



WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Mrs Linda Lanham
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To All Westhampnett Parish Councillors: Cllr C McLeish (Chairman), Cllr W Holden (Vice-Chairman), Cllr S Burborough, Cllr S James and Cllr C Moth.

DUE TO THE CORONAVIRUS PANDEMIC THE MEETING WILL BE ONLINE.
(The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020)

I hereby give notice that a Meeting of Full Council will be held online via Zoom on Monday 9th November 2020 at 7pm and you are hereby summoned to attend such meeting.

Full details of how to join the Zoom meeting will be provided by the Parish Clerk to Councillors by email, and any other person wishing to join the meeting should email the Parish Clerk to request these details.

Members of the Press and Public are entitled to attend the meeting and are encouraged to do so.

Yours sincerely,

Mrs Linda F Lanham, Clerk to the Council

AGENDA

1	<u>OPEN THE MEETING & TAKE APOLOGIES FOR ABSENCE</u>	<u>CMcL</u>
2	<u>DISCLOSURE OF INTERESTS:</u> To receive from members declarations of Disclosable Pecuniary Interests or Non-Pecuniary Interests, in addition to those listed attached in relation to any items included on the agenda for this meeting, in accordance with Localism Act 2011 s. 29 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.	<u>CMcL</u>
3	<u>PARISH COUNCILLOR VACANCY</u> An application to be considered as a Parish Councillor has been received from Tracy Ashcroft. There is a vacancy on the Parish Council which can be filled by co-option, and a decision will be made by a majority vote.	<u>LFL/ ALL</u>
4	<u>CONFIRM MINUTES OF THE LAST FULL PC MEETING</u> held on 12 th October 2020	<u>CMcL</u>
5	<u>MATTERS ARISING:</u> To deal with any matters arising from the Minutes of the last meeting.	
6	<u>REPORTS FROM EXTERNAL BODIES:</u> including District and County Councillors and local organisations; reports to be submitted by email to the Parish Clerk for circulation to Councillors prior to the meeting. Questions to be taken at the meeting.	
7	<u>MEMBERS' REPORTS:</u> To receive reports from Members where not covered in agenda below.	<u>ALL</u>
8	<u>KEEPING THE PARISH LOOKING GOOD – VILLAGE VOLUNTEERS:</u> 1. Daffodils - update 2. Christmas Trees - update 3. Trees from the Woodland Trust have arrived. Where and when to plant?	<u>SW SW CMcL</u>
9	<u>COVID SUPPORT FROM 5th NOVEMBER:</u> Volunteers for food and prescriptions required? Newsletter?	<u>ALL</u>
10	<u>UPDATE ON REQUESTS RECEIVED BY PARISH CLERK</u>	<u>LFL</u>
11	<u>PLANNING MATTERS:</u> To receive a report on recent planning applications, and update on WH/20/01600/EIA Proposed development North of Madgwick Lane, Westhampnett	<u>LFL / ALL</u>
12	<u>SOUTHERN WATER RE: FOUL SEWERS CAPACITY IN STANE STREET:</u> Update on correspondence with SW	<u>LFL</u>
13	<u>WSALC:</u> Discuss possible split from SSALC, Value for Money Project, Review Survey, email dated 29/10/20, and note AGM now on 2nd December 2020	<u>ALL</u>
14	<u>CDALC:</u> Review Changes to CDALC Constitution, email dated 02/11/20	<u>ALL</u>

15	<u>COMMUNITY HALL:</u> 1. Possible Covid Government required Closure of Hall from 5 th November 2. Update on New Cleaning Company 3. Update on Bookings / Refunds 4. Update on preparation for the appointment of a Caretaker 5. Report on Fire Alarm Service & ongoing Maintenance contract quotes 6. Report on residue of Build items to be completed by Reilly's 7. Update on Hedging on western boundary 8. Any other business	<u>WH</u> <u>RS</u> <u>RS</u> <u>WH</u> <u>LFL</u> <u>JLH</u> <u>WH</u> <u>WH</u>
16	<u>VISIBLE "ENTRANCE" TO EACH PART OF THE PARISH:</u> Update on progress.	<u>CMcL</u>
17	<u>COUNCILLORS BUSINESS, FOR NOTING OR INCLUDING ON A FUTURE AGENDA:</u>	<u>ALL</u>
18	<u>PARISH FINANCIAL MATTERS:</u> 1. To note receipt on 30 th October 2020 of CIL monies at £45,383.76, and seek approval to move this to NS&I. 2. To approve the accounts to 31 st October 2020 3. To make a date for the Finance Committee to meet in December to assess budget & precept. May be via Zoom. Any new expenditure items / events to be considered for next year should be advised in time for this meeting.	<u>LFL /</u> <u>ALL</u>
19	<u>CORRESPONDENCE, INCLUDING NOTICES & LEAFLETS:</u>	<u>ALL</u>
20	<u>DEALING WITH LOCAL ISSUES:</u>	<u>ALL</u>
21	<u>QUESTIONS BY THE PUBLIC:</u> Any resident of the area covered by the Council and present at the meeting may ask questions relating to the business of the Council.	
22	<u>DATE OF NEXT FULL PARISH COUNCIL MEETING: 14th December 2020</u> <u>NOTE DATES OF FULL PARISH COUNCIL MEETINGS IN 2021: To be listed on Notice Boards and Website</u> 18th January, 8th February, 8th March, 12th April, 10th May, 14th June, 12th July, 9 th August, 13th September, 11 th October, 8th November, 13th December	<u>LFL</u>
23	<u>CLOSE MEETING</u>	<u>CMcL</u>

END OF AGENDA