

WESTHAMPNETT PARISH COUNCIL

Locum Clerk to the Council Mrs Lisa O'Sullivan
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MEETING OF WESTHAMPNETT PARISH COUNCIL

A Meeting of the Council will be held at The March C of E School, Westhampnett on **MONDAY 20 MARCH 2017 at 7.00pm.** All Members of the Parish Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted below.

Lisa O'Sullivan

Locum Clerk to the Council

14 March 2017

A G E N D A

1. Chairman's Announcements
2. Apologies for absence and approval of reasons given.
3. Declarations of Interest
4. To approve the minutes of the meeting held on 10 January 2017 - **APPENDIX 1**
5. Matters arising from the minutes – that are not separate agenda items.
6. ADJOURNMENT: Public Session: to receive questions from members of the public.
7. General Power of Competence

Locum Clerk to report.

RECOMMENDED: that the following motion be passed.

“That Westhampnett Parish Council wishes to adopt the General Power of Competence and confirms that it meets the two eligibility criteria for adoption of the Power of General Competence as set out in a statutory instrument known as the Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, namely that at least 2/3 Members of Council have been elected to office (not co-opted) and that the Council employs a ‘qualified Clerk’.

8. Planning
 - a. Applications and Decisions – **to follow**
 - b. Update (Cllr Mrs J Hardstaff) –
9. Neighbourhood Plan – to receive an update
10. Highways
 - a. A27 Improvements
 - b. Operation Watershed
11. Members' Reports:
 - a. Travellers' Transit Site (Cllr Harding)
 - b. Play Area. (Cllr Mrs McLeish/Clerk)
 - c. Lavant Valley Partnership (Cllr Mrs Burborough)

- d. Grange Management (Cllrs Burborough & James)
- e. Closed Landfill Site Management – Mr Holman
- f. Volunteers Group
- g.

12. Finance:

- a. To note receipts and approve payments – **to follow**
- b. To approve Bank Reconciliation - **to follow**
- c. Budget Update – **to follow.**
- d. Asset Register – **to follow**
- e. Corporate Risk Assessment - **to follow**

13. Grants – to consider applications from the 2016/17 budget from:

- a. Sammy Community Transport - **attached**
- b. Kent, Surrey & Sussex Air Ambulance - **attached**

14. New Homes Bonus (NHB)

- a. To agree T&Cs of CDC offer for 2016/17 (Westerton Bus Shelter & Village Hall crockery)
- b. To consider possible projects for 2017/18

15. Correspondence / any other matters for information only.

16. Exclusion of Press & Public (Staffing/Contractual)

17. Recruitment of Clerk

- a. To confirm appointment of Locum Clerk
- b. To agreement process for recruitment of new Clerk

18. Community Hall

- a) To receive an update on discussions with Bellway.
- b) To receive an update on tendering etc.
- c) To consider future management of hall.

ALL MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND