



WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Mrs Linda Lanham
Oak Tree Cottage, Claypit Lane, Westhampnett, Chichester PO18 0NU

Tel: 07960 947773 email: westhampnettclerk@gmail.com

www.westhampnettpc.co.uk

To All Westhampnett Parish Councillors: Cllr W P Harding (Chairman), Cllr J L Hardstaff (Vice-Chairman), Cllr S Burborough, Cllr R Fabricius, Cllr S James, Cllr C McLeish.

I hereby give notice that an Extraordinary Meeting of Full Council will be held at The March C of E School, Westhampnett on Wednesday 17th October 2018 at 7pm and you are hereby summoned to attend such meeting.

Members of the Press and Public are entitled to attend the meeting and are encouraged to do so.

Yours sincerely,

Mrs Linda F Lanham, Clerk to the Council

AGENDA

1	OPEN THE MEETING & TAKE APOLOGIES FOR ABSENCE - To receive apologies from Members.	<u>WPH</u>
2	DISCLOSURE OF INTERESTS: To receive from members declarations of Disclosable Pecuniary Interests or Non-Pecuniary Interests, in addition to those listed attached in relation to any items included on the agenda for this meeting, in accordance with Localism Act 2011 s. 29 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.	<u>WPH</u>
3	PARISH COUNCILLOR VACANCY Nominations are sought for the vacancy on the parish council, caused by a resignation, and which will be filled by co-option. There is one candidate, Mr H Horne, and a decision will be made by a majority vote.	<u>LFL / ALL</u>
4	PROPOSAL FROM RESIDENTS FOR THIS YEARS CHRISTMAS EVENT Details of proposal are to be presented at the meeting, and suggestions on how it might be funded to be discussed.	
5	PARKING STRATEGY FOR CHICHESTER CITY AND POTENTIALLY PARTS OF WESTHAMPNETT	<u>LFL</u>
6	COMMUNITY HALL	<u>JLH</u>
7	VILLAGE GREEN	<u>LFL</u>
8	NHB 2018 APPLICATION CDC have confirmed their approval of the NHB 2018 application for Furniture for the Community Hall in the sum of £12,963, and now require confirmation of the Parish Councils acceptance of the Terms and Conditions relating to this award. RESOLUTION: That the Parish Council accept and understand the Terms and Conditions of the New Homes Bonus Agreement NHB 39/18.	<u>LFL</u>
9	"BATTLES OVER" COMMEMORATIONS OF THE CENTENARY OF THE END OF WWI Beacon Lighting and Torches at The Trundle on 11 th November 2018 at 7pm. There will be torches for lost people from East Dean, Singleton, West Dean, Lavant and Westhampnett plus Chichester City, a total of 563 people. Is the Parish able to provide 8 people to carry a torch remembering the 8 people lost from Westhampnett Parish? Funding via CDC is available up to £250, should WPC apply to assist in covering the cost of the whole event?	<u>LFL</u>
10	COUNCILLORS BUSINESS, FOR NOTING OR INCLUDING ON A FUTURE AGENDA	<u>ALL</u>
11	PARISH FINANCIAL MATTERS To be noted that the Parish Clerk formally confirms that all funds for the build of the Community Hall are now held in the existing NS&I Account, referred to as the Community Hall Fund, totalling £490,129.74, as at 15 th September 2018. To be noted that the Parish Clerk formally confirms that the forms for a new NS&I Account are ready for signature and this will be referred to as the Village Green Fund. To be noted that Moore Stephens have concluded the External Audit with no comments or issues, and have signed the Section 3 – External Auditor Report and Certificate 2017/18. This now needs to be posted on the PC Website.	<u>LFL</u>
12	CORRESPONDENCE, INCLUDING NOTICES & LEAFLETS	<u>LFL</u>
13	DEALING WITH LOCAL ISSUES	<u>ALL</u>
14	PROPOSED DATES FOR FULL PARISH COUNCIL MEETINGS FOR 2019 Details as per email circulated to Councillors.	<u>WPH / LFL</u>
15	QUESTIONS BY THE PUBLIC: Any resident of the area covered by the Council and present at the meeting may ask questions relating to the business of the Council.	<u>ALL</u>
16	DATE OF NEXT PARISH COUNCIL MEETING: 12th NOVEMBER 2018	<u>LFL</u>
17	CLOSE MEETING	<u>WPH</u>

END OF AGENDA