

WESTHAMPNETT PARISH COUNCIL

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Minutes of the Westhampnett Parish Council Meeting held at 7pm on
Monday 17th July 2017
at the March C of E School, Westhampnett

Councillors: *Cllr W Harding (Chairman), *Cllr J Hardstaff (Vice-Chair), *Cllr S Burborough, *Cllr R Fabricius, *Cllr S James, *Cllr C McLeish, Cllr C Moth

* Denotes present

The meeting was clerked by Parish Clerk, Mrs Lisa O'Sullivan

District councillor Mike Hall and members of the public also attended.

59. APOLOGIES FOR ABSENCE

County Cllr Jeremy Hunt and Rolls Royce representative Andrew Ball sent apologies.

60. DECLARATIONS OF INTEREST

Cllr Burborough declared a non-pecuniary interest as a member of the Grange Management Committee.

61. MINUTES OF THE LAST MEETING

RESOLVED: That the minutes of the meeting held 15th May 2017 are approved by the Council and signed by the Chairman as a true record of the meeting.

62. MATTERS ARISING FROM THE MINUTES

None.

Item 5 was deferred.

63. REPORTS BY EXTERNAL BODIES

CDC Cllr Hall stated that he was to attend a Planning meeting this week where 16 applications were on the agenda. He noted the chaos with traffic when the unexploded bomb was found in Westhampnett and it was noted that better provision ought to be in place for similar situations.

Cllr Harding asked if Cllr Hall knew what the box which has been installed in a garden near the barn conversions in Madgwick Lane was for. He had been told it was apparently for a sound test. The workman who installed it had a CDC badge. Cllr Harding to email Cllr Hall with details so that Cllr Hall can find out.

Andrew Blanchard gave an update on the solar farm. The trees which are apparently going to be used for screening are only 20-80cm tall! The Local Government Ombudsman has stated that he can find no injustice in the process of the decision making however the CDC Monitoring officer has agreed that there is more to investigate. Mr Blanchard has emailed Jeremy Hunt and Louise Goldsmith regarding the financial viability of the scheme. There is also a question over noise as there is to be no planting in Dairy Lane. The possibility of mounting a press campaign was discussed.

The issue of noise in Westerton from planes taking off from Goodwood was discussed. It was noted that Goodwood had the courtesy to notify residents that there would be

additional noise whilst work on runways was completed and that it will be gone by end of August.

Cllr Fabricius stated that life has been intolerable for Westerton residents. Cllr Harding will raise this issue and the issue of amending flight paths to avoid built up areas at the consultative meeting later in the week.

64. QUESTIONS BY THE PUBLIC

Sara Watkins and Linda Lanham gave an update, a copy of which is appended to the minute book. They reported how Bellway had refused permission to let them erect a Christmas tree on the village green. Different locations and different tree ideas were all considered, as per the report. It was agreed that the idea of having a large Christmas tree in Westhampnett would be deferred until 2018 however the idea of a Christmas tree trail, with different organisations being given a tree to decorate, will be investigated. A revised proposal needs to be brought to the next meeting.

65. MEMBERS' REPORTS

Cllr Harding reported that there were travellers in a caravan on the verge last week and that he had managed to get Esther from CDC to move them on. It was agreed that all such incidents should be logged as proof of the ongoing problem.

Cllr Harding also reported that Rolls Royce are considering providing the 50 bollards needed to prevent inconsiderate parking. He has plotted these on a map and has had this agreed by Highways. There will still be the installation cost to find. It was noted that any work ought to co-ordinate with other planned Highways work so that there is no clash or duplication.

66. PLANNING

Westhampnett

WH/17/01723/FUL - Case Officer: -
Paul Hunt - **Other Dev - Householder**

Developments

Estates Management

1 - 6 Montagu House Tilemakers

Close Westhampnett PO18 0RZ

Replacement of all existing white double glazed timber windows with new white UPVC double glazed units throughout 1-6 Montagu House.

O.S. Grid Ref. 488405/106200

To view the application use the following link; [https://](https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=ORFLCEERH7F00)

[publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?](https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=ORFLCEERH7F00)

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Comment

No objection

Westhampnett

WH/17/01828/TPA - Case Officer: -
Summer Sharpe - **Tree Apps (TCA's
and TPA's)**

Mrs T Hudson

38 Wealden Drive Westhampnett

Chichester West Sussex

Crown reduce to West by 2.5m on 1
no. Oak tree (T1), remove low branch
(arising at 1.7m) and crown reduce to
West by; lower/mid by 2.5m and upper
by 1.5m on 1 no. Oak tree (T2) and
crown reduce to West by 2.5m and
North West by 1.5m on 1 no. Oak tree
(T3) subject to WH/07/00118/TPO.

O.S. Grid Ref. 488396/106476

To view the application use the

following link; [https://](https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=ORVY58ERHJ700)

[publicaccess.chichester.gov.uk/online-
applications/applicationDetails.do?](https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=ORVY58ERHJ700)

[activeTab=summary&keyVal=ORVY58
ERHJ700](https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=ORVY58ERHJ700)

No objection

Westhampnett

WH/17/01739/TPA - Case Officer: -
Adele Poulton - Tree Apps (TCA's and
TPA's)

Mrs Deborah O'Connell

Land North Of 22 The Sadlers

Westhampnett West Sussex

Crown raise by 1.5m to ensure
clearance of garage roof, reduce
height by 3m and reduce crown
spread all around by 2m reduction of
major limbs on 1 no. Chesnut tree (T7)
subject to

68/1075/TPO.

O.S Grid Ref. 487575/106014

To view the application use the

following link; [https://](https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=ORFUEGERH7W00)

[publicaccess.chichester.gov.uk/online-
applications/applicationDetails.do?](https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=ORFUEGERH7W00)

[activeTab=summary&keyVal=ORFUE
GERH7W00](https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=ORFUEGERH7W00)

No objection

Westhampnett

WH/17/01644/FUL - Case Officer: -
Caitlin Boddy - Minor Dev - Dwellings
Plotlife SPV 2 Limited

Land North Of Junction With Old
Arundel Road Stane Street Maudlin
Westhampnett

Proposed construction of 5 no.
dwellings.

O.S. Grid Ref. 488717/106558

To view the application use the
following link;

[https://publicaccess.chichester.gov.uk/
online-applications/
applicationDetails.do?](https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?)

**Object –
Letter already
sent**

Cllr Burborough noted the planned road closure between Old Guildford Road and 11 Stane Street for two weeks. Has anyone considered the impact on buses for instance? The Council needs to object and ask for one lane to be closed at a time.

67. MAUDLIN / WESTERTON FOOTPATH (No.417).

Contractors have done a good job on the Maudlin / Westerton footpath but they have gravelled between the tarmac sections meaning that it's difficult to pass with a pushchair or wheelchair. This needs to be passed to Planning Enforcement to ask them to re-instate in tarmac.

68. COUNCILLOR PARTICULAR RESPONSIBILITIES / ROLES.

A schedule of Councillor Responsibilities, appended to the minute book, was approved.

69. FORWARD PLANNING

a) Grit boxes, filling for winter maintenance. Council agreed that the yellow plastic grit box by the Church needs filling – Clerk to request.

b) Forward planning reminder – Cllr Hardstaff noted that annual estimates are required by October.

c) (Cllr Fabricius raised the question of whether a defibrillator could be put in the telephone box in Westerton. Andrew Blanchard offered to see if it is still working.

70. BANKING ARRANGEMENTS AND WEBSITE UPDATE

The Clerk reported that through Cllr Harding's persistence the website is back up and running – will be updated in the week.

All bank correspondence is being sent to Cllr Harding until a permanent replacement Clerk is found.

71. COMMUNITY HALL - BELLWAY

This again seems to have stalled, Clerk to chase the Council's solicitor for an update.

72. NEIGHBOURHOOD PLAN

Cllr Hardstaff reported that this will shortly be ready for the working group, Valerie Dobson at CDC and Bob Hull (planning advisor) to give it a critical appraisal. Comments back to Cllr Hardstaff before 17th August to allow for tweaking before it comes to Council in September.

73. FINANCIAL MATTERS

RESOLVED:

Receipts and payments to end June 2017 are approved.
Bank Reconciliation to end June 2017 is approved
Spend against budget 2017/2018 is noted.

74. MODEL STANDING ORDERS AND FINANCIAL REGULATIONS

RESOLVED: That the model standing orders and financial regulations as sent out with the Agenda are adopted.

75. ROSPA REPORT – PLAYGROUND

Council noted that there is nothing urgent, but a schedule of work is to be brought to next meeting.

It was noted that the Clerk needs to find the invoice from Sovereign play equipment from 2016 when playground signs were ordered.

76. EXCLUSION OF THE PUBLIC

RESOLVED: That the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted.

77. RECRUITMENT OF PARISH CLERK

RESOLVED: That Mrs Joanna Cadman is employed from Friday 21st July 2017 as a locum to support the new permanent Clerk. Terms to be agreed between her, Clerk and Chairman at a meeting on Tuesday 18th July. Mrs Cadman will remain in role until Council is satisfied that the new permanent Clerk is able to take on the role alone.

RESOLVED: That Mrs Linda Lanham is employed as Parish Clerk, start date TBC. Mrs Lanham is going on a New Clerk's training course next week. A standard NALC contract of employment will need to be issued.

Meeting finished 9.03 pm

Signed.....
Chairman of Meeting

Date.....