



# WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Mrs Linda Lanham  
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To All Westhampnett Parish Councillors: Cllr C McLeish (Chairman), Cllr W Holden (Vice-Chairman), Cllr S Burborough, Cllr S James and Cllr C Moth.

**DUE TO THE CORONAVIRUS PANDEMIC THE MEETING WILL BE ONLINE.**  
**(The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020)**

I hereby give notice that a Meeting of Full Council will be held online via Zoom on Monday 12<sup>th</sup> October 2020 at 7pm and you are hereby summoned to attend such meeting.

Full details of how to join the Zoom meeting will be provided by the Parish Clerk to Councillors by email, and any other person wishing to join the meeting should email the Parish Clerk to request these details.

Members of the Press and Public are entitled to attend the meeting and are encouraged to do so.

Yours sincerely,

Mrs Linda F Lanham, Clerk to the Council

## **AGENDA**

1	<b><u>OPEN THE MEETING &amp; TAKE APOLOGIES FOR ABSENCE</u></b>	<b><u>CMcL</u></b>
2	<b><u>DISCLOSURE OF INTERESTS:</u></b> To receive from members declarations of Disclosable Pecuniary Interests or Non-Pecuniary Interests, in addition to those listed attached in relation to any items included on the agenda for this meeting, in accordance with Localism Act 2011 s. 29 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.	<b><u>CMcL</u></b>
3	<b><u>CONFIRM MINUTES OF THE LAST FULL PC MEETING held on 14<sup>th</sup> September 2020</u></b>	<b><u>CMcL</u></b>
4	<b><u>MATTERS ARISING:</u></b> To deal with any matters arising from the Minutes of the last meeting.	
5	<b><u>REPORTS FROM EXTERNAL BODIES:</u></b> including District and County Councillors and local organisations; reports to be submitted by email to the Parish Clerk for circulation to Councillors prior to the meeting. Questions to be taken at the meeting.	
6	<b><u>MEMBERS' REPORTS:</u></b> To receive reports from Members where not covered in agenda below.	<b><u>ALL</u></b>
7	<b><u>UPDATE ON REQUESTS RECEIVED BY PARISH CLERK</u></b>	<b><u>LFL</u></b>
8	<b><u>PLANNING MATTERS:</u></b> To receive a report on recent planning applications	<b><u>LFL</u></b>
9	<b><u>GOODWOOD AERODROME CONSULTATIVE COMMITTEE:</u></b> Report on meeting held on 2 <sup>nd</sup> October	<b><u>SB</u></b>
10	<b><u>UPDATE ON WESTERTON LANE, OPERATION WATERSHED PROJECT</u></b>	<b><u>WH</u></b>
11	<b><u>SOUTHERN WATER RE: FOUL SEWERS CAPACITY IN STANE STREET:</u></b> Update on correspondence with SW	<b><u>LFL</u></b>
12	<b><u>KEEPING THE PARISH LOOKING GOOD – VILLAGE VOLUNTEERS:</u></b> 1. Volunteers Group, including Great September Clean 2. Trees from the Woodland Trust are coming between 2-20/11/20. Where to plant as they are nuts and berries types? 3. Daffodils 4. Christmas Trees	<b><u>CMcL</u></b> <b><u>ALL</u></b> <b><u>SW</u></b> <b><u>ALL</u></b>
13	<b><u>ALLOTMENTS:</u></b> An update on the recent training course attended by the Parish Clerk, and how to proceed. NB: Latest revisions were under Planning Application WH/19/02346/REM	<b><u>LFL</u></b>

14	<b><u>COMMUNITY HALL:</u></b> 1. Update on Cleaning and appointment of a new Cleaner 2. Update on Bookings 3. Update on preparation for the appointment of a Caretaker 4. Report on Boiler Service / Fire Extinguishers check / Fire Risk Assessment 5. Report on residue of Build items to be completed by Reilly's 6. Update on Hedging on western boundary 7. Discuss when Greenscape Box Mowing is to start – next season Feb 2021? 8. Any other business	<u>WH</u> <u>RS</u> <u>WH</u> <u>LFL</u> <u>JLH</u> <u>WH</u> <u>WH</u>
15	<b><u>NHB 2019 APPLICATION- 32/20</u></b> CDC have confirmed their approval of the NHB 2020 application for Audio Visual equipment for the Community Hall in the sum of £18,988.32, and now require confirmation of the Parish Council acceptance of the Terms and Conditions relating to this award. <b><u>RESOLUTION:</u></b> That the Parish Council accept and understand the Terms and Conditions of the New Homes Bonus Agreement NHB 32/20	<u>LFL</u>  <u>ALL</u>
16	<b><u>VISIBLE “ENTRANCE” TO EACH PART OF THE PARISH – PERHAPS MARK BY WHITE GATES ON THE VERGE?</u></b> To re-commence the proposal which was “parked” due to Coronavirus.	<u>CMcL</u>
17	<b><u>PC WEBSITE COMPLIANCE WITH PUBLIC SECTOR BODIES (WEBSITES AND MOBILE APPLICATIONS) (No. 2) ACCESSIBILITY REGULATIONS 2018:</u></b> To note this was completed by 23rd September 2020.	<u>LFL</u>
18	<b><u>COUNCILLORS BUSINESS, FOR NOTING OR INCLUDING ON A FUTURE AGENDA:</u></b>	<u>ALL</u>
19	<b><u>PARISH FINANCIAL MATTERS:</u></b> 1. To note receipt on 25th September of CDC Grant of £250 for the VE75 Bench. 2. To approve the accounts to 30th September 2020 3. To review the requested Grant (£800 in 2019) from St Peters Church for the upkeep of the Churchyard 4. To approve NALC / NJC Clerks increase in holiday allowance by 1 day per year pro rata effective from 1 <sup>st</sup> April 2020	<u>LFL /</u> <u>ALL</u>
20	<b><u>CORRESPONDENCE, INCLUDING NOTICES &amp; LEAFLETS:</u></b>	<u>ALL</u>
21	<b><u>DEALING WITH LOCAL ISSUES:</u></b>	<u>ALL</u>
22	<b><u>QUESTIONS BY THE PUBLIC:</u></b> Any resident of the area covered by the Council and present at the meeting may ask questions relating to the business of the Council.	
23	<b><u>DATE OF NEXT FULL PARISH COUNCIL MEETING: 9<sup>th</sup> November 2020</u></b>	<u>LFL</u>
24	<b><u>CLOSE MEETING</u></b>	<u>CMcL</u>

**END OF AGENDA**