



# WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Miss Louisa Hill

Westhampnett Community Hall

Hadrian Drive

Westhampnett

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**To All Westhampnett Parish Councillors:**

Cllr W Holden (Chairman), Cllr D Plummer (Vice-Chairman), Cllr T Ashcroft, Cllr S Burborough, Cllr S Hannafin, Cllr S James and Cllr C McLeish.

I hereby give notice that a Meeting of Full Council will be held at Westhampnett Community Hall, Hadrian Drive, Westhampnett, PO18 0FP on Monday 12<sup>th</sup> June 2023 at 7pm and you are hereby summoned to attend such meeting.

Members of the Press and Public are entitled to attend the meeting and are encouraged to do so.

Yours sincerely,  
Miss Louisa Hill, Clerk to the Council

**AGENDA**

1	<b><u>OPEN FULL COUNCIL MEETING &amp; TAKE APOLOGIES FOR ABSENCE</u></b>	<b><u>WH</u></b>
2	<b><u>DISCLOSURE OF INTERESTS:</u></b> To receive from members declarations of Disclosable Pecuniary Interests or Non-Pecuniary Interests, in addition to those listed attached in relation to any items included on the agenda for this meeting, in accordance with Localism Act 2011 s. 29 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.	<b><u>WH</u></b>
3	<b><u>CONFIRM MINUTES OF THE LAST FULL PC MEETING</u></b> held on 15 <sup>TH</sup> May 2023	<b><u>WH</u></b>
4	<b><u>MATTERS ARISING:</u></b> To deal with any matters arising from the Minutes of the last meeting.	<b><u>ALL</u></b>
5	<b><u>REPORTS FROM EXTERNAL BODIES:</u></b> including District and County Councillors and local organisations; reports to be submitted by email to the Parish Clerk for circulation to Councillors prior to the meeting. Questions to be taken at the meeting.	
6	<b><u>PLANNING MATTERS:</u></b> To receive a report on recent planning applications.	<b><u>LH</u></b>
7	<b><u>MEMBERS' REPORTS:</u></b> To receive reports from Members where not covered in agenda below, including: 1. GACC Meeting 2. Madgwick Park Landscaping Update 3. Any other reports	<b><u>SB</u></b> <b><u>DP</u></b> <b><u>ALL</u></b>
8	<b><u>ALLOTMENTS AT MADGWICK PARK:</u></b> Update on Allotment Build, Legal Transfer and Initial Allocation of Plots.	<b><u>DP</u></b>
9	<b><u>COMMUNITY HALL:</u></b> (Chairman of the Hall Committee: Cllr T Ashcroft) 1. Update on Bookings 2. Update on Finances 3. Update on Care of Building 4. Update on NHB 32/20 - Audio Visual 5. Update on CCTV for the Hall / Container 6. Summer Picnic Party 27th August 7. Update on "Westhampnett Community Hall" Sign on the front of the building 8. Any other business	<b><u>RS</u></b> <b><u>RS</u></b> <b><u>TA</u></b> <b><u>TA</u></b> <b><u>TA</u></b> <b><u>TA</u></b> <b><u>TA</u></b>
10	<b><u>COUNCILLORS BUSINESS, FOR NOTING OR INCLUDING ON A FUTURE AGENDA:</u></b>	<b><u>ALL</u></b>

11	<b><u>PARISH FINANCIAL MATTERS (See separate emails for relevant details):</u></b> 1. Confirmation of AGAR & approval to sign off accounts 2. To approve the accounts to 31 <sup>st</sup> May 2023 3. To consider Online Banking 4. Any other business	<b><u>LH / ALL</u></b>
12	<b><u>STAFFING MATTERS</u></b> 1. To set up a staffing committee 2. To elect chairman of Staffing Committee	<b><u>LH/ ALL</u></b>
13	<b><u>CORRESPONDENCE, INCLUDING NOTICES &amp; LEAFLETS</u></b>	<b><u>ALL</u></b>
14	<b><u>DEALING WITH LOCAL ISSUES:</u></b> 1. Storage box on Madgwick Park for children's play area 2. Lettering on Westerton Memorial bench 3. Community Hall finger sign	<b><u>WH</u></b>
15	<b><u>QUESTIONS BY THE PUBLIC:</u></b> Any resident of the area covered by the Council and present at the meeting may ask questions relating to the business of the Council.	
16	<b><u>DATE OF NEXT FULL PARISH COUNCIL MEETING:</u></b> 10 <sup>th</sup> July 2023	<b><u>WH</u></b>
17	<b><u>CLOSE MEETING</u></b>	<b><u>WH</u></b>

**END OF AGENDA**