



WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

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Minutes of the Westhampnett Parish Council Meeting held at 7pm on Monday 14th September 2020 via Zoom

Present:

Parish Councillors: Cllr C McLeish (Chairman), Cllr W Holden (Vice-Chairman), Cllr S Burborough, Cllr S James and Cllr C Moth.

The meeting was clerked by Parish Clerk, Mrs Linda F Lanham, with CDC Cllr H Potter and WSCC Cllr J Hunt in attendance.

9 members of the public also attended, including Mr A Ball (RR).

Minute No	Item	Action
206/20	OPEN THE MEETING & TAKE APOLOGIES FOR ABSENCE Cllr McLeish opened the meeting, welcoming all via Zoom.	
207/20	DISCLOSURE OF INTERESTS: Cllr Burborough - Rolls Royce (as place of work but not a direct employee).	
208/20	CONFIRM MINUTES OF THE LAST TWO FULL PC MEETINGS held on 10 th August 2020 and 27 th August 2020 The Minutes for the Parish Council meeting held on 10 th August 2020 were accepted. Cllr Holden proposed that they be approved, this was seconded by Cllr Moth, all were in favour and they were then signed by the Chairman. The Minutes for the Parish Council meeting held on 27 th August 2020 were accepted. Cllr Moth proposed that they be approved, this was seconded by Cllr James, all were in favour and they were then signed by the Chairman.	CMcL CMcL
209/20	MATTERS ARISING: To deal with any matters arising from the Minutes of the last two meetings. Further to the Minutes of 10 th August 2020, Minute 197/20 Drone: Mr Marvin Smith, a resident of Madgwick Park, advised that he had been flying a drone in April. In his professional capacity in the Fire Service he had the relevant permission to do this. The drone concerned is a large one with cameras and blue LED lights at night. It is used for assessing fires etc. He said he was not flying in July. It was agreed that if any drones were seen flying they should be reported to the Parish Clerk, who will check with Mr Smith to see if anything to do with him, and if not she will report to the Police.	LFL
210/20	REPORTS FROM EXTERNAL BODIES: including District and County Councillors and local organisations; reports to be submitted by email to the Parish Clerk for circulation to Councillors prior to the meeting. Questions to be taken at the meeting. CDC Cllr Henry Potter submitted the following report, and took questions only: In addition to the Government White Paper on future Planning, there have been changes to the Planning Permitted Development Rights made by the Government and these were implemented on 31st of August and much of what is written into the new regulations is not good. For example, demolition of. Block of flats to replace with new no longer requires permission. The addition of extra storeys to a dwelling needs no permission and extensions, side or rear, providing they are within the limit of + 30% of the original footprint are permissible free of planning permission. Thankfully though, the Article 4 Direction relating to Conservation Areas appears to be unaffected. As part of the review of the CDC Local Plan, all Councillors were recently briefed on the Housing and Economic (Employment) Land Availability Assessment for the Chichester District. The details of this briefing are not publicly available yet but once the reports and comments from Members have been accounted for and adjustments made the document will be open to consultation for the public to comment on, probably by	

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the end of the month. However I can add that the disproportionate housing numbers for our District are being challenged with the Housing Minister, by Gillian Keegan, our MP, and Officers and Cabinet Members of the District Council, and earlier this week a letter was sent to the Housing Ministry, copied to our MP and the MP for Arundel and South Downs, Andrew Griffiths, signed by Eileen Lintill our Leader and Susan Taylor, the Cabinet Member for Housing. Andrew Griffiths MP gave a tremendous speech to the House on this very subject and it can be viewed on the Government website or even on You Tube! I recommend that you try and look at it, it really was an impassioned plea to Central Government to halt this unsustainable approach to Housing planned for the South of England which is just too excessive and the process for allocations must be changed. With the SDNPA and other AONB's occupying 70% of our District the algorithm doesn't work. In our case the "one size fits all" Policy cannot apply.

And this, of course is why the application for Old Place Farm has come forward prematurely, taking advantage of the lack of a 5 year supply of suitable sites for 600+ per annum new houses. I'm sorry for the gloomy news but that's what it is and that concludes my report.

Henry Potter, CDC Member for Goodwood Ward

Mr Bob Keatley, a resident, asked what is happening in regard to Madgwick Park and the enforcement action for the sewage. Cllr Potter said he would draft a letter to Shona Archer, CDC Enforcement Manager, regarding this matter. Mrs Josie Holman, a resident, remarked that CDC Planning Enforcement were very quick off the mark when Bellway were building The Grange and they started to build over the Play Area.

HP

WSCC Cllr Jeremy Hunt submitted the following report, and took questions only:

West Sussex COVID Update – as at 9th September 2020

Recorded Cases

In the 14 days between 30th August to 5th September 139 people in West Sussex tested positive for the coronavirus. This is an increase from the previous period and a considerable increase from early August.

	10th August to 23rd August	11th August to 24th August	12th August to 25th August	13th August to 26th August	14th August to 27th August	15th August to 28th August	16th August to 29th August
West Sussex	88	88	89	90	84	91	98
	17th August to 30th August	18th August to 31st August	19th August to 1st September	20th August to 2nd September	21st August to 3rd September	22nd August to 4th September	23rd August to 5th September
West Sussex	105	110	105	102	110	120	139

In the latest seven days of data (30th August to 5th September – note this excludes the most recent days to allow for test results to be sent).

We continue to monitor all our cases in West Sussex and publicise key messages about how people can help us to control the virus. The Keep West Sussex Safe information campaign is running across the county with a particular focus where there are areas of concern. We encourage Members and partners to signpost residents to the West Sussex County Council webpages with all the latest information.

A weekly update report with local data is available on our website.

Testing Capacity

We have been notified that the laboratory capacity to test for Covid-19 has been reached. This has resulted in a decrease in the availability of Covid-19 Pillar 2 (community) testing in areas of the country with a low incidence of Covid-19. The South East region has the lowest incidence of the virus at present, therefore we are a low priority for Pillar 2 testing. West Sussex County Council has raised the issue with the Government but has been informed that this will possibly take some time to resolve (four to six weeks). We are urging the Government to take action as a matter of urgency. At the moment however, with a relatively low incidence of Covid-19 in West Sussex and no outbreaks, things are stable. However, we are monitoring the situation carefully. Please note: Pillar 1 testing (those with a clinical need and health and care workers) continue as normal as these tests are analysed in hospitals.

Tangmere Testing Centre

As part of the Government's UK-wide drive to increase accessibility to testing, the Department of Health and Social Care has opened a new drive-in Covid-19 testing centre at Tangmere airfield. West Sussex County Council owns the land where the testing centre is located and has worked closely with the Department of Health and Social Care in making the site available. Testing will also continue to be conducted at the Gatwick regional testing centre, as well as at mobile testing units and through home delivery kits.

Shielded and Community Hub

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The Community Hub remains in operation providing support seven days a week from 8am to 8pm. The function of the Community Hub remains the same with the additional brief to address any financial hardship suffered as a result of the pandemic, using funding from DEFRA. Following partnership discussions, we have implemented a model to maximise efficiency and ensure support reaches those who need it most. Funds will be administered through existing structures and a newly established referral mechanism managed by the Community Hub. The Community Hub function also links into the existing food and supplies contractual arrangements.

Criteria for accessing hardship fund support

- Statutory sick pay claimant (no other benefits)
- New applicant for Universal Credit
- Move to Temporary Accommodation (including Refuge)
- Bereavement (restricting access to funds)
- Professional referral following assessment of need

Our website continues to be updated with additional frequently asked questions so that residents can access information and guidance online. Access to the Community Hub website and other information can be found at <https://www.westsussex.gov.uk/fire-emergencies-and-crime/coronavirus-covid-19-advice-and-information/>

West Sussex Record Office: Reopening

The Record Office reopened to the public on Tuesday 18th August for two days a week (Tuesdays and Wednesdays). Spaces are limited to ensure safe social distancing with all seats booked and documents ordered in advance. The archives are quarantined in the strong rooms for 72 hours before and after use. Work is also being undertaken on our remote service offer to mitigate the effects of the current restrictions.

Libraries

Currently all 36 libraries are open on around 40% of normal hours and every library is open for a limited time on Saturday (limited hours because Covid-secure practices are quite staff intensive – making sure people sanitise/wear a mask and are asked to fill in Test and Trace contact details and some jobs like shelving and finding books on shelves for the highly popular request service can't be done whilst customers are in the building).

Care homes

There are 235 care homes for older people in West Sussex. The care homes provide around 8,608 beds. A third of these are commissioned by the County Council with the remainder commissioned through other local authorities, health or funded directly by residents. The number of older people's care homes with a confirmed case of COVID has decreased from 20 to 17. Learning disability and mental health services with confirmed cases remains the same with 14 services affected. Local data on care homes reports admissions are currently restricted in:

- 10 care homes for older people,
- 13 extra care settings,
- 29 care homes for mental health/learning disability,
- 0 domiciliary care providers, and
- 2 supported living settings.

The issue still causing the most concern for care homes is the regular testing under pillar 2, which has been impacted by limited laboratory capacity. The Council will be following up this issue with care homes in order to escalate those homes which have been unsuccessful in securing regular tests. Latest guidance on residential care, supported living and home care guidance is available online

Hospital capacity

There is adequate acute hospital and community bed capacity in West Sussex. Hospital discharge hubs and a combined placement team continue to operate, as well as working with the CCG to secure appropriate levels of domiciliary care, care/nursing home beds and voluntary services to support effective discharge.

Local Issues.

- I'm very pleased that your Operation Watershed application was approved for work to try and alleviate flooding in Westerton Lane. You produced an excellent application and I would like to thank WSCC officer, Gary Rustell for all his support – and of course to Linda, your Clerk, for bringing it all together. I think we should also thank Darren Norris of the Goodwood Estate for his support and assistance as well. I am sure Linda will update you on progress with the contractor shortly.

- There has been an ongoing issue with a bollard at the end of Old Arundel Road. I visited the site last week, only to find that it appeared it had not been fixed. I emailed our highways officer only to receive the following reply: Thank you for the e-mail. I was pleased to note that the bollard was replaced quite quickly following on from your original report. I know this because I attended site to make sure that it had been done. However, it would appear that someone has subsequently damaged the bollard again which is frustrating to say the least. Ordinarily this would not have been a priority under our current service level agreement. However,

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I was aware of your previous interest, and as such I have raised a more robust job to install a post in the ground as well as reinstating the bund. However, I am not in a position to provide potential timescales at this time.

- As I am sure you are aware, the Pop-up cycle lanes in Chichester have been causing some serious traffic congestion. There has been some misinformation around about how and why these happened, so I just wanted to put the record straight from the County Council's perspective. These lanes were part of an emergency response proposed by the government in order to create safe space for active travel and encourage people to cycle rather than use the car. The government initiative was of course in response to the huge drop off of traffic during the months of lock down, when travel by car was reduced greatly and people enjoyed cycling and walking safely on many of our roads. Following this period there was a call by the public to do more encourage everyone to cycle more and for highway authorities particularly to provide more safe space for cyclists. In order to achieve this the Government, on May 9th, launched a £250m package as an emergency response to create a new era for cycling and walking as part of their recovery plan from COVID-19. This money was to come in two tranches, the first of which was to provide temporary pop-up cycle lanes and some possible road closures, which may or may not become permanent. The tranche one funding for each authority was not announced until 1st June, and WSCC was awarded £784k. However, in order to receive this funding – which was specific to these pop-up cycle lanes - we were given about two weeks to design and plan around seven or eight schemes across the County, which then had to be installed within three months. These schemes also had to be approved by the Department for Transport (DfT) before the funding was released. WSCC collaborated closely during the design phase with our Chichester District Council colleagues, as well as consulting with key partners including, emergency services, bus operators and cycle groups. In normal times schemes of this nature could take many months, if not years, to develop and be subject to various stages of public consultation. This was obviously not possible given the timescale limitations set by the DfT.

Having explained the thinking behind these schemes I hope you will understand that WSCC, in close collaboration with CDC and others, planned these schemes with the best of intentions. Unfortunately they are clearly not working as intended. The traffic queues have become intolerable at times and these queues are having a serious impact on air quality for people living on these routes. To add to that, the amount of use by cyclists would appear to be negligible. I am also very concerned about a serious impact on businesses in the City centre. It seems obvious to me that people will vote with their feet (no pun intended) and if they can't drive into their local market town – after all, Chichester is a rural area - then they will go elsewhere. Whilst I fully support the principle of more designated cycle routes these are clearly not right, and I am continuing to press for their removal as a matter of urgency. I am assured that we are monitoring the situation, but there is some pressure to let the trial run a little longer. As I said earlier, this scheme was implemented with the best of intentions, but I believe we should now accept that a large part, particularly around Northgate, is not working and it needs to be removed as a matter of urgency. I fully accept, as I am sure you and many others do, that we need to do more to try and encourage 'safe' cycling around the City. We now need to go back to the drawing board and, using the knowledge we have gained from this scheme, start again. Unfortunately, this is a city designed by the Romans who didn't take account of cyclists, so this is not an easy task!

- The County Council continues to work hard to understand the long-term financial implications of Covid 19 – which I'm sure you can imagine are going to be immensely challenging. Currently we are working on our budget for 2021/22 and our MTFS from 2022 to 2025. This is complicated by not yet knowing the level of government funding beyond the end of the current financial year and we are not likely to know this until the Autumn budget, or even as late as the Local Government Finance settlement in early December. Obviously, budgeting is currently a real challenge, not only because we don't know the funding we will receive, but because of all the uncertainties around the economy, unemployment levels and of course whether or not we get a second wave of Covid-19.

- We webcast all our public meetings – which are still being held virtually – and you can find a list of September's meetings, including our next full County Council meeting this Friday - 18th September - on our website @ <https://westsussex.moderngov.co.uk/mgCalendarMonthView.aspx?GL=1&bcr=1>

- Lastly, we are also continuing to issue our Town and Parish News, as well as regular press releases (<https://www.westsussex.gov.uk/about-the-council/news-and-campaigns/>). Please check these sites regularly, particularly both our Coronavirus website and the CDC coronavirus website, for regular updates.

Jeremy Hunt – West Sussex County Council Member for Chichester North
c/o Cabinet Office, County Hall, West Street, Chichester, PO19 1RQ
Email: Jeremy.hunt@westsussex.gov.uk Tel: 0330222419536

Cllr Hunt confirmed he would chase up the damaged Bollard in Old Arundel Road again.

Cllr Potter asked Cllr Hunt about the Community Highways Scheme for highways improvements that Balfour Beatty used to deal with. Cllr Hunt said Balfour Beatty don't have much to do with that anymore as the work is now split up into different elements with different contractors.

Cllr Potter advised that Boxgrove PC are about to install some Village Gates at Halnaker, and they are supplied by an Eastbourne Company. WPC would be welcome to look at them prior to installation, or afterwards.

Mr Andrew Ball asked Cllr Hunt about getting a Covid Test as this seems difficult. Cllr Hunt said there are not many cases locally, but Cllr Holden remarked that there are some children off at Chichester High School with it. Cllr Hunt said with the schools returning it was inevitable that it would go up a bit, but with the ageing population of West Sussex looking after themselves, it is still lower at the moment.

JH

<p>210/20 Cont.</p>	<p><u>Mr Andrew Ball (Rolls Royce Motor Cars) submitted the following report, and took questions only:</u></p> <p><u>Operations</u></p> <ul style="list-style-type: none"> Two-shift working has resumed and was announced to the media today: https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0316625EN/rolls-royce-resumes-two-shift-working-with-workforce-maintained Many of those in support roles who are able to work partly from home are continuing to do so, in accordance with official Government guidelines. Currently around 30% of office-based staff are onsite daily, working on a rotational basis. We are utilising our three car parks – within our planning permission – as effectively as possible, to allow for social distancing and reduce queues at peak times. All employees have been reminded that they must park on site, respect local speed limits and respect local residents by leaving the site quietly and safely. This message has been reinforced through our weekly team brief and local management briefings. Additional buses – double the previous number - are in operation to and from Bognor Regis to allow for social distancing. The number of shuttles to and from the Technology and Logistics Centre have been reduced to minimise any empty buses. All visitors to the Home of Rolls-Royce are asked to follow our strict Health & Safety rules, in compliance with PHE guidelines. <p><u>Planning applications</u></p> <ul style="list-style-type: none"> Planning application regarding the ongoing use of two temporary structures – as advised at previous WPC meeting – is pending decision. Planning reference: 20/02120/FUL <p><u>News</u></p> <p><u>New Ghost</u> Our new model was launched on 1st September: https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0315469EN/the-new-rolls-royce-ghost</p> <p>The response has been overwhelmingly positive.</p> <p><u>Brand Identity</u> Rolls-Royce has announced a new brand identity: https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0314766EN/rolls-royce-announces-new-brand-identity</p> <p><u>20-Ghost Club</u> The oldest Rolls-Royce car club in the world recently visited the Home of Rolls-Royce: https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0316166EN/forebears-welcome-new-ghost-to-rolls-royce-family</p> <p>Mr Ball advised that should any further information on the planning application be needed to contact him</p> <p>Mr Ball invited the PC to see the new model at sometime in the future and remarked that they had a 100year old Ghost car there recently.</p> <p>Mr Ball commented that there had been complaints about <u>parking in Old Arundel Road</u>, he doesn't know why people are insistent on parking there instead of in the car park.</p> <p>There had been complaints regarding the queuing cars and <u>revving of engines in the mornings</u> – he will escalate this tomorrow and talk to Sussex Safety Partnership again to see what could be done.</p> <p>Mr Andrew Blanchard, a resident, said the <u>Acumen lorries</u> were going along Stane Street far too fast.</p> <p>The Parish Clerk reminded Mr Ball about the PC request to <u>spray the weeds</u> along the side of Claypit Lane inside the RR fence. Mr Ball said he would deal with that.</p> <p>AB left the meeting at 19.41.</p>	<p><u>AB</u></p> <p><u>AB</u></p>
<p>211/20</p>	<p><u>MEMBERS' REPORTS:</u> To receive reports from Members where not covered in agenda below. None.</p>	

212/20	<p><u>UPDATE ON REQUESTS RECEIVED BY PARISH CLERK</u></p> <ol style="list-style-type: none"> 1. <u>Bollard</u> in old Arundel Road, now dealt with in Minute 210/20. 2. The Parish Clerk has received confirmation that Goodwood will <u>clear the brambles on FP416</u>, but they only have 2 staff at present and so it will not be immediate. Mr Darren Norris will contact Mr Bob Holman to progress. 3. The problem of removing the large clump of heavy <u>ivy on the Cycle Lane</u> has been referred to CDC depot to see if they can help. 4. The Parish Clerk has asked <u>RR to spray the weeds</u> on the edge of Claypit Lane, see Minute 210/20. 5. Several Councillors and residents have noticed that the <u>trees planted within the Solar Farm are dead</u>. The Parish Clerk to contact WSCC Your Energy Sussex team to get them replaced during the Autumn. 	<p><u>LFL</u></p> <p><u>LFL</u></p>
213/20	<p><u>PLANNING MATTERS:</u> To receive a report on recent planning applications</p> <p><u>Planning Update since the last Parish Council Meeting on 10th August 2020</u></p> <p><u>New Planning Applications for the period week 33 (12/08/20) to week 37 (09/09/20) inclusive</u></p> <p><u>WH/20/02120/FUL - Case Officer: Jane Thatcher</u> c/o Agent Rolls Royce Motor Cars The Drive Westhampnett Chichester Extension to use and structure of temporary storage building/tent for finessing (finishing activities) (approved under 17/01700/FUL). O.S. Grid Ref. 488512/106717 To view the application use the following link; https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QFD9S7ERMZA00</p> <p><i>“the existing temporary structure adjacent to Building 51 is proposed to be renewed further a further 5 years (until 31st December 2025). In addition, the proposal extends the size of the structure by 17m, providing a total of 12 finish bays – an increase from 7 finessing bays previously. This increase in the size of the structure increases the floorspace to 1080sqm (from 825sqm). ”</i></p> <p><u>PC must comment by 23/09/20</u></p> <p><u>Update on outstanding Planning Applications</u></p> <p><u>WH/20/01903/OBG - Case Officer: Jane Thatcher</u> <u>Ms Julian Jones</u> Land North Of Madgwick Lane Westhampnett West Sussex Deed of variation to the S106 Agreement in relation to applications 15/03524/OUTEIA and 15/03884/OUT - Madgwick Lane for a change in the trigger for the sports provision from the 200th dwelling (as drafted) to the 225th dwelling (as proposed). The relevant part of the S106 Agreement is Schedule 1, section 6, paragraph 6.2. O.S. Grid Ref. 487255/106469 To view the application use the following link; https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QE89M0ER0WT00</p> <p>The Parish Council lodged the following comment:</p> <p>Westhampnett Parish Council wishes to OBJECT to the proposed change to the S106 Agreement, as stated in the application.</p> <p>The Parish Council sees no reason to delay the sports provision as 200 houses was set in order to provide facilities at a projected number of residents within the 200 houses. Increasing the trigger point to 225 houses is denying all the earlier residents the use of this important facility until a later date than would have been the case.</p> <p><u>Decision due by 28/10/2020</u></p> <p><u>Decisions</u></p> <p><u>WH/20/01411/TDOC</u> Madgwick Park Extend hours until 9pm, Monday to Saturday, effective immediately and continuing until 31 December 2020 from permissions WH/15/03524/OUTEIA, WH/15/03884/OUT, WH/18/01024/REM, WH/18/01023/REM, 19/02351/NMA, 19/02629/NMA and 19/02346/REM. Land North Of Madgwick Lane Westhampnett West Sussex 29/07/20 New version now submitted for hours 7am to 7pm, with other conditions.</p> <p>The Parish Council lodged the following further comment:</p> <p>Westhampnett Parish Council has reviewed the revised application and is pleased to note that some positive changes have been incorporated.</p>	

<p>213/20 Cont.</p>	<p>Although the Parish Council did request that Saturday working should finish at 4pm, the general reduction per day, Monday to Saturday, to 7am - 7pm with the additional provisions:</p> <ol style="list-style-type: none"> 1. After 6pm there will be internal works only (namely, "1st fix", "2nd fix", and decorations). 2. Lighting will be normal levels, i.e. house lighting or natural light and not floodlighting. 3. Noise and dust not of concern due to works being internal. <p>does address the concerns raised by the Parish Council to a considerable extent.</p> <p>The Parish Council does not Object to this revised application.</p> <p><u>PERMITTED 7am - 7pm until 1st April 2021, then revert to previous times</u> Between the hours of 18:00 to 19:00 Monday to Saturday (no work Sundays of Public Holidays)</p> <ul style="list-style-type: none"> • there will be internal works only (namely, "1st fix", "2nd fix", and decorations). • Lighting will be at normal levels (i.e. house lighting or natural light and not floodlighting). <p>Subject to the above provisos, the LPA considers the extension of constructions hours from 07:00 to 19:00 (Monday to Saturday and no working on Sundays of Public Holidays), no later than 31st March 2021 would constitute a modest increase in working hours and is agreed. From 1st April 2021 revert back to the original approved construction hours (Condition 9 on Planning Permission 15/03884/OUT refers).</p> <p><u>WH/20/01600/EIA - Case Officer: Jeremy Bushell</u> Land North Of Madgwick Lane Westhampnett Chichester West Sussex PO19 7AG West Sussex Screening Opinion to confirm whether or not there is a requirement for an Environmental Impact Assessment in connection with the proposal for 'Residential development comprising up to 250 dwellings, including an element of affordable housing, associated landscaping, open space, sustainable drainage systems and vehicular access from Madgwick Lane', on parcel of land to the north of Madgwick Lane.</p> <p><u>Decision</u> On 30/07/2020 CDC decided NO EIA IS REQUIRED Summary and Conclusion On the basis of the foregoing it is considered that the proposal constitutes Schedule 2 development. There would be some impact on the environment but it is considered that when assessed against the relevant criteria in the Regulations and guidance in the NPPG this impact would not be so significant as to comprise EIA development. The anticipated outline planning application will by necessity be accompanied by a suite of detailed reports addressing the environmental issues and constraints. The Council is satisfied that the environmental impacts of the development are capable of being satisfactorily controlled through the imposition of appropriate conditions attached to any planning permission that might be granted for the proposals and/or through legal obligations secured through the S.106 agreement.</p> <p>It is the Council's Opinion that the submission of an Environmental Statement is therefore not required.</p> <p>Since then, 26/08/20 and onwards for about a week, CEG, the Developers, have sent leaflets via Royal Mail to many residents of Westhampnett, but not to Westerton as well. The leaflet explains their proposals and asks for comments by 13/09/20.</p> <p>On 13/09/20 the Parish Council lodged the following comment on CEG website:</p> <p>Westhampnett Parish Council were not included in the leaflet mailing however wish to state its STRONG OBJECTION to the development of this piece of land for housing.</p> <p>This should be left as Green Space in between the 2 already approved housing developments. The result of building on this land would be a continuation of Chichester, removing more top-grade farmland for ever, and a large increase in traffic exiting onto Madgwick Lane which is not a suitable road. There is also a historical risk of flooding in this area and many species of wildlife will be lost. Lastly, but by no means least, the land is too close to Goodwood Aerodrome with inherent safety and noise implications.</p> <p>It is noted also that not all residents of the Parish were sent the leaflet, as those living in Westerton did not receive it. They will also be adversely affected by many aspects of this proposed development.</p>	
<p>214/20</p>	<p><u>PROPOSED NEW HOUSING DEVELOPMENT – LAND NORTH OF MADGWICK PARK:</u> To discuss the PC and local response to the consultation leaflet from the developer CEG</p> <p>It was noted that the Parish Council responded to the CEG consultation leaflet (see Minute 213/20). Many others had also responded.</p> <p>Mrs Sandra Reid, a resident, remarked that the plans on the leaflet only show about 70 houses, but Mr Andrew Blanchard, a resident, said on the true plans they are bound to increase the number of houses to that stated. It is noted that Goodwood have put in a request to the Secretary of State for a review of the EIA decision. Cllr Potter said the new CDC HELAA (Housing and Economic Land Availability Assessment) details will be available on a map by the end of September. Cllr Hunt asked about the Interim Housing Policy, no final news on that at present.</p> <p>HP left the meeting at 20.01.</p>	

215/20	<p><u>UPDATE ON WESTERTON LANE, OPERATION WATERSHED PROJECT</u></p> <p>Cllr Holden confirmed that the WSCC Operation Watershed grant had been approved and awarded at £8k, with Landbuild as the preferred contractor. This work would require a Road Closure, the Notice required for this has a 12-week lead time, and Landbuild will be applying for this. The original WSCC Community Agreement that was sent was incorrect, and a new version was received by the Parish Clerk on Friday last week. This to be signed and returned, and then countersigned by WSCC and dated. Next thing needed is the Road Closure Licence.</p>	<u>LFL</u>
216/20	<p><u>SOUTHERN WATER RE: FOUL SEWERS CAPACITY IN STANE STREET:</u> Update on correspondence with SW</p> <p>The Parish Clerk advised she had emailed Floyd Cooper at Southern Water today asking for the northern maps and also requesting confirmation of a tank in situ at Madgwick Park, and the completion date of the new 10km pipeline.</p> <p>She has not yet written to OFWAT, to be actioned.</p>	<u>LFL</u>
217/20	<p><u>GREAT SEPTEMBER CLEAN:</u> Individual Litter pick between 11th – 27th September around the Parish</p> <p>Cllr McLeish advised that the Parish Council has run out of time and enthusiasm to arrange a group litter pick this year but said that individuals could do their own litter pick which would be most helpful.</p>	
218/20	<p><u>VILLAGE GREEN PLAY AREA AND WESTERTON PLAYING FIELD:</u> Progress on remedial works for:</p> <ol style="list-style-type: none"> <u>Village Green Play Area</u> – Mr Bob Keatley advised the Covid Notice needs replacing which he will do, and he reported that the weed growth around the play equipment is better than before. <u>Westerton Play equipment and Outdoor Gym equipment</u> – Mr Bob Keatley advised that the Goal Net is being repaired and the Goal Posts painted in October along with the Multi Play. The question of the removal of the tyre and design of the replacement timber step was put to ROSPA. They have advised against this due to potential dangers to small children and have said the tyre is not necessary. Therefore, would it be acceptable to remove the tyre (pulled out by a car), and replace with turf? The Councillors agreed and it is to be done in due course. <p>JH left the meeting at 20.13.</p>	<u>RK</u> <u>RK</u>
219/20	<p><u>COMMUNITY HALL:</u></p> <ol style="list-style-type: none"> <u>Update on Cleaning regime</u> – It was reported that this was working well, and agreement was given to the purchase of extra supplies. <u>Update on Bookings</u> – Mr Richard Skillern said bookings were holding up well. Depending on progress perhaps some reductions / free sessions in October may be needed to ensure classes continue. He asked if Cllr Holden could do a Blog post saying still doing classes, but not parties. <u>Discuss the need for a Caretaker</u> – This matter was generally discussed, with the need for a job description and a person with IT/DIY skills. The Parish Clerk was asked if there was a standard job description and she will check ACRE / AirS and advise. The rate of pay would be quite low. It was agreed that Cllr Holden, Mr Skillern and the Parish Clerk would meet asap to progress. <u>Boiler Service / Fire Extinguishers check / Fire Risk Assessment</u> – The Parish Clerk confirmed that the annual Boiler Service and Certificate would be carried out by Here4Heat on 29th September, the Fire Extinguisher annual check would be carried out by CIA on 6th October am, and the Fire Risk Assessment annual check would be carried out by Safe IS on 6th October pm including the matter of storage of petrol. Mr Marvin Smith offered to conduct the Fire Risk Assessment next year as he is in the Fire Service. The Councillors thanked him for his offer. <u>Update on Hedging on western boundary</u> – Cllr Holden confirmed that Mrs Maggie Walsh had received a quote from Plants Outside at Shopwhyke for delivery in late October. Mrs Josie Holman suggested Mill Farm Trees at Bury and will provide details after the meeting. <u>Table Tennis refurbishment</u> – Mr Bob Keatley advised he had refurbished it and replaced the wheels. He was thanked for dealing with this. It is a 2person job to set up the table up and it needs a new net. The Parish Clerk offered to purchase one and will put it in the Hall and let all know. <u>Discuss Mowing quotes from Greenscape</u> – Mrs Maggie Walsh had obtained quotes from Greenscape for Box mow & remove clippings at £68.00/cut or Ride on mower at £38.00/cut. Mr Richard Skillern said it would be very hard to mow around the Hall on a ride-on mower, and so it was agreed that it should be Box mowed. The Parish Clerk asked that the invoices be addressed to her, stating the Community Hall and not included within the Village Green invoices. <u>Any other business</u> - None 	<u>VH</u> <u>WH</u> <u>WH/RS/LFL</u> <u>LFL</u> <u>LFL</u>
220/20	<p><u>TREE WARDEN:</u> A local resident has volunteered; how should this be instigated?</p> <p>Jo Maddox, a resident of Westerton, has volunteered to be the Tree Warden. It is understood that her father was a Tree Warden too. As the Parish Council was not really expecting anyone to come forward, the next move was not already planned. The Parish Clerk will canvas other Clerks to see what they do, and work with Jo to progress this.</p>	<u>LFL</u>
221/20	<p><u>VISIBLE "ENTRANCE" TO EACH PART OF THE PARISH – PERHAPS MARK BY WHITE GATES ON THE VERGE?</u> To re-commence the proposal which was "parked" due to Coronavirus.</p> <p>Cllr McLeish advised no further progress yet, to be continued at the next PC Meeting.</p>	<u>CMcL</u>

222/20	<p><u>PC WEBSITE COMPLIANCE WITH PUBLIC SECTOR BODIES (WEBSITES AND MOBILE APPLICATIONS) (No. 2) ACCESSIBILITY REGULATIONS 2018:</u> Update by the Parish Clerk on progress; this must be completed by 23rd September 2020.</p> <p>The Parish Clerk explained that Sara Watkins, designer of the PC website, has kindly been assessing the website for this new set of regulations, free of charge. There is one page that needs completely re-working, but the rest just needed a few small changes. The website should be compliant by 23rd September.</p> <p>The Councillors thanked Sara very much for doing this work.</p>	LFL
223/20	<p><u>COUNCILLORS BUSINESS, FOR NOTING OR INCLUDING ON A FUTURE AGENDA:</u></p> <p>None.</p>	
224/20	<p><u>PARISH FINANCIAL MATTERS:</u></p> <ol style="list-style-type: none"> 1. It was noted that Operation Watershed monies at £8,689.20 on were received on 20th August 2020 2. To approve the Accounts up to 31st August 2020, have been previously circulated to all Councillors: There being no questions, the approval of the accounts was proposed by Cllr James, seconded by Cllr Holden, and all voted in favour. The Accounts were signed by Cllr McLeish. 3. It was noted that the AGAR forms & documents have been sent to the external auditors. 4. Details of the annual NALC / NJC Clerks salary rise effective from 1st April 2020 had been previously circulated to all Councillors. There being no questions, the approval of the pay rise was proposed by Cllr McLeish, seconded by Cllr James, and all voted in favour. The Parish Clerk thanked the Councillors and will obtain the necessary form to be signed by the Chairman, and then submitted to WSCC Payroll. 	CMCL LFL
225/20	<p><u>CORRESPONDENCE, INCLUDING NOTICES & LEAFLETS:</u></p> <p>Cllr McLeish put together the September Newsletter, printed it and it had now been delivered by the Councillors and Parish Clerk.</p> <p>The item regarding a <u>Tree Warden</u> has resulted in a Volunteer for this. See Minute 220/20 above.</p> <p>The call for more <u>Volunteers</u> also resulted in 2 offers of help, gratefully received.</p>	LFL
226/20	<p><u>DEALING WITH LOCAL ISSUES:</u></p> <ol style="list-style-type: none"> 1. <u>Bus Shelter</u> - Cllr James advised he had removed all the rest of the broken glass and beading and kept it ready to use. The Parish Clerk said she would contact Tom Robinson at Littlethorpe for the delivery date for the replacement steel mesh panels. 2. Cllr Moth raised the issue of the need for the <u>litter bin by Tilemakers Bus Stop</u> to be re-installed as not fixed correctly during the Cycle Lane works. The Parish Clerk to take up with WSCC Cycle Lane Team. 3. Cllr Moth asked about the new <u>LED lamps in the Street Lights along Stane Street</u>. She wondered if other residents of the parish had any issues with the light pollution caused by the new LED lights as they are much much brighter than those there previously. It was generally commented that perhaps the lights should be turned off at night? It is thought they are under SSE control for WSCC, Cllr Moth will look for details and advise the Councillors and Parish Clerk. 4. Mrs Tracy Ashcroft, a resident, said she had witnessed people walking, pushing pushchairs etc along the edge of Madgwick Lane from the new footpath on the west side to the entrance of Madgwick Park. She is concerned for their safety and asked if there is to be a footpath all the way? The design of the development includes a <u>safe pathway along the inside of the development</u>. This pathway has not been constructed yet even though approximately 60 houses are now occupied. Mr Marvin Smith offered to provide the contact details for the Site Manager, and the Parish Clerk will email Cllr Potter and the CDC Planning Dept. 	LFL LFL CM MS / LFL
227/20	<p><u>QUESTIONS BY THE PUBLIC:</u> Any resident of the area covered by the Council and present at the meeting may ask questions relating to the business of the Council.</p> <p>None.</p>	
228/20	<p><u>DATE OF NEXT FULL PARISH COUNCIL MEETING: 12th October 2020</u></p> <p>Noted.</p>	
229/20	<p><u>CLOSE MEETING</u></p> <p>The Chairman closed the meeting at 9.05pm.</p>	

Signed.....
Chairman of Meeting

Date.....