



WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Mrs Linda Lanham
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Minutes of the Westhampnett Parish Council Meeting held at 7pm on Monday 10th September 2018 at the March C of E School, Westhampnett

Present:

Parish Councillors: Cllr W P Harding (Chairman), Cllr J L Hardstaff (Vice-Chairman), Cllr S Burborough, Cllr R Fabricius, Cllr S James, and Cllr C McLeish.

The meeting was clerked by Parish Clerk, Mrs Linda F Lanham.

WSCC Cllr J Hunt, CDC Cllr M Hall, Ms Ciara Williams (Goodwood), Mrs Aaron Wright (Barratt David Wilson Homes) and 10 members of the public also attended.

105/18	<u>OPEN THE MEETING & TAKE APOLOGIES FOR ABSENCE</u> The Chairman opened the meeting, welcoming all. Apologies were received from Mr Andrew Ball (Rolls Royce Motor Cars Ltd)	<u>WPH</u>
106/18	<u>DISCLOSURE OF INTERESTS:</u> None.	<u>WPH</u>
108/18	<u>MATTERS ARISING:</u> To deal with any matters arising from the Minutes of the last meeting. <u>Telephone box:</u> the Parish Clerk to chase up painting.	<u>LFL</u>
109/18	<u>REPORTS FROM EXTERNAL BODIES:</u> including District and County Councillors and local organisations. <u>Mr Chris Spink Director of the Grange Management Company, in his absence, sent a report:</u> He wishes it to be noted that in the Grange one Resident has gone into the conservation area by the house, and another has turn the planted area into a parking area. The Grange Management has contacted Goodwood about the extension into the conservation area. <u>Cllr Mike Hall, CDC:</u> reported he still has concerns regarding the impact that Velo South will have on the local Communities especially Lavant. Most people are concerned about this impact, Cllr Harding said it will disrupt many people. Cllr Hall confirmed that Madgwick Park entrance has been made and he is concerned about the Travellers going onto the land. He also reported that the solar farm electric cables are being replaced prior to the farm going on stream. <u>Cllr Jeremy Hunt, WSCC:</u> advised that the solar cable on the northern boundary would be completed by the 17th September and that residents nearby had received letters advising them of this. The solar group are meeting in regard to the landscaping possibly on 19th September. WSCC are waiting for updated plans from their consultant in regards to the cycle path. He has been talking with Rolls-Royce regarding yellow lines. The Travellers have for the third time put their caravans on the pavement outside the transit site. The amenity tip site seems to be running ok now but Cllr Burborough said particles are still coming off the wheels of the trucks and she asked Cllr Hunt to chase it up. Mr Andrew Blanchard said there was a new national newspaper report about an injunction regarding parking. <u>Ms Ciara Williams, Goodwood:</u> Advised various items of maintenance are needing to be done including a fence, fence posts that are wobbly around the play area Westerton, Rolls-Royce footpath to Westerton needs hedge cutting back, Westerton to Maudlin hedge needs cutting again The Parish Clerk to email with the details. Mr Andrew Blanchard asked about the footpath around the back of Everyman's and it was confirmed this was a discretionary footpath for 20 years which finished in January this year. It was handed back to Goodwood and is now within Rolls-Royce area. <u>Mr Andrew Ball, Rolls Royce:</u> In his absence he sent a report to be read out: <i>New Car Park - The new car park development is on schedule for completion by the end of the year.</i> <i>Parking - We have responded to every complaint received, usually within 24 hours. Jamie and I have attended the scene of several complaints personally and have resolved on a number of occasions. We have identified, on some occasions that parked cars are not owned by Rolls-Royce employees e.g. a removal van and resident's car parked at the 'Roman Walk crossing'. We communicated to our workforce that parking on the grass by the double yellow lines is an offence. When employees continued to do so, we rang the CDC Parking Enforcement Team and six cars received fines. We communicated this to our workforce. We have forwarded a number of complaints and pictures to PCSO Jason Lemm - the car owners have subsequently received warning letters from Sussex Police.</i>	<u>LFL</u>

We have asked Councillor Jeremy Hunt to investigate the possibility of double yellow lines on both sides of Stane Street at the 'Roman Walk' crossing. We remain committed to supporting the concept of parking controls in the village and ask that this is again minuted.

Speeding - Four Rolls-Royce employee volunteers have now been identified for the Speedwatch Group, and we continue to promote the scheme internally. We are committed to supporting the Speedwatch Group. I discussed the issue with DC Kris Ottery and requested further support from Sussex Police. We have requested an update meeting with Sergeant Tom Carter.

Claypit Lane - Stagecoach. We have spoken with senior Stagecoach management to reinforce the agreement that Stagecoach 'Rolls-Royce' buses should not use Claypit Lane.

Construction Lorries. As part of our planning permission we are permitted by WSCC to access the new car park site via Claypit Lane, at the future R-RMC carpark exit location. This is partially time-restricted to allow safe ingress/egress for the school. We will do everything possible to reduce any inconvenience.

Velo South - We will be opening our Stane Street car park on Sunday 23 September for employees taking part in Velo South.

Rolls-Royce Family Day - Our annual Family Day will be held on Sunday 30 September from 2.00pm – 8.00pm. Our Stane Street car park will be operational and offsite parking will be provided on the Goodwood Estate, with buses providing transfers. We have asked our employees not to park on local roads.

March CE Primary School - We have recently purchased a new Greenpower Goblin electric car for the school and this will be communicated to the local media soon.

Bees - Our new apiary has been successful and the results from our 'artisan bees' will be communicated to the media soon.

Business Update - Our mid-year statement:

Sales of Rolls-Royce motor cars in the first half of 2018 were up 13.1% (1,781) year-on-year. Demand for all Rolls-Royce models remains strong in most regions, including positive momentum in China, however market conditions in the Middle East remain unsettled. In addition to excellent sales of new Phantom, demand for Black Badge variants of Dawn, Ghost and Wraith continues to surpass expectations. The new Rolls-Royce Cullinan was unveiled in May to great acclaim and already has a strong order book stretching well into next year. First customer deliveries of the new all-terrain model are due in the first quarter of 2019.

Contact details:

Andrew Ball 07815 24464 andrew.ball@rolls-roycemotorcars.com

Nigel Carter 07815 244283 nigel.carter@rolls-roycemotorcars.com

Jamie Robertson 07815 244826 jamie.robertson@partner.rolls-roycemotorcars.com

Mr Andrew Blanchard said in 2006 there were 237 car parking spaces not installed when planning permission has been given for them. The staff has now risen to 2185 today. He repeated that he cannot get in and out of his drive. He said when on Speedwatch Duty he was abused by Rolls-Royce staff. Cllr Harding said that should this happen they should be advised to Mr Andrew Ball. Cllr Henry Potter from Boxgrove in regard to Speedwatch said it is an offence, and must be reported to the police. Cllr Harding said it would be best to judge the parking issue when the new Rolls-Royce car park is open at the end of the year.

110/18 **MEMBERS' REPORTS:** To receive reports from Members where not covered in agenda below.

None.

111/18 **REQUESTS RECEIVED BY PARISH CLERK**

The Parochial Church Council has applied to the Parish Council for a Grant of £750 towards the upkeep of the Churchyard. John Proctor said the annual spend on the churchyard is £2,700 and Cllr McLeish said the churchyard looks amazing. This was approved by all and the Parish Clerk was instructed to pay the PCC.

LFL

112/18	<p><u>PLANNING MATTERS INCLUDING MADGWICK PARK</u></p> <p><u>Madgwick Park:</u> Mrs Aaron Wright spoke about the pumping station opposite the Old Barns. Cllr Harding asked regarding large excavation - it is an archaeological dig. WSCC and Barratt David Wilson Homes walked the site with Naomi Langford and saw the trenches. They welcome the public to look at the Archaeological works and the whole site has been covered in trenches but nothing significant found as yet. She said there were three plans with CDC numbers WH/18/01003/FUL, WH/18/01023/REM and WH/18/01024/REM. On 19th September WH/18/01024/REM is before the planning committee in regard to the Section 106 affordable housing details. The outline permission gives approval for the archaeological dig access and access only. Pre-commencement conditions are now signed off by CDC. Cllr Harding asked if the temporary path on Old Place Lane which spread out wide in front of the drive could be narrowed. Cllr Harding said the height restriction now approved by WSCC Highways. Ms Aaron Wright said there would be a "meet the developers" meeting in the last week of September or first week of October - so the public can put a name to a face in the construction team, and know who to approach. They can ask questions at that time.</p> <p>Cllr Hall declared an interest as he is on CDC planning committee.</p> <p>In the final landscaping plan none of the hedgerows were to be removed but they had to do the removal of the hedgerows and trees for spray visibility and replacement planting would take place. There will be one office with two site managers as Barratt and as David Wilson Homes. Cllr Harding complimented the staff on site so far.</p> <p>Foundations will go in first week of October, Show homes February 2019, Occupation April 2019. Mr Andrew Blanchard asked if the 30 mile an hour limit could be all of Madgwick Lane to the RR roundabout. Cllr Hardstaff said Highways won't agree. A resident commented that it is 30 miles an hour then derestricted and so the drivers throttle up.</p> <p>Ms Aaron Wright said example panels of the materials had been done and all signed off by Naomi Langford.</p> <p>The allotment land would be transferred to the Parish Council in Phase 4 which is the last phase. There will be fencing and a gate to the car park. There are some fences around the perimeter which are missing in a couple of places. This is because David Heaver has a ransom strip all the way around. Ms Aaron Wright is trying to get access to the Church but how to get over the ransom strip is a problem.</p> <p>The green infrastructure changes under planning WH/18/01003/FUL have been done including 4 changing rooms and a referees changing room, and raising the building. There will be 2 sports pitches in all, 1 in phase 1 and the other in phase 2. The building will be run by a management company with security. They are keeping the pathway as natural as possible. Cllr Henry Potter of Boxgrove asked when Southern Water will have the pipeline ready for new developments. Southern Water is at the WSCC Planning Meeting on 11th September and should have a decision then. Goodwood had asked for a small deviation in the line of the pipeline. Aaron advised that they would be tankering every day until they could access the new pipeline. Aaron left detailed plans with Cllr Hardstaff. Cllr Harding thanked for her presentation and Mrs Aaron Wright advised there is now CGI for next 5 years, and 5 to10 years for the landscaping. Ms Ciara Williams asked for Mrs Aaron Wright's details to be provided to her by the Parish Clerk</p> <p>Ms Aaron Wright and Cllr Hunt left at 7:55pm</p> <p>Cllr Hardstaff reviewed the recent planning applications and results:</p> <p>WH/17/01644/FUL - Old Coach & Horses Land - Proposed construction of 5 no. dwellings Planning Appeal dismissed.</p> <p>WH/18/00574/FUL Westhampnett House Nursing Home - 2 storey front extensions has been refused.</p> <p>WH/17/02260/FUL Lanburn stud - Temporary residency for 5 years provision of mobile home has ben refused.</p> <p>WH/18/02273/DOM Overnoons - Proposed single storey rear extension to replace existing conservatory has just come in.</p> <p>She advised that in regard to the potential upgraded A27 southwest route Goodwood want it to be rerouted slightly.</p> <p>Cllr James asked what has happened at Sidenham Green Game Farm as a huge shed has gone up. Cllr Hardstaff confirmed that the planning permission for that was given previously.</p>	<p><u>JLH</u></p> <p><u>LFL</u></p>
113/18	<p><u>NEIGHBOURHOOD PLAN</u></p> <p>Cllr Hardstaff said this is under review by herself, but looking good so far.</p>	<p><u>JLH</u></p>
114/18	<p><u>CYCLE PATH</u></p> <p>Cllr Hardstaff and Cllr Burborough attended a meeting on 13th July with Keith Budd of WSCC. The suggested revisions have been taken away for consideration, no timeframe is currently known. Cllr Hardstaff remarked that she is unsure why they wish to widen the pavement to make the cycle path.</p>	

115/18	<u>LOCAL PLAN</u>	<p>Cllr Hardstaff reported that the current Local Plan, now adopted, was on the basis that it must be reviewed by 2020. Smaller site HELA assessment being done and CDC wish to spread extra numbers of houses around the parishes for an extra 50 Dwellings each from 2016 to 2035. CDC came up with a plan for the parish but the areas they chose are the very ones we wanted to keep as green space within the neighbourhood plan: Lanburn stud and the pony fields on Stane Street. Some areas in Westerton Lane have been rejected by CDC, but have been included in the Neighbourhood Plan by WPC as potential housing. There is a slight problem as WPC Neighbourhood Plan not yet adopted. She outlined a suggestion that proceed with the Neighbourhood Plan, and say we want the housing here and here. She suggested writing to CDC, which was agreed. As there is a deadline of 28th September, Cllr Hardstaff will draft a letter to be sent by the Parish Clerk.</p> <p>Cllr Henry Potter of Boxgrove said that CDC had been offered land by landowners.</p> <p>Mr Don Milton said that all that time rural aspect. Why do we waste our time as lots of the recent development was never in the plan for Westhampnett?</p>	<u>JLH</u> <u>LFL</u>
116/18	<u>ROSPA REPORTS FOR WESTERTON AND VILLAGE GREEN PLAY AREAS</u>	<p><u>Richmond Road:</u> The report was first class and a practical report. Need to protect the bottom of several posts by installing tin guards to stop damage by this trimmers this would be circa £90 plus VAT and the parish council approved this. Mr Andrew Blanchard confirmed that the stile had been replaced as well as the grass in the goal mouth and big thanks to Bob Keatley.</p> <p><u>Village Green:</u> The Parish Clerk reports that the dog sign has been agreed to by Bellway, the Parish Clerk to get back to John Johnson at Bellway with the design.</p>	<u>LFL</u>
117/18	<u>COMMUNITY HALL – CDC S106 THE GRANGE & BUILD PROGRESS</u>	<p>Cllr Hardstaff reported that the Builder has been appointed and should be on site mid to end October this year. The build will take 35 weeks. Mr Howard Horne to investigate the “pub” land and see if a cost can be obtained.</p> <p>The Parish Clerk suggested that the Parish Council should consider becoming a member of ACRE which is an organisation set up to support and assist parishes, and others, with Community buildings. The cost is £120 plus VAT per year. The Parish Council agreed, and all in favour of joining. The Parish Clerk to action.</p>	<u>HH</u> <u>LFL</u>
118/18	<u>VILLAGE GREEN – CDC AND BELLWAY</u>	<p>1. <u>CDC</u> – To note that the sum of £147,286.25 is now to be paid from Bellway direct to Westhampnett Parish Council, instead of via CDC.</p> <p>Noted.</p> <p>2. <u>BELLWAY</u> - ROSPA report work outstanding.</p> <p>All outstanding ROSPA works advised to Bellway by the Parish Clerk.</p> <p>The grass cutting needs to be done. This is usually done around the development every two weeks. The Parish Clerk to chase up again.</p> <p>Cllr Burborough to advise if all street lights are working.</p>	<u>LFL</u> <u>SB</u>
119/18	<u>VELO SOUTH</u>	<p>Cllr Harding said this will surely happen, there is no way we can fight it, but it is hard to see how businesses will benefit.</p> <p>Cllr Hall said carers may have a problem and Cllr Harding advised asking for help via details provided. Cllr McLeish said these are all posted on all notice boards.</p> <p>There is a judicial injunction currently against West Sussex County Council dated the 15th of September.</p>	
120/18	<u>GDPR & EMAILS</u>	<p>The Parish Clerk advised all councillors that they should be careful when receiving emails not to just forward them without carefully assessing the email addresses contained. If from personal email addresses and previously given permission by the person to be forwarded that is ok, otherwise they need to be removed prior to forwarding the body of the text.</p>	<u>LFL</u>
121/18	<u>NHB UPDATE & NHB 2018 APPLICATION</u>	<p>Cllr McLeish and the Parish Clerk worked on this application for tables and chairs for the Community Hall and submitted it to CDC with four quotes. The result is awaited.</p>	
122/18	<u>COUNCILLORS BUSINESS, FOR NOTING OR INCLUDING ON A FUTURE AGENDA</u>	<p>Cllr Burborough asked if there were plans for a nice sign for the new Community Hall. She suggested that perhaps Rolls Royce could be approached for this to be done as a task by an apprentice?</p> <p>Cllr Hardstaff had floated the suggestion of a Community Orchard on the land behind Ever man's Garage with Mr Andrew Ball of Rolls-Royce. The Parish Council agreed to apply to Rolls-Royce and Cllr Hardstaff will put forward the proposition by email.</p>	<u>SB</u> <u>JLH</u>

123/18	<p><u>PARISH FINANCIAL MATTERS</u></p> <p><u>RESOLVED:</u> That all funds for the build of the Community Hall should be held in the existing NS&I Account, and will be referred to as the Community Hall Fund. Proposed by Cllr McLeish, seconded by Cllr Fabricius and all voted in favour</p> <p><u>RESOLVED:</u> That all funds for the Village Green should be held in a new NS&I Account which the Parish Clerk will open, with signatories to be agreed at this meeting, and will be referred to as the Village Green Fund. Proposed by Cllr Harding, seconded by Cllr James and all voted in favour. The signatories are to be Cllr Harding, Cllr Burborough, Cllr McLeish and the Parish Clerk Mrs Linda Lanham.</p> <p>The Parish Clerk presented the accounts as at end of August 2018. These were approved by the whole Parish Council.</p>	<u>LFL</u>
124/18	<p><u>CORRESPONDENCE, INCLUDING NOTICES & LEAFLETS</u></p> <p>None.</p>	<u>LFL</u>
125/18	<p><u>DEALING WITH LOCAL ISSUES</u></p> <p><u>Community Speedwatch:</u> Mr Andrew Blanchard asked if the Community Speedwatch leaflet could be funded by the Parish Council and this was agreed up to a value of £50 or so.</p> <p><u>Goodwood Revival:</u> Cllr Hardstaff reported two issues at Westerton in regard to residents getting out onto New Road, but these were resolved. Overnight parking took place in one of the fields and Goodwood are to be asked if this can be patrolled to prevent this happening. There is now a deep pothole in the verge between the two gateways from Westerton to the Motor Circuit.</p> <p>She asked for a message to be taken to Mr Mark Gibb (aerodrome) saying the return of the helicopters over the houses at Westerton is not welcome.</p> <p>She asked if litter picking covers the lanes around the car park and Ms Ciara Williams replied saying it does, and she will check. Ms Ciara Williams asked if anyone sees anything then please report it to her.</p>	<u>All</u>
126/18	<p><u>QUESTIONS BY THE PUBLIC:</u> Any resident of the area covered by the Council and present at the meeting may ask questions relating to the business of the Council.</p> <p>None.</p>	<u>All</u>
127/18	<p><u>DATE OF NEXT PARISH COUNCIL MEETING: 12th NOVEMBER 2018</u></p> <p>Noted.</p>	<u>LFL</u>
128/18	<p><u>EXCLUSION OF THE PUBLIC</u></p> <p><u>RESOLVED:</u> That the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted.</p> <p>The Parish Councillors had decided that the Parish Clerk should be paid for more than the 8 hours per week currently contracted. It was agreed by the Parish Council that this should be increased to 16 hours per week, and backdated to the beginning of the financial year 1st of April 2018. It was also agreed to review the salary band when the Parish Clerk takes over as over as RFO later in the year.</p> <p>The Parish Clerk expressed her grateful thanks.</p>	<u>WPH</u>
129/18	<p><u>CLOSE MEETING</u></p> <p>The meeting closed at 9.10pm.</p>	<u>WPH</u>

Signed.....

Chairman of Meeting

Date.....