



WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Mrs Linda Lanham
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Minutes of the Westhampnett Parish Council Meeting held at 7pm on Monday 14th December 2020 via Zoom

Present:

Parish Councillors: Cllr C McLeish (Chairman), Cllr W Holden (Vice-Chairman), Cllr T Ashcroft, Cllr S Burborough, Cllr S James and Cllr C Moth.

The meeting was clerked by Parish Clerk, Mrs Linda F Lanham, with CDC Cllr H Potter and WSCC Cllr J Hunt in attendance.

9 members of the public also attended, including Mr A Ball (RR) intermittently.

<u>Minute No</u>	<u>Item</u>	<u>Action</u>
277/20	OPEN THE MEETING & TAKE APOLOGIES FOR ABSENCE: Cllr Holden welcoming all via Zoom. Cllr Holden opened the meeting, advising that Cllr McLeish was delayed and would be joining very soon, meanwhile he would act as Chairman of the Meeting.	
278/20	DISCLOSURE OF INTERESTS: Cllr Burborough - Rolls Royce (as place of work but not a direct employee).	
279/20	CONFIRM MINUTES OF THE LAST FULL PC MEETING held on 9 th November 2020: <u>This item was deferred until after Cllr McLeish joined the meeting partway through Minute No 281/20</u> The Minutes for the Parish Council meeting held on 9 th November 2020 were accepted. Cllr Holden proposed that they be approved, this was seconded by Cllr Burborough, all were in favour and they were then signed by the Chairman, Cllr McLeish.	CMcL
280/20	MATTERS ARISING: To deal with any matters arising from the Minutes of the last meeting. <u>This item was deferred until after Cllr McLeish joined the meeting partway through Minute No 281/20</u> None.	
281/20	REPORTS FROM EXTERNAL BODIES: including District and County Councillors and local organisations; reports to be submitted by email to the Parish Clerk for circulation to Councillors prior to the meeting. Questions to be taken at the meeting. <u>WSCC Cllr Jeremy Hunt submitted the following report, and took questions only:</u> <u>West Sussex COVID Update – as at Wednesday 9th December 2020</u> <u>Recorded Cases</u> The seven-day incidence rate is the number of cases per 100,000 population and varies in the county. In the period 26 th November and 2 nd December: <ul style="list-style-type: none"> • Worthing had the lowest rate at 25.3 per 100,000 population, Mid Sussex the highest rate with 100 per 100,000 population. • The rate for the Chichester district was 45.4 per 100,000 • The overall West Sussex seven-day incidence rate over this period was 57.3 per 100,000 population. • All districts in West Sussex have an incidence rate below that of England (148.7 per 100,000) and the South East rate (147.2 per 100,000). 	

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Age Groups

Of the people testing positive adults (aged 40 to 49 years) had the highest age-specific incidence rate at 86.5 per 100,000. Adults aged 70-79 years had the lowest rate at 16.5 per 100,000. The overall 60+ years rate for West Sussex is 35.7 per 100,000, compared with 96.7 in the South East, and England 111.5.

Covid-19 vaccinations get underway in Sussex this week

The NHS in Sussex will begin vaccinating patients against Covid-19 this week, starting at the Royal Sussex County Hospital (RSCH) in Brighton. The RSCH will be the first Sussex site to receive the vaccine, with deliveries expected to all Sussex acute hospital sites over the coming weeks. These sites will be known as Hospital Hubs. The programme is overseen by the national NHS England and Department for Health and Social Care vaccination programme. Patients aged 80 and above who are already attending hospital as an outpatient, and those who are being discharged home after a hospital stay, will be among the first to receive the vaccine.

Delivering the Pfizer vaccine is complex as it needs to be stored at -70C before being thawed out and can only be moved four times within that cold chain before being used. This makes it very difficult to deliver in care homes at present. While safe and effective ways to overcome these challenges are being developed, care home staff will be invited to receive the vaccine from the hospital hubs and other sites as they come online.

In addition to hospital hubs at other acute sites across Sussex, we are expecting 11 GP-led local vaccination services, through their Primary Care Networks, to start to come online over the coming weeks, with more to follow in a phased manner. Larger vaccination centres will also be established as further supplies of vaccine come on stream.

Staff from across Sussex will be supporting this historic vaccination effort. Sussex Community NHS Foundation Trust are leading the work to recruit and train more staff - both clinical and non-clinical - so that the NHS in Sussex can deliver this unprecedented immunisation programme without impacting on other vital services.

WSSC is a member of the Sussex Integrated Care System, and is closely involved with NHS partners, including local vaccination planning through the Director of Public Health.

The public are now being asked to do three things to help as the NHS roll out vaccinations:

1. The NHS will contact you when it's your turn, so please be patient until then.
2. Please act on your invite when it comes, and make sure you attend your appointments.
3. Remember Hands, Face, Space. It will save lives and help the NHS.

Libraries & Record Office

Libraries have opened as they were before the second national lockdown and are busy as they go into their first full week, especially during the core hours, due to the time of year, but it does become quieter from 4pm due to the shorter days. The team continue to work in a 'covid-safe' fashion, ensuring the safety of both staff and visitors at all times.

The Record Office continues with business as usual, with nothing specific to report from the team at the moment.

Care homes

The number of older people's care homes with a confirmed case of Covid-19 is 11 (staff and/or resident). Learning disability and mental health services have five services with confirmed cases.

Local data on care homes reports admissions are currently restricted in:

- 17 care homes for older people,
- 0 extra care settings,
- 10 care homes for mental health/learning disability,
- 1 domiciliary care providers, and
- 2 supported living settings.

The Council, working with Public Health and the Clinical Commissioning Group, continues to provide daily support for care services with confirmed outbreaks or identified cases of Covid-19.

The County Council continues to support care providers during the pandemic and is currently developing resources to support them to facilitate visiting by adopting a risk assessed, person-centred approach that takes account of mental and physical wellbeing and the wishes of the person living in the care home. The Council will support care providers to interpret and implement new guidance regarding visiting in care homes published on the 2nd December 2020.

A pilot is being run by the Care and Business Support Team and Library Services; digital support for care homes and for families of residents. The focus is to optimise the use of the iPad issued by NHSx within the homes and to support families to keep in touch via the use of technology and the use of various software. There is also the opportunity for those who do not have access to IT to make arrangements to use equipment in libraries in a Covid-19 safe way.

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Latest national guidance on residential care, supported living and home care guidance is available at <https://www.gov.uk/government/collections/coronavirus-covid-19-social-care-guidance>

Local support for NHS Test & Trace launches across Sussex

The [Local Tracing Partnership](#) went live on 26th November across East and West Sussex to support the national NHS Test and Trace system. Run from our [Covid-19 Community Hub](#), the service has taken on responsibility for contacting individuals across both counties who have received a positive Covid-19 test result but were unable to be contacted by the national NHS Test and Trace team within 48 hours. Call volumes are currently low. In addition to collating details and entering these back into the National system, the team are also ensuring residents have access to support during their period of isolation.

Contact will be made by the service to affected individuals in one of three ways:

- Text – **Covid TRACE** (you cannot reply to these text messages).
- Phone – **01243 642153** (inbound calls can be made to this number).
- Email - **West Sussex County Council Local Covid Tracing Partnership** (you cannot reply to these messages).

The team will also be on hand to provide advice regarding positive test results, requirements of self-isolation and to offer additional support to people as required. However, if you wish to book a test or want to enquire about testing you should continue to **call the National Testing helpline on 119**

For full details go to: <https://www.westsussex.gov.uk/fire-emergencies-and-crime/coronavirus-covid-19-advice-and-information/local-tracing-partnership-service/>

West Sussex Covid Community Hub

Our **Community Hub** continues to be **open seven days a week, 8am – 8pm** and preparations are underway to cover the festive season, including Christmas Day.

If your request is urgent, for example you are going to run out of food or medicine in the next three days, please phone 033 022 27980 so that we can make sure you get help as quickly as possible. For more details go to: <https://www.westsussex.gov.uk/leisure-recreation-and-community/supporting-local-communities/community-hub-covid-19/>

As West Sussex is currently in Tier 2 it is not possible for Clinically Extremely Vulnerable individuals to register via the National Shielding Support Service (NSSS) portal to indicate that they may need support from the Community Hub, so we will continue to make contact with individuals who are newly diagnosed or added to this NHS list to ensure that they know that the **Community Hub** remains available.

Covid Winter Grant Scheme

The County Council has agreed how it will allocate the £1,989,591.80 it has received from the Government as part of the Covid Winter Grant Scheme. A large proportion of the funding will be used to feed vulnerable children and families this Christmas.

In total, £675,000 will be spent on continuing Free School Meal (FSM) provision for children over the Christmas and February school holidays. Eligible families will be given a £30 voucher to spend across a variety of supermarkets over the two-week Christmas break, mirroring the national approach used during the Easter and summer holidays. Schools will administer the vouchers to their eligible families and they have been contacted with information on how to do this.

[Further detail is available on our website.](#)

Local Issues.

- **Madgwick Lane speed limit reduction** – I have emailed your Clerk on the current position and I am sure you will have been updated. However, just to confirm, the implementation of this speed limit reduction is the responsibility of Barrett Homes. The Traffic Regulation Order (TRO) was first advertised on 4th July 2019, and the new speed has to be implemented within a two-year period, which means that technically they have until 4th July 2021 to complete the work. However, having chased them last week, they have confirmed as follows: *We have road space on Madgwick Lane and will implement this ASAP. We don't expect works to progress beyond the end of January 21.*

Other Updates

- The Chancellor delivered his Annual Spending Review on 24th November. This sets out the Government's departmental budgets for 2021/22. I'm sure you will all have seen the headlines, but as far as West Sussex is concerned the Review had some positive points, but as usual the devil will be in the detail. We must now wait until the Provisional Local Government Finance Statement, which will be published w/c 14th December, to find out more of that detail.
- Just as a reminder, before the Spending Review, we were projecting a total funding gap of around £43m for next year. We had identified proposed savings of around £20m, which means that the projected funding gap – pre the spending review – was around £23m. Following the spending review, based on what we know, the gap before savings is now down to around £36m. Hopefully, once more details are published in the Finance Settlement, that might reduce by possibly another £2m-£3m. We therefore continue to work on our budget for 2021/22 and our MTFs (Medium Term Financial Strategy) from

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LFL**

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2022/23 to 2024/2025. Our predicted funding gap over the next four years remains at just over £100m. The proposed budget and MTFS will be put forward at our Public Cabinet on Friday 22nd January 2021 and go for final approval at the full County Council meeting on Friday 12th February 2021.

- We webcast all our public meetings – which are still being held virtually – and you can find a list of meetings on our website @ <https://westsussex.moderngov.co.uk/mgCalendarMonthView.aspx?GL=1&bcr=1>
- Lastly, we are also continuing to issue our Town and Parish News, as well as regular press releases (<https://www.westsussex.gov.uk/about-the-council/news-and-campaigns/>). Please check these sites regularly, particularly both our Coronavirus website and the CDC coronavirus website, and for other regular updates.

Jeremy Hunt – West Sussex County Council Member for Chichester North
c/o Cabinet Office, County Hall, West Street, Chichester, PO19 1RQ
E:mail Jeremy.hunt@westsussex.gov.uk

Cllr Hunt gave a further verbal update:

Cllr Hunt explained that in relation to the Road Space Audit the double yellow lines were likely to be delayed until circa May 2021.

Cllr Hunt said that he was pleased to hear confirmation from Cllr Holden that Operation Watershed Westerton work has commenced today.

Cllr Holden asked about the Covid-19 statistics for Chichester as the rate had gone up from 45 per 100,000 to 75 per 100,000 this week. He said there was no Parish data on ONS after July, and he wondered if this was available. Mr Marlow, a resident, having raised several related questions at the last meeting had not received any further information, and said he was now not so interested in having the data.

Cllr McLeish joined the meeting, and took over being Chairman of the Meeting, thanking Cllr Holden for stepping in.

CDC Cllr Henry Potter submitted the following report, and took questions only:

The review of the Housing and Economic Land Availability Assessment is concluded and the findings have been published for Public Scrutiny. Due to restraints elsewhere within the District, additional housing is being considered for some "Service" Villages which could include Westhampnett. Boxgrove for example is expected to provide 100 new homes during the reviewed Local Plan period to 2035. This is double the number anticipated in the District Local Plan. For those who maybe unaware, there are some large chunks of prime Agricultural Land to the east of Chichester which are included in the HELAA and are classed as "deliverable", but here we are talking about over the forthcoming 50 years! Of course, if circumstances change, a lot of this may never happen.

There are some serious issues regarding Southern Water's ability to manage the increase in wastewater and effluent from these many developments across the District. The WWTW at Easthampnett was enlarged to increase capacity by a further 3,000 homes but this is already swallowed up by the developments scheduled to come forward in the very near future. For example White House Farm to the west of the City, 1,300 homes, Madgwick Park at Westhampnett, 350, Tangmere Strategic Site 1,300. New Fields off the Oving Road 95 initial homes, Old Place Farm, again at Westhampnett 150, and the opportunist proposal for 100 plus homes at Maddoxwood and the Daffodil Fields north of Summersdale. Where we ask, is the sewage from future developments going for treatment?? The District Council have written to Ofwat for some clarification. A copy of this letter has been forwarded to you for your information and other letters have been addressed to both Ofwat and Southern Water by the Chichester and Pagham Harbour Conservancies. The evidence is so damning, the responses will be of considerable interest.

The Southern Gateway regeneration scheme has moved forward with the application to purchase the Sussex Police playing field, alongside the old Boys High School. The demolition of this has been delayed by WSSC due to the Covid 19 restrictions, this of course is another area not owned by CDC and is included in the scheme as housing development land.

The situation with the Law Courts is still unclear, the Ministry of Justice seem to be sitting on their hands for whatever reason. It is certainly going to be a long process for the entire scheme.

Finally, the future of Customer Services is under review and an Initial Proposal Document has been produced. Based on collected data, it shows that since end of July 2019 and July 2020 the number of face-to-face meetings fell from 9,489 to 132. Website use was up from 192,511 to 282,000 during the same period. It is suggested that the staff savings in this area could be better engaged in helping more, particularly our elder population, to become more IT literate. However, I question this because having had a satellite IT Centre here in the Village Hall Car Park for a couple of years it was found to be poorly attended.

There have been two break ins to properties in Halnaker and Strettington last week so I urge you all to be vigilant and keep storage places secure.

And that concludes my Report.

I take this opportunity to wish you all a Happy Christmas and please God, a better New Year.

Henry Potter, CDC Member for Goodwood Ward

JH/
LFL

<p>281/20 Cont.</p>	<p>Mr Andrew Blanchard, a resident, on behalf of Mr Bob Keatley, a resident, asked what the Enforcement Officers at CDC were doing regarding the lack of tankering from <u>Madgwick Park</u>. Cllr Potter said Shona Archer, the Enforcement Manager in Planning Enforcement, was working on this now. The Parish Clerk asked why the developers were not just being fined immediately? What hoops to CDC have to jump through to do this? Why cannot CDC immediately compel the developers to adhere to the planning conditions? Cllr Potter said CDC cannot just issue a fine, this process has to go through a court.</p> <p>Mr David Thomas, a resident of Old Place Farm, said the developers had <u>dug under his land for a pipe in the wrong place, and without permission</u>, and they get away with it time and again. He remarked that they have no regard for planning or residents; they don't care as long as they are making a profit and they show contempt for residents. Mrs Pam Clingan, a resident, suggested getting some bad publicity about this. The Parish Clerk read out an email from Bradley Slingo, BDW Homes, in which he accepted the problem of the pipe in the wrong place and this would be rectified as soon as possible.</p> <p>Cllr McLeish, on behalf of the entire Parish Council and residents, asked Cllr Potter to get a response within 48 hours from CDC in regard to the whole matter.</p> <p><u>Mr Andrew Ball (Rolls Royce Motor Cars) submitted the following report:</u></p> <p><u>Operations</u></p> <p><u>No change to advisory from previous meeting reference:</u></p> <ul style="list-style-type: none"> • Two-shift working fully operational. • Currently around 30% of office-based staff are onsite daily, working on a rotational basis. • We are utilising our three car parks – within our planning permission – as effectively as possible. • Additional buses – double the previous number - are in operation to and from Bognor Regis to allow for social distancing. • All visitors to the Home of Rolls-Royce are asked to follow our strict Health & Safety rules, in compliance with PHE guidelines. <p><u>Planning applications - advisory</u></p> <ul style="list-style-type: none"> • Retention of Temporary Structure (storage building) • Bamboo garden (non-material amendment) <p><u>Action taken as a response to items raised at last WPC meeting</u></p> <ul style="list-style-type: none"> • All employees have been reminded through our team briefing process that they must park on site, respect local speed limits and respect local residents by leaving the site quietly and safely. This message has been reinforced through our weekly team brief and local management briefings. • Employees incorrectly parking in Old Arundel Road targeted by Security and redirected to our car parks. • Logistics Team advised re: lorries speeding along Stane Street – suppliers contacted. • Congestion at shift changeover being reviewed and addressed. • Request for WSCC contact re: access sign referred to Nigel Carter. <p><u>Shutdown</u></p> <ul style="list-style-type: none"> • 22 December 2020 – 4 January 2021, with a staggered return. <p><u>Other items</u></p> <ul style="list-style-type: none"> • Reduction of 60mph speed limit on Madgwick Lane. <p>Mr Ball would have taken questions, however his internet connection crashed and he was unable to re-join the meeting.</p> <p>There were no questions.</p>	<p><u>LFL</u></p> <p><u>LFL</u></p> <p><u>LFL</u></p> <p><u>AB / LFL</u></p>
<p>282/20</p>	<p><u>MEMBERS' REPORTS:</u> To receive reports from Members where not covered in agenda below.</p> <p><u>Extraordinary Goodwood Aerodrome Consultative Committee meeting, 8th December 2020</u></p> <p>Cllr Burborough attended this meeting via Zoom, and reported that:</p> <p>The <u>Election of new Chairperson</u>, Barry Smith, took place and he was voted in for GACC meetings for March 2021 onwards.</p> <p>Regarding <u>Aircraft related complaint</u> data, in the period August to November 2020, there had been 4 complaints from Westerton, and some from Lavant and Summersdale.</p> <p>The <u>local housing developments at the Daffodil Field and north of Madgwick Lane</u> were discussed regarding flying. The 2 areas of land are currently clearways and impact areas in case of need, and if built on this would limit flying. Mr Haydn Morris gave a report on the effects on behalf of Goodwood.</p>	

282/20 Cont.	<p>Cllr Burborough advised that the <u>Airfield would be closed from 24th – 27th December</u>. She also advised that there would be some <u>night flying helicopter training</u> over the coming weeks.</p> <p>Mrs Pam Clingan, a resident, said she had complained to Goodwood about the helicopters not keeping to the agreed flight path, and she was in touch with Mark Gibb direct on this matter. She said her complaints did not seem to be included in the report, and Cllr Burborough said she would talk to Goodwood about this at the next meeting in March.</p> <p>Cllr Burborough advised she would be attending the <u>Goodwood Motor Circuit Consultative Committee Meeting</u> on 15th December.</p>	<p><u>SB</u></p> <p><u>SB</u></p>
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283/20	<p>PLANNING MATTERS: To receive a report on recent planning applications, and update on WH/20/02824/OUT Proposed development North of Madgwick Lane, Westhampnett.</p> <p><u>Planning Update since the last Parish Council Meeting on 9th November 2020</u></p> <p><u>New Planning Applications for the period week 46 (11/11/20) to week 50 (09/12/20) inclusive</u></p> <p><u>LV/20/02675/OUT</u> - Case Officer: Jane Thatcher Berkeley Strategic Land Ltd. Field South Of Raughmere Drive Lavant West Sussex Outline Application with all matters reserved (except for access) for the development of 140 dwellings, public open space, landscaping, parking, and associated works. O.S. Grid Ref. 485835/107806 To view the application use the following link; https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QIJRNKER0PD00</p> <p>Westhampnett Parish Council Objects to this application and supports the conclusions of the HELAA Assessment, namely that this site is unsuitable for development.</p> <p>If permitted, the development would have a permanent, detrimental effect on the Parish of Lavant effectively combining it with north Chichester.</p> <p>Westhampnett Parish Council considers that it is vital to maintain established community structures and boundaries. The larger the community, the more likely adverse social issues occur. Larger communities feel disconnected whilst smaller ones maintain some social responsibility.</p> <p>The Parish Council further considers that Chichester District Council should not be pressurised into major changes to their emerging Planning Policy, which has been conducted in an appropriate and methodical process, especially at a time when public consultation is difficult, as a result of the limitations necessitated by the Covid pandemic.</p> <table border="1" data-bbox="220 1272 1406 1641"> <thead> <tr> <th>HELAA ID</th> <th>Site Address</th> <th>Proposed Use(s)</th> <th>Stage</th> <th>Category</th> <th>Reason(s)</th> <th>Further comments</th> </tr> </thead> <tbody> <tr> <td>HLV0001</td> <td>Land north of Marchwood</td> <td>Residential</td> <td>1</td> <td>Significant heritage</td> <td>Setting of Scheduled Ancient Monument.</td> <td>Close proximity to Goodwood Aerodrome with Noise Preferred Route Corridor Access constraints</td> </tr> <tr> <td>HLV0007</td> <td>Raughmere Farm</td> <td>Residential</td> <td>2</td> <td>Environmental Health</td> <td>Known noise issues on site. Goodwood Aerodrome Noise Preferred Route Corridor.</td> <td></td> </tr> </tbody> </table> <p><u>WH/20/02716/FUL</u> - Case Officer: William Price Pam Clingan Lanburn Connemaras Swallow Beck Madgwick Lane Westhampnett Erect 1 no self-build dwelling O.S. Grid Ref. 488052/106449 To view the application use the following link; https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QINBOCERHQW00</p> <p>The PC is currently assessing this Planning Application</p>	HELAA ID	Site Address	Proposed Use(s)	Stage	Category	Reason(s)	Further comments	HLV0001	Land north of Marchwood	Residential	1	Significant heritage	Setting of Scheduled Ancient Monument.	Close proximity to Goodwood Aerodrome with Noise Preferred Route Corridor Access constraints	HLV0007	Raughmere Farm	Residential	2	Environmental Health	Known noise issues on site. Goodwood Aerodrome Noise Preferred Route Corridor.		
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WH/20/02824/OUT - Case Officer: Jeremy Bushell

CEG Land Promotions And The Landowners

Land Within The Westhampnett / North East Chichester Strategic Development Location (north Of Madgwick Lane) Chichester

Outline Application with all matters reserved except for access for the residential development comprising up to 165 dwellings, including an element of affordable housing; together with an access from Madgwick Lane as well as a relocated agricultural access, also from Madgwick Lane; Green Infrastructure, including the enhancement of the Lavant Valley Linear Greenspace; sustainable drainage systems; and associated infrastructure.

O.S. Grid Ref. 487255/106469

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QJ88KRERI8000>

The PC is currently assessing this Planning Application, new deadline 04/01/21

TG/20/02893/OUT - Case Officer: Mike Bleakley

Countryside Properties (UK) Ltd

Land Adjacent To A27 Copse Farm Tangmere Road Tangmere West Sussex

Outline planning application for a residential-led mixed use development comprising up to 1,300 dwellings (Use Class C3), an expanded village centre (comprising flexible units suited to Use Class E and pubs or drinking establishments and/or takeaways in Use Class Sui Generis), community uses, primary school, informal and formal open space, playing pitches, footpaths, cycleways, associated landscaping, utilities and drainage infrastructure, including on-site pumping station(s) with connection to the Strategic Foul network; associated infrastructure and groundworks; with all matters reserved except for the principal access junctions from the A27 grade-separated junction and Tangmere Road and the secondary access at Malcolm Road.

O.S. Grid Ref. 489314/106361

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QJZZT4ERIUA00>

PC must comment by 16/12/20

WH/20/03070/DOM - Case Officer: Maria Tomlinson

Mr Nick Pullen

Greytiles Claypit Lane Westhampnett PO18 0NU

Proposed detached garage.

O.S. Grid Ref. 488291/106337

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QKELGRERJ2700>

PC must comment by 30/12/20

Update on outstanding Planning Applications

WH/20/01903/OBG - Case Officer: Jane Thatcher

Ms Julian Jones

Land North Of Madgwick Lane Westhampnett West Sussex

Deed of variation to the S106 Agreement in relation to applications 15/03524/OUTEIA and 15/03884/OUT - Madgwick Lane for a change in the trigger for the sports provision **and the green route** from the 200th dwelling (as drafted) to the 225th dwelling (as proposed). The relevant part of the S106 Agreement is Schedule 1, section 6, paragraph 6.2 and Schedule 1, section 7, paragraph 7.3 Land North Of Stane Street Westhampnett West Sussex

This application has been revised by the applicant to include the **green route**

Westhampnett Parish Council submitted a second Objection on 8th December:

Westhampnett Parish Council wishes to OBJECT to the proposed change to the S106 Agreement, as stated in the application. The Parish Council sees no reason to delay the sports provision and green route as 200 houses was set in order to provide facilities at a projected number of residents within the 200 houses. Increasing the trigger point to 225 houses is denying all the earlier residents the use of this important facility until a later date than would have been the case.

Decision now overdue.

Decisions

WH/20/02371/LBC - Case Officer: Calum Thomas

Mr John Brown

The Close Stane Street Westhampnett PO18 0NT

Installation of replacement window and new pair of glazed external doors to existing front porch.

O.S. Grid Ref. 488046/106163

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QGWGI3ERGE600>

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This was Permitted on 16/11/2020

WH/20/02373/LBC - Case Officer: Maria Tomlinson

Mr John Brown

Grayle House Stane Street Westhampnett PO18 0NT

Formation of opening in internal wall and installation of a pair of glazed and timber framed internal doors at ground floor level.

O.S. Grid Ref. 488048/106155

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QGY3H7ERGF100>

This was Permitted on 18/11/2020

WH/20/02377/TPA - Case Officer: Henry Whitby

Mr Richard Avery

10 The Sadlers Westhampnett Chichester West Sussex

Crown reduce by approx. 3-4m (all round) to previous pruning points and crown lift by up to 3.5m (above ground level) on 1 no. Horse Chestnut tree (marked on plan as T1, TPO'd as T3) subject to WH/68/01075/TPO.

O.S. Grid Ref. 487530/106006

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QH0EJ4ER10V00>

This was permitted on 18/11/2020

WH/20/02500/TPA - Case Officer: Henry Whitby

Dr & Mrs Ellis

Holmwood House Claypit Lane Westhampnett PO18 0NU

Fell 2 no Ash trees (T8/131 & T16/139), 1 no. Beech tree (T1/124) and 1 no. Hawthorn tree (T9/132). Remove 1 no. dead stem bifurcating at 2.3m (above ground level) north sector on 1 no. Ash tree (T14/137). Reduce stem section (east sector) leaving finished height of 7m (above woodpecker holes) on 1 no. Pedunculate Oak tree (T21/144). All 6 no. trees within Area, A1 subject to WH/73/01077/TPO.

O.S. Grid Ref. 488160/106351

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QHQC6QERH0L00>

This was Permitted on 27/11/2020 - Decision to allow all tree work to be done, including felling T1/124 and replant 1 tree.

WH/20/02600/FUL - Case Officer: Calum Thomas

Mr Paul Calvesbert

Hadley House Claypit Lane Westhampnett PO18 0NU

Demolition of existing two-storey detached dwelling house and garage and construction of a two-storey dwelling house, with balcony to the southern elevation and link to garage and indoor pool enclosure.

O.S. Grid Ref. 488191/106301

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QI54VTERHCP00>

This was Permitted on 07/12/2020 - Decision includes:

6) No development shall commence on site, including demolition, until protective fencing has been erected around all trees, shrubs and other natural features not scheduled for removal in accordance with the recommendations of BS5837:2012. Thereafter the protective fencing shall be retained for the duration of the works, unless otherwise agreed in writing by the Local Planning Authority. No unauthorised access or placement of goods, fuels or chemicals, soil or other materials shall take place inside the fenced area; soil levels within the root protection area of the trees/hedgerows to be retained shall not be raised or lowered, and there shall be no burning of materials where it could cause damage to any tree or tree group to be retained on the site or on land adjoining at any time. Reason: To ensure that trees, shrubs, and other natural features to be retained are adequately protected from damage to health and stability.

7) No development shall commence on site, including demolition, until protective fencing has been erected around the culvert in accordance with the details on approved plan 042 A. Thereafter the protective fencing shall be retained for the duration of the works, unless otherwise agreed in writing by the Local Planning Authority. Reason: To ensure that culvert is adequately protected from damage during the course of the development.

It was agreed that, in view of the complexity and timeframe for the current planning applications, a Planning Meeting for all Councillors and Mrs Jean Hardstaff, would be held on Thursday 17th December at 7pm via Zoom. The applications to be discussed are:

WH/20/02716/FUL - Case Officer: William Price

Pam Clingan

Lanburn Connemaras Swallow Beck Madgwick Lane Westhampnett

<p>283/20 Cont.</p>	<p>WH/20/02824/OUT - Case Officer: Jeremy Bushell CEG Land Promotions And The Landowners Land Within The Westhampnett / North East Chichester Strategic Development Location (north Of Madgwick Lane) Chichester</p> <p>TG/20/02893/OUT - Case Officer: Mike Bleakley Countryside Properties (UK) Ltd Land Adjacent To A27 Copse Farm Tangmere Road Tangmere West Sussex</p> <p>The Parish Clerk will send out an Agenda for this.</p> <p>Mrs Sandra Reid, a resident, asked if for WH/20/02824/OUT – CEG Land north of Madgwick Lane a Red Card could be requested. The Parish Clerk will formally ask CDC for this, and Cllr Potter would do so too.</p> <p>Mrs Reid also advised that she had submitted a <u>TPO request to CDC for the Monterey Cypress trees</u> alongside Madgwick Lane in the hope of preserving them and is awaiting the Tree Officers assessment on this request, probably in January.</p> <p>Mrs Pam Clingan, a resident, remarked that the helicopters currently fly over the open field, and that is a good reason not to allow development there. Cllr Potter said both Lavant and Chilgrove have had the problem of helicopters over them, and that Goodwood can control them on the ground, but not in the air. Cllr Hunt added that the Daffodil Field is also an area for overflying, and the helicopters may change their route to fly over Summersdale.</p>	<p><u>LFL</u></p> <p><u>LFL / HP</u></p>
<p>284/20</p>	<p><u>HWRS – REVIEW WRITTEN REPORT BY RESIDENTS ON SMELLS AND NOISE FROM THE SITE AFFECTING THEIR HOME</u></p> <p>The Parish Clerk outlined the problem, and introduced John and Wendy Brown, reasonably recent owners of Grayle House. Mr Brown advised that they had experienced the problem since the Spring, it was worse in the Summer when it was very strong, even competing with the camomile smell coming from Madgwick Park. He had outlined full details in his report to the Parish Council and remarked that having reported this issue to the EA, CDC etc the feedback was not great. He said the smell is from the domestic waste within the large building and affects the house and garden. This happens even in cooler times, and in November it was very bad. Sometimes they can also smell the deodoriser that is routinely used at the site.</p> <p>Cllr McLeish asked Cllr Potter and Cllr Hunt if they are aware of any design change or similar that could be causing this? They said they were not.</p> <p>Mr Brown explained that during the first lockdown the smell was appalling, but the waste was outside as the new building had not been completed then. They had hoped that the new building would deal with the problem, but the positioning of the big doors, means that when the prevailing wind blows the smell comes straight over to them. The doors cannot be kept shut during operational hours as the vehicles are going in and out.</p> <p>Mr Paul Madden, WSCC, is aware of the problems and is concerned especially as it can still be a problem on a Sunday when the waste trucks would not be operating. Mr and Mrs Brown have also asked Mr Madden if the early start of noise from 05.45am is acceptable as they find the noise of trucks very disturbing for their sleep.</p> <p>Cllr Potter observed that with a growing local population this could only get worse. As the prevailing wind is SW, there is nothing to stop it. He wondered if some of the smell may be coming from the CDC Depot.</p> <p>Cllr Hunt said Paul Madden has asked if the drain was blocked again, like many months ago, and this will be checked. He said the CDC Depot has a holding tank for the wheel washing water, so would not think it comes from there. He also asked if the planning permission for the earliest truck movements for the CDC Depot was 0600am? This needs to be checked.</p> <p>Cllr Hunt said that Paul Madden has instigated more deodorising and the waste is being removed more quickly so there is less storage and build-up of smells. Cllr Hunt has asked if heavy plastic strip doors would help. He is waiting a reply on that question. Maybe trees could help too, however that would be a long-term benefit.</p> <p>Cllr McLeish said the investigations need to continue to resolve this matter. Cllr Hunt apologised for this problem, and said it was difficult to control but he would persist with this issue.</p> <p>Cllr Burborough suggested that the Parish Clerk should write to Viridor and to CDC to check the Planning permission times for both sites, and it was agreed that this should be done, and also include a request to keep idling vehicles to a minimum.</p> <p>Cllr Potter said he shared the concerns; with warmer summers this would be exacerbated. Unfortunately, it is the sort of issue that can arise when housing and industrial activity is mixed up.</p> <p><u>HP and JH left the meeting at 20:18</u></p>	<p><u>JH</u></p> <p><u>JH</u></p> <p><u>LFL</u></p>

285/20	<p><u>SOUTHERN WATER RE: FOUL SEWERS CAPACITY IN STANE STREET:</u> Update on correspondence with CDC and SW</p> <p>Eileen Lintill, Leader of Chichester District Council and Diane Shepherd, Chief Executive Chichester District Council have sent a letter dated 7th December to Rachel Fletcher, Chief Executive of OFWAT, detailing the Councils <i>serious concerns about the performance of the Statutory Wastewater Undertaking for this District, Southern Water (SW) and resolved that we write to you on behalf of the Council to detail the Council's concerns and request you to intervene.</i></p> <p>The Councillors asked the Parish Clerk to send a supporting letter to OFWAT.</p>	<u>LFL</u>
286/20	<p><u>REPORT ON PC LEMM AND PCSO OSBORN SUPPORT FOR THE PARISH:</u> To include speeding in Stane Street and Madgwick Lane, and other matters.</p> <p>Cllr McLeish confirmed that a meeting had been held on 7th December with PC Leem, PCSO Osborn, the Parish Clerk and herself, and this had been very useful. Cllr Burborough had previously raised concerns about the drug use in Dairy Lane, and with some proactive policing the matter had been tackled. PCSO Osborn had also witnessed some speeding motorbikes in Stane Street and penalised them. When Covid-19 restrictions are lifted a face-to-face item in one of the PC meetings is to be held in regard to Speed Watch. PC Lemm thinks a site in Madgwick Lane for speed checks may now be possible. The Parish Clerk will advise them of the PC meeting dates for 2021.</p>	<u>LFL</u>
287/20	<p><u>UPDATE ON REQUESTS RECEIVED BY PARISH CLERK</u></p> <ol style="list-style-type: none"> 1. Fly-tipping of a mattress base in Coach Road was reported. Mattress base removed. 2. Fly-tipping of rubble on the path between Dairy Lane and Coach Road was reported. Needs checking it has been done. 3. Overgrown path between Dairy Lane and Coach Road was reported to Highways Agency who have said it will be cut back. Needs checking it has been done. 4. Potentially illegal Tree lopping on Roman Walk reported to Trinity, who are now to seek advice from CDC. 	<u>LFL</u> <u>LFL</u>
288/20	<p><u>WSALC:</u> The AGM on 2nd December now postponed until a new date in February 2021. To vote, either in person or by proxy, the PC must have already nominated 2 Councillors to represent WPC and notified who they are to WSALC. Need to do this nomination now.</p> <p>Further to the above details Cllr McLeish and Cllr Burborough offered to be Nominated Representatives for WSALC on behalf of the Parish Council. The Councillors requested that when the Parish Clerk advised WSALC of their names, an evening AGM is also requested so that working Councillors can attend.</p>	<u>LFL</u>
289/20	<p><u>COMMUNITY HALL:</u></p> <ol style="list-style-type: none"> 1. <u>Update on Re-Opening of the Hall on 2nd December</u> – Cllr Holden advised that the Hall had re-opened with a small number of bookings. No private parties would be allowed until next year. Several classes were low on numbers, so a lower hire rate would be offered for January and February, with the standard rate in December. This would be for new and existing customers. 2. <u>Update on Cleaning to be resumed</u> – The Parish Clerk confirmed that cleaning would resume on Thurs 10th December, then Thurs 17th, Weds 23rd, Weds 30th, Thurs 7th Jan etc. To be checked in January that all being done to a satisfactory standard. 3. <u>Update on Bookings / Refunds</u> – Cllr Holden confirmed that one debt on a booking was now paid, and as some of the bookings during the closure were not paid, there were no refunds to be done at present. 4. <u>Update on preparation for the appointment of a Caretaker</u> – Cllr Holden confirmed that the advertisement had gone out in the Church newsletter, on Hall website, a mailshot too the Hall subscribers list, PC Facebook etc. So far there had been 1 application and 2 expressions of interest. 5. <u>Fire Alarm / Emergency Lighting Maintenance and Monitoring Service contract quotes</u> were circulated to the Councillors and Hall Committee for decision on which one to use. The Parish Clerk explained the 3 quotes, and it was suggested that CIA and AES should be asked to attend the Hall so a pre-installation inspection can be done to ensure the work can be completed in the easiest way, and a quote for the installation to be provided. As CIA would be likely to be the supplier, and there is already a contract for the Fire Extinguishers, it was suggested that a discount might be applied as all the work would be rolled together. 6. <u>Report on residue of Build items to be completed by Reilly's</u> – Mrs Jean Hardstaff reported that all outstanding items had finally been actioned, and now received Reilly's Final Account to be checked in detail prior to a Certificate being issued by Chris Manhire and being paid. Mrs Hardstaff was thanked very much for her hard work and help on this project. 7. Any other business – None 	<u>LFL</u> <u>JLH/</u> <u>LFL</u>
290/20	<p><u>VISIBLE "ENTRANCE" TO EACH PART OF THE PARISH:</u> Update on progress.</p> <p>Cllr McLeish advised that the maps with locations, designs etc had been sent to Mike Dare at WSCC Highways who will assess them in the New Year.</p>	<u>CMcL</u>

291/20	<p><u>KEEPING THE PARISH LOOKING GOOD – VILLAGE VOLUNTEERS:</u></p> <p>Cllr McLeish thanked Mr Derek Marlow, a resident of Roman Walk, who had been out litter picking all over the Parish again. This is very much appreciated. Sarah James, a resident of Madgwick Park, has offered to assist and had been shown all the equipment so she can be self-sufficient in this task. If anyone else would like to be involved with the Volunteers in any capacity please contact a Councillor or the Parish Clerk.</p> <ol style="list-style-type: none"> 1. <u>Daffodils</u> – Sara Watkins sent an email report advising that all 1000 daffodil bulbs were planted between 21st - 24th November 2020, with the help of 9 volunteers, including 3 children. Due to the difficult ground on the village green we decided to plant them around the village distributing them between the conservation corridor opposite the bus stop; a strip of private land by the horses' field and a few outside of the community hall. Fortunately, we were also able to plant a substantial cluster on the village green where a burst pipe had been repaired and replaced with topsoil. The bulbs should flower around March 2021. The planting was communicated to the public on Facebook and received a great response with 22 likes. Cllr McLeish thanked Sara for her work on this project. 2. <u>Christmas Trees and Lights</u> – Sara Watkins sent an email report advising that the two trees were erected on 5th December 2020. The Westhampnett tree was erected with the help of some of the Chichester Fire Station crew, huge thanks to them. For the first time, this tree was lit with lights using the new external main sockets so the tree stands out really well from the road and looks great. Thanks to Mark Mason for transporting the trees assisted by Ewan McLeish, Mark for welding a new star for the Westhampnett tree, and coordinating the firemen, and to Claire McLeish for helping decorate the Westhampnett tree in a hailstorm. The Westerton tree was erected in the Goodwood owned land as in previous years. Huge thanks to Windsor Holden, Geoff Hardstaff and David Brixey for erecting and decorating the Westerton tree, in the same hailstorm and strong winds! In addition battery operated lights have been used to decorate the fence along the village green. The trees were communicated to the public on Facebook and received a great response with 15 likes. Cllr McLeish thanked everyone involved in this and remarked how lovely the tree looked by the Community Hall. 3. <u>Trees from the Woodland Trust</u> have arrived. Cllr McLeish advised that these are to be planted in places that need additional trees, and some suggestions had been received. 	<u>CMcL</u>
292/20	<p><u>COUNCILLORS BUSINESS, FOR NOTING OR INCLUDING ON A FUTURE AGENDA:</u> None</p>	
293/20	<p><u>PARISH FINANCIAL MATTERS:</u></p> <ol style="list-style-type: none"> 1. It was noted that <u>NHB 32/20 monies at £18,988.32</u> had been received on 20th November 2020. The Councillors agreed that it should be moved to the NS&I Savings Account. The Parish Clerk to action. 2. To approve the <u>accounts to 30th November 2020</u>, which had been previously circulated to all Councillors. There being no questions, the approval of the accounts was proposed by Cllr James, seconded by Cllr Moth, and all voted in favour. The Accounts were signed by Cllr McLeish. 3. The Finance Committee had met on 7th December to work through the details of the <u>proposed precept amount and budget for 2021/22</u>. This was then circulated, are to be finalised at the PC meeting on 18th January. The Parish Clerk explained the proposed precept and budget and asked for any further ideas to be advised as soon as possible, and to consider if this is satisfactory for approval in January. 	<u>LFL</u> <u>CMcL</u> <u>ALL</u>
294/20	<p><u>CORRESPONDENCE, INCLUDING NOTICES & LEAFLETS:</u> None.</p>	
295/20	<p><u>DEALING WITH LOCAL ISSUES:</u></p> <p>Mr Leon Robinson, a resident, raised the question of how to <u>prevent dog fouling in the village</u>, especially on the public footpaths. Cllr McLeish mentioned that the Parish Council would previously have asked for signage from the CDC Dog Warden, but he had retired and his tasks shared out with no direct replacement. Cllr Burborough offered to design a suitable sign, including the fact that Volunteers maintain the paths, and this offer was gratefully accepted. The signs would have to be laminated to weatherproof them. It was also suggested that a brightly coloured bio-degradable spray could be obtained to spray each offending item to highlight it to people and hopefully reinforce the message not to leave dog poo, but to dispose of it correctly.</p>	<u>SB</u> <u>LFL</u>
296/20	<p><u>QUESTIONS BY THE PUBLIC:</u> Any resident of the area covered by the Council and present at the meeting may ask questions relating to the business of the Council.</p> <p>None.</p>	
297/20	<p><u>DATE OF NEXT FULL PARISH COUNCIL MEETING:</u> 18th January 2021</p> <p>Noted.</p>	
298/20	<p><u>CLOSE MEETING</u></p> <p>The Chairman closed the meeting at 8.56pm.</p>	

Signed.....
Chairman of Meeting

Date.....