



WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Mrs Linda Lanham
Oak Tree Cottage, Claypit Lane, Westhampnett, Chichester PO18 0NU

Tel: 01243 536859 email: westhampnettclerk@gmail.com
www.westhampnettpc.co.uk

Minutes of the Westhampnett Parish Council Meeting held at 7pm on Monday 17th April 2023 at Westhampnett Community Hall, Hadrian Drive, Westhampnett, PO18 0FP

Present:

Parish Councillors: Cllr C McLeish (Chairman), Cllr W Holden (Vice-Chairman), Cllr T Ashcroft, Cllr S Burborough, Cllr S Hannafin, Cllr S James and Cllr D Plummer.

The meeting was clerked by Parish Clerk, Mrs Linda F Lanham, with CDC Cllr H Potter in attendance.

13 members of the public also attended.

<u>Minute No</u>	<u>Item</u>	<u>Action</u>
39/23	<u>OPEN FULL COUNCIL MEETING & TAKE APOLOGIES FOR ABSENCE</u> Cllr McLeish opened the meeting and welcomed all. Apologies were received from WSCC Cllr J Hunt who was attending the East Dean Parish Council Meeting at this time.	
40/23	<u>DISCLOSURE OF INTERESTS:</u> Cllr Burborough – as an employee of Rolls Royce	
41/23	<u>CONFIRM MINUTES OF THE LAST FULL PC MEETING</u> held on 13 th February 2023 (no PC Meeting in March) The Minutes for the Parish Council meeting held on 13th February 2023 were accepted. Cllr James proposed that they be approved, this was seconded by Cllr Ashcroft, all were in favour and they were then signed by the Chairman.	
42/23	<u>MATTERS ARISING:</u> To deal with any matters arising from the Minutes of the last meeting. None.	
43/23	<u>BYSTANDER CPR - FREE PUBLIC TRAINING SESSION ON SATURDAY 13TH MAY 10AM –1PM AT WESTHAMPNETT COMMUNITY HALL:</u> Brief overview by Johnee Whalen, Project CPR. Cllr Tracy Ashcroft introduced Ms Johnee Whalen of Project CPR who has recently run a free pilot session which all attendees found informative and gave confidence. Ms Whalen explained that she and her colleague started the new company, Project CPR, to teach people how to do CPR. Our sessions are free, and the next one is in Westhampnett Community Hall on Saturday 13th May, and then Saturday 10th June. They teach CPR to children (Age 12+) and adults and provide them with knowledge of how to recognise a Heart Attack. Link: https://www.projectcpr.life/ Mr Chris Maher reinforced the message of how important it is to be able to act quickly. Cllr Ashcroft thanked Ms Whalen for coming and encouraged residents to take up this free life-saving training.	<u>TA / JW</u>

44/23

REPORTS FROM EXTERNAL BODIES: including District and County Councillors and local organisations; reports to be submitted by email to the Parish Clerk for circulation to Councillors prior to the meeting. Questions to be taken at the meeting.

CDC Cllr Henry Potter submitted the following report dated 13/03/23

Westhampnett Parish Council Meeting 13/03/23 District Councillors Report.

The Councils Budget Review for 23/24 was presented to Full Council on Tuesday (07/03) Meeting for acceptance. Broadly, the total Budget requirement for the coming year is set at £15,845,400 meaning a modest increase in the Councils Precept of 2.99% which amounts to a rise for a Band D taxpayer of £5.26 per annum, just 10 pence per week! bringing that contribution to £181.07.

In contrast, the requirements for WSCC and the Police and Crime Commissioner precept, again for a Band D property, are £1633.41 and £239.91 respectively. The Council has determined in accordance with the Local Government Finance Act 1992, that the rise in Council Tax is not excessive, if that's of any comfort to the Taxpayer.

An independent Review of Members Allowances took place during last year and a recommendation to increase this allowance by 5% beginning on 01/04 this year was debated and ratified at that Tuesday meeting.

The Council recently supported an event in conjunction with the Chichester Canal Basin Trust held at the Basin. This was a laser light to music show on Friday and Saturday evenings 24th and 25th February, and both events were well supported by approximately 7,000 people, there were food and drink outlets available and it was a good show.

As well as the Parish Council elections, on May 4th there are the District Council elections so the Council will 'shut down' as it were during the purdah period. There are 36 Council seats up for election on May 4th, the turnout of the electorate and results will be interesting this year with public feeling as it is just now. For a number of years CDC has been in the top tier of best run Councils in England with adequate reserves, prudent investment in income generating schemes particularly in providing 21st century standard employment space in Terminus Road and more recently the St. James Ind. Park on Westhampnett Road. Towards the Councils Climate Change Agenda, two new Electric powered Refuse Freighters have taken to the road and a new replacement City Street Sweeper is on order, and this too, will be electric powered. Extensive improvements have also been carried out to the Council owned housing for the homeless at Freeland Close and Westward House making them more energy efficient, warmer and more comfortable for residents. Lots of good things happening in the Council.

I dare say you will all be aware of the recent announcement by National Highways that the Arundel By-pass Scheme has been shelved at least until the end of this decade, and many other schemes, including the Chichester By-pass, considered in the RIS 3 settlements will be pushed back even further! Not very encouraging considering the Review of the District Local Plan is heavily reliant on these improvements coming forward sooner rather than later. What will happen if the Compulsory Purchase Order is successful to alleviate the issue at the Tangmere site for 1,200 more homes pouring traffic out onto the A 27 without these improvements doesn't bear thinking about.

Henry Potter, CDC Member, Goodwood Ward.

CDC Cllr Henry Potter did not submit a written report for 17/04/23.

Cllr Burborough raised the matter of the volumes of traffic on the A27 at Arundel and Chichester causing delays and resulting in damage to country lanes as drivers seek alternative routes. Cllr Potter advised that the road at Pulborough is being re-opened 1 way at a time, with concrete blocks making a corridor, and the situation at Midhurst with North Street being closed after the fire is affecting a very wide area.

There were no other questions.

WSCC Cllr Jeremy Hunt did not submit a report for 13/03/23, but submitted the following report dated 17/04/23:

WSCC Performance Update

At our last Public Cabinet, on 14th March, we considered the Quarter 3 Performance and Resources Report, which sets out the County Council's performance, including a financial update, for the period from 1st April 2022 to 31st December 2022. I thought it might interest you to learn a little more about the wide range of the work undertaken by the county council in order to support our residents. I have therefore reproduced an excerpt from the report, which sets out our performance update by the our five Key Priorities. The full Quarter 3 report is available as part of the cabinet Papers which can be found at:

<https://westsussex.moderngov.co.uk/documents/g3301/Public%20reports%20pack%20Tuesday%2014-Mar-2023%2010.30%20Cabinet.pdf?T=10>

Overall Performance Summary

17. During this period, the key focus has been on the ongoing global energy crisis, cost of living and inflation which is impacting operations across the council. The County Council has no additional resources to address the impact and is anticipating additional cost and demand pressures in many services. The County Council with focus on partnership working, continues to help those most in need to access the range of support that is available.

44/23
Cont.

Priority 1 - Keeping People Safe from Vulnerable Situations

18. As in previous quarters, the health and social care system in West Sussex continues to experience significant pressure and this dominates the work of the Adults Social Care Service. The reasons for this are complex but include high demand from our partners, in particular our NHS partners requiring support in the timely and safe discharge of patients from hospitals within the county.

19. Performance within the Children and Young People and Learning and Skills Portfolios continues to be focused on maintaining a strong trajectory of improvement as we prepare for the imminent Inspection of Local Authority Children's Services (ILACS) by Ofsted. Recent activity has focused on individual teams where the overall level of performance has fallen below the standard we expect. The service has therefore maintained a strong focus with staff and managers on providing evidence of the impact of our improvement activity at a child and family level. The Children First Transformation programme continues to provide a strong framework for service delivery and is on track with the implementation of Phase 2 of the Family Safeguarding model and the implementation of the Phase 2 Fostering Service Redesign. Both will support the improvements in practice and performance in readiness for a full Ofsted inspection.

20. To ensure we are ready for the ILACS, the Practice Improvement Plan has been reviewed and supports activity across all service areas within children's social care and early help. This activity remains closely aligned to performance reporting and is reported to the independent Improvement Board monthly. The Improvement Board has acknowledged the hard work being undertaken and that there is evidence that the service is maintaining the trajectory of improvement.

21. During the third quarter, we have continued to see levels of high demand within the areas of early help and social care, and the service has managed this well. Recruitment remains a high priority the successful recruitment of 35 qualified social workers from the South Africa programme are now being inducted into the service from January 2023.

22. Teasel Close children's home in Crawley, which is run by the County Council, received an Ofsted rating of 'good' in all areas following an inspection in November 2022. This means the five Council run children's homes that are currently open are rated good or outstanding.

23. Working closely with district and borough councils and charities, the County Council is using its £4.8m Household Support Fund from Government, to provide a package of financial and practical assistance to people over the winter. The Community Hub continues to offer direct support to vulnerable households, providing essentials such as food and supplies, as well as grants to those who are eligible. The Council used some of the Household Support Fund to provide food vouchers for every West Sussex child who receives benefits-related free school meals over the October half term and the Christmas school holiday. Over 17,000 children were given a £15 supermarket voucher for October and a £30 voucher for Christmas supporting around 10,000 households.

24. Library staff are on hand to help and advise people on a range of topics, from money management to energy saving, job seeking and benefits guidance. Regular library events such as 'Story Time' are free for families of young children. The 'Here To Help - Cost Of Living' webpages, also have practical advice and information about how to apply for extra local and national support

Priority 2 - A Sustainable and Prosperous Economy

25. With more than three-times the average rainfall in November, the highways network in West Sussex experienced significant flooding. The teams have been working hard with contractors to keep the roads open and repair any subsequent damage to the carriageways that has been caused by the water.

26. A total of £7.4m worth of road surface improvement schemes were completed at 197 sites countywide in the six months to October. 138km of road were either completely resurfaced or had surface dressing or micro-asphalt treatments. Approximately 22,000 potholes were filled. Three programmes of work include 38 resurfacing schemes, totalling approximately 25km in length and representing a total investment of £3.4m. The new road surfaces are more durable and resilient to potholes and the material used has 11% less carbon emissions than traditional methods. Micro-asphalt treatment was used at 113 sites, with a total of 44km roads treated and representing a £2m investment and 46 sites, totalling 69km of road, received surface dressing treatment, representing an investment of £2m.

27. Construction is also progressing well at three Active Travel Fund schemes in West Sussex which will all provide improvements for cyclists and pedestrians. Findon/Findon Valley involves construction of a 2km-long shared cycleway/walkway route, the A283 Steyning Road in Shoreham includes construction of a crossing for both pedestrians and cyclists to access the river-side footway and cycleway and improve connectivity for schoolchildren. The A259 Drayton, near Marsh Lane will provide improvements for pedestrians, cyclists and bus passengers.

28. Bus services are still recovering from the impacts on patronage from the pandemic, therefore, a national 'BusIt' campaign has been launched to attract older people with free bus passes to return or start to use buses again. Additionally, a national £2 capped bus fare launched on 1st January 2023.

29. Bidding as part of a South-East consortium, the council has been successful in securing funding from the Department of Culture, Media and Sport (DCMS) to deliver the Create Growth programme across the county

44/23
Cont.

to provide support for high-growth potential businesses in the creative industries. The consortium has been awarded funding of £1.275m to deliver business support as part of the programme, over three years. The programme will work to develop the network of investors in the region and build their understanding of the benefits of investing in this sector. This will increase the ability of creative businesses in the South-East to access private investment in the future. The programme is being set up now and will launch in January 2023.

Priority 3 - Helping People and Communities Fulfil Their Potential

30. Recent events to help residents stay safe include free electric blanket testing, free kitchen fire safety events at Worthing and the relaunch of the road safety show 'Safe Drive Stay Alive'. Biker Down workshops run by firefighters have also taken place, which teaches vital skills that could save a life in the event of a road traffic collision involving a motorcycle. A new free online interactive home fire safety check tool has also been launched.

31. Outbreaks of avian bird flu in captive birds, both domestic and commercial, were confirmed in West Sussex for the first time. Working with DEFRA's Animal and Plant Health Agency, 3 km control zones were established around premises in Billingshurst (October), Arundel (November) and Horley (December) and Trading Standards Officers conducted doorstep visits within those areas to identify keepers of birds and ensure that they were being suitably housed whilst DEFRA vets dealt with the outbreaks.

Priority 4 - Making the Best Use of Resources

32. Ongoing investment in low carbon and renewable energy by the County Council continues to help towards offsetting the increase in the authority's own energy bills and to lead by example in demonstrating the importance to invest in clean energy. The County Council also works with a specialist energy partner to market the energy it generates and operate its batteries to deliver the best financial return.

33. The County Council's draft Budget and Council Plan for 2023/24 was published and subject to review by the Performance and Finance Scrutiny Committee in January, an all-Member Day and budget and Council Plan session with key stakeholders. The Cabinet is proposing that the Council will spend £1.86 billion (gross) next year to deliver vital services to a growing population of 882,676 residents and 37,400 businesses across West Sussex. Final decisions on the budget are to be made at the Full Council meeting on 17th February.

Priority 5 - Responding to the Challenges Posed by Climate Change

34. A new zero-carbon school in Burgess Hill has been approved that will generate its own energy and offer excellent educational facilities to 900 local children. The County Council has approved capital funding of £57m to build the secondary school. Its position will provide maximum sunlight to nearly 1,000 solar photovoltaic panels generating an estimated 296,000 kWh of energy a year. The LED lighting will be controlled automatically by daylight and movement detection. The main building will have fresh air ventilation, keeping the school a comfortable temperature, even in extreme heat. The school will include a Special Support Centre enabling children with special educational needs and disabilities to be supported to learn in a mainstream school.

35. Government funding of up to £1.8m has been awarded to the West Sussex Chargepoint Network, which is providing electric vehicle (EV) chargepoints for residents in areas which have no off-street parking. Working with district and borough council partners this will help fund up to 450 on-street chargepoints and 100 in public car parks to encourage people to consider making the switch to electric vehicles.

36. Around £0.250m of funding was secured to undertake studies at 37 schools, which will identify site specific measures to decarbonise these sites. Within the next few weeks, we expect to have sufficient information to plan a future programme of school decarbonisation works and be ready to bid for funding to undertake the works.

37. The County Council has approved a £7.7m investment in solar PV and battery storage systems for schools and corporate buildings across the county. This investment builds on the council's existing portfolio of solar PV assets delivered through the Solar Power for Schools Programme. The PV and battery systems will help to reduce energy costs and contribute to achieving net zero operation. Following approval, the Energy Services team has started a procurement exercise to commission an installer to deliver the programme over the next three years.

Other Updates

Highways Update

As you will be aware, following the weather events we have experienced over the last year, we are now tackling a large number of issues on the network. We continue to see exceptionally high numbers of customer reports, in March this was just under 8,000 enquires, this is double what we would normally expect at this time of the year and this trend continues. In January the number of enquiries exceeded 11,000. The impact on the Highways teams has been significant. The teams are incredibly busy and the volume of work is unrelenting, including the significant incidents at the A29, Midhurst and Wiston, which have also added pressure to the workload. I would like to assure you we are doing all we can to manage the workload; officers are working over-time and we have successfully recruited new staff but they need support and training to become fully operational. Our contractors' gangs are also working twilight shifts and Saturdays to manage

44/23
Cont.

the increased number of jobs. We are also looking to increase the number of gangs further but as I am sure you will appreciate; this is common to the entire south-east and nationally, so sourcing additional gangs at this time is very difficult. Our 3 Jet Patchers are now in operation so this will help. In order to enable the Highway Teams to effectively deal with the volume of safety issues being reported, we will be pausing non-statutory activities for a period of 4 weeks as we did in January. We will extend our response times to customers on general enquiries from 10-20 days. We appreciate your support and understanding at this very busy time.

Just to clarify, the proposed temporary measures (from April 17th up to 12th May) are:

Extend SLA for customer responses – up to 20 days

Pause non-essential licensing activities (e.g., residential Vehicle Crossovers, Standard Forms of Consent for activities like licensing banners or planters).

Pause responses to general enquiries, including Community Highway Schemes

Add pop ups to the webpages to advise members of the public of paused activities

Amend the wording on the corporate complaints acknowledgment

Local Issues.

Signage - Westerton Lane - Unfortunately our highways teams are currently flat out (see report above) so I am still waiting for someone to look at this request. I will keep chasing and as soon as I hear anything I will update you. **JH**

Hadley House, Claypit Lane - Unfortunately the relevant officer has been on holiday this week (and so have I!), so I currently do not have an update. However, I have emailed her and if I get an update on Monday I will email Linda. **JH**

Solar Farm Field - I had a site visit to the solar Farm last month, particularly to get a better understanding regarding the PC's concerns over the screening. On closer inspection there is actually quite a reasonable percentage of the planting that is currently growing okay. I suspect that these plants will now have established a good root system over the last couple of years, so hopefully they will now start making more substantial growth. Having said that, I accept that there are a number of whips that have failed. In discussions with our officer, the plan is to identify where those failures are over the summer, with a view to replacing them in the Autumn. We will also be looking at the possibility of putting in some different species, that might be better suited to that particular location. The experiment of sheep grazing has definitely tidied up the site, although at the moment we are keeping numbers very low to monitor how it works. I understand - and it might already have happened - that the plan is to fence off the area where the screening is planted in order to protect the hedging plants. Lastly, I noted that the pest controller had been and there were a number of 'safe' rat bait boxes visible. Hopefully this has cleared up the problem for now. However, the pest control officer did make the observation that there seemed precious little food for the rats in the field, so he was surprised we had an infestation. He felt that the main food source was probably coming from around the housing, not that he was suggesting anyone was being careless, just the natural fall out from every day living. However, he did reference the spillage of seed from bird tables, as being an area that attracted rats. All I would ask is that local residents are aware of this issue and, if they could be as careful as possible with any food waste/bird seed, that would obviously help. **JH**

Finally, please don't forget to keep an eye on our website, especially our news and campaigns page where you can keep up to date with all our latest news.

<https://www.westsussex.gov.uk/about-the-council/news-and-campaigns/>

Also, a reminder that all our public meetings are webcast live and are also archived, so you can always view them later. <https://www.westsussex.gov.uk/about-the-council/how-the-council-works/watch-county-council-and-committee-meetings-online/>

**Jeremy Hunt – West Sussex County Council Member for Chichester North
c/o Cabinet Office, County Hall, West Street, Chichester, PO19 1RQ
E-mail: jeremy.hunt@westsussex.gov.uk Tel: 0330222419536**

The Parish Councillors agreed that the sheep grazing at the Solar Farm has worked very well and asked the Parish Clerk to write to Cllr Hunt to ask if this could be a permanent arrangement. **LFL / JH**

There were no other questions.

Mr Andrew Ball (Rolls Royce Motor Cars) submitted the following reports, but was unable to attend the meeting:

Westhampnett Parish Council ('WPC') 13.03.23 v1

Operations

- Normal operations are in place.

Planning applications

Recent submissions, with decision:

44/23
Cont.

- Discharge of Condition 10 (noise levels and hours of use) of planning permission WH/22/00090/FUL. Permit.
- Discharge of Condition 4 (delivery of materials and construction timetables) of planning permission WH/22/00777/FUL. Permit.
- Replacement of 2 no. existing electric charging vehicle spaces with 6 no. electric vehicle charging points and visitor parking spaces, the erection of a canopy and associated works including landscaping. Ref. No:22/01995/FUL. Permit

Recent submissions, awaiting decision:

- Staff communication 'totems' / information screens – Application No. WH/22/03213/ADV (February 2023). CDC Town Planners site visit 8 February 2023 – Approved 13 February 2023

Forthcoming to be submitted, details to follow, (likely submission date):

- Internal multi-tier 280sqm, increased user space to support production (April 2023).
- Additional internal mezzanine 90sqm, to support bespoke part storage requirements (April/May)
- Air conditioning condenser units' installation under our canopy on Logistic Road (May/June 2023)

Information

- Replacement polycarbonate canopy roof (Logistics Road) – the existing roof has reached 'end of life' – sections to be replaced over the next five years.
- Summer shutdown will require a temporary portacabin onsite for 2-3 weeks while we refurbish our Stane Street security lodge/reception.
- A small marquee will be erected at the rear of the 'Spectre structure' for catering from Sunday 26 March to Friday 31 March.

RRMC meeting with Parish Councillors

On behalf of Rolls-Royce Motor Cars, Andrew Ball would like to thank the Parish Councillors for the positive meeting held at Rolls-Royce on Monday 8 March.

Neighbour Information Session

Details of the forthcoming Neighbour Information Sessions will be announced shortly.

Proposed Development

- Surveys of the proposed site continue.
- Heavy machinery and personnel for geology surveys will be arriving w/b 13 March 2023 and will run through to end of April.
- Andrew Ball will present further detail at the Parish Council meeting on 13 March 2023.

Maintenance update

Permissive pathway (north). Maintenance programme continues and is due for completion in Q1 2023. Works delayed from Q4 2022 due to weather. We do not anticipate this maintenance will require the pathway to be closed.

Footpath. The R-RMC boundary with the northern and southern sections of the footpath have been tidied up, vegetation / brambles etc. cut back to the perimeter fence.

Recent News

ROLLS-ROYCE STAFF SELECT SOPHIE'S LEGACY AS THEIR 2023 HOUSE CHARITY

<https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0409584EN/rolls-royce-staff-select-sophie-s-legacy-as-their-2023-house-charity>

RARE, PRECIOUS AND EMOTIONALLY RESONANT LUXURY: AN EXTRAORDINARY YEAR FOR ROLLS-ROYCE BESPOKE

<https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0408998EN/rare-precious-and-emotionally-resonant-luxury:-an-extraordinary-year-for-rolls-royce-bespoke>

PHANTOM SYNTOPIA: ROLLS-ROYCE AND IRIS VAN HERPEN COLLABORATE ON A BESPOKE MASTERPIECE INSPIRED BY HAUTE COUTURE

<https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0410292EN/phantom-syntopia:-rolls-royce-and-iris-van-herpen-collaborate-on-a-bespoke-masterpiece-inspired-by-haute-couture>

Contacts

In Andrew Ball's absence/if not available:

Sam Beadle
Rolls-Royce Motor Cars Limited
Corporate Relations Executive
07815 245335

Client Contact Team

44/23
Cont.

01243 525700
enquiries@rolls-roycemotorcars.com
and

Westhampnett Parish Council ('WPC') 17.04.23 v1

Operations

- Normal operations are in place.

Planning applications

Recent submissions, with decision:

- Discharge of Condition 10 (noise levels and hours of use) of planning permission WH/22/00090/FUL. Permit.
- Discharge of Condition 4 (delivery of materials and construction timetables) of planning permission WH/22/00777/FUL. Permit.
- Replacement of two existing electric charging vehicle spaces with six electric vehicle charging points and visitor parking spaces, the erection of a canopy and associated works including landscaping. Ref. No:22/01995/FUL. Permit

Recent submissions, awaiting decision:

- Staff communication 'totems' / information screens – Application No. WH/22/03213/ADV (February 2023). CDC Town Planners site visit 8 February 2023 – Approved 13 February 2023

Forthcoming to be submitted, details to follow, (likely submission date):

- Internal multi-tier 280sqm (increasing to 370sqm), increased user space to support production (July 2023).
- Additional internal mezzanine 90sqm, to support bespoke part storage requirements – to be combined with above works.
- Air conditioning condenser units' installation under our canopy on Logistic Road (June/July 2023)

Information

- Replacement polycarbonate canopy roof (Logistics Road) – the existing roof has reached 'end of life' – sections to be replaced over the next five years.
- Summer shutdown will require a temporary portacabin onsite for 2-3 weeks while we refurbish our Stane Street security lodge/reception.

Neighbour Information Session

Neighbour Information Sessions for the proposed development are being held at Rolls-Royce on Wednesday 26, Thursday 27 and Friday 28 April 2023 in bookable hourly slots between 17:00 and 21:00. Invitation letters have been delivered to local residents (almost 700 properties).

In the event a letter has not arrived, please contact: bookings@rrmcinfohub.com or call 01243 384000.

Proposed Development

- Ground Investigation surveys are currently taking place and will run through to the end of April.
- Details of the Ground Investigation surveys were provided to WPC before work started.
- Following concerns raised by a local resident, a meeting took place on site with the resident and the concerns are being addressed.

Maintenance update

- **Permissive pathway (north).** Maintenance programme continues and is due for completion in Q2 2023. Works delayed from Q4 2022 due to weather. We do not anticipate this maintenance will require the pathway to be closed.
- **Footpath.** The R-RMC boundary with the northern and southern sections of the footpath have been tidied up, vegetation / brambles etc. cut back to our perimeter fence.

Recent News

SIR HENRY ROYCE (1863 - 1933): DRIVEN BY PERFECTION

<https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0411899EN/sir-henry-royce-1863-1933--driven-by-perfection>

ROLLS-ROYCE BLACK BADGE WRAITH BLACK ARROW: A MAGNIFICENT END TO A TRANSFORMATIVE ERA

<https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0411475EN/rolls-royce-black-badge-wraith-black-arrow--a-magnificent-end-to-a-transformative-era>

Contacts

Rolls-Royce Reception: 01243 384000 or email:

localenquiries@rolls-roycemotorcars.com

There were no questions.

<p>45/23</p>	<p>HWRS SMELLS: Review of actions on an email dated 6th March from Mr Paul Madden, WSCC Recycling & Contracts Manager, Wastes Management Services. Discuss Site Visit / Liaison Group.</p> <p>Mr Paul Madden had replied by email:</p> <ul style="list-style-type: none"> • Road sweeping – Over and above the sweeping carried out by CDC , Biffa will utilise their sweeper on each visit to sweep Stane street for a 100 meter distance from the site entrance. The high pressure water sprays will be engaged to apply the same impact as the “back to black” CDC have been requested to carry out regular sweeping in Coach Road.. • Glass on pathway – CDC carry out the litter picking in this area, but Biffa have agreed to sweep the first three sections of pathway on a weekly basis, west of the weighbridge exit. • Waste Movement from Site – Biffa have managed the waste arisings well since the last meeting. However, the key is to continue this into the warmer weather. This area will be closely monitored. • Wheel Washing on site - Biffa has considered this and concluded that because of a combination of space, existing infrastructure layout and uncertainty surrounding site development and Government consultations, this is not something that is appropriate right now. We also believe that the wet sweeping at bullet one will help along with any sweeping that CDC does. • CDC vehicles leaking - Biffa will notify CDC if they observe any leakage. They will also inspect vehicles as they approach the weighbridge. • Site Visit/ liaison Group - Keen to hear comments back on this please. <p>Cllr McLeish read out the response and after discussing, the Councillors agreed that the Parish Clerk should thank him for his email, ask for 1 year of official monitoring of the action / results, ask for dates for a Site Visit, and agree to be part of a Liaison Group.</p>	<p><u>LFL</u></p>
<p>46/23</p>	<p>ROLLS ROYCE EXPANSION: Update, BW3583 Sidengreen Lane issues, and Neighbour Information Sessions on 26th-28th April 5pm-9pm</p> <p>Cllr Holden advised that there had been a preliminary meeting between RR and the Parish Council on 8th March 2023. Cllr McLeish said the meeting was about the expansion, and open evenings and they had taken on board the Parish Councils comments on the EIA Scoping application.</p> <p>Cllr McLeish cited problems with the recent land surveying as there had been no indication in the RR notification to the Parish Council that heavy vehicles would block Westerton Lane. The vehicles had gone along BW 3583 Sidengreen Lane and one resident had a close shave when crossing at a FP junction.</p> <p>Mrs Jean Hardstaff, a resident of Westerton, advised that Sidengreen Lane, FP416 and FP417 are a quagmire. She had complained direct to RR and copied her email to CDC Cllr Potter and WSCC Cllr Hunt as RR had been lacking in their Duty of Care, with no warning signs being erected. Mr Andrew Ball did respond and get his colleagues to help, and she met with the Project team before Easter. She was disappointed not to receive a reply from either Cllr Potter or Cllr Hunt. Now it is a mess even though most of the kit has gone.</p> <p>Cllr Holden said he doesn't drive and relies on being able to get to a GP via the Footpaths which are now impassable in places. Mr Derek Marlow, a resident, said he had organised many site surveys and it is always in the contract to make good / rectify any damage. This action does not bode well for the development.</p> <p>Mrs Ali Bridle, a resident of Westerton, said that some people had still not received the letter for the Neighbour Information Sessions on 26th-28th April, and she was trying to get a letter. She added that everybody must go to the meetings, and communications had been very poor since the Camera episode. Mr Chris Maher, a resident, said the sessions were a “divide and rule” tactic as in small groups.</p> <p>It seems there will be a rest for a few weeks and then an Archaeology survey for several weeks.</p> <p>The Parish Clerk said she had asked WSCC PROW team for advice about the use of Sidengreen Lane – was permission needed from WSCC beforehand? She has not received a reply.</p> <p>Cllr Holden asked how will the land be accessed for the development? Mr Derek Marlow, a resident, advised that there will be a Construction Environment Management Plan, but Cllr Holden said there is damage being done to the environment already.</p> <p>The Parish Clerk to ask: <u>Goodwood</u> for an urgent meeting regarding access to the area for the Archaeology <u>RR</u> about urgent reinstatement of the land <u>Cllr Hunt</u> to get involved.</p> <p>Cllr Holden said that prior to the Neighbour Information Sessions next week, the Parish Council have been invited to an Artwork preview tomorrow.</p> <p>Mr Derek Marlow said Community Engagement is to listen and accommodate changes. He urged people to raise their points of view.</p> <p>Cllr McLeish reminded people that the Neighbour Information Sessions are for information and are not a consultation.</p>	<p><u>LFL</u></p> <p><u>LFL</u></p>

47/23	<p><u>LOCAL PLAN 2021–2039:</u> Update on PC submission in relation to Soundness of the Local Plan.</p> <p>Cllr McLeish read out the Parish Council submission (see the end of Planning Matters below for wording).</p> <p>Although the Consultation is now closed for Comments if anyone has points to make Mr Derek Marlow, a resident, recommended sending them anyway. Two additional concerns have arisen since the beginning of the Consultation:</p> <ol style="list-style-type: none"> 1. The cancellation of improvements to the A27 at Chichester and Arundel. 2. The rollback on housing numbers for the country by the Government. <p>Now we have wait for the Planning Inspector to do the independent examination on behalf of the Secretary of State.</p>	
48/23	<p><u>PLANNING MATTERS:</u> To receive a report on recent planning applications.</p> <p><u>Planning Update since the last Parish Council Meeting on 13th February 2023</u> <u>New Planning Applications for the period week 7 (15/02/23) to week 15 (12/04/23) inclusive</u></p> <p><u>WH/23/00449/FUL</u> - Case Officer: Eleanor Midlane-Ward Ms. Sharon Ward 7 Montagu House Tilemakers Close Westhampnett Chichester To replace existing conservatory roof and windows. Alterations and additions to existing base. O.S. Grid Ref. 488406/106200 To view the application use the following link; https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RQFR94ERJ7X00</p> <p><u>PC must comment by 26/04/23</u> <u>Decision due 11/05/23</u></p> <p><u>WH/23/00632/DOM</u> - Case Officer: Miruna Turland Mr T Brown 5 Burgess Close Westhampnett Chichester West Sussex Single storey flat roofed extension. O.S. Grid Ref. 487819/106430 To view the application use the following link; https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RRGVOFERJL00</p> <p><u>PC must comment by 19/04/23</u> <u>Decision due 16/05/23</u></p> <p><u>Update on outstanding Planning Applications</u></p> <p><u>WH/23/00504/LBC</u> - Case Officer: Vicki Baker Mr & Mrs Bates Old Place House 3 Old Place Lane Westhampnett Chichester Garden landscaping. O.S. Grid Ref. 487610/106210 To view the application use the following link; https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RQLGSDERJAW00</p> <p><u>WH/23/00503/DOM</u> - Case Officer: Vicki Baker Mr & Mrs Bates Old Place House 3 Old Place Lane Westhampnett Chichester Garden landscaping. O.S. Grid Ref. 487610/106210 To view the application use the following link; https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RQLGSAERJAV00</p> <p><u>PC must comment by 05/04/23</u></p> <p>The Parish Council submitted the following on 09/04/23: <u>WH/23/00504/LBC</u> and <u>WH/23/00503/DOM</u> - Case Officer: Vicki Baker Mr & Mrs Bates Old Place House 3 Old Place Lane Westhampnett Chichester Garden landscaping.</p> <p>The Parish Council has reviewed this application and would comment as follows:</p>	

48/23
Cont.

The property is visible from the SDNP, which is a designated Dark Skies area and as such should be protected. The proposed use of lighting, except for safety reason around steps, the main pathway to the front door, and the seating area, does seem excessive. The Parish Council would ask that this is reduced in quantity and luminescence and only permitted during the hours of darkness up to 22.50 but not overnight.

Decision due 02/05/23

SDNP/22/05479/FUL

Type: Full Application

Date Valid: 6 February 2023 Decision due: 8 May 2023

Case Officer: Charlotte Cranmer

Applicant: Goodwood Estate Company Limited

Proposal: Remodelling of the existing golf practice area.

Location: Goodwood Park Golf Club , Hat Hill Road, Goodwood, Chichester, West Sussex, PO18 0QB

Grid Ref: 489090 108062

<https://planningpublicaccess.southdowns.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=RLSOB7TUI5U00>

PC must comment by 23/03/23

The Parish Council submitted the following on 09/04/23:

The Parish Council have considered this application and in general have no comments to make, except in regard to external lighting.

Within the Heritage Statement and HMPC Covering Letter dated 22.11.22, the following statement is made:

Lighting assessment: There is no lighting to be installed as part of this proposal. The academy grounds will not be used after dusk and no specific lighting is therefore required or proposed.

The Parish Council is aware of occasions, both a while ago, and within the last few weeks, when there have been very powerful floodlights in operation in this area, apparently shining from the buildings in a south-westerly direction. Often lighting can be seen from that area, after dark, although not usually quite so bright.

The Parish Council is mindful of the SDNP 'Dark Skies' policy and fully support this, and consequently these lights are a cause for concern.

The Parish Council would ask that this statement be clarified, and for a reassurance that lighting will not be used.

Decision due 08/05/23

Decisions

WH/22/02281/COU - Case Officer: Sascha Haigh

Mr Kamil Krasoski

Pampas Cottage Claypit Lane Westhampnett West Sussex

Change use of garage and workshop to guest/letting house.

O.S. Grid Ref. 488274/106364

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RHSLQ7ERL1O00>

The Parish Council submitted the following on 31/10/22:

WH/22/02281/COU

Mr Kamil Krasoski Pampas Cottage Claypit Lane Westhampnett West Sussex

Change use of garage and workshop to guest/letting house.

Historical background.

WH/16/02396/FUL

An application for 1no.dwelling to the front of Pampas Cottage was submitted on 2 August 2016 and was refused on 27 September 2016. The reasons for refusal were:-

- Erosion of the established setting of Claypit Lane and consequential impact upon the established urban/rural continuum.
- The separation distance between Pampas Cottage and the proposed dwelling resulting in unacceptable impacts on the residential amenity (privacy) of Pampas Cottage.
- The effect of the proposal on the character and appearance of the locality, highway safety and protected habitats and species.

This decision referred to the Secretary of State.

Appeal Ref. APP/L3815/W/16/3161952.

The appeal was dismissed on 17 February 2017.

Reasons given included:

48/23
Cont.

- The proximity to the host dwelling and unsatisfactory privacy for future residents.
- A tighter more urban type of development than the nearby norm, which would diminish the locality's semi-rural feel and adversely affect the character and appearance of the locality.
- Concerns about on-street parking; the narrow street and a conflict between cars waiting to pick-up / drop-off children from the primary school to the north of the site, which would reduce highway safety.

Note.

Since the appeal, Westhampnett Parish was incorporated into a Controlled Parking Zone (CPZ) which commenced on 01 June 2021. Yellow lines were introduced in Claypit Lane and surrounding areas. This has resulted in the loss of 14 car parking spaces along the lane: 6 on the west side opposite the entrance to Pampas Cottage and 8 at the southern end, at the junction between the lane and Stane Street.

WH/18/03299/DOM

A detached double garage was permitted on 4 February 2019.
The permission was subject to conditions 3 and 4.

Condition 3 stated that the development should not be constructed other than in accordance with the materials specified on the application form and plans, unless agreed in writing by the LPA.

Condition 4 stated that the garage should only be used as a garage for the dwelling house known as Pampas Cottage and for no other purpose.

From the on-set of construction, it was visually apparent that the intended use of the building was not that of a garage. Windows and rooflights were added, the height of the building increased, a substantial first floor was incorporated, sanitaryware was installed and the vehicle door opening reduced, all without prior consent. The Parish Council referred the discrepancies to the planning enforcement office and subsequently a further planning application was submitted.

WH/21/01434/DOM

Application was made on 5 May 2021 to vary conditions 2 and 4, enabling the building to be used as a garage with workshop, toilet on ground floor and store on upper level. The application was permitted on 10 December 2021, again with the condition that the garage and workshop should only be used for purposes ancillary to the residential use of the dwelling house known as Pampas Cottage.

Current Application.

WH/22/02281/COU

The Parish Council strongly OBJECTS to this application for a Change of Use from garage and workshop to guest/letting house. The Council would have objected at the outset if the intended purpose had been disclosed. As it is, it would appear that this has been done by stealth.

Claypit Lane is a semi-rural, residential area on the edge of the Westhampnett community. It is transitional between development on Stane Street and the roundabout at the junction of this lane and Madgwick Lane, leading to open countryside. Claypit Lane is considered to be a north/south wildlife corridor and the effect on protected habits and species, is of concern.

The Council recognises and accepts that whilst properties in the lane may incorporate home offices and accommodation for periodic guest stays, it does not consider that commercial guest/letting development is suitable in terms of character and appearance for this location.

On-site parking is considered to be insufficient and on-street parking is extremely limited.

The Council considers that the reasons given by the Secretary of State when dismissing appeal APP/L3815/W/16/3161952 remain pertinent to this application and draws attention to the fact that on-street parking has been severely reduced, whilst highway safety remains a serious concern.

Further information provided by applicant now being considered by the PC 02/12/22, must comment by 21/12/22

On 21/12/22 Westhampnett Parish Council commented:

WH/22/02281/COU Change use of garage and workshop to guest/letting house. Pampas Cottage Claypit Lane Westhampnett West Sussex PO18 0NU

Westhampnett Parish Council has reviewed the additional document lodged on 30th November 2022 entitled 2209/02 - Proposed Floor, Elevations and Section Plan, and with typed title thereon of "Proposed Change of Use - Garage to Residential".

The application is for Change of Use from a Garage, previously permitted, to guest/letting house. The Parish Council has already objected to this proposal and confirms it is maintaining its OBJECTION to the application, whether guest/letting or residential.

Decision due 25/11/22, now overdue

Refused on 06/04/2023

Extract from Decision Notice:

In pursuance of their powers under the above mentioned Act and Orders, the Council hereby notify you that they REFUSE the following development, that is to say:
Change use of garage and workshop to guest/letting house.

**48/23
Cont.**

Pampas Cottage Claypit Lane Westhampnett West Sussex PO18 0NU
as shown on plan and application no. WH/22/02281/COU submitted to the Council on 30 September 2022.

The reason for the Council's decision to refuse to permit the above development are:

1) The proposed use of the building as tourism accommodation would intensify the use of the site thereby urbanising it and causing the site to be out of keeping with the semi-rural character of the area and there are no material considerations that outweigh the harm identified. The proposal is, as a result, contrary to Policy 30 of the Chichester Local Plan and paragraph 130 and sections 2, 4 and 12 of the National Planning Policy Framework 2021

2) The site is situated within 5.6km of the Chichester and Langstone Harbours Special Protection Area (SPA) where increases in net tourism accommodation are likely to have a significant effect on the SPA. There has been no appropriate avoidance and/or mitigation measures submitted that would enable the Local Planning Authority to ascertain that the tourism use would not adversely affect the integrity of the SPA. No mitigation measures or contributions have been provided and, therefore, the proposed tourism use is contrary to paragraph 180 of the 2019 National Planning Policy Framework, Policy 50 of the Chichester Local Plan: Key Policies 2014-2029.

3) This decision relates to the following plans: 2209/02, 2209/04 A and 2209/05 A

WH/22/02269/DOM - Case Officer: Freya Divey

Mr Kamil Krasoski

Pampas Cottage Claypit Lane Westhampnett West Sussex

Front boundary wall and gates.

O.S. Grid Ref. 488274/106364

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RHQQE3ERL0200>

PC must comment by 05/10/22.

On 07/10/22 the PC asked CDC for an extension of time to reply

The Parish Council lodged the following on 17/10/22:

WH/22/02269/DOM Front boundary wall and gates.

Pampas Cottage Claypit Lane Westhampnett West Sussex PO18 0NU

Westhampnett Parish Council has reviewed this Planning Application and wishes to OBJECT as follows:

The Parish Council would prefer to see the existing hedgerow replanted using beech, hawthorn or similar, to maintain the wildlife corridor and rural character of Claypit Lane.

The hedgerow could be planted behind a timber, vertical paling fence, similar to others in the Lane.

Decision due 31/10/22, now overdue

Refused on 27/03/2023

Extract from Decision Notice:

In pursuance of their powers under the above mentioned Act and Orders, the Council hereby notify you that they REFUSE the following development, that is to say:

Front boundary wall and gates. Pampas Cottage Claypit Lane Westhampnett West Sussex PO18 0NU as shown on plan and application no. WH/22/02269/DOM submitted to the Council on 5 September 2022.

The reason for the Council's decision to refuse to permit the above development are:

1) The proposed fence and gates due to the combination of their proposed; heights, position, and design would result in an incongruous and formal boundary treatment which would result in the urbanisation of the streetscene known as Claypit Lane, which would be a detriment to the character, appearance and visual amenity of the site and surrounding area. As such the proposal would be contrary to CLP policies 33, 48 and section 12 of the NPPF.

2) This decision relates to the following plans: 2202/01 REV B

WH/21/00489/FUL - Case Officer: William Price

Mrs Pam Clingan

Lanburn Connemaras Swallow Beck Madgwick Lane Westhampnett

Change of use of land for use as a certified 'Caravan and Motorhome Club' site for siting up to 5 no. caravans, motorhomes or trailer tents.

O.S. Grid Ref. 488052/106449

To view the application use the following link;

<https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QOOA34ERM6X00>

48/23
Cont.

PC Comment and Objection lodged 07/04/21.

Update:

On 12/04/21 the PC was provided with some additional information from the applicant however the PC submission still stood as lodged. Following further information on 05/08/21 the PC withdrew most of its objections, except to do with footpaths / public transport. After additional information dated 11/08/21 the PC maintained its objections regarding footpaths. CDC have been consulting the necessary bodies and on 08/03/22 and 04/05/22 Natural England replied as a Consultee. **This application was considered by the CDC Planning Committee on 15/06/22. The Planning Committee decided that it would Permit with S106 subject to some conditions and informatives. At present it is still Pending whilst the S106 is being finalised.**

Decision was by 26/04/21, then by 23/07/21, now pending receipt of S106

Permitted 24/03/23

Extract of Conditions:

Conditions to be compiled with at all times following completion of the development:

6) Notwithstanding the provisions of the Town and Country Planning (Use Classes) Order 1987, as amended, and the Town and Country Planning (General Permitted Development) Order 2015, or in any other statutory instrument amending, revoking and re-enacting the Order, the development hereby permitted shall be used as a Caravan and Motorhome Club Certified Location or for the grazing of horses and for no other purpose. The use hereby permitted as a Caravan and Motorhome Club Certified Location shall not take place except between 21st March and 30th September (inclusive) in each calendar year. No caravans, motorhomes or trailer tents shall be on the land when the site is not in use as a Caravan and Motorhome Club Certified Location. No more than 5 pitches shall be located on the site at any one time. The pitches shall be used for holiday accommodation only and shall not be used for any individual's main or sole residential dwelling.

Reason: To accord with the terms of the application and in the interests of the amenity of the area.

7) Notwithstanding the provisions of the Town and Country Planning (General Permitted Development) Order 2015 (or any order revoking, re-enacting or modifying that Order) no external illumination shall be provided on the site other than in accordance with a scheme that shall first have been submitted to and approved in writing by the Local Planning

Authority. The scheme shall include details of the proposed location, level of luminance and design of the light including measures proposed to reduce light spill. Thereafter the lighting shall be maintained in accordance with the approved lighting scheme in perpetuity.

Reason: In the interests of protecting wildlife and the character of the area.

WH/22/03213/ADV - Case Officer: Freya Divey

c/o agent

Rolls Royce Motor Cars The Drive Westhampnett Chichester

2 no. internally illuminated totem signs.

O.S. Grid Ref. 488512/106717

To view the application use the following link:

<https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RNAWNZERHB500>

PC must comment by 01/02/23

The PC had no Comments to make.

Decision due 16/02/23

Permitted 13/02/23

Extract of Conditions:

"In pursuance of their powers under the above mentioned Act and Orders, the Council hereby GRANT CONSENT for a period of FIVE years or such period as may be specified in the conditions hereunder from the date of this permission to the following display of (an) advertisement(s), that is to say:

2 no. internally illuminated totem signs.

Rolls Royce Motor Cars The Drive Westhampnett Chichester West Sussex PO18 0SH"

in accordance with the application WH/22/03213/ADV submitted to the Council on 22 December 2022 subject to due compliance with the conditions specified hereunder:

(a) No advertisements is to be displayed without the permission of the owner of the site or any other person with an interest in the site entitled to grant permission.

(b) No advertisement shall be sited or displayed so as to – a) endanger persons using any highway, railway, waterway, dock, harbour or aerodrome (civil or military); b) obscure, or hinder the ready interpretation of, any traffic sign, railway signal or aid to navigation by water or air; or c) hinder the operation of any device used for the purpose of security or surveillance, or for measuring the speed of any vehicle.

48/23
Cont.

- (c) Any advertisement displayed, and any site used for the display of advertisements, shall be maintained in a condition that does not impair the visual amenity of the site.
- (d) Any structure or hoarding erected or used principally for the purpose of displaying advertisements shall be maintained in a condition that does not endanger the public.
- (e) Where an advertisement is required under these Regulations to be removed, the site shall be left in a condition that does not endanger the public or impair visual amenity.

1) The works associated with the display of the advertisement(s) hereby permitted shall not be carried out other than in accordance with the plans listed below under the heading "Decided Plans". Reason: For clarity and in the interest of proper planning.

2) The development hereby permitted shall not be constructed other than in accordance with the materials specified within the application form and plans, unless otherwise agreed in writing by the Local Planning Authority.

Reason: To ensure that a harmonious visual relationship is achieved between the new and the existing developments.

3) The intensity of the illumination of the signs shall not exceed 400cd/sqm during the hours of darkness.

Reason: In the interests of visual amenity.

Other Matters

Chichester Local Plan Review 2020 version of the Council's Housing and Economic Land Availability Assessment (HELAA) document.

The Local Plan 2021-2039 was published 03/02/23

The Parish Council attended an All Parishes meeting on 06/02/23, via Zoom. An outline was provided of the key elements of the entire local plan, including the proposed plan strategy and policies for managing housing and other development over the next 15 years, together with the associated infrastructure Delivery Plan.

In the Local Plan, there are 3 sites in Westhampnett:

1. Sites carried forward from the 2015 Local Plan: 500 houses on land at Westhampnett/North East Chichester (300 at Madgwick Park is part of that 500, with 200 towards Graylingwell, nearly completed). But permission for housing on land North of Madgwick Lane.
2. RR expansion to the east.
3. New site: 265 houses on land at Maudlin Farm, Westhampnett

1. Sites carried forward

Land North of Madgwick Lane – permission given after Appeal, no further news.

2. RR Expansion to the east

The Parish Council attended a meeting with RR on 08/03/23.

RR hope to submit their plans circa mid-year.

They are aiming to have a 'Neighbour's Engagement' meeting probably on April 26, 27 and 28th. Residents will be invited then asked to choose a date and time. (Now confirmed and in action).

RR stressed that the two-way communication channels between RR and the Parish were vital. They said that they would take into account issues/suggestions.

At the engagement meeting, there will be displays, interactive films etc and RR would like to invite the Parish Council prior to those dates to see the plans and suggest any further issues, problems etc.

RR would like to solve the congestion issue. Potential traffic issues were noted if housing at Maudlin Farm is being built at the same time.

3. New site: 265 houses on land at Maudlin Farm, Westhampnett

The Parish Council attended a meeting on 23/02/23 with a consultant regarding the proposed inclusion of land for housing at Maudlin Farm.

Parish Council response to the Local Plan Consultation

The Parish Council reviewed the Local Plan and submitted the following on 06/03/23:

Your representation on the Chichester Local Plan 2021-39 has been received.

ID: 3890

Type: Object

Document: Chichester Local Plan 2021 - 2039: Proposed Submission

Lodged against Section: 2.29 Issues and Opportunities facing the Plan Area

This Plan faces a number of important issues. To address these, it needs to:

Extract:Plan for a range of new housing that meets the needs of local people, and their changing requirements at different stages of life, including affordable housing and specialist accommodation; helping young people and families to stay in the area; ...Plan to provide local infrastructure to support new development and seek opportunities to address existing infrastructure problems, such as those relating to the A27 and wastewater treatment;

<p>48/23 Cont.</p>	<p><i><u>Summary:</u> Westhampnett Parish Council question whether the plan is procedurally sound; there is a need to return to the Regulation 18 stage. On that basis, we have the right to make representation in person to the individual appointed as the planning inspector.</i></p> <p><i><u>Full Text:</u> Westhampnett Parish Council would like to point out that the current local plan was adopted in July 2015, and under Regulation 18 of the Town and Country Planning (Local Planning) Regulations 2012 various bodies and stakeholders were notified in June 2017 that the council was preparing a plan, and invited to comment about what that plan ought to contain: consultation on the preferred approach closed in February 2019. Since that time, there has been a marked shift in local authority obligations on housing requirements; feedback received on the Regulation 18 consultation is outdated, and we would question whether the plan is procedurally sound; there is a need to return to the Regulation 18 stage. On that basis, we have the right to make representation in person to the individual appointed as the planning inspector.</i></p> <p><i><u>Request to appear at examination:</u> Yes</i></p> <p><i>Subsequently, these comments were duplicated against Policy S1 (spatial strategy) and Policy H2 (strategic locations/allocations). Also, as the PCs reason for appearance at examination relates to Land at Maudlin Farm against Policy A10 too.</i></p> <p><i><u>After the closing date of 17/03/23:</u></i> The representations made within the consultation period will be submitted to a Planning Inspector for independent examination on behalf of the Secretary of State. The feedback provided will be packaged alongside the proposed plan and submitted to the Planning Inspector. The Planning Inspector will then review the plan as part of the examination process. If approved, the plan will be adopted.</p> <p><u>Linda Lanham, 17.04.23</u></p> <p><u>Swallow Beck Camping</u> It was noted that the Camping site at Swallow Beck now has Change of use of land for use as a certified 'Caravan and Motorhome Club' site for siting up to 5 no. caravans, motorhomes or trailer tents, and is in use already this weekend.</p> <p><u>Planning Enforcement</u></p> <p><u>Pampas Cottage, Claypit Lane</u> The Councillors noted that both of the latest Planning Applications have been Refused. However, it was felt that the garage / workshop refusal for Change of Use has been ignored as it seems to be equipped for accommodation with sofa, TV & Satellite dish, blinds, lights etc and the Parish Clerk was asked to notify Planning Enforcement.</p>	<p><u>LFL</u></p>
<p>49/23</p>	<p><u>MEMBERS' REPORTS:</u> To receive reports from Members where not covered in agenda below, including:</p> <ol style="list-style-type: none"> <u>GACC Meeting on 8th March:</u> Cllr Plummer attended this meeting and reported that the <u>Runway lights</u> had stalled but would need doing this year. <u>Night flying</u> is classed as after 21:00 and before 07:00, no activity within these parameters and <u>Lights go off</u> at 21:00 or so. There were <u>no complaints</u> recorded for Westhampnett. There will be <u>fireworks on the 15th April</u> for Members Meeting opening party. For <u>air displays</u> during events, these will not be before 08:00 and will last approximately 12 minutes. There was also a presentation on the use of <u>drones</u> to help with flight operations, this is in trial and more details will be given at the next GACC meeting. <u>CIL Virtual Meeting on 27th March:</u> Cllr Burborough attended this meeting and reported that there is a new Pack for CIL with revised information from Karen Dower. The Parish Clerk to see if received yet and send to all. New Parish requirements must be lodged. <u>Transit Site Meeting on 29th March:</u> Cllr Burborough attended this meeting and reported that the Broyle estate bund is working, with lots of the residents keeping watch on it. New Park bund the same, with one damaged area to be repaired. The College has now got education powers. As most areas are now protected – where next? The season is coming and the Transit Site will be open at Easter after some damage has been repaired. There is to be a sign on the large gates to say “No Parking” and it has been added into the contract that there is to be no parking on Madgwick Park. There is a new Transit Site Community Police Officer. It has been confirmed that the Yellow Barrier around a manhole in the footpath / cycle lane outside the Site is not to do with the Transit Site, and so the Parish Clerk will report it to WSCC as an obstruction / hazard. <u>Madgwick Park Landscaping Update:</u> Cllr Plummer reported that BDW Homes commissioned an independent audit of the Landscaping. The results showed at least 50 trees have failed. Despite writing to CDC Michael Coates-Evans he has not received a reply. Cllr Plummer is having a weekly call with BDW Homes, and some actions are now in hand – eg Dragons Teeth around the Children’s Play Area, dead trees being replaced, lights on Madgwick Lane being commissioned. 2 litter bins are being installed on the Children’s Play Area, and ERMC will be responsible for emptying these, paid for by the Estate 	<p><u>LFL</u></p> <p><u>LFL</u></p>

<p>49/23 Cont.</p>	<p>service charge. The Sports area on the other side of Madgwick Lane is likely to be permanently let, and this will bring income to cover the running costs.</p> <p>5. <u>Westerton Defib Update:</u> Cllr Ashcroft reported that she is working through some options. Ms Johnee Whalen has shown a type of cabinet that doesn't need power. Semi-auto is good, and the cabinet is especially insulated. Cabinet cost is £850. Cllr Ashcroft to obtain 3 quotes and the Parish Clerk to circulate the budget figure for this project to all Councillors.</p> <p>6. <u>Reinstatement of 5 bar Gates at Community Hall to be under yellow barrier:</u> Cllr McLeish advised that the gates have been reinstated but need the bolt moving to the other side, a hasp, and a padlock. To be actioned.</p> <p>7. <u>Any other reports:</u> None.</p>	<p><u>TA / LFL</u></p> <p><u>ALL</u></p>
<p>50/23</p>	<p><u>VISIBLE GATES TO EACH PART OF THE PARISH:</u> Update on Planters / seeds and additional place name signs.</p> <p>Cllr Plummer reported that 8 out the 12 gates have their planters completed, are planted up and watered. Cllr Holden will ask for volunteers at Westerton to assist with making the planters for the 4 Westerton gates.</p> <p>Mrs Ali Bridle, a resident of Westerton, asked if it would be possible for the Signs on the Westerton gates to read "Please drive carefully through our <i>hamlet</i>" rather than "through our <i>village</i>". All the Councillors agreed with this request, and the Parish Clerk is to action the Signs.</p>	<p><u>WH / DP</u></p> <p><u>LFL</u></p>
<p>51/23</p>	<p><u>ALLOTMENTS AT MADGWICK PARK:</u> Update on Allotment Build, Legal Transfer and Initial Allocation of Plots.</p> <p>Cllr Plummer reported that the allotments are getting closer to completion, with 10 laid out and ready. The hard landscaping is being done this week but the delivery of the fencing all around the site has been delayed. The Parish Clerk reported that there are delays with the legal aspects, she keeps chasing our solicitors who are waiting for replies from BDW Homes solicitors. The initial allocation of plots has started to the top 13 people on the waiting list who are all residents of Madgwick Park as per the S106 agreement.</p>	<p><u>DP</u></p> <p><u>LFL</u></p>
<p>52/23</p>	<p><u>COMMUNITY HALL:</u> (Chairman of the Hall Committee: Cllr T Ashcroft)</p> <p>1. <u>Update on Bookings:</u> Mr Richard Skillern advised that there are 17 private bookings for April, and 370 different people have hired the Hall. It is just about possible to cope with all the enquiries per day. The calendar is visible and people need to check it before seeking to make a booking.</p> <p>2. <u>Update on Finances:</u> Mr Richard Skillern advised that the balance of the Lloyds Bank account as at 17th April is £43,952.05.</p> <p>3. <u>Update on Care of Building:</u> Cllr Ashcroft confirmed the outstanding jobs were done, just a few knocks to be dealt with. After assessing the best way of dealing with the bike canopy it was agreed that the Parish Clerk should buy a replacement sheet of acrylic. Cllr James offered to help install it.</p> <p><u>CDC Cllr H Potter left the meeting at 8.35pm</u></p> <p>4. <u>Update on NHB 32/20 - Audio Visual Installation due on 13th / 14th April:</u> Mr Richard Skillern advised that the installation is 2/3rds of the way through with another day's work on 19th April. It is likely that deadening of sound will be needed in the future to deal with the echo.</p> <p>5. <u>Update on Weed Treatment at Community Hall & Village Green:</u> Cllr Ashcroft advised that the first treatment is to be on 26th April, with warning signage needing to be put up, and onto FB.</p> <p>6. <u>Update on CCTV for the Hall / Container:</u> Cllr Ashcroft advised that there are now 3 quotes as circulated to the Councillors. In short the installation costs would be £1,244.80, £2,196.69 36 and £2,679.51 (this last one is for low resolution). Funding of this would be from NHB 45/19. Various queries were raised including: Length of contract, Monitoring costs and Back up of images. As the Councillors need more detailed information it was decided to ask Lion Automation to a meeting at the Hall to go through their quotes and answer the queries. Cllr Ashcroft to arrange a meeting.</p> <p>7. <u>Update on "Westhampnett Community Hall" Sign on the front of the building:</u> The Parish Clerk apologised but she has not progressed this matter yet.</p> <p>8. <u>Any other business: External Noticeboard</u> – The Parish Clerk requested to be given approval to purchase the Noticeboard for the Outside Hall Wall. The matter had stalled due to the cost of the locking mechanism being very high. However, the Councillors agreed the Noticeboard is needed, with the lock on one side and the thumb screw on the other, and if necessary, the higher cost will have to be paid.</p>	<p><u>LFL</u></p> <p><u>CMcL / SB</u></p> <p><u>TA</u></p> <p><u>LFL</u></p> <p><u>LFL</u></p>

53/23	<p><u>THE CORONATION OF KING CHARLES III – PARISH CELEBRATION ON SUNDAY 7TH MAY 1PM-3PM:</u></p> <ol style="list-style-type: none"> <u>Report on arrangements so far made: Including Budget, Publicity, and Insurance / Risk Assessment:</u> The Parish Clerk confirmed that Coronation event leaflets had been printed and delivered across the whole Parish to advertise the event. Cllr Ashcroft confirmed that Mrs Maggie Walsh had all arrangements in hand. <u>CDC Grant of a maximum of £500: Consider whether to apply and what to use the funding for. Eg To pay for lasting tribute such as tree planting, street furniture and equipment for celebrations that can be reused.</u> There had been concerns about needing a marquee for the event in case of rain. Cllr Ashcroft had previously provided some example costs of purchasing 3m x 5m gazebos. If done these would be available all year round as against spending money on a one-off hire. The Councillors agreed that these would be useful and asked the Parish Clerk to apply for the grant, and order for the KC Coronation event. 	LFL
54/23	<p><u>COUNCILLORS BUSINESS, FOR NOTING OR INCLUDING ON A FUTURE AGENDA:</u></p> <p>Cllr Holden asked <u>why does Westerton not get a Temporary 30mph speed limit for Goodwood events?</u> The traffic was bad for the recent Members Meeting due to the bad weather causing car park chaos, and it seems there were not enough Marshalls. Cllr Burborough added that vehicles were going down Claypit Lane the wrong way. The Parish Clerk to write to Goodwood complaining about these matters and asking for Westerton to be included in the 30mph speed limit area.</p>	LFL
55/23	<p><u>PARISH FINANCIAL MATTERS (See separate emails for relevant details):</u></p> <ol style="list-style-type: none"> <u>To approve the Accounts to 31st March 2023:</u> The Accounts had been previously circulated to all Councillors. The Parish Clerk explained the Year End figures and there were no questions. The accounts were then proposed for approval by Cllr Holden, seconded by Cllr James, and all voted in favour. The Accounts were signed by Cllr McLeish. <u>To ratify the movement of all Village Green costs for FY2022/23 at £6,809.27 from NS&I to Barclays Bank Account prior to Year End on 31st March 2023:</u> The Councillors voted to ratify the above decision taken by email. This was proposed by Cllr James, seconded by Cllr McLeish, and all voted in favour. <u>To ratify the decision to approve Grass Cutting costs for the Village Green and Westerton Playing Field for 2023 season:</u> The Councillors voted to ratify the above decision taken by email. This was proposed by Cllr McLeish, seconded by Cllr Ashcroft, and all voted in favour. <u>To review a Grant request for £200 for 2023/24 from Arun and Chichester Citizens Advice (Granted £200 for each of the 3 preceding years):</u> Approval to pay this was proposed by Cllr McLeish and seconded by Cllr Hannafin, and all voted in favour. To be paid next month. <u>To review a Grant request for £300 for 2023/24 from Kent, Surrey & Sussex Air Ambulance (Granted £300 for 2022/23, £250 for 2021/22 and £250 for 2020/21):</u> Approval to pay this was proposed by Cllr Hannafin and seconded by Cllr James, and all voted in favour. To be paid next month. <u>To review Standing Orders and Financial Regulations, and make any adjustments needed:</u> The Parish Clerk recommended that no changes be made at present, until the new Clerk was in place. This was agreed by all Councillors. <u>Any other business: NS&I form for Audio-Visual funding:</u> The form to move the NHB 32/20 funding of £18,988.32 from the NS&I account to the Barclays account to cover the cost of the Audio-Visual equipment was signed by Cllr McLeish. 	LFL LFL LFL
56/23	<p><u>CORRESPONDENCE, INCLUDING NOTICES & LEAFLETS</u></p> <p>None.</p>	
57/23	<p><u>DEALING WITH LOCAL ISSUES:</u></p> <ol style="list-style-type: none"> <u>Flooding at Holmwood House and Culvert down to Coach Road:</u> The Parish Clerk advised that WSCC Lead Flood Team have confirmed that <i>“we are in dialogue with the owner of Hadley House about the works that need to be undertaken to ensure the flow of water in the ordinary watercourse. We anticipate an application for Ordinary Watercourse Consent (OWC) once any work has been agreed in principle”</i>. The Parish Clerk will ask CDC to advise the Parish Council when an Ordinary Watercourse Consent application has been received. <u>Ongoing sewer issues at Maudlin – Update:</u> Cllr McLeish advised that SW are making plans to deal with the problems, and meantime have reduced the pumping speed at Coach Road. <u>Westerton Lane sharp Bend – Update:</u> Cllr Ashcroft advised that as Highways are under pressure this project has not yet started. 	LFL CMcL TA

<p>57/23 Cont.</p>	<p>4. <u>Volunteers Fish & Chip Supper held on 31st March: Report, Dates for the coming Year, and Thanks:</u> Cllr McLeish reported that a good evening was had by the Volunteers, and she thanked all for their hard work. She reminded everyone that the Volunteers meet every month on the 3rd Saturday of the month at the Community Hall, although the next on is this Saturday 22nd April. Dates for the year: March 18th, April 22nd, May 20th, June 17th, July 22nd, August 19th, September 23rd, October 21st, November 18th.</p> <p>5. <u>Big Spring Clean Litter Pick held on 8th April at 10am: Thanks to the Church for organising, and to those who took part:</u> The Parish Clerk reported that several people had helped with this, but more would have been good. There were about 10 bags of rubbish collected from all around Westhampnett and Maudlin.</p> <p>6. <u>Any other business:--</u> Fast Fibre Cllr McLeish advised that Openreach had been working in the area, and Fast Fibre should be available in August.</p>	<p><u>CMcL</u></p>
<p>58/23</p>	<p><u>QUESTIONS BY THE PUBLIC:</u> Any resident of the area covered by the Council and present at the meeting may ask questions relating to the business of the Council.</p> <p>None.</p>	
<p>59/23</p>	<p><u>DATE OF NEXT FULL PARISH COUNCIL MEETING:</u> 15th May 2023 (Ann. Mtg of the Parish Council) Noted.</p>	
<p>60/23</p>	<p><u>CLOSE MEETING</u> The Chairman closed the meeting at 9.11pm.</p>	

Signed.....
Chairman of Meeting

Date.....