



WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Mrs Linda Lanham
Oak Tree Cottage, Claypit Lane, Westhampnett, Chichester PO18 0NU

Tel: 01243 536859 email: westhampnettclerk@gmail.com
www.westhampnettpc.co.uk

Minutes of the Westhampnett Annual Parish Meeting held at 7pm on Monday 12th July 2021 at Westhampnett Community Hall, Hadrian Drive, Westhampnett, PO18 0FP

Present:

Parish Councillors: Cllr C McLeish (Chairman), Cllr W Holden (Vice-Chairman), Cllr S Burborough, Cllr S James, Cllr C Moth and Cllr Smith.

The meeting was clerked by Parish Clerk, Mrs Linda F Lanham.

7 members of the public also attended.

Minutes of the Westhampnett Parish Council Meeting that followed on Monday 12th July 2021 at Westhampnett Community Hall, Hadrian Drive, Westhampnett, PO18 0FP

Present:

Parish Councillors: Cllr C McLeish (Chairman), Cllr W Holden (Vice-Chairman), Cllr S Burborough, Cllr S James, Cllr C Moth and Cllr Smith.

The meeting was clerked by Parish Clerk, Mrs Linda F Lanham.

7 members of the public also attended.

<u>Minute No</u>	<u>Item</u>	<u>Action</u>
151/21	<u>OPEN ANNUAL PARISH MEETING & TAKE APOLOGIES FOR ABSENCE</u> Cllr McLeish welcomed all. Apologies were received from Cllr Ashcroft, WSCC Cllr J Hunt and CDC Cllr H Potter.	
152/21	<u>ADJOURN ANNUAL PARISH MEETING UNTIL THE AUTUMN 2021</u> Cllr McLeish explained that due to the ongoing Coronavirus Pandemic this meeting was adjourned, to be convened in the Autumn when full restrictions should allow all to attend who wished to do so.	
153/21	<u>CLOSE ANNUAL PARISH MEETING</u> The Chairman closed the meeting at 7.01pm.	
154/21	<u>OPEN FULL COUNCIL MEETING & TAKE APOLOGIES FOR ABSENCE</u> Cllr McLeish welcomed all. Apologies were received from Cllr Ashcroft, WSCC Cllr J Hunt and CDC Cllr H Potter.	
155/21	<u>DISCLOSURE OF INTERESTS:</u> Cllr Burborough – as an employee of Rolls Royce.	
156/21	<u>CONFIRM MINUTES OF THE LAST FULL PC MEETING held on 21st June 2021</u> The Minutes for the Parish Council meeting held on 21 st June 2021 were accepted. Cllr Holden proposed that they be approved, this was seconded by Cllr Moth, all were in favour and they were then signed by the Chairman.	<u>CMcL</u>
157/21	<u>MATTERS ARISING:</u> To deal with any matters arising from the Minutes of the last meeting. None.	

<p>158/21</p>	<p>REPORT FROM PCSO LEMM ON SPEEDING IN THE PARISH: Further to a meeting of local people living on Stane Street, this matter has been passed to the Parish Council to represent the whole community.</p> <p>The Parish Council had invited PCSO Jason Lemm to attend this meeting, and he was welcomed by Cllr McLeish.</p> <p>PCSO Lemm explained in detail the updated method of the running the <u>Community SpeedWatch</u> scheme locally. See link: https://www.communityspeedwatch.org/FRONT-v2-Home.php</p> <p>This website allows new groups to register, existing groups to update their details, and for new people to join existing groups. Each group has a minimum of 4 people. He is aware that the Westhampnett group has been dormant for a while.</p> <p>PCSO Lemm has now risk assessed over 400 CSW sites in Chichester area.</p> <p>Locally Sussex, Surrey and Thames Valley are involved, with Hampshire very soon. This means that for a vehicle that is caught on any of these counties, they will be subject to the next level of reporting as if it had been within the county of the first offence.</p> <p>When a vehicle is reported, checks are done and a letter dispatched. A rolling 12 months begins and if a 2nd offence another letter is sent. If a 3rd offence then a visit by a uniformed Police Officer takes place with a warning or prosecution.</p> <p>PCSO Lemm advised that abuse towards CSW personnel has happened and he is able to teach how to reduce the risk of this, and how to deal with it. A report on the abuse can be filed on the online system against the person.</p> <p>He confirmed that Sussex Police supply all the equipment needed on loan, sometimes on long term loan for 6 months and this avoids the need to collect / deliver to / from the Police Station. He said to purchase the currently recommended speed gun would be £425 plus VAT.</p> <p>PCSO Lemm said he considered CSW a good tool, one of many ways to reduce speed in an area.</p> <p>Cllr Moth said that there is a problem with dealing with early and late in the day, and as it cannot be done when it is dark, so only in the hours of daylight. PCSO Lemm said Lavant have been going out early during the summer.</p> <p>Cllr McLeish said it had been hard to log the data. PCSO Lemm said now you book a session and log the data against that and input is easier than before.</p> <p>Cllr Holden asked if the databases can talk to each other? PCSO Lemm said yes, across counties, and one team handles the letters so they can see multiple offenders across a wider area.</p> <p>The Parish Clerk asked about <u>E-Scooters</u> as these are being ridden on the cycle path / footpaths. PCSO Lemm said if ridden in a dangerous or reckless manner they can be taken away. There is no legislation that covers them at present, and it is a grey area.</p> <p><u>In case of need PCSO Lemm can be contacted as below:</u></p> <p>PCSO Jason Lemm 22325 Chichester Neighbourhood Policing Team – A Section Chichester Police Station, PO19 8AD <u>Email:</u> Jason.Lemm@sussex.pnn.police.uk</p> <p>If you have any local enquiries please <u>Email:</u> chichester@sussex.pnn.police.uk this will often allow a prompter response by a team member.</p> <p>Cllr McLeish thanked PCSO Lemm for his update, and he then left the meeting.</p>	
<p>159/21</p>	<p>REPORTS FROM EXTERNAL BODIES: including District and County Councillors and local organisations; reports to be submitted by email to the Parish Clerk for circulation to Councillors prior to the meeting. Questions to be taken at the meeting.</p> <p><u>CDC Cllr Henry Potter submitted the following report:</u></p> <p><u>District Councillors Report.</u></p> <p><i>The District Councils Annual Report has just been published for the year 2020/21 and it shows that the clear priority has been to support our Residents, Businesses and Communities throughout the ongoing Corona 19 restrictions and the recovery stage which, needless to say, isn't over yet! Over the past 16 months CDC has distributed over £70 million of Central Government funding in small business support grants in three phases, the last of which closed on June 30th. Other grants were made to the public by way of a special Hardship Fund for those receiving Council Tax Reduction payments, and arrangements were hastily put in place to provide accommodation to get rough sleepers off the streets. At one stage there was only one rough sleeper who refused any help whatsoever. Although the offices at East Pallant House were closed to the public, the Customer Services team have managed successfully to deal with the thousands of enquiries either on-line or over the phone. These enquiries were magnified by the questions about safety during this crisis.</i></p>	

159/21
Cont.

Planning permission was granted last Wednesday for the demolition of the main central building in St. James Industrial Park and replacement with a 21st century building with 10 new smaller units. This is a variation from the permission granted earlier this year and will be slightly lower in height.

A motion has been proposed by a Member to reopen negotiations with Government Departments to address the transport issues around Chichester. This motion has been added to the Agenda for the Full Council Meeting on Tuesday 20th July. It includes a request that the consideration of the northern bypass be added to the list of options for solving the Transport problems which seem to be worsening almost daily and the day when the closure of the Oving Road Traffic lights is ever nearer.

The 5-yearly review of the Councils Taxi Licencing Policy and the Entertainment Licencing Policies have been presented to the Cabinet and will be approved and adopted by Full Council at the next meeting. The only major change in the Taxi Licencing Policy is to reduce, in a phased manner, the age of the vehicles which will be limited to 10 years old

Finally, WSCC have allocated £414, 681 to the District Council towards the Covid Outbreak Management Fund. This money is from Government issued payments to upper tier Authorities and together with a sum of £146,955 paid directly to District or Borough Councils gives a total Budget of £561,636. The purpose of this funding is to support 'test, trace and contain' activities, and support for local economies and public health. Any funding not used by end of March 2022 will be returned.

Please stay aware and be safe!

Cllr Henry Potter

Member for Goodwood Ward

Cllr McLeish commented that it was useful to know what is happening at St James Industrial Park.

There were no questions on the report.

WSCC Cllr Jeremy Hunt had not submitted a report this time

The matter of the recent Virtual meeting held by Gillian Keegan, MP, where one of the subjects was Southern Water, was raised as this had not been notified to the Parish Council. The Parish Clerk was made aware of it by a resident who found out about it the day before, but unfortunately this was too short notice for anyone to attend. The Parish Clerk was asked to find out if Cllr Hunt knew of this, and did he attend?

LFL

Mr Andrew Ball (Rolls Royce Motor Cars) submitted the following report and gave his apologies due to being on holiday.

Westhampnett Parish Council 12.07.21 v1

R-RMC = Rolls-Royce Motor Cars; AB = Andrew Ball

Operations – no change

- Two-shift working continues to be fully operational. Robust safety measures are in place.
- Majority of office-based staff continue to work from home, although small increase in numbers on site.
- R-RMC utilising the company's three car parks – within planning permission – as effectively as possible. R-RMC has further increased the use of Head Office car park for shift workers.
- Additional buses – double the previous number – continue to operate to and from Bognor Regis to allow for social distancing.
- Vast majority of planned 'visitor visits' to the Home of Rolls-Royce have been cancelled. No plant tours.

Planning applications

'Pending Decision':

<p>159/21 Cont.</p>	<p>Erection of a first floor mezzanine, removal of existing plant, minor facade alterations and associated works. </p> <p>Rolls Royce Motor Cars The Drive Westhampnett PO18 0SH Ref. No: 21/01458/FUL Received: Mon 10 May 2021 Validated: Mon 17 May 2021 Status: Pending Consideration</p> <hr/> <p>3 no. single storey extensions on building 40 (Surface Finish Centre). </p> <p>Rolls Royce Motor Cars The Drive Westhampnett PO18 0SH Ref. No: 21/01351/FUL Received: Fri 30 Apr 2021 Validated: Thu 20 May 2021 Status: Pending Consideration</p> <hr/> <p><i>Details from CDC planning portal (09.07.21).</i></p> <p><u>Other items</u></p> <p><u>Summer shutdown.</u> <i>First two weeks in August – starting Monday 2 August to Sunday 15 August. Planned maintenance being undertaken during this time.</i></p> <p><u>Water usage.</u> <i>Further to a resident complaint regarding the excess use of sprinklers to water the grass at RRMC. For reference, we recycle most of the water used for our irrigation via the use of a bore hole.</i></p> <p><u>School sign.</u> <i>Permission granted. Sign erection date to be advised.</i></p> <p><u>Local News</u></p> <p><u>ROLLS-ROYCE MOTOR CARS CELEBRATES BESPOKE AT THE GOODWOOD FESTIVAL OF SPEED</u> https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0337389EN/rolls-royce-motor-cars-celebrates-bespoke-at-the-goodwood-festival-of-speed</p> <p><u>WINNER ANNOUNCED IN ROLLS-ROYCE WILDLIFE GARDEN COMPETITION</u> https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/</p> <p><u>Contacts</u></p> <p><i>In AB's absence/if not available:</i></p> <p><u>Client Contact Team</u> <i>01243 525700</i> <i>enquiries@rolls-roycemotorcars.com</i></p> <p>Cllr Holden remarked that there was nothing on the report about the <u>CCTV</u>, and should it go up again then hopefully Mr Ball will advise in advance.</p> <p>All agreed that they hoped Mr Ball could attend the next meeting as due to various other commitments he had not been able to do so for the last 4 meetings, including this one.</p>	
<p>160/21</p>	<p><u>MEMBERS' REPORTS:</u> To receive reports from Members where not covered in agenda below. None.</p>	
<p>161/21</p>	<p><u>PLANNING MATTERS:</u> To receive a report on recent planning applications.</p> <p><u>Planning Update since the last Parish Council Meeting on 21st June 2021</u></p> <p><u>New Planning Applications for the period week 25 (23/06/21) to week 27 (07/07/21) inclusive</u></p> <p>None.</p>	

161/21
Cont.

Update on outstanding Planning Applications

WH/21/00366/DOM - Case Officer: William Price

Mr Stewart Morris

21 Old Arundel Road Westhampnett PO18 0TH

Side extension and refurbishment of existing property and proposed dropped kerb and driveway.

O.S. Grid Ref. 488811/106550

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QO5SSZERLRZ00>

PC has no comment to make 24/06/21

Decision due 30/07/21

WH/21/01458/FUL - Case Officer: Dale Jones

Rolls-Royce Motor Cars Ltd

Rolls Royce Motor Cars The Drive Westhampnett PO18 0SH

Erection of a first floor mezzanine, removal of existing plant, minor facade alterations and associated works.

O.S. Grid Ref. 488512/106717

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QSWF7VERI6600>

PC has no comment to make 29/06/21

Decision due 12/07/21

WH/21/01351/FUL - Case Officer: Jane Thatcher

c/o Agent

Rolls Royce Motor Cars The Drive Westhampnett PO18 0SH

3 no. single storey extensions on building 40 (Surface Finish Centre).

O.S. Grid Ref. 488512/106717

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QSDTCSEHJA00>

PC has no comment to make 15/06/21

Decision due 15/07/21

WH/21/01434/DOM - Case Officer: Vicki Baker

Mr Kamal Krasoski

Pampas Cottage Claypit Lane Westhampnett Chichester

Detached double garage. (Variation of condition 4 from planning permission 18/03299/DOM -building to be used as a garage with a workshop space, toilet on ground floor and store on upper level).

O.S. Grid Ref. 488274/106364

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QSQG25ER0SR00>

The PC lodged the following Comment and Objection on 07/06/21.

The Parish Council OBJECTS to this retrospective application.

The as-built structure bears little resemblance to the detached garage approved under application WH/18/03299/DOM:-

- The overall size has increased from 7M x 6M (original) to 7.6M x 6.6M (as-built).
- The ridge line has been re-orientated from east/west, to north/south.
- The height from ground to eaves has been raised by approx. 225mm, which in turn has raised the ridge line above that originally approved.
- The applicant has totally ignored Condition 4 of planning permission 18/03299/DOM, namely:-
To be used as a detached garage with no other purpose.
- Windows and a domestic door have been added at ground floor level.
- The double garage door originally proposed has been reduced to a single garage door with the remaining opening infilled.
- Provision appears to have been made in the roof structure for rooflights at a future date, although these are not indicated on the drawings and are currently covered by roofing membrane, see photograph emailed separately.
- A concrete floor has been installed between ground and first floors, which provides fire separation between the two.
- A permanent staircase is indicated between ground and first floor.

Planning has twice been refused for a separate dwelling on this site and the variations seem to indicate that the structure may be used for accommodation with the possibility that permission for severance sought in the future.

**161/21
Cont.**

In Claypit Lane there are 2 other new garages of similar size and position that have recently been permitted. The Parish Council is nervous about setting a precedent with this application, which could be adopted by the 2 previously permitted garages.

The applicant has blatantly changed the design prior to construction commencing and ignored the conditions stipulated with the original permission. A revised application was not submitted, despite the drawings having been prepared in January 2021, until after the applicant was required to do so by Planning Enforcement, therefore the Parish Council has no confidence that any conditions attached to a subsequent permission will be complied with and requests that this application is Refused.

However, if Planning Permission is granted, the Parish Council would urge that the following conditions are imposed:-

1. The building is not used for commercial purposes or separate domestic habitation.
2. The building shall be for the sole benefit of the householder.

Update

Subsequently, in July, the PC has advised the Case Officer of the full tiling of the roof, and construction of 4 rooflights, and the applicant has been asked by CDC to submitted revised plans showing these.

Decision overdue 30/06/21

WH/21/00630/FUL - Case Officer: Jane Thatcher

The Little Blue Door Ltd

Land Adjacent To Hadrian Drive Westhampnett Chichester West Sussex

Erection of a children's nursery and a residential block comprising 2 no. 2-bed flats with associated landscaping, access and parking.

O.S. Grid Ref. 488507/106267

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QPCNYEERMRA00>

The PC lodged the following Comment and Objection on 24/05/21.

The Parish Council supports the principle of a Children's nursery on this site but has serious concerns about parking; traffic flow and pedestrian movements and therefore OBJECTS to the current application proposals. In detail:-

1. Parking and Manoeuvring

1.1 Parking spaces are the size for current legislation, not for current family cars. The Council considers that they should be 3m wide.

1.2. Vehicle movement is a real concern. Cars arriving, parking, manoeuvring in / out of a space could cause delays to cars arriving whilst they wait for movements by cars already there. The Council considers that a loop road should be provided so one way in, drop children (pick them up) and continue forward to leave. Queues in the Estate roads would then be reduced and access to the Community Hall beyond, maintained.

1.3. Access via Hadrian Drive from Stane Street. This is very narrow junction. Amendments to this should be considered as the existing residents find it hard to get in /out from / to Stane Street. This narrow area could lead to delays and queues on Stane Street.

1.4. There is no separate, designated Staff parking. Staff and parents must share the use of the 22 spaces provided. This will reduce the number of spaces available for parents. It is noted that staff are to be encouraged to travel by minibus to the site, however this cannot be mandated.

2. Flats

2.1 Three parking spaces are allocated on the plan. Given the flats are to be 2 x 2 bedroom = 4 adults minimum, the likely requirement will be 4 cars. Therefore, another space is required

2.2 The bedroom windows overlook the Nursery which seems strange.

2.3 The number / size of bedrooms / toilets does not fit with likely occupation. I.e. 2 working professionals who would expect 2 equal size bedrooms.

3. Nursery

3.1 The number and location of staff toilets on the Ground floor and First floor is not evident. This could affect the external appearance of the building.

3.2 On the Ground Floor - where are the children's nappies to be changed? There appears to be no provision.

3.3 The Council suggests that the pathway to the north of the flats, between the flats and the nursery should be removed as there is no footpath on the west side of the estate road. Pedestrian access from the North should be encouraged.

3.4 Pedestrian access from the North. The Plan indicates a small gate into the Nursery Garden from the pathway around the Village Green but no pathway access inside the garden down the west side to the Main Reception. Given that the bus stop on Stane Street is to the west of the village green and the majority of pedestrians are likely to approach the premises from the north, the Council suggests that a footpath be provided on the western side of the Nursery garden, adjacent to the boundary with the Community Hall.

4. Building Materials

4.1 The Council requests that all flintwork panels are constructed in a traditional manner, to reflect the flintwork on the Community Hall and traditional Duchess cottages on Stane Street, and that pre-formed panels are not allowed.

161/21
Cont.

4.2 Bricks and Roof tiles. The Council notes that it is the intention that the buildings are constructed using the same materials as those used for the Community Hall, to be in keeping.

Decision overdue 21/06/21

WH/21/00489/FUL - Case Officer: William Price

Mrs Pam Clingan

Lanburn Connemaras Swallow Beck Madgwick Lane Westhampnett

Change of use of land for use as a certified 'Caravan and Motorhome Club' site for siting up to 5 no. caravans, motorhomes or trailer tents.

O.S. Grid Ref. 488052/106449

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QOOA34ERM6X00>

PC Comment and Objection lodged 07/04/21.

Decision was by 26/04/21, now by 23/07/21

WH/20/03157/REM - Case Officer: Jeremy Bushell

Peter Hodgson

Land North Of Madgwick Lane Westhampnett West Sussex

Application for the Approval of Reserved Matters following Outline Planning Permission WH/15/03884/OUT - relating to proposed sports pitch.

O.S. Grid Ref. 487255/106469

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QKT6G3ERJDD00>

PC Comment lodged 24/02/21.

Decision was by 26/04/21, now by 14/07/21

LV/20/02675/OUT - Case Officer: Jane Thatcher

Berkeley Strategic Land Ltd.

Field South Of Raughmere Drive Lavant West Sussex

Outline Application with all matters reserved (except for access) for the development of 140 dwellings, public open space, landscaping, parking and associated works.

O.S. Grid Ref. 485835/107806

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QIJRNKER0PD00>

PC Objection lodged 23/11/20.

Decision overdue 19/01/21 (Red Card lodged by CDC Ward Cllr), was then 11/05/21, still in progress

Decisions

WH/21/01552/TPA - Case Officer: Henry Whitby

Mr Toby Pointing

Dovecote View Claypit Lane Westhampnett PO18 0NU

Reduce 3 no. over extended limbs on eastern sector by 4m (back to suitable growth points), halo prune around cable to give 1.5m clearance and reduce north sector by 1m (building side) on 1 no. Oak tree (quoted as T1) within Area, A1 subject to WH/73/01077/TPO.

O.S. Grid Ref. 488218/106252

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QT7F1GERIG800>

PC has no comment to make 15/06/21

Permit 25/06/2021

No Particular Conditions

WH/21/00786/DOM - Case Officer: Maria Tomlinson

Mr M Mason

11 Stane Street Maudlin Westhampnett Chichester

First floor rear extension over existing single storey extension.

O.S. Grid Ref. 488859/106615

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QPUVXPER0WY00>

The PC lodged the following Comment and Objection on 28/04/21:

161/21
Cont.

Westhampnett Parish Council has no objection, in principle, to a rear first floor extension, however it would appear that the proposed first floor bedroom extends beyond its permitted development limit for a first-floor extension:-

That of an imaginary line extended at 45degrees, from the centre of the window of a habitable room in a neighbouring property, to protect the light in that room.

Therefore, the Parish Council must OBJECT to the application.

If the bedroom extension is reduced to comply with the development requirements, the Parish Council would withdraw its Objection

Substitute plans were submitted on 17/05/21, and PC withdrew its objection on 07/06/21

Thank you for the letter from Andrew Frost dated 28th May 2021 advising the Parish Council that substitute plans have been submitted by the applicant.

These have been considered by the Parish Council, and as the revised proposals now appear to comply with the development requirements, the Parish Council withdraws its objection.

Decision due 20/05/21
Permit 29/06/2021

Conditions include:

3) Works in connection with the development hereby permitted shall only be carried out between the hours of; 08:00 to 18:00 Monday to Friday 08:00 to 13:00 Saturday and at no times on Sundays or Public or Bank Holidays.

Reason; In the interest of neighbouring amenities, as due to the close proximity of neighbouring residential properties, it is considered that any demolition, ground and construction works, associated with the development need to be restricted.

5) Notwithstanding the provisions of the Town and Country Planning (General Permitted Development) Order 2015 (or any order revoking, re-enacting or modifying that Order) no windows, doors or glazing of any nature shall be installed in the west elevation at ground and first floors and within the gable end at roof level, without the prior consent of the Local Planning Authority..

Reason: In the interest of protecting the privacy and amenity of neighbouring property.

TG/20/02893/OUT - Case Officer: Mike Bleakley

Countryside Properties (UK) Ltd

Land Adjacent To A27 Copse Farm Tangmere Road Tangmere West Sussex

Outline planning application for a residential-led mixed use development comprising up to 1,300 dwellings (Use Class C3), an expanded village centre (comprising flexible units suited to Use Class E and pubs or drinking establishments and/or takeaways in Use Class Sui Generis), community uses, primary school, informal and formal open space, playing pitches, footpaths, cycleways, associated landscaping, utilities and drainage infrastructure, including on-site pumping station(s) with connection to the Strategic Foul network; associated infrastructure and groundworks; with all matters reserved except for the principal access junctions from the A27 grade-separated junction and Tangmere Road and the secondary access at Malcolm Road.

O.S. Grid Ref. 489314/106361

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QJZZT4ERIUA00>

PC Comments lodged 01/01/21

CDC held a Public Briefing virtually on Thurs 18 Feb 2021 10.00 am

CDC Planning Committee assessed on 07/04/21 and Granted Outline Permission subject to Highways England agreement to revised measures regarding the impact of the traffic from the development on the A27. Full details to be advised.

WH/20/02824/OUT - Case Officer: Jeremy Bushell

CEG Land Promotions And The Landowners

Land Within The Westhampnett / North East Chichester Strategic Development Location (north Of Madgwick Lane) Chichester

Outline Application with all matters reserved except for access for the residential development comprising up to 165 dwellings, including an element of affordable housing; together with an access from Madgwick Lane as well as a relocated agricultural access, also from Madgwick Lane; Green Infrastructure, including the enhancement of the Lavant Valley Linear Greenspace; sustainable drainage systems; and associated infrastructure.

O.S. Grid Ref. 487255/106469

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QJ88KRER18000>

<p>161/21 Cont.</p>	<p><u>Developer has appealed, start date 22/03/21</u> <u>PC lodged additional comments with Inspectorate on 25/04/21</u></p> <p><u>The deadline for Appeal proofs is 06/07/21 and rebuttals by 20/07/21. There are now numerous documents to be reviewed as part of the Appeal, these can be seen on CDC website under this number.</u></p> <p><u>The Planning Inspectorate Inquiry will start on Tuesday 3rd August and conclude on Thursday 12th August. It is likely an extra day will be added on Monday 9th August.</u> <u>Planning Inspectorate Decision after that</u></p> <p><u>Other Matters – Chichester Local Plan Review 2020 version of the Council’s Housing and Economic Land Availability Assessment (HELAA) document.</u> The PC have been advised of this review which includes Westhampnett, and further comments are to be prepared.</p> <p>Now that Lockdown is ended Mr Toby Ayling is to be invited to review the HELAA sites in the Parish, in person.</p> <p><u>Linda Lanham, 12.07.21</u></p>	<p><u>LFL</u></p>
<p>162/21</p>	<p><u>HWRS SMELLS AND NOISE FROM THE SITE:</u> Update on ongoing situation</p> <p>Both Mr John Brown of Grayle House and Cllr Smith of Madgwick Park have experienced bad smells in recent weeks. This ongoing situation is affecting Grayle House greatly, and although WSCC Paul Madden is investigating the issues, there has been no solution that has worked so far.</p> <p>Anyone experiencing smells or noise from the HWRS should ring the site direct on 01243 787300. This number to put on PC Facebook, and in the next Newsletter. The Parish Clerk to advise Cllr McLeish.</p>	<p><u>LFL / CMCL</u></p>
<p>163/21</p>	<p><u>UPDATE ON REQUESTS RECEIVED BY PARISH CLERK:</u> Including provision of additional litter bin at Stocks Lane</p> <ol style="list-style-type: none"> <u>Additional Litter Bin at Stocks Lane:</u> As CDC Depot cannot at present install or empty any more bins, it was agreed to approach Biffa for a price to do this, and to ask CDC Depot how long they are likely to be before they could do the installation and take on another bin to empty. <u>Hedgerow in Madgwick Lane:</u> The removal of the hedgerow just north of Shelby Drive was reported to CDC Planning Enforcement who advised that it was part of the development plans to improve sight lines when exiting Shelby Drive. Replacement hedging is to be planted this Autumn. <u>Hedgerow by Westhampnett House:</u> It was reported by 2 residents that the footpath alongside Westhampnett House on the north side of Stane Street is now impassable due to the overgrown hedge and vegetation. The Parish Clerk was asked to write to Westhampnett House requesting that the hedge be cut back. Similarly the remainder of the hedges alongside Stane Street need doing. <u>Farming work mud:</u> It was reported by a resident that the path from Old Arundel Road has been covered in mud whilst crop picking causing a hazard both for cyclists and pedestrians, particularly after rain. The Parish Clerk was asked to contact the farmer to ask for it to be kept clear at all times. 	<p><u>LFL</u></p> <p><u>LFL</u></p> <p><u>LFL</u></p> <p><u>LFL</u></p>
<p>164/21</p>	<p><u>NHB 21/22 at £13,281, Closing date for applications is 5pm Fri 30th July 2021:</u> Update on Quotes, and completion of Application Form & Business Plan</p> <p>The Parish Clerk advised that 3 Blind / Curtain companies had been contacted and were coming to provide quotes. They are Curtaincraft of Danehill, Stock Blinds of Bognor, and Falcon Fabrics of Chichester. The first 2 have attended and the last is on 15th July. Mr Richard Skillern and the Parish Clerk had been at both quote meetings and it was made clear to the suppliers that no cords could be installed at child height for safety reasons. The colour of the blinds to be finalised, probably a lightish grey to blend with the Hall fixtures and chairs.</p> <p>The Business Plan has been updated in readiness, and Application Form downloaded, now to be worked on.</p>	<p><u>LFL</u></p>
<p>165/21</p>	<p><u>COMMUNITY HALL:</u> (Mr Richard Skillern standing in for Cllr Holden)</p> <ol style="list-style-type: none"> <u>Update on use of the Hall from 19th July 2021:</u> Mr Skillern advised that the AirS guidance for 19th July and onwards had been received, and he would be reminding hirers with large groups about the rules. He commented that the Hall floor has been highly praised for Dance classes. He hoped all would back to normal in September. <u>Update on Bookings / Refunds / Finances:</u> Income for June was £746, with 1 bad debt to be chased again. Cllr Moth said her hire for a Client meeting had gone very well and asked if a kettle could be provided for use when only a few hot drinks were needed. The purchase was agreed, the Parish Clerk to action. <u>Update on Care of Building:</u> Mr Skillern advised that all was Ok, and that during the absence of the Premises Manger the Hall had been professionally cleaned, now back to Mr Maher. <u>Hall Audio Visual purchase:</u> Cllr Moth advised that the Audio Visual quotes needed revisiting for current prices, and whether changes may be needed. The Parish Clerk has a contact via AirS of a Hall that has recently installed AV and would send the details to Cllr Moth. <u>Community Hall Signage:</u> Cllr Burborough is still waiting for a quote from Super Signs. The Parish Clerk to chase them. <u>Any other business:</u> None 	<p><u>LFL</u></p> <p><u>LFL</u></p> <p><u>LFL</u></p>

166/21	<p><u>VILLAGE GREEN PLAY AREA AND WESTERTON PLAYING FIELD:</u> Review of the ROSPA annual inspection reports for both areas, previously circulated to the Councillors, and approval for remedial work.</p> <p>Mr Bob Keatley reported that he and Mr Andrew Blanchard had met with the Inspector who was a different person to last year. Both Play Areas were assessed and tasks confirmed as:</p> <ol style="list-style-type: none"> 1. Move benches away from the fence inside the Village Green Play Area 2. Adjust the grab rails on the climbing kit in the Village Green Play Area 3. Repaint some areas on the Multi-play at Westerton. This cannot be stripped as powder coated but he has the materials to deal with the area of rust and repaint it. <p>They discussed the siting of goal posts on the Village Green. The Inspector advised the best position would be on an E-W axis, with the MUGA goal at the Roman Walk end.</p> <p>The Inspector confirmed there would be no issue with siting the Old Bus Shelter within the Village Green Play Area. Mr Keatley asked if it could be 1m from the fence for maintenance access.</p> <p>Mr Keatley advised he would remove the Covid Signs in both Play Areas on 19th July, as no longer required.</p>	<p><u>ALL</u> <u>RK</u> <u>RK</u></p> <p><u>ALL</u></p>
167/21	<p><u>KEEPING THE PARISH LOOKING GOOD – VILLAGE VOLUNTEERS:</u> An Update</p> <p>Cllr McLeish thanked the Wombles for the continuing Litter-picking. She reported that last month the Saturday turnout was small but with a couple of new people from Madgwick Park who were very welcome. She confirmed that there would be Volunteers on Saturday 17th July. Mr Skillern advised he would be cutting the Hall grass before Saturdays Table-Top Sale.</p>	
168/21	<p><u>SUGGESTED PURCHASE & RE-PURPOSE THE BT PHONE BOX IN WESTERTON:</u> Update on possible defibrillator location or not.</p> <p>Further information had been obtained about defibrillators, and SECAMB had been contacted. They provided some advice, and suppliers, and confirmed that an electrical supply is needed to keep the unit at the correct temperature.</p> <p>It was agreed that the BT Phone Box was not the best location, so that leaves the question of what to do with the Phone Box open, to be thought about more.</p> <p>It was agreed in principle, that a defibrillator be considered for Westerton, but how to get a power supply needs to be resolved. The Parish Clerk to contact Scottish and Southern Electricity Networks for advice.</p>	<p><u>ALL</u></p> <p><u>LFL</u></p>
169/21	<p><u>COUNCILLORS BUSINESS, FOR NOTING OR INCLUDING ON A FUTURE AGENDA:</u></p> <p>Cllr McLeish advised that the “Village Gates” should be on the next Agenda. She will check the location near the RR Roundabout with WSCC Highways. She would have another look at whether speed limit roundels can be incorporated.</p>	<p><u>CMcL</u></p>
170/21	<p><u>PARISH FINANCIAL MATTERS:</u></p> <ol style="list-style-type: none"> 1. <u>To approve the Accounts to 30th June 2021:</u> The Accounts had been previously circulated to all Councillors. There being no questions, the approval of the accounts was proposed by Cllr Burborough, seconded by Cllr James, and all voted in favour, and the Accounts were signed by Cllr McLeish. 2. <u>To approve the Asset Register as at 31st May 2021 (deferred from the previous meeting):</u> The Parish Clerk confirmed this includes the increased insurance level for the Community Hall, and the addition of the Cub Cadet mower, the blower and sundries. There being no questions, the approval of the Asset Register was proposed by Cllr Smith, seconded by Cllr Holden, and all voted in favour, and it was signed by Cllr McLeish. 3. <u>To note that the annual audit AGAR documents were submitted within the statutory deadline of 30th June 2021:</u> Noted. 4. <u>Any other business:</u> Cheques were signed to cover recent invoices. 	<p><u>CMcL</u></p> <p><u>CMcL</u></p>
171/21	<p><u>CORRESPONDENCE, INCLUDING NOTICES & LEAFLETS:</u></p> <p>The Parish Clerk reported that a “Thank You” email had been received from St Peters Church PCC. The Churchwarden had also confirmed that a representative from the Church would attend Parish Council meetings when possible.</p>	
172/21	<p><u>DEALING WITH LOCAL ISSUES:</u></p> <ol style="list-style-type: none"> 1. <u>FOS:</u> This Event had been quite quiet compared to previous years. However there was concern about the Build Up / Break down process as large lorries were on the local roads, especially up to the Hotel when often going fast and in the centre of the road. Although there is a TTRO taking speed limits down to 30mph, perhaps this could apply both before and after the event for a longer period. The Parish Clerk will check the details of TTRO and advise. 2. <u>GACC Meeting 21st July:</u> Cllr Burborough advised she could not attend this meeting as she will be away, no-one else is available. 	<p><u>LFL</u></p>

173/21	<p><u>QUESTIONS BY THE PUBLIC:</u> Any resident of the area covered by the Council and present at the meeting may ask questions relating to the business of the Council.</p> <ol style="list-style-type: none"> 1. <u>Community SpeedWatch:</u> Mr Bob Keatley, a resident, said that if it is a struggle to get the CSW going again, then RR did offer to help. 2. <u>A27 Northern Bypass:</u> Mrs Jean Hardstaff, a resident, said that in Cllr Potters report he had mentioned that CDC were to raise the matter of the A27 Northern Bypass. This needs a close eye kept on it. 3. <u>Trees on Village Green:</u> Mr Derek Marlow, a resident, said that several of the trees on the Village Green were dying or had died. He asked if this has been taken up with Bellway? On Roman Walk the same problem has been brought up with CDC Planning Enforcement. He suggested that the Parish Council contact Emma Kierans who has been dealing with Roman Walk to seek assistance for the Village Green too. This should cover the poor soil, missing trees, weeds in the pathway etc. 4. <u>Pumping Station:</u> It is not known if Southern Water have adopted the Pumping Station yet – the Parish Clerk will contact Paul Bathgate to find out. 5. <u>Weeds next door to Community Hall:</u> These are blowing seeds onto the Village Green and Community Hall land. The Parish Clerk will contact Bellway to get them cut down. 	<p><u>LFL</u></p> <p><u>LFL</u></p> <p><u>LFL</u></p>
174/21	<p><u>DATE OF NEXT FULL PARISH COUNCIL MEETING:</u> 9th August 2021 Noted.</p>	
175/21	<p><u>CLOSE MEETING</u> The Chairman closed the meeting at 8.47pm.</p>	

Signed.....

Date.....

Chairman of Meeting