



WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Mrs Linda Lanham
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Minutes of the Annual and Full Westhampnett Parish Council Meetings held at 7pm on Monday 9th May 2022 at Westhampnett Community Hall, Hadrian Drive, Westhampnett, PO18 0FP

Present:

Parish Councillors: Cllr C McLeish (Chairman), Cllr W Holden (Vice-Chairman), Cllr T Ashcroft, Cllr S Burborough, Cllr S James and Cllr Moth.

The meeting was clerked by the Parish Clerk, Mrs Linda F Lanham.

9 members of the public also attended.

<u>Minute No</u>	<u>Item</u>	<u>Action</u>
	<u>ANNUAL MEETING OF THE FULL COUNCIL, FOLLOWED BY FULL COUNCIL MEETING</u>	
91/22	<u>OPEN ANNUAL MEETING OF THE FULL COUNCIL & TAKE APOLOGIES</u> Cllr McLeish opened the meeting at 7.07pm and welcomed all to the Annual Meeting of the Council. Apologies were received from Cllr D Plummer and CDC Cllr H Potter.	
92/22	<u>ELECTION OF CHAIRMAN FOR 2022/23</u> : The Council will elect a Chairman for the forthcoming year. The only nomination for Chairman was Cllr McLeish. All Councillors voted in favour.	
93/22	<u>DECLARATION OF ACCEPTANCE OF OFFICE</u> : The duly elected Chairman will make a Declaration of Acceptance of Office. Cllr McLeish signed the Declaration of Office.	
94/22	<u>ELECTION OF VICE-CHAIRMAN FOR 2022/23</u> : The Council will elect a Vice-Chairman for the forthcoming year. The only nomination for Vice-Chairman was Cllr Holden. All Councillors voted in favour.	
95/22	<u>DECLARATION OF ACCEPTANCE OF OFFICE</u> : The duly elected Vice-Chairman will make a Declaration of Acceptance of Office. Cllr Holden signed the Declaration of Office.	
96/22	<u>CHAIRMAN CONTINUES THE MEETING</u> Cllr McLeish then continued the Meeting.	
97/22	<u>DISCLOSURE OF INTERESTS</u> : Cllr Burborough – as an employee of Rolls Royce.	
98/22	<u>APPOINTMENT OF COMMITTEE MEMBERS AND APPOINTMENT OF EXPERTS</u> The Chairman read out the current list of the members of each committee and ask who would wish to remain for the coming year, then all Councillors voted in favour of the below. Cllr McLeish thanked all for their time and effort doing these tasks. <u>Finance</u> – Continue as Cllr McLeish, Cllr Burborough, Cllr Moth and the Parish Clerk/RFO. <u>Community Hall</u> – Cllr Holden is stepping down, but Cllr Moth to continue, joined by Cllr Ashcroft. <u>Westerton & Village Green Play Areas</u> - Mr Bob Keatley to be re-appointed as expert for Play Area inspections on Village Green and Richmond Road, assisted as previously by Mr Andrew Blanchard <u>Planning</u> - Mrs Jean Hardstaff to be re-appointed as expert for planning matters. NB: Mrs Hardstaff has indicated that she will be standing down at the May election time in 2023. <u>WSALC & CDALC</u> – Continue as Cllr McLeish and Cllr Burborough. <u>Goodwood GACC & GMCCC</u> – Continue as Cllr Burborough, with Cllr Plummer added as stand-in. <u>Transit Site</u> – Continue as Cllr Burborough. <u>Care of Village Green</u> - Vacant <u>Volunteers</u> - Mr Mark Mason to continue heading up the team.	

ANNUAL REPORT OF THE COUNCIL GIVEN BY THE PREVIOUS CHAIRMAN FOR THE Y/E 31st MARCH 2022

Report given by Cllr McLeish:

2021/22 has been another busy year!

Although the Parish Council has been involved in numerous activities, for brevity's sake, I will not cover them all as details are in the minutes for each meeting which are on the website.

The Council was pleased to welcome a new Councillor, Cllr David Plummer, bringing the number of Councillors to 7 with 2 vacancies.

- The Community Hall, despite Covid restrictions, has been taking regular and ad hoc bookings, throughout the year
- The Christmas Fair took place in the hall followed by the Christmas lights switch on in Westhampnett and Westerton
- Previous work with OFWAT regarding the sewerage issues within the Parish, has finally resulted with replacement of part of the very outdated network by Southern Water
- All planning applications are reviewed and assessed for impact on the area.

Some of the ongoing projects

- Equipping the hall with blinds followed by audio visual equipment
- Continuing liaison with WSCC regarding Parking planning and restrictions
- Traffic congestion at shift change with RR
- Being vigilant about the proposed expansion of RR
- Meetings with Sussex Police about speeding and other matters
- Landscaping around Community Hall involving weeding and planting trees
- Equipping the Village Green with permanent MUGA sets, accessible picnic benches, planters, path markings and a small orchard
- Visible entrance "gates" to each part of the Parish will hopefully finally be installed this year
- The forthcoming Queen's Platinum Jubilee Celebration on the Village Green
- Obtaining fast fibre for the areas currently without through the Openreach scheme

Councillors regularly attend

- Liaison on Travellers Transit Site with CDC & WSCC
- Goodwood Aerodrome and Motor Circuit Meetings
- WSCC South Chichester County Local Committee
- CDC All Parishes Meeting

None of these successes would be possible without a team of people. In particular, thanks to:

- To the enthusiastic Maudlin, Westhampnett and Westerton Volunteers, led by Mark Mason, for their mowing, strimming, planting, litter picking and so forth, ensuring our area is so well maintained and pleasant to live in
- Mrs Jean Hardstaff - for her planning advice
- Mr Bob Keatley, assisted by Mr Andrew Blanchard, for inspecting and maintaining the Play and Outdoor Exercise Equipment at Westerton and the Village Green Play Areas.
- Thank-you to the Community Hall Committee in particular Richard Skillern for the day-to-day running and to Maggie Walsh for running the community tea bar twice a week and arranging The Christmas Fair and Queen's Platinum Jubilee Day. Thanks also to Mr Chris Maher for looking after the Hall so well.
- Thank you to all the Councillors for the hours of unpaid work they put in to make living in Westhampnett as enjoyable as possible
- Thank you to Mrs Linda Lanham for being such an efficient clerk
- Thanks to CDC Cllr Henry Potter and WSCC Cllr Jeremy Hunt for being able to advise and assist

Thank you.
Claire McLeish

There were no questions.

100/22	<p><u>ANNUAL REPORT ON THE UNAUDITED ACCOUNTS OF THE COUNCIL GIVEN BY THE PARISH CLERK / RFO FOR THE Y/E 31st MARCH 2022</u></p> <p><u>Report of Mrs L Lanham, Parish Clerk and Responsible Financial Officer at the Annual PC Meeting held on 9th May 2022.</u></p> <p>The deadline for producing the Annual Return for 2020-21 and obtaining approval by the Parish Council and the internal auditor reverted to the normal date of 30th June. The Parish Council completed this by the deadline, the submission was then approved by the external auditors, who made no comments on the accounts.</p> <p>The Parish Council held the precept payable in 2021-22 at the same amount per taxpayer as the year before, but due to the additional council tax base (more housing being built) the actual value of the precept for the year was £57,050. As the council tax base has again increased since 2021-22 the amount to be paid per taxpayer has been kept the same but will provide a higher income to the Parish Council. The Parish Council approved the precept for the coming year 2022-23 at £69,610.</p> <p>The Parish Council holds one Barclays Bank account for general day-to-day expenses, and one NS&I investment account. The closing balance as at Year End on 31st March 2022 for the Barclays Account was £106,690.74, and for the NS&I Account was £348,082.20. The NS&I account holds the remaining monies for the building of the Community Hall, NHB 32/20 for an Audio-Visual system, NHB 40/21 for the Blackout / Blinds - both for the Community Hall, Business Grants for the Community Hall re: Coronavirus Nat. Restrictions Grant, the Maintenance Fund for the Village Green & Play Area thereon, and accumulated CIL monies of £153k (including a pledge of £2,500 for the March School Decking Project).</p> <p>The Community Hall fitting out continued, using part of the remaining £12k from the NHB grant. A microwave, kettle and other items have been provided for use by twice weekly Community Café, and other Hall users. Further items of the planned equipment will be purchased during 2022.</p> <p>A ride-on mower was purchased to assist the Volunteers in keeping the footpaths and verges mown.</p> <p>Planned expenditure during 2022-23 includes picnic and activity tables, table tennis tables, goal posts and other play equipment on the Village Green. A picnic table is being purchased for the Playing Field in Westerton to commemorate the Queen's Platinum Jubilee.</p> <p>The Parish Council continues to manage its finances prudently, and significant capital projects are only pursued when grants can be secured, or funds have been reserved for such purposes.</p> <p>There were no questions.</p>	
101/22	<p><u>CLOSE THE ANNUAL MEETING OF THE FULL COUNCIL.</u> The Chairman closed the meeting at 7.17pm.</p>	
102/22	<p><u>OPEN FULL COUNCIL MEETING & TAKE APOLOGIES FOR ABSENCE</u> Cllr McLeish opened the meeting at 7.18pm and welcomed all. Apologies were received from Cllr D Plummer and CDC Cllr H Potter.</p>	
103/22	<p><u>DISCLOSURE OF INTERESTS:</u> Cllr Burborough – as an employee of Rolls Royce.</p>	
104/22	<p><u>CONFIRM MINUTES OF THE LAST FULL PC MEETING</u> held on 11^h April 2022 The Minutes for the Parish Council meeting held on 11th April 2022 were accepted. Cllr James proposed that they be approved, this was seconded by Cllr Ashcroft, all were in favour and they were then signed by the Chairman.</p>	
105/22	<p><u>MATTERS ARISING:</u> To deal with any matters arising from the Minutes of the last meeting. None.</p>	
106/22	<p><u>REPORTS FROM EXTERNAL BODIES:</u> including District and County Councillors and local organisations; reports to be submitted by email to the Parish Clerk for circulation to Councillors prior to the meeting. Questions to be taken at the meeting.</p> <p>Although CDC Cllr Potter was unable to attend this meeting, he sent this report:</p> <p><u>CDC Councillors Annual Report. May '22</u></p> <p>The District Council continued through most of the past year to manage the distribution of further Government funding to small businesses in the area and offering help to the aged and vulnerable. Many more homeless have been helped off from rough sleeping into sheltered housing after the improvements at Westward House and new assisted housing recently opened.</p> <p>Many council meetings continued to be held virtually but gradually reverting to face to face arrangements, planning meetings and Full Council meetings were first last summer and the Overview & Scrutiny hope to have their next meeting 'live'. Planning meetings are less lengthy due to many more decisions taken by Officers under delegated powers. Recently, the norm has been 4 to 7 applications for determination at each</p>	

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monthly meeting, whereas in the past, 8 to 12 was quite usual. More Appeals against refusals of Applications are being lodged but many more are being dismissed by the Planning Inspectorate, much to do with the fact that the Planning Authority (CDC) can now show a 5.3 year's supply of housing development land, though we still anxiously await the decision on Old Place Farm in Westhampnett.

Serious Gypsy incursions continued virtually unchecked on private and public land, but planned ditches or earth bunds surrounding public spaces at New Park Road and the Broyle Estate near Parklands will prevent these areas being 'settled' in the future.

The lack of clarity and investment by National Highways for the roads infrastructure in the A27 Corridor continues to create worsening traffic stagnation around Chichester and this, of course, is not helped by the increasing development on the coastal plain. The closure of the Oving Road traffic lights has made things worse particularly at the Bognor Road roundabout junction and when the pedestrian bridge is built between The Lakes and the Portfield retail park, the lights will cease to work for pedestrian crossings. I understand that bus services will continue through The Lakes development and not across the A27 as planned using 'bus controlled' lights. It is also quite apparent that the new access roundabout to the new Aldi Store has worsened the eastern approach into the City and this has certainly reduced the air quality on Westhampnett Road.

We must also not forget the Southern Water saga which continues throughout the District, it is still not fit for purpose and is of great concern. Sustainably, Chichester and its environs has, I fear, reached breaking point and the Planning Inspectorate's Interpretation and decision on the Local Plan Review when it is submitted, hopefully in the autumn, will be most interesting.

As we enter the fourth year of this Council's term of office, with the uncertainties in the World following the Covid 19 pandemic and the energy crisis, I feel the future is a little less than bright. But who knows! I hope for better.

Henry Potter,
CDC Member for the Goodwood Ward.

There were no questions.

Report from WSCC Cllr Hunt:

Firstly, just to update you on our financial position, I'm pleased to say that it looks like we will be closing the last financial year on budget, which considering the pressures we faced with the continuing pandemic, is testament to the hard work put in by all our staff. I would also say that most, if not all, of the additional costs in response to that pandemic were met by support from the Government. Over 2020/21 and 2021/22 we received in the region of £180m of grant funding. A large portion of this was either pass-ported directly to care homes or was applied according to government guidelines in order to contain the spread of covid and to support other public health initiatives. Without this valuable government support, the picture would have been very different.

Of course, I couldn't move on without mentioning the work of the WSCC Community Hub. This was set up in **March 2020** to support residents in response to the pandemic. The hub is actually still operating, continuing to support residents who find themselves, for whatever reason, in a vulnerable position. It was also very active in supporting the influx of Afghan refugees, many of whom were housed in hotels around Gatwick. These refugees left their whole lives behind them, bringing only 9kg of luggage each for the rest of their lives, so the Communities Team swung into action and over the period of a week or so, sourcing and supplying many basic items. And that work is continuing, with the team now supporting Ukrainian refugees.

But just going back to the work the communities team did, supporting the residents of West Sussex during the pandemic. As an example of their work, over the last two years they have:

- Received nearly 35,000 inbound phone calls
- Made in excess of 60,000 outbound calls
- Responded to nearly 8500 online requests for support,
- Responded to over 750 requests for PPE
- Sourced and delivered hundreds of emergency food parcels
- Delivered essential prescriptions to residents
- Carried out welfare checks where people couldn't be reached by phone
- Worked closely with Public Health colleagues to support the national NHS Test and Trace Service.

I would also like to say a big thank you to the many local groups who got together and supported residents within their own communities. It didn't matter if the support was just keeping an eye on neighbours or groups actually supplying meals and collecting medicines, it was all fantastic work supporting the vulnerable in our communities. A great community effort and something I hope communities will keep going.

From what the County Council has learned during the pandemic, and now working together alongside partners, we are putting in place the support needed by our communities going forward. Our future plans were set out last year, when we launched Our Council Plan 2021 - 2025, in which we set out our four key priorities. These are:

- Keeping people safe in vulnerable situations
- A sustainable and prosperous economy
- Helping people and communities fulfil their potential; and
- Making best use of resources.

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To view this plan, which also contains our key performance indicators, please go to: www.westsussex.gov.uk/media/15919/our_council_plan.pdf

I am also pleased to say that our Children's Services have made great improvements over the last three years. You might remember that following our last OFSTED inspection in 2019 we were told that our Children Services would have to be transferred to a Trust. However, our improvement journey has been so successful that the Department for Education recently confirmed that they have, for the first time ever, removed that threat completely. Much credit must go to our Director of Children's Services, who was brought in by our then new Chief Executive, to turn our service around. So I can confidently say that the children we care for are safe in this county.

Our Fire and Rescue Service has also gone through a period of transformation, and again, following the appointment of a new Chief Fire Officer in 2019, the service is now in excellent shape. Earlier this year, following a public consultation, the Fire and Rescue service published its West Sussex Community Risk Management Plan 2022 - 2026. It contains a lot of useful information and it can be found at :

<https://www.westsussex.gov.uk/fire-emergencies-and-crime/west-sussex-fire-and-rescue-service/performance-plans-and-reports/community-risk-management-plan-2022-2026/>

Finally, following a lengthy consultation process with all interested parties, we recently launched our new Adult Care Strategy called 'The Life you Want to Lead'. Again, I won't go into details here, but the full report can be found at:

<https://www.westsussex.gov.uk/news/people-from-west-sussex-set-new-priorities-for-adult-social-care/>

Returning to our budget, this is very much focussed on supporting our four key objectives, as set out in Our Council Plan. However, the costs involved in running all these services continues to rise, and for the current financial year (2022-23) our revenue budget amounts to just under £650m - of which nearly 55% goes on social care - both children and adults. This year we are once again investing an additional £6.3m in Adult social care, £8.5m in children and young people, an additional £4.8m into our highways and around an additional £13m across our other services, including £6m into our learning and skills portfolio. Also, in order to support our ambitions as set out in Our Council Plan, and particularly to support the Council's ambition to be carbon neutral by 2030, we have committed an additional £100m to our capital programme. This takes the total amount the County Council is investing in this county over the next five years, to just over £755m. And, as I know it will be of particular interest to residents, this includes a projected investment in our highways of nearly £247m. Further details can be found at:

<https://www.westsussex.gov.uk/campaigns/budget-202223/>

However, although our current budget is balanced, our Medium Term Financial Strategy over the following three years currently shows a funding gap of over £60m. Not only that, but since we prepared and approved this year's budget, we have the looming spectre of rapidly rising inflation, as well as all the other financial pressures. So, I suspect that we - like everybody else of course - are in for some serious financial challenges as the year progresses. I am confident we are in pretty good shape to weather the immediate storm, but we could well have some serious challenges down the line. Which means of course, as with your own budgets, we could well see some serious 'belt tightening' over the next two to three years.

Some Local matters:

New Yellow Lines

The year started with the implementation of the new parking restrictions being implemented through Westhampnett and Maudlin. This followed a lengthy consultation process, supported by the PC. However, it was decided at that time, not to implement the proposed parking 'zones'. The PC have now confirmed that they no longer wish to have these implemented. I think the new restrictions, although not necessarily welcomed by all, have alleviated a lot of the parking problems that had blighted the village.

Speed Limit- Madgwick Lane

It has long been a wish of local residents to extend the speed limit on Madgwick Lane. As part of the Madgwick Park development, a new 40mph hour restriction was approved between where the 30mph begins/ends and the Rolls Royce roundabout. This was finally implemented last April. I realise that the speed limit itself is not the complete answer, but hopefully it will enable some future enforcement, either by the police or by the local Speed Watch group.

Surface Water Flooding - Coach Road

Unfortunately a resident of Coach Road suffered surface water flooding last year, due to heavy rains overwhelming the surface drainage. West Sussex Highways carried out extensive surveys of the local pipework which, I believe, identified a collapsed pipe that ran under the road. This has now been replaced and the gullies cleaned out, so hopefully the issue has been resolved.

Operation Watershed

Following the successful completion of the drainage works in Westerton Lane to alleviate the regular flooding, funded through the County Council's Operation Watershed scheme, a further application was made during the year for a similar situation on the corner of New Barn Hill and New Road. I am delighted to say that the application for £22k was recently approved and so the PC will shortly be commissioning that work.

<p>106/22 Cont.</p>	<p>Solar Farm Unfortunately there was an issue with rats adjacent to Vespasian Close. Hopefully this has now been dealt with. However, a couple of issues were identified that could be exacerbating this problem and these apply to all the properties that border the northern edge of the site. Firstly, whilst cleaning out the ditches, it was clear that some residents had been disposing of their garden waste over their back fences. Whilst this is presumably not food waste, garden waste is something that rats do like - or so I'm told! Secondly, it is very important that nearby residents do not leave out any food waste, including the fallout from bird feeders. Any such food waste or spilt bird food will obviously attract these rats, which might actually end up in your house! So please take care.</p> <p>Other Matters. There are a small number of other ongoing matters that I am trying to deal with, but these will be picked up during normal PC business.</p> <p>Jeremy Hunt – West Sussex County Council Member for Chichester North c/o Cabinet Office, County Hall, West Street, Chichester, PO19 1RQ E-mail: Jeremy.hunt@westsussex.gov.uk Tel: 0330222419536</p> <p><u>Cllr J Hunt arrived at 7.57pm, during Minute 113/22.2, having attended another meeting first. However his comments are added in here for ease of future access if needed</u></p> <p>Cllr Hunt <u>thanked the Parish Council</u> on behalf of WSCC for their community support.</p> <p>Cllr McLeish asked Cllr Hunt about the <u>Openreach Voucher Scheme</u> and advised that the Parish is up to 54% now. (see Minute 109/22 below). Cllr Hunt said this scheme has been suspended, and a new scheme is to start. He advised that Mr Greg Merrick (WSCC) will be getting in touch with Cllr McLeish. He advised Lavant also have problems as they have Vouchers running out.</p> <p>Mr Bob Keatley, a resident, asked about the <u>replacement planting on the Solar Farm</u>. Cllr Hunt said that the original company went into Administration and WSCC were going to handle this themselves, but he had not seen anything yet.</p> <p><u>Mr Andrew Ball (Rolls Royce Motor Cars)</u></p> <p>No report was received. However, subsequently it was confirmed a report had been sent but not received by the Parish Clerk. This has now been received and will be included in the Minutes of the next Parish Council Meeting.</p> <p>Cllr McLeish advised she received a phone call from Mr Ball to update the Parish Council:</p> <ol style="list-style-type: none"> 1. RR have erected a large temporary structure which is for this week and will be taken down after that. 2. Some HGVs have had to go left out of the Stane Street entrance due to the Sewerage Road Works 3. RR expansion plans – nothing agreed yet, and there will be a meeting for the provisional plan. <p>There were no questions.</p>	<p>CMcL</p> <p>JH</p>
<p>107/22</p>	<p><u>MEMBERS' REPORTS:</u> To receive reports from Members where not covered in agenda below, including GMCCC Meeting on 20th April 2022</p> <p><u>GMCCC Meeting on 20th April 2022</u> Cllr Burborough attended this meeting, she reported that:</p> <ul style="list-style-type: none"> • There are to be 5 Breakfast Clubs this year. • The Members meeting attracted 18,000 people per day which was the largest so far. The event is licenced for up to 30,000 per day, but Goodwood want to keep it to 20,000 per day so that it is not too crowded. There was an incident at the event requiring the Air Ambulance, person in hospital. • The Circuit track is being used by local Cycling Clubs. • The Circuit track is being used by Sussex Safer Partnership for young people • Air Race - 9/10 July, will attract approx. 12,000-16,000 people per day at the Horse Racecourse. Only one plane at a time. • Most Track Days are now sold for all the year • Mr Haydn Morris updated the meeting on the Madgwick Lane & Raughmere Planning Appeal. • Next meeting in July <p>Mr Derek Marlow, a resident, advised that should the Appeal uphold the CDC Decision, there is discretionary power at CDC Planning Department to refuse to take another Planning Application for the Madgwick Lane site, unless materially different.</p> <p><u>Village Gates</u> Cllr Plummer reported by email that he has chased WSCC Mike Dare as there had been no response. Asked that the matter is raised with WSCC Cllr Hunt at this meeting.</p>	

<p>107/22 Cont.</p>	<p><u>Madgwick Park issues</u> Cllr Plummer reported by email that he has a meeting with CDC next Wednesday regarding the trees and will update asap. He has also written to CDC Planning Enforcement but have not yet had a response.</p> <p>Mr Derek Marlow remarked that <u>the new footpath on the north side of Stane Street</u> from Madgwick Park to the Church is missing the top-dressing tarmac. Need to make sure this gets done.</p>	<p><u>LFL</u></p>
<p>108/22</p>	<p><u>PLANNING MATTERS:</u> To receive a report on recent planning applications, including large structure at Rolls Royce.</p> <p><u>Planning Update since the last Parish Council Meeting on 11th April 2022</u></p> <p><u>New Planning Applications for the period week 15 (13/04/22) to week 18 (04/05/22) inclusive</u></p> <p><u>WH/22/01062/TPA</u> - Case Officer: Henry Whitby Mr Shane Verrion Hadley House Claypit Lane Westhampnett Chichester Fell 1 no. Sycamore tree (T1), 1 no. Oak tree (T2) and 1 no. Ash tree (T3) within Area, A1 subject to WH/73/01077/TPO. O.S. Grid Ref. 488191/106301 To view the application use the following link: https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RAMM4FERFVV00</p> <p><u>PC must comment by 25/05/22</u></p> <p><u>WH/22/00777/FUL</u> - Case Officer: Nicola Martin Rolls Royce Motor Cars The Drive Westhampnett West Sussex Extension to first floor mezzanine, minor facade alterations and associated works. O.S. Grid Ref. 488512/106717 To view the application use the following link: https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=R98WL5ERMLO00</p> <p><u>PC must comment by 04/05/22</u> The Parish Council has reviewed this Planning Application and has no comments to make.</p> <p><u>Update on outstanding Planning Applications</u></p> <p><u>WH/22/00561/DOM</u> - Case Officer: Oliver Naish Ms Kristin Pagano Kintail Lodge Claypit Lane Westhampnett West Sussex Single storey rear extension, internal alterations, replacement slate roof, timber cladding to external elevations and new heating system. O.S. Grid Ref. 488122/106367 To view the application use the following link; https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=R87NMEERLTH00</p> <p><u>PC must comment by 27/04/22</u></p> <p>The Parish Council has reviewed this Planning Application and asked CDC Planning a couple of questions regarding a tree survey and disabled access. CDC Planning have replied that they will take up the need for a tree survey with the agent, and that as the building is existing, they do not require new disabled access as part of this proposal. Confirmation of the request for a tree survey is awaited, if not forthcoming the PC will lodge a comment in that regard. 04/05/22 Reply awaited.</p> <p><u>WH/21/00489/FUL</u> - Case Officer: William Price Mrs Pam Clingan Lanburn Connemaras Swallow Beck Madgwick Lane Westhampnett Change of use of land for use as a certified 'Caravan and Motorhome Club' site for siting up to 5 no. caravans, motorhomes or trailer tents. O.S. Grid Ref. 488052/106449 To view the application use the following link; https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QOOA34ERM6X00</p> <p><u>PC Comment and Objection lodged 07/04/21.</u></p>	<p><u>LFL</u></p>

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Update:

On 12/04/21 the PC was provided with some additional information from the applicant however the PC submission still stood as lodged. Following further information on 05/08/21 the PC withdrew most of its objections, except to do with footpaths / public transport. After additional information dated 11/08/21 the PC maintained its objections regarding footpaths. **CDC have been consulting the necessary bodies and on 08/03/22 and 04/05/22 Natural England replied as a Consultee.**

Decision was by 26/04/21, then by 23/07/21, now overdue

Decisions

WH/22/00326/DOM - Case Officer: Louise Brace

Mr M Richards

Beekeepers Cottage Dairy Lane Maudlin Westhampnett

Single storey side extension.

O.S. Grid Ref. 488852/106162

To view the application use the following link;

<https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=R7129SERKW000>

PC must comment by 23/03/22

New Drawings submitted on 16/03/22 so extension of time granted.

The PC lodged the following Comment on 05/04/22:

WH/22/00326/DOM Single storey side extension. Beekeepers Cottage Dairy Lane Maudlin Westhampnett West Sussex PO18 0PE

Beekeepers Cottage is an attractive Flint faced cottage with traditional facing brick quoins and plinth, located adjacent to Maudlin Farm at the south and of Dairy Lane Maudlin. It is not a Listed Building.

A single storey extension on the north side of the property is proposed between the existing building and the north boundary. The extension will replace an existing shed.

The extension has a flat roof with mansard perimeter edges which are presumably tiled, although this is not stated, and should be clarified.

Vertical burnt Larch timber cladding above a brickwork plinth is proposed for the west (front) and east (rear) elevations and a rendered wall on the north elevation.

Westhampnett Parish Council has reviewed this planning application and wishes to OBJECT as follows:

The impact of the extension on Dairy Lane Cottage to the north should be indicated on the drawings so that this can be assessed due to:

1. The height of the extension proposed.
2. Windows in the southern elevation of Dairy Lane Cottage.

It is also considered that the external cladding materials are inappropriate and do not reflect the local vernacular. If used, the timber boarding should be horizontal not vertical.

Decision due 13/04/22

Permitted 25/04/22, with no special conditions.

TG/20/02893/OUT - Case Officer: Mike Bleakley

Countryside Properties (UK) Ltd

Land Adjacent To A27 Copse Farm Tangmere Road Tangmere West Sussex

Outline planning application for a residential-led mixed use development comprising up to 1,300 dwellings (Use Class C3), an expanded village centre (comprising flexible units suited to Use Class E and pubs or drinking establishments and/or takeaways in Use Class Sui Generis), community uses, primary school, informal and formal open space, playing pitches, footpaths, cycleways, associated landscaping, utilities and drainage infrastructure, including on-site pumping station(s) with connection to the Strategic Foul network; associated infrastructure and groundworks; with all matters reserved except for the principal access junctions from the A27 grade-separated junction and Tangmere Road and the secondary access at Malcolm Road.

O.S. Grid Ref. 489314/106361

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QJZZT4ERIUAA00>

PC Comments lodged 01/01/21

CDC held a Public Briefing virtually on Thurs 18 Feb 2021 10.00 am

108/22
Cont.

CDC Planning Committee assessed on 07/04/21 and Granted Outline Permission subject to Highways England agreement to revised measures regarding the impact of the traffic from the development on the A27.

Full details to be advised, and outstanding as at 10/09/21, to be followed up by the Parish Clerk.

WH/20/02824/OUT - Case Officer: Jeremy Bushell

CEG Land Promotions And The Landowners

Land Within The Westhampnett / North East Chichester Strategic Development Location (north Of Madgwick Lane) Chichester

Outline Application with all matters reserved except for access for the residential development comprising up-to 165 dwellings, including an element of affordable housing; together with an access from Madgwick Lane as well as a relocated agricultural access, also from Madgwick Lane; Green Infrastructure, including the enhancement of the Lavant Valley Linear Greenspace; sustainable drainage systems; and associated infrastructure.

O.S. Grid Ref. 487255/106469

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QJ88KRERI8000>

Developer has appealed, start date 22/03/21

PC lodged additional comments with Inspectorate on 25/04/21

The deadline for Appeal proofs was 06/07/21 and rebuttals by 20/07/21. There are now numerous documents to be reviewed as part of the Appeal, these can be seen on CDC website under this number.

Planning Inspectorate Reference: **APP/L3815/W/21/3270721**

The Planning Inspectorate Inquiry started 03/08/21 and was due to conclude on 12/08/21.

The Planning Inspectorate Decision was due on 25/08/21, but now extended with closing statements by the advocates and a discussion on potential conditions scheduled for 14/09/21, and a decision about a fortnight later, so around the beginning of October. Later advised end of November, but no decision as at 13/12/21. On 10/01/22 advised that the Inspector has invited a final comment from all parties by 24/01/22 and indicated he will issue his decision within a week/fortnight of that deadline. On 10/02/22 advised that the Inspector has extended the decision deadline to the end of March.

On 01/04/22 Planning Inspectorate advised that *"Unfortunately, there has been a short delay due to updated advice from Natural England. The Inspector hopes to issue the appeal decision as soon as possible."*

Following the deadline of Monday 25th April for any additional submissions on the above, it is now expected in May.

Other Matters

Chichester Local Plan Review 2020 version of the Council's Housing and Economic Land Availability Assessment (HELAA) document.

The PC have been advised of this review which includes Westhampnett, and further comments are to be prepared.

In July 2021 CDC Members considered a report "Local Plan and Strategic Infrastructure Update 1" and since then have been working on details of this report. On 19/01/22 CDC Planning Policy department advised the PC that sites within the District / Parishes are under consideration and confirmed that a meeting with the Parish Council could be arranged.

The Parish Clerk emailed Mr Toby Ayling on 05/02/22 to ask him to a face-to-face site meeting to review the HELAA sites in the Parish, in person. Toby has now left CDC, and Mr Tony Whitty has replaced him as Planning Policy Divisional Manager. Emailed Tony on 08/03/22 asking for a meeting. Reply awaited. Dates now offered and one to be agreed with PC, with meeting to be attended by Mr Andrew Frost, Director of Planning and Environment and Mr Tony Whitty.

The Parish Council met Mr Andrew Frost and Mr Tony Whitty, via Zoom, on 25th April. This meeting was also attended by CDC Cllr Henry Potter, WPC Cllrs, Mrs Jean Hardstaff and the Parish Clerk.

Mr Andrew Frost gave an update on the current position of the Local Plan for the area, and the background work currently being undertaken. The constraints of the local area were highlighted (A27, other local roads, SDNP etc) and he advised that CDC must look exhaustively at all options.

The HELAA sites within Westhampnett were discussed in depth, and it was clear that there was more work to be done by CDC prior to their decision on suitability. Mr Andrew Frost confirmed that Mr Tony Whitty would be keeping the Parish Council informed.

Linda Lanham, 09.05.22

LFL

LFL

<p>108/22 Cont.</p>	<p>Large structure at Rolls Royce: as per Minute 106/22 above.</p> <p>Bridge over A27 between Coach Road and Shopwyke Lakes development: The Parish Clerk reported that this bridge is due to be built next year.</p> <p>Mr Derek Marlow, a resident, commented that in the forthcoming <u>Queens Speech on 10th May</u> it has been reported that Mr Michael Gove, Secretary of State for Housing, Communities and Local Government, is likely to drop the minimum number of houses required to be supplied.</p>	
<p>109/22</p>	<p>GIGABIT VOUCHER SCHEME: Update Cllr McLeish thanked Mrs Hazel Bate, a resident, for all the work she has done in promoting this scheme. It is touch and go as to whether there will be sufficient support across the Parish, currently 54%, closing date is 24th May. WSCC may have another scheme that would be possible.</p> <p>Mr Don Milton, a resident, said that Openreach should never have been allowed to do this (<i>ie leave communities behind in the provision of full fibre</i>) and the signal is very degraded if the premises are a long way from the fibre, and routed via copper. The general roll out has been very slow.</p>	<p><u>CMcL</u></p>
<p>110/22</p>	<p>SOUTHERN WATER SEWER REPLACEMENT IN STANE STREET: Update and warning of planned Road Closure, possibly in June / July</p> <p>The Parish Clerk advised that the works are continuing eastwards along Stane Street, and when they get to past Old Arundel Road there will have to be a Road Closure due to the narrow area there. This currently scheduled for 28th June to 15th July.</p>	<p><u>LFL</u></p>
<p>111/22</p>	<p>FLOODING AT NEW ROAD / HAT HILL – OPERATION WATERSHED PROJECT: Update on Application Following the approval, the necessary forms have now arrived by email, and so Landbuild can be contacted to progress the project.</p>	<p><u>LFL</u></p>
<p>112/22</p>	<p>PROVISION OF TABLE TENNIS TABLE, PICNIC BENCHES, GOAL POSTS / MUGA ON VILLAGE GREEN LAND: Update</p> <p>The 2 x Activity Picnic Benches are on order and will be located at G. The 2 x Round Accessible Picnic Tables are on order and will be located at B.</p> <p>Next: Order Table Tennis Tables. Work out which Fruit Trees, order for Autumn delivery and planting.) Review which Goals / MUGA is most suitable, including if Planning Permission needed.)</p> <p><u>Village Green – Location Plan for items:</u></p> <div data-bbox="223 1344 1388 1960"> <p>*Community herb garden and flower beds</p> </div>	<p><u>LFL</u> <u>LFL</u> <u>LFL</u> <u>SB/ CM/ CMcL</u></p>

113/22	<p>COMMUNITY HALL: (Mr Richard Skillern)</p> <ol style="list-style-type: none"> <u>Update on Bookings:</u> The bookings continue well but losing some ballet sessions as the parents find getting to the Hall difficult due to the traffic and are feeling the cost of living too. RR have increased their bookings. For party bookings there have been some problems with inappropriate behaviour and late disruption. Charges have been increased by 100% from 1st June to deter. No deposits to be taken, as refunds difficult. <u>Update on Finances:</u> As at 9th May 2022 the Lloyds Bank account balance is £24,396.25, this amount increasing monthly. A meeting is to be held in the summer with the Parish Council Finance Committee. <u>Update on Care of Building:</u> The heating Engineer has sorted out the heating issues with a new expansion tank. The water leak on the Hot Water Cylinder is being investigated via the manufacturer. The Fire and Alarm systems have been serviced. <u>Update on Community Hall Signage:</u> The Parish Clerk apologised that this is still pending. Questions were raised about how Gibbs and Dandy have their signage without any recent planning permission. <u>Update on NHB 40/21 - Blackout / Curtains:</u> The Blackout Blinds will be fitted on 8th & 9th June, with electrics completed before then. <u>Any other business:</u> The Parish Clerk advised that the owner of the Children's Nursery land had suggested asking his Groundworks contractor to do a quote for tidying up the parking area between theirs and the yellow barrier, to improve the whole section there. The Parish Councillors supported this in principle and the quote is awaited. 	<u>LFL</u>
114/22	<p>THE QUEENS PLATINUM JUBILEE:</p> <ol style="list-style-type: none"> <u>Parish Celebration Friday 3rd June:</u> Update including Publicity, Insurance / Risk Assessment and Volunteers needed. Cllr McLeish reported that Posters were printed and on Noticeboards, publicity also on Facebook, and RR Bulletin Boards. A4 Flyers have been delivered around the Parish. Timing of event is 12.00–4.00pm. Volunteers will be required on the day. The Parish Clerk confirmed that the Risk Assessment had been done. <u>Provision of Picnic Table at Westerton Playing Field:</u> Update on order, delivery date and plaque. The Parish Clerk confirmed that the Picnic Table is ordered and should be delivered before 3rd June. Plaque wording to be agreed. 	<u>LFL</u>
115/22	<p>COUNCILLORS BUSINESS, FOR NOTING OR INCLUDING ON A FUTURE AGENDA:</p> <ol style="list-style-type: none"> Allotments – construction starts soon Mid Year Finance Meeting to be arranged Care of Village Green 	<u>LFL</u> <u>LFL</u> <u>LFL</u>
116/22	<p>PARISH FINANCIAL MATTERS (See separate emails for details of each item):</p> <ol style="list-style-type: none"> <u>To note receipt of first half of the precept at £34,805 on 8th April 2022:</u> Noted <u>To approve the Accounts to 30th April 2022:</u> The Accounts had been previously circulated to all Councillors. There being no questions, the approval of the accounts was proposed by Cllr James, seconded by Cllr Holden, and the Accounts were signed by Cllr McLeish. <u>To approve the Asset Register as at 31st March 2022:</u> The Asset Register had been previously circulated to all Councillors. The disposal of the old dog-poo bin was agreed, and the Asset Register approved by the Councillors, and signed by Cllr McLeish. <u>To approve the Lloyds Bank Account as at 31st March 2022:</u> No figure available, to revisit at next PC Meeting. <u>To approve/ratify any documents required for the Internal Audit including Financial Regs, Standing Orders, Investment policy etc:</u> None to action. <u>Insurance Renewal: To consider quotation received for renewal date 1st June 2022, or 1st September 2022:</u> The Insurance Renewal had previously been circulated to all Councillors and it was agreed to ask for, and pay for, an extension of the current insurance for 3 months, then start a new policy from September, seeking alternative quotes for full comparison. <u>Any other business:</u> Cheques were signed just before the start of the meeting to cover recent invoices. 	<u>LFL</u> <u>LFL</u> <u>LFL</u>
117/22	<p>CORRESPONDENCE, INCLUDING NOTICES & LEAFLETS: None.</p>	
118/22	<p>DEALING WITH LOCAL ISSUES:</p> <p>Mr Richard Skillern raised the matter of the <u>weeds in the Village Green and Community Hall grassy areas</u>. Quotes from 2 x Weed and Feed companies have been obtained, Luxury Lawns and Green Thumb. It was thought that a professional company would be best. Both seem a large amount of money. Cllr James said that if the weather is dry the applications won't be effective. Mr Derek Marlow, a resident, said he would suggest waiting until September, a better time of the year for this task. He remarked that Luxury Lawns are a good company in his experience.</p> <p>It was agreed to leave this to be actioned in the Autumn, and to include the Play Area within the Village Green, the Green itself and the Community Hall surrounds.</p>	<u>LFL</u>

119/22	<p>QUESTIONS BY THE PUBLIC: Any resident of the area covered by the Council and present at the meeting may ask questions relating to the business of the Council.</p> <ol style="list-style-type: none"> 1. Mr Derek Marlow, a resident, raised his concern regarding the proposed location of the <u>Goal posts</u> on the Village Green. He is worried that the ground under the grass is uneven and may result in accidents. He concerns are noted, and to be considered. A map of the Goal locations to be emailed to Mr Marlow. 2. Mrs Hazel Bate, a resident, said she, as a newcomer to the village, was very impressed by the <u>Parish Council</u>, but concerned that many people don't seem to know about the work done. Cllr Hunt suggested a suitable speaker at a social event might help. 	<u>LFL</u>
120/22	<p>DATE OF NEXT FULL PARISH COUNCIL MEETING: 13th June 2022 Noted.</p>	
121/22	<p>CLOSE MEETING The Chairman closed the meeting at 8.56pm.</p>	

Signed.....Date.....
Chairman of Meeting