



WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Mrs Linda Lanham
Oak Tree Cottage, Claypit Lane, Westhampnett, Chichester PO18 0NU

Tel: 07960 947773 email: westhampnettclerk@gmail.com
www.westhampnettpc.co.uk

Minutes of an Extraordinary Meeting of Full Council for the Parish of Westhampnett held at 7.00pm on Thursday 14th June 2018 at the March C of E School, Westhampnett.

Present:

Parish Councillors: Cllr W P Harding (Chairman), Cllr J L Hardstaff (Vice-Chairman), Cllr S Burborough. Cllr S James arrived at 7.20pm, during Minute 80/18.

The meeting was clerked by Parish Clerk, Mrs Linda F Lanham, and financial items were covered by Mrs J Cadman (RFO).

CDC Cllr M Hall attended. 6 Parish Councillors from Lavant, Boxgrove and Singleton attended in regard to Item 7 on the Agenda. They were Lavant - Mr Robert Newman, Mrs Caroline Reynolds and Mr Adrian Blades, Boxgrove - Mr Henry Potter and Mr Lloyd Tooze, Singleton - Mr Jon Ward.

74/18	OPEN THE MEETING & TAKE APOLOGIES FOR ABSENCE: The Chairman opened the meeting, welcomed CDC Cllr M Hall, and the representatives from Lavant, Boxgrove and Singleton. Apologies were received from Cllr P Clingan, Cllr R Fabricius, Cllr C McLeish and WSCC Cllr J Hunt.	
75/18	DISCLOSURE OF INTERESTS: None.	
76/18	INTERNAL AUDIT 2017-2018: Mrs Cadman checked that the Councillors had seen the Internal Audit 10r's report, and noted that there are no recommendations.	
77/18	ANNUAL GOVERNANCE STATEMENT: Mrs Cadman read out Questions 1, 2, 3, 4, 5 and 6 of the Annual Governance statement, and received approval on each. RESOLVED: The Council resolved that the Annual Governance statement for year ended 31st March 2018 is approved. This was proposed by Cllr Harding, seconded by Cllr Hardstaff, and all voted in favour. The Chairman and Parish Clerk signed the form.	
78/18	ANNUAL RETURN – ACCOUNTING STATEMENTS: Mrs Cadman went through the Annual Return figures for the last Financial Year, and the year before, highlighting any differences, and received approval. RESOLVED: The Council resolved that the Annual Return accounting statements for year ended 31st March 2018 are approved. This was proposed by Cllr Harding, Seconded by Cllr Burborough, and all voted in favour. The Chairman and RFO signed the form.	
79/18	APPROVE INTERNAL AUDITOR FOR 2018/9 AUDIT: Mrs Cadman recommended that as Auditing Solutions Ltd had done a thorough job, they be appointed to act as Internal Auditors for this financial year ending 31 st March, 2019. Council all voted in favour. Mrs Cadman left the meeting after this Item.	

80/18

VELO SOUTH:

The subject was introduced by Cllr Harding.

Cllr James joined the meeting at this point.

The 15,000 cyclists are to register at the Westgate Centre in Chichester on Saturday 22nd Sept. Entry is £100 per cyclist. Goodwood is renting the Motor Circuit only, and the stewards are to be cross-hired. The parking is for 10,000 cars with mobile toilet facilities. There are to be hard road closures between points, and 2-way traffic on Sheepwash Lane (normally one way in part). They will use gaps between cyclists to allow people to cross. The bus route Midhurst-Chichester goes through Lavant, not sure what is happening to that.

It was generally agreed by the attendees from all the 4 Parishes that there had been very poor detailed communication and that CSM and WSCC have questions to answer. A Velo South leaflet had arrived through some peoples doors on Boxgrove and Westhampnett, but not all.

After considerable discussion it was agreed to invite Jon Ridgeon (CSM), Louise Goldsmith (Leader of WSCC) and Gillian Keegan (MP) to attend a 4 Parishes meeting in order to answer questions directly to the Councillors. This meeting should be as soon as possible and 11th or 12th July was suggested. It was agreed that a set of joint questions should be typed and circulated by WPC Clerk to all the Parish Councillors in all 4 Parishes and then an email to be sent to the 3 people with the questions. Cllr Hall offered to take the list of questions to The Duke of Richmond, and he could also help expedite the attendance of Gillian Keegan.

Joint questions from Westhampnett, Lavant, Boxgrove and Singleton Parish Councils were agreed to be:

- 1. a. There appears to be a lack of communication of the event across Sussex as a whole. People right across the county will be affected by the road closures, and need to have early warning of this.
- 1. b. The letter drop to 162,000 homes is not on schedule, and as we are some of the most affected parishes, we find it unacceptable that the promised letters have not arrived.
- 2. a. Traffic control notices need to be extended to the whole of Sussex, to alert road users from inside and outside the county of the issues, e.g. getting to Gatwick Airport, travelling to the beach at West Wittering?
- 2. b. How is the arrival and departure of the 15,000 competitors, plus their supporters to be managed? Not just getting into Goodwood Motor Circuit, but in the whole area? Where exactly are all these vehicles to park?
- 2. c. How will the followers of the competitors be managed?
- 2. d. Why are the roads closed for such long periods of time?
- 2. e. In regard to parking on the route - what legal powers do you have to remove a legally parked car?
- 3. How will carers, essential workers, churchgoers, non-emergency travel, farmers, etc. be able to go about their daily business? In regard to the daily care given to vulnerable residents, this is often several times a day, and provided by different people who have to travel to their clients. We demand that plans be put in place to support our residents as we have a high proportion of elderly people in Sussex. It is your responsibility to ensure that care can be given at the correct times of day without hindrance.
- 4. How are bus services to be maintained throughout the area?
- 5. At the Goodwood Motor Circuit:
 - 5. a. What time are the gates to be opened?
 - 5. b. What are the lighting provisions?
 - 5. c. When are loudspeakers / tannoys to be used, and at what Decibels?
 - 5. d. What is the provision of Entertainment including music?
 - 5. e. How are spectators to be managed?
- 6. What is the provision for parking and marshalling of the thousands who need to register at The Westgate Centre in central Chichester on Saturday 22nd September? Why cannot all competitors "Skip event registration on Saturday by having your Rider Pack sent to you in advance of the event".
- 7. We would suggest that a large sum of money should be put into a Bond to be held by WSCC against the satisfactory clearance of rubbish after the event, throughout the route.
- 8. If you expect us to support you then you will need to do better.

LFL

MH

81/18

DATE OF NEXT PARISH COUNCIL MEETING: 9TH JULY 2018

The next meeting date was noted.

82/18

CLOSE MEETING

The Chairman thanked the attendees and closed the meeting at 9.00pm.

Signed.....
Chairman of Meeting

Date.....