</u></b></p> <p>The Chairman closed the meeting at 8.30pm.</p>	

**Signed**.....  
**Chairman of Meeting**

**Date**.....