



WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Mrs Linda Lanham
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Minutes of the Westhampnett Parish Council Meeting held at 7pm on Monday 9th November 2020 via Zoom

Present:

Parish Councillors: Cllr C McLeish (Chairman), Cllr W Holden (Vice-Chairman), Cllr T Ashcroft (co-opted), Cllr S Burborough, Cllr S James and Cllr C Moth.

The meeting was clerked by Parish Clerk, Mrs Linda F Lanham, with WSCC Cllr J Hunt in attendance.

12 members of the public also attended, including Mr A Ball (RR).

Minute No	Item	Action																																
254/20	OPEN THE MEETING & TAKE APOLOGIES FOR ABSENCE Cllr McLeish opened the meeting, welcoming all via Zoom. CDC Cllr H Potter had sent his apologies.																																	
255/20	DISCLOSURE OF INTERESTS: Cllr Burborough - Rolls Royce (as place of work but not a direct employee).																																	
256/20	PARISH COUNCILLOR VACANCY (BY CO-OPTION) Mrs Ashcroft said a few words describing her personal and work background, and explained that after 25 years of living in the Parish she now in a position to give her time and enthusiasm to assist the community. Cllr McLeish proposed that she become a Councillor and all voted in favour. Having signed the paperwork Cllr Ashcroft took her place (via Zoom) with the rest of the Councillors and was welcomed by Cllr McLeish.	LFL																																
257/20	CONFIRM MINUTES OF THE LAST FULL PC MEETING held on 12th October 2020 The Minutes for the Parish Council meeting held on 12 th October 2020 were accepted. Cllr Holden proposed that they be approved, this was seconded by Cllr James, all were in favour and they were then signed by the Chairman.	CMcL																																
258/20	MATTERS ARISING: To deal with any matters arising from the Minutes of the last meeting. None.																																	
259/20	REPORTS FROM EXTERNAL BODIES: including District and County Councillors and local organisations; reports to be submitted by email to the Parish Clerk for circulation to Councillors prior to the meeting. Questions to be taken at the meeting. WSCC Cllr Jeremy Hunt submitted the following report, and took questions only: West Sussex COVID Update – as at Wednesday 5th November 2020 Recorded Cases In the 14 days between 18 th October and 31 st October 1,428 people tested positive for COVID-19. This is 102% higher than the number testing positive during the previous 14-day period (5 th October to 18 th October). <table border="1"> <thead> <tr> <th></th> <th>5th October to 18th October</th> <th>6th October to 19th October</th> <th>7th October to 20th October</th> <th>8th October to 21st October</th> <th>9th October to 22nd October</th> <th>10th October to 23rd October</th> <th>11th October to 24th October</th> </tr> </thead> <tbody> <tr> <td>West Sussex</td> <td>705</td> <td>765</td> <td>802</td> <td>843</td> <td>885</td> <td>940</td> <td>1,005</td> </tr> <tr> <th></th> <th>12th October to 25th October</th> <th>13th October to 25th October</th> <th>14th October to 26th October</th> <th>15th October to 27th October</th> <th>16th October to 28th October</th> <th>17th October to 30th October</th> <th>18th October to 31st October</th> </tr> <tr> <td>West Sussex</td> <td>1,074</td> <td>1,173</td> <td>1,225</td> <td>1,302</td> <td>1,311</td> <td>1,362</td> <td>1,428</td> </tr> </tbody> </table>		5th October to 18th October	6th October to 19th October	7th October to 20th October	8th October to 21st October	9th October to 22nd October	10th October to 23rd October	11th October to 24th October	West Sussex	705	765	802	843	885	940	1,005		12th October to 25th October	13th October to 25th October	14th October to 26th October	15th October to 27th October	16th October to 28th October	17th October to 30th October	18th October to 31st October	West Sussex	1,074	1,173	1,225	1,302	1,311	1,362	1,428	
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Over the period 22nd October to 28th October, Horsham had the lowest incidence rate at 71.6 per 100,000 population, and Crawley the highest rate with 136.1 per 100,000 population.

The overall West Sussex seven-day incidence rate over this period was 93.2/100,000.

District	Number of new cases between 22nd October and 28th October	7-day incidence rate per 100,000 population
Adur	47	73.1
Arun	130	80.9
Chichester	141	116.4
Crawley	153	136.1
Horsham	103	71.6
Mid Sussex	137	90.7
Worthing	94	85.0
West Sussex	805	93.2

All districts in West Sussex have an incidence rate below that of England (225.8 per 100,000). Chichester and Crawley now have rates higher than the South East rate (110.4 per 100,000).

Of the people testing positive for COVID-19 over the seven-day period, 41% were aged under 40, and 15% were aged over 60. Young adults had the highest age-specific incidence rate, however rates are growing in all age groups.

Care homes

There are 235 care homes for older people in West Sussex. The care homes provide around 8,608 beds. A third of these are commissioned by the County Council with the remainder commissioned through other local authorities, health or funded directly by residents.

The number of older people's care homes with a confirmed case of COVID-19 is 13 (staff and/or resident). Learning disability and mental health services have four services with confirmed cases.

Local data on care homes reports admissions are currently restricted in:

- 19 care homes for older people,
- 1 extra care setting,
- 10 care homes for mental health/learning disability,
- 0 domiciliary care providers, and
- 2 supported living settings.

93 care homes for older people are now open to visitors. Healthwatch are hosting a Sussex-wide meeting on 10th November 2020 for families and friends of care homes residents, supported by the County Council, Public Health, the Clinical Commissioning Group and care providers to explore rules, challenges and solutions to maintain contact during COVID-19.

In the last week there has been an increase in the number of care homes requiring support following confirmed cases of COVID-19, particularly where staff groups are affected and required to isolate for a period of 14 days. This support is multi-agency, led by the County Council, to ensure the safety of residents and to provide additional strength to providers' business continuity plans through a number of measures from guidance, practical advice/peer support to Infection Prevention Control training and support to source additional staff, supplies and housekeeping.

Latest national guidance on residential care, supported living and home care guidance is available at <https://www.gov.uk/government/collections/coronavirus-covid-19-social-care-guidance>

Infection Control Fund

On 17th September 2020, the Government announced a further £546m [infection control fund](#) for adult social care providers. The West Sussex allocation of this money is £10.958m. We will passport 80% of this money directly to registered care home providers and other CQC regulated community care providers. The remaining 20% is allocated to the care sector, to support COVID-19 infection control measures, based on local discretion. On 27th October 2020 the County Council [published a decision](#) setting out the allocation and distribution of the grant in West Sussex and funding has since started to be distributed.

Hospital capacity

At the present time there is adequate acute hospital and community bed capacity in West Sussex, although hospitals are facing increasing pressures with rising numbers of COVID-19 positive cases particularly in the north of the county.

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Community Hub

New [National Restrictions Guidance](#) has been published by Government in advance of the national lockdown. This includes guidance on protecting those who have been deemed to be Clinically Extremely Vulnerable (CEV), meaning they face the highest risk of serious illness if they contract COVID-19. Residents who are in this group will receive a letter in the next few days from the NHS or direct from their GP advising them that they are assessed as CEV.

The Community Hub is fully prepared to provide a range of support and practical assistance for the more than 34,000 residents classed as CEV in West Sussex and we will be proactively communicating the support available via the WSCC communications channels. Telephone lines are open from 8am to 8pm, seven days a week, supported by website content and a series of e-forms to provide digital access.

CEV individuals, or their friends and family, are encouraged to contact the Community Hub or use the new online [national registration service](#) to identify any support they may require. They will be asked for their NHS number which can be found on any letter from the NHS, or on a prescription.

The [Community Hub](#) will be able to help complete registration by phone and residents are encouraged to get in touch directly if they have an urgent need or have any questions.

For full details go to the following website: <https://www.westsussex.gov.uk/fire-emergencies-and-crime/coronavirus-covid-19-advice-and-information/covid-19-alert-level-weekly-data-and-outbreak-control-plan/>

The Community Hub phone number is: **033 022 27980**

Communities updates

Record Office

The Public Search Room will be closed during lockdown, any bookings have now been cancelled and the website updated

Birth and Death Registrations

Both of these registration services will continue as is for the time-being, with the ability to decrease Birth appointments to create Death appointment availability if we experience a surge in deaths. As it stands, Coroners inquests are proceeding.

Libraries

The libraries have been very busy since the lockdown announcement, whereby people are stocking up with books and have put in many requests for further books. We are, however, still awaiting clarity on what libraries can and cannot do. Once this is published, we will finalise plans.

We are planning on the assumption that libraries can still operate 'Select and Collect' (i.e. the buildings are not open for browsing but people can order online, by email or phone and collect in a non-contact COVID-secure way at the front door) and essential home delivery for those most vulnerable, so staff will be at work on Thursday. This 'Select and Collect' service creates significant work for library staff but will be useful for those in the community who still want to use it.

Ceremonies

Due to the Government announcement at the weekend, ceremonies cannot take place between Thursday 5th November and Wednesday 2nd December (inclusive)

Civil Registration offices are permitted to stay open so there is an assumption that notice appointments can continue, but this is not 100% clear yet - we are awaiting the detailed Government guidance to confirm this.

Our current alert level, weekly data, Outbreak Control Plan and other Covid related information, including a link to our Community Hub, can be accessed on the following website:

<https://www.westsussex.gov.uk/fire-emergencies-and-crime/coronavirus-covid-19-advice-and-information/covid-19-alert-level-weekly-data-and-outbreak-control-plan/>

Local Issues.

- **Madgwick Lane speed limit reduction** - currently I haven't received an answer on this speed limit implementation, but I will update you as soon as I hear anything.
- **Hedging on the solar farm** - I sent an update to Linda which I presume she has circulated to you. (NB: Parish Clerk did this)
- **Brightness of new streetlights in Stane Street** - again I sent an update to Linda which I presume she has circulated to you. (NB: Parish Clerk did this)

Other Updates

- The County Council continues to work hard to understand the long-term financial implications of Covid 19. Currently we are working on our budget for 2021/22 and our MTFs from 2022 to 2025. This is complicated by not yet knowing the level of government funding beyond the end of the current financial year and we are not likely to know this until the provisional Local Government Finance settlement is announced in early December.

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- Our proposed re-set and re-boot plans, our Economy Re-set plan and our proposed savings plans will be reviewed at the next Public Cabinet Meeting on Tuesday 24th November.
- We webcast all our public meetings – which includes the Public Cabinet meeting referred to above – and you can find a list of future meetings on our website @ <https://westsussex.moderngov.co.uk/mgCalendarMonthView.aspx?GL=1&bcr=1>
- Household Recycling Sites – just to remind you that our recycling sites are remaining open during this period.
- Lastly, we are also continuing to issue our Town and Parish News, as well as regular press releases (<https://www.westsussex.gov.uk/about-the-council/news-and-campaigns/>). Please check these sites regularly, particularly both our Coronavirus website and the CDC coronavirus website, and for other regular updates.

Jeremy Hunt – West Sussex County Council Member for Chichester North
c/o Cabinet Office, County Hall, West Street, Chichester, PO19 1RQ
E:mail Jeremy.hunt@westsussex.gov.uk Tel: 0330222419536

Cllr Hunt gave a further verbal update:

In regard to the Stane Street Lights – they are now dimming at 8pm and are focussed directly downwards. The Councillors said “ Three Cheers for WSCC Street Lighting Department”

The additional Yellow Lines as part of the Parking Plan – these have been detailed by WSCC and the plan needs to be checked for accuracy. The Parish Clerk to send to the Councillors

The Delivery signs for Rolls Royce are still awaited.

Mrs Jean Hardstaff asked if the Footpath at the bottom of the Solar Farm between Dairy Lane and Coach Road is WSCC Highways? Cllr Hunt said Highways England. There is fly-tipping there and the path is overgrown. The Parish Clerk will report.

Cllr Burborough asked about the re-instatement of the Coach Road public footpath access to Oving via a bridge over A27. All to look for emails in this regard and advise Cllr Hunt.

CDC Cllr Henry Potter submitted the following report:

District Councillors Report.

The Revenue and Benefits Teams continue administering and distributing the Government Self Isolation payments to those folk who are on low incomes and MUST self isolate. There is also a hardship fund which can give up to £150 to anyone in receipt of Council Tax Benefit and in conjunction with WSCC, the more vulnerable people can receive as much support as possible. Last Tuesday, the Overview and Scrutiny Committee received reports from all Council Departments and the various working groups made up of Members and Officers and it was agreed that there was little more that the District Council could have done. At one time the only homeless people rough sleeping were those who refused help, and plans are in place to increase the number of places for those unfortunate to be homeless and rough sleeping, rather than being in costly B & B accommodation. After Saturdays announcement of a further 4 weeks of Lockdown, there will undoubtedly be renewed pressure on resources but two more Covid Recovery Officers have been appointed working in the Housing Recovery and rough sleepers area. For fuller information on Covid Issues Gary Milne can be reached; gmilne@chichester.gov.uk

The Council have responded to the consultation on the Government White Paper and the proposed changes to the current Planning Process which Boris Johnson feels is in need of radical update. Some of the proposals lead me to believe that there must have been strong lobbying from the Housebuilding Industry. As an example, the payment of CIL contributions by developers is expected to be relaxed with greater opportunities to stage pay them or even more ridiculously defer payment until occupation!! Generally, certain aspects of Infrastructure is required before, or as a development takes place, who is going to fund this until occupations take place and CIL monies appear??? The SDNPA have responded In a similar vein. CIL money has become such an important part of budgeting, any interference in its collection will have a profound effect on all tiers of local Government.

On a local issue, several Councillors are moving a motion to Full Council to have Southern Water attend a meeting of the CDC Overview & Scrutiny Committee. This has resulted from the continued inadequacy of SW to carry out their commitments, not just in Westhampnett but in Loxwood, West Wittering, the continuing problem in the Lavant Valley and elsewhere in the District. Usually, at a O&S meeting it is allowable for other representations from others including PC's to be heard. I shall keep you up to date as this proposal progresses. In the meantime it could be helpful if you could keep a register, if this is possible, of occupancies of the Houses on Madgwick Park.

**And that concludes my Report, Henry Potter
CDC Member for Goodwood Ward.**

In Cllr Potters absence, Mr Bob Keatley, a resident, asked if there was any further news on the Enforcement regarding Southern Water / Madgwick Park. There is none. See Minute 265/20.

LFL

JH

LFL

ALL

<p>259/20 Cont.</p>	<p><u>Mr Andrew Ball (Rolls Royce Motor Cars) had no items to report, and took questions only:</u></p> <p>Mr Ball confirmed that they are maintaining 2 shifts, building cars still with recent results down just under one third. Cars are still selling across the world, and there have been no layoffs. He said it has been very quiet in regard to community complaints and his Logistics team have spoken to the suppliers about the lorry movements. He added that RR have offered their assistance again to CDC / WSCC for the Coronavirus volunteers in the area.</p> <p>Mr Andrew Blanchard, a resident, said he had emailed about the queuing cars at 3pm, and Mr Ball said he had alerted the Management Team, he was not sure why the cars would be queuing at the moment.</p> <p>It was also mentioned that the lorries from Bognor get faster and faster as the day goes on. Mr Ball said the Police were more visible at the present.</p> <p>Another resident said there was discontent on the community forum NextDoor about the noise of the traffic at night and at 5am. Mr Blanchard said the cars go very fast down Stane Street and around the corner into Claypit Lane. Mr Ball said he will pick this up at the Team Briefing. Cllr James asked if RR could consider 1 way leaving to the left and Mr Ball replied that legally they could not be stopped from doing that, and then going all the way around the Maudlin roundabout back down Stane Street. He said it would not be a good way of dealing with it.</p> <p>Cllr Moth said some of the Westhampnett residents were also acting selfishly. Mr Ball said the Police have issued some tickets, and he wants to try to improve it for all.</p> <p>AB left the meeting at 19:39</p> <p>Mr Derek Marlow, a resident, had asked Cllr Hunt some detailed questions about the West Sussex Covid numbers and Cllr Hunt advised he has now sent these questions to the University for reply.</p> <p>JH left the meeting at 19:41</p>	<p><u>AB</u></p> <p><u>JH</u></p>
<p>260/20</p>	<p><u>MEMBERS' REPORTS:</u> To receive reports from Members where not covered in agenda below. None</p>	
<p>261/20</p>	<p><u>KEEPING THE PARISH LOOKING GOOD – VILLAGE VOLUNTEERS:</u></p> <ol style="list-style-type: none"> <u>Daffodils – update</u> – a report was given by Sara Watkins: A smaller number of daffodils will be planted this year than previously envisaged to keep it simple. We have purchased 1000 daffodils bulbs and a metal long handled planter to plant the bulbs. Planting will be on the village green running along the tree-line behind the fence. Highways were consulted about scraping the top layer of turf away, which is possible, but we felt it would likely leave quite a muddy mess behind which might trigger complaints and therefore more admin in an already tricky year. So we will be planting manually with volunteers and will adhere to the social distance guidelines that have been provided to us from Highways. currently have 4 volunteers and will also put a shoutout on Facebook to see if we can get a few more, ideally in 'family bubbles.' The planting will happen in the next 2 weeks before the Christmas trees are put up. Cllr Moth asked about involving Rolls Royce in the planting, if needed Sara will contact Andrew Ball. Cllr Burborough suggested the young people doing Duke of Edinburgh Award which included her daughter. Cllr McLeish thanked Sara for her work on this project. <u>Christmas Trees – update</u> – a report was given by Sara Watkins: Completed so far – lights and baubles purchased, lights tested, teams in place for erecting trees. Next Steps - Mark Mason will be collecting the trees from Shopwhyke Nursery on the morning of November 28th, trees put up on same day, and taken down on Saturday 2nd January. Windsor Holden is leading the tree team in Westerton, Mark Mason is leading the tree team in Westhampnett. Windsor is looking into placing the tree by the Westerton bus shelter but this is proving difficult to confirm so we may end up putting the tree in the previous location with permission from Goodwood. Possible issues - putting the trees up requires the team to be in close proximity which may well flout the lockdown rules. We could possibly delay until 5th December. If lockdown is extended then there's a possibility that the trees won't make it up at all. The only way to erect the trees on 28th November would be for the team to be made up of a family or support bubble. Otherwise, the most sensible idea is to delay until 5th December or even 2nd December if people are not working. Discussion on various options took place (Cherry pickers RR? Landscape gardeners? Mr Bob Holmans Henchman tower? Beaver Tool hire support?). Then the Fire Service came to the rescue – thanks to Marvin Smith for arranging. Westerton are to decide location and advise the Parish Clerk as may need a smaller tree or permission from Goodwood. Thanks to Cllr Moth for her research for the tree lights and baubles. <u>Trees from the Woodland Trust have arrived. Where and when to plant?</u> Cllr Burborough and the Parish Clerk had suggested places to plant the trees. As bare root and being looked after there is no immediate rush. To be actioned as soon as possible. 	<p><u>LFL</u></p> <p><u>CMcL</u></p>
<p>262/20</p>	<p><u>COVID SUPPORT FROM 5th NOVEMBER:</u> Volunteers for food and prescriptions required? Newsletter? Cllr McLeish advised that previously the Community Hall mobile had been manned, but other local resources are now set up. Mr Bob Keatley, a resident and volunteer, said he had 3 people he was helping last time, and was continuing with 1. The Parish Clerk said she had 1 person who was ongoing. Cllr Holden said the Covid case levels were plateauing. It was agreed that no further action is needed at present, but if anyone hears of anyone needing help then they should signpost them to the CDC Notices regarding help during COVID which are still present on the Parish Notice Boards or the WSCC Community Hub: West Sussex County Council's Community Hub is still supporting the most vulnerable people with emergency food and other supplies to people who have no other means of accessing assistance. https://www.westsussex.gov.uk/fire-emergencies-and-crime/coronavirus-covid-19-advice-and-information/community-hub-covid-19/ and dedicated telephone helpline available for residents who need it: 033 022 27980</p>	<p><u>ALL</u></p>

263/20	<p>UPDATE ON REQUESTS RECEIVED BY PARISH CLERK</p> <ol style="list-style-type: none"> <u>2 x Benches on Village Green</u> – On To Do List <u>Move 2 other benches in Play Area</u> – On To Do List <u>Solar Farm Dead Trees</u> – Cllr Hunt had contacted the WSCC Cabinet member about this matter. Your Energy Sussex are aware of the situation and replanting is to be done. Please could Councillors advise the Parish Clerk if / when they see this being done. <u>Madgwick Park pathway</u> – Pathway now useable. <u>Litter Bin installation at Tilemakers and Maudlin</u> – On To Do List. <u>Boundary treatment for Grayle House / Allotments</u> – Request for Madgwick Park planting information to be advised to Grayle House, outstanding. <u>Speed TRO on Madgwick Lane</u> – The Parish Clerk to follow up with Cllr Hunt to obtain implementation date. <u>Additional signage on Cyclepath</u> – On To Do List 	<p><u>LFL</u> <u>LFL</u></p> <p><u>LFL</u> <u>LFL</u></p> <p><u>LFL</u></p> <p><u>LFL</u></p>
264/20	<p>PLANNING MATTERS: To receive a report on recent planning applications, and update on WH/20/01600/EIA Proposed development North of Madgwick Lane, Westhampnett</p> <p><u>Planning Update since the last Parish Council Meeting on 12th October 2020</u></p> <p><u>New Planning Applications for the period week 42 (14/10/20) to week 45 (04/11/20) inclusive</u></p> <p><u>WH/20/02600/FUL</u> - Case Officer: Calum Thomas Mr Paul Calvesbert Hadley House Claypit Lane Westhampnett PO18 0NU Demolition of existing two-storey detached dwelling house and garage and construction of a two-storey dwelling house, with balcony to the southern elevation and link to garage and indoor pool enclosure. O.S. Grid Ref. 488191/106301 To view the application use the following link; https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QI54/TERHCP00</p> <p>PC must comment by 30/11/20</p> <p><u>WH/20/02500/TPA</u> - Case Officer: Henry Whitby Dr & Mrs Ellis Holmwood House Claypit Lane Westhampnett PO18 0NU Fell 2 no Ash trees (T8/131 & T16/139), 1 no. Beech tree (T1/124) and 1 no. Hawthorn tree (T9/132). Remove 1 no. dead stem bifurcating at 2.3m (above ground level) north sector on 1 no. Ash tree (T14/137). Reduce stem section (east sector) leaving finished height of 7m (above woodpecker holes) on 1 no. Pedunculate Oak tree (T21/144). All 6 no. trees within Area, A1 subject to WH/73/01077/TPO. O.S. Grid Ref. 488160/106351 To view the application use the following link; https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QHQC6QERH0L00</p> <p>Westhampnett Parish Council lodged the following comments: Westhampnett Parish Council wishes to lodge the following supporting comments however there is an Objection to action on one particular tree. These observations were based on inspection from outside the boundaries of the property, as follows:-</p> <p>1 no. Beech tree (T1/124) - See no problem with this tree and therefore no reason to fell. However, there was a dead (Spruce? Yew?) immediately behind. Conclusion: Keep Beech & fell dead tree behind (north).</p> <p>1 no. Ash tree (T8/131) - Agree to proposal to Fell. Request replacement with Beech tree. 1 no. Hawthorn tree (T9/132) - Agree to proposal to Fell.</p> <p>1 no. Ash tree (T14/137) - Agree to proposal to remove 1 no. dead stem bifurcating at 2.3m (above ground level) north sector.</p> <p>1 no. Ash tree (T16/139) - Agree with report proposal to plan for removal if conditions worsen. i.e. at a later date.</p> <p>1 no. Pedunculate Oak tree (T21/144) - Agree to proposal to reduce stem section leaving finished height of 7m (above woodpecker holes), East sector/stem only.</p> <p>Decision due by 30/11/2020</p> <p><u>Update on outstanding Planning Applications</u></p> <p><u>WH/20/02377/TPA</u> - Case Officer: Henry Whitby Mr Richard Avery 10 The Sadlers Westhampnett Chichester West Sussex Crown reduce by approx. 3-4m (all round) to previous pruning points and crown lift by up to 3.5m (above ground level) on 1 no. Horse Chestnut tree (marked on plan as T1, TPO'd as T3) subject to WH/68/01075/TPO. O.S. Grid Ref. 487530/106006</p>	

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To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QH0EJ4ER10V00>

The PC made no comment, decision due by 16/11/2020

WH/20/02373/LBC - Case Officer: Maria Tomlinson
Mr John Brown

Grayle House Stane Street Westhampnett PO18 0NT

Formation of opening in internal wall and installation of a pair of glazed and timber framed internal doors at ground floor level.

O.S. Grid Ref. 488048/106155

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QGY3H7ERGF100>

The PC made no comment, decision due by 15/11/2020

WH/20/02371/LBC - Case Officer: Calum Thomas
Mr John Brown

The Close Stane Street Westhampnett PO18 0NT

Installation of replacement window and new pair of glazed external doors to existing front porch.

O.S. Grid Ref. 488046/106163

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QGWGI3ERGE600>

The PC made no comment, decision due by 19/11/2020

WH/20/01903/OBG - Case Officer: Jane Thatcher
Ms Julian Jones

Land North Of Madgwick Lane Westhampnett West Sussex

Deed of variation to the S106 Agreement in relation to applications 15/03524/OUTEIA and 15/03884/OUT - Madgwick Lane for a change in the trigger for the sports provision from the 200th dwelling (as drafted) to the 225th dwelling (as proposed). The relevant part of the S106 Agreement is Schedule 1, section 6, paragraph 6.2.

O.S. Grid Ref. 487255/106469

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QE89M0ER0WT00>

The Parish Council lodged the following comment:

Westhampnett Parish Council wishes to OBJECT to the proposed change to the S106 Agreement, as stated in the application.

The Parish Council sees no reason to delay the sports provision as 200 houses was set in order to provide facilities at a projected number of residents within the 200 houses. Increasing the trigger point to 225 houses is denying all the earlier residents the use of this important facility until a later date than would have been the case.

Decision now overdue, was be made by 28/10/2020

Decisions

None.

Update on WH/20/01600/EIA Proposed development North of Madgwick Lane, Westhampnett

The matter of the CDC Decision not to require an Environmental Impact Assessment (EIA) was referred to the Secretary of State for a screening direction by the representative of the Goodwood Estate. The CDC Decision was upheld by the Secretary of State saying that the proposed development is not 'EIA development' within the meaning of the 2017 Regulations.

Additionally there has been a new planning application in Lavant, which would have an effect on both parishes:

LV/20/02675/OUT - Case Officer: Jane Thatcher
Berkeley Strategic Land Ltd.

Field South Of Raughmere Drive Lavant West Sussex

Outline Application with all matters reserved (except for access) for the development of 140 dwellings, public open space, landscaping, parking and associated works.

O.S. Grid Ref. 485835/107806

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QIJRNKER0PD00>

Mrs Jean Hardstaff advised that this land is also called the Daffodil Field, and was the subject of a planning application for housing some time ago which was turned down. Now there is a new application by a new developer. CDC have said that, in calling for sites, they have rejected that site on the basis of disturbance from overflying. The Councillors agreed that an assessment of this application should be done with a view to lodging an Objection.

**JHL /
ALL /
LFL**

265/20	<p>SOUTHERN WATER RE: FOUL SEWERS CAPACITY IN STANE STREET: Update on correspondence with SW</p> <p>The Parish Clerk reported that there was nothing new to add to this ongoing situation with SW.</p> <p>However as no update has been received from CDC Planning Enforcement she would send an email to Shona Archer asking for urgent action to compel BDW Homes to commence tankering and cease the flows into Stane Street. As Cllr Potter, in his report in Minute 259/20, has asked for the number of occupied houses in Madgwick Park to be recorded, the latest known number will be incorporated in the email.</p> <p>Cllr Potter also mentioned that CDC Overview and Scrutiny Committee are to review Southern Water as they are not happy with their provisioning, so now is a good time to contact CDC again.</p>	LFL
266/20	<p>WSALC: Discuss possible split from SSALC, Value for Money Project, Review Survey, email dated 29/10/20, and note AGM now on 2nd December 2020</p> <p>This matter was discussed in full, and the following was noted to be conveyed in an email to the Board of WSALC by the Parish Clerk:</p> <ol style="list-style-type: none"> 1. They are happy with the way SSALC assists this Parish Council. 2. They have found the Trainings attended which have been provided via SSALC to be very helpful, and good value for money. 3. They will not be completing the Survey. 4. They are extremely disappointed that the AGM is held during daytime working hours as all the Councillors are working and so unable to attend. Under the circumstances of the Agenda items they consider this timing to be unfair, discriminatory, and biased towards people who are available in the daytime. 	LFL
267/20	<p>CDALC: Review Changes to CDALC Constitution, email dated 02/11/20.</p> <p>The Councillors considered every proposed change in the document and all agreed to accept the amendments in red. The Parish Clerk to advise CDALC.</p>	LFL
268/20	<p>COMMUNITY HALL:</p> <ol style="list-style-type: none"> 1. <u>Possible Covid Government required Closure of Hall from 5th November</u> - Cllr Holden confirmed that, due to the Covid Lockdown 2, the Hall was closed on 5th November, with closed notices on the Doors, and he had updated the Hall website with a <u>re-opening date of 2nd December</u>. 2. <u>Update on New Cleaning Company</u> - The new Cleaning Company were cleaning the Hall Ok, but the last one was last week, until after the re-opening. 3. <u>Update on Bookings / Refunds</u> - Bookings had dipped off once the Lockdown was known to be coming in, with some refunds to be done for the period of closure. 4. <u>Update on preparation for the appointment of a Caretaker</u> - Cllr Holden confirmed that the final document for the Advert for the Premises Manager was to be agreed. The Church had kindly agreed to publish it in their December Newsletter. Also to be advertised on PC Facebook. Closing date end of December, with interviews in January. 5. <u>Report on Fire Alarm Service & ongoing Maintenance contract quotes</u> – The Parish Clerk is waiting for the Fire Alarm Certificate from Neil at St Georges. 3 quotes have been obtained from CIA, SAFE IS and St Georges for ongoing Fire Alarm / Emergency Lighting Maintenance and Monitoring Service, these to be circulated to the Councillors and Hall Committee for decision on which one to use. 6. <u>Report on residue of Build items to be completed by Reilly's</u> – Mrs Jean Hardstaff reported that the Left hand door of the Outside Store needs a larger keep for the bolt, and a suitable padlock is required for the Yellow Overhead Barrier. Reilly's are aware of these outstanding items. 7. <u>Update on Hedging on eastern boundary</u> – Cllr Holden advised that Mr Andrew Blanchard, a resident, has offered to run this project. Mr Blanchard said the surface is not good with lumps of concrete etc, and it will be necessary to prepare a good site for planting next Autumn. He will think about how the work can be achieved. 8. Any other business – None. Cllr Holden took the opportunity to thank Richard, Martin and Vikki for the work they have done and do for the Hall. 	WH / LFL LFL JLH AB
269/20	<p>VISIBLE "ENTRANCE" TO EACH PART OF THE PARISH: Update on progress.</p> <p>Cllr McLeish reported that she had sent maps of the "entrance" positions to all the Councillors, and they are now ready to send on to WSCC Highways to check. Highways must issue licences in order that this task can be carried out. Mr Darren Rolfe, Senior Community Solutions Officer, Communities & Public Protection Directorate at WSCC, has said he would be able to get a team of WS Volunteers to install these for the Parish. The Parish Councillors were thankful for this help. The licences and installation would be at no cost but WPC would have to pay for materials.</p>	CMcL
270/20	<p>COUNCILLORS BUSINESS, FOR NOTING OR INCLUDING ON A FUTURE AGENDA: None.</p>	
271/20	<p>PARISH FINANCIAL MATTERS:</p> <ol style="list-style-type: none"> 1. It was noted that CIL monies at £45,383.76 was received on 30th October 2020. The Councillors agreed it should be moved to the NS&I saving account. 2. To <u>approve the accounts to 31st October 2020</u>, which had been previously circulated to all Councillors. There being no questions, the approval of the accounts was agreed by all. These were signed by Cllr McLeish. 3. The date of 7th December 2020 was agreed for the Finance Committee to meet (via Zoom) to assess the <u>coming years budget & precept</u>. It was noted that any new expenditure items / events to be considered for next year should be advised in time for this meeting. 	LFL CMCL LFL

272/20	CORRESPONDENCE, INCLUDING NOTICES & LEAFLETS: None.	
273/20	DEALING WITH LOCAL ISSUES: The Councillors advised that there seems to be an ongoing drugs problem in Dairy Lane. Various issues and details were discussed and it was agreed that the Parish Clerk would report this to the local PCSO team.	LFL
274/20	QUESTIONS BY THE PUBLIC: Any resident of the area covered by the Council and present at the meeting may ask questions relating to the business of the Council. Mr Andrew Blanchard, a resident, mentioned that <u>the fence at the end of FP416</u> , by the RR roundabout, has broken posts and wire. Mrs Jean Hardstaff, a resident, offered to take some photos and send to the Parish Clerk for reporting to Goodwood.	LFL
275/20	DATE OF NEXT FULL PARISH COUNCIL MEETING: 14 th December 2020 Noted DATES OF FULL PARISH COUNCIL MEETINGS IN 2021: To be listed on Notice Boards and Website Noted.	LFL
276/20	CLOSE MEETING The Chairman closed the meeting at 8.55pm.	

Signed.....
Chairman of Meeting

Date.....