



WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Mrs Linda Lanham

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To All Westhampnett Parish Councillors: Cllr C McLeish (Vice-Chairman), Cllr S Burborough, Cllr W Holden, Cllr S James and Cllr C Moth.

DUE TO THE CORONAVIRUS PANDEMIC THE MEETING WILL BE ONLINE.
(The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020)

*Please note that, as permitted under the above legislation,
The Annual Meeting of Electors for the Parish of Westhampnett
has been cancelled for 2020.*

I hereby give notice that a Meeting of Full Council will be held online via Zoom on Monday 11th May 2020 at 7pm and you are hereby summoned to attend such meeting.

Full details of how to join the Zoom meeting will be provided by the Parish Clerk to Councillors by email, and any other person wishing to join the meeting should email the Parish Clerk to request these details.

Members of the Press and Public are entitled to attend the meeting and are encouraged to do so.

Yours sincerely,

Mrs Linda F Lanham, Clerk to the Council

AGENDA

1	<u>OPEN ANNUAL MEETING OF THE FULL COUNCIL & TAKE APOLOGIES</u>	<u>CMcL</u>
2	<u>ELECTION OF CHAIRMAN FOR 2020/21:</u> The Council will elect a Chairman for the forthcoming year	<u>LFL</u>
3	<u>DECLARATION OF ACCEPTANCE OF OFFICE:</u> The duly elected Chairman will make a Declaration of Acceptance of Office	<u>LFL</u>
4	<u>ELECTION OF VICE-CHAIRMAN FOR 2020/21:</u> The Council will elect a Vice-Chairman for the forthcoming year	<u>LFL</u>
5	<u>DECLARATION OF ACCEPTANCE OF OFFICE:</u> The duly elected Vice-Chairman will make a Declaration of Acceptance of Office	<u>LFL</u>
6	<u>OPEN THE MEETING & TAKE APOLOGIES FOR ABSENCE</u>	<u>Chair</u>
7	<u>DISCLOSURE OF INTERESTS:</u> To receive from members declarations of Disclosable Pecuniary Interests or Non-Pecuniary Interests, in addition to those listed attached in relation to any items included on the agenda for this meeting, in accordance with Localism Act 2011 s. 29 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.	<u>LFL</u>
8	<u>APPOINTMENT OF COMMITTEE MEMBERS AND APPOINTMENT OF EXPERTS</u> Finance, Community Hall, Village Green, Planning.	<u>Chair</u>
9	<u>ANNUAL REPORT OF THE COUNCIL GIVEN BY THE PREVIOUS VICE-CHAIRMAN FOR THE Y/E 31st MARCH 2020</u>	<u>CMcL</u>
10	<u>ANNUAL REPORT ON THE AUDITED ACCOUNTS OF THE COUNCIL FOR THE Y/E 31st MARCH 2020</u>	<u>LFL</u>
11	<u>CLOSE THE ANNUAL MEETING OF THE FULL COUNCIL.</u>	<u>Chair</u>
12	<u>OPEN FULL COUNCIL MEETING AND TAKE APOLOGIES</u>	<u>Chair</u>
13	<u>DISCLOSURE OF INTERESTS:</u> To receive from members declarations of Disclosable Pecuniary Interests or Non-Pecuniary Interests, in addition to those listed attached in relation to any items included on the agenda for this meeting, in accordance with Localism Act 2011 s. 29 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.	<u>Chair</u>
14	<u>CONFIRM MINUTES OF THE ANNUAL MEETING OF ELECTORS</u> held on 29 th April 2019. To be actioned at this meeting as no Annual Meeting of Electors is to take place in 2020 due to Coronavirus legislation.	<u>Chair</u>
15	<u>MATTERS ARISING:</u> To deal with any matters arising from the Minutes of the last Annual Meeting of Electors.	<u>Chair</u>
16	<u>CONFIRM MINUTES OF THE LAST FULL PC MEETING</u> held on 20 th April 2020	<u>Chair</u>
17	<u>MATTERS ARISING:</u> To deal with any matters arising from the Minutes of the last meeting.	<u>Chair</u>
18	<u>REVIEW OF EFFECTS OF CORONAVIRUS ON WESTHAMPNETT PARISH COUNCIL & RESIDENTS</u>	<u>WH</u>
19	<u>REPORTS FROM EXTERNAL BODIES:</u> including District and County Councillors and local organisations	
20	<u>MEMBERS' REPORTS:</u> To receive reports from Members where not covered in agenda below.	<u>ALL</u>

21	<u>UPDATE ON REQUESTS RECEIVED BY PARISH CLERK</u>	<u>LFL</u>
22	<u>PLANNING MATTERS:</u> To receive a report on recent planning applications	<u>LFL</u>
23	<u>REVIEW OF FLOODING AT WESTERTON AND APPLICATION TO OPERATION WATERSHED</u>	<u>WH</u>
24	<u>SOUTHERN WATER RE: FOUL SEWERS CAPACITY IN STANE STREET:</u> Review of email sent by PC & any response	<u>Chair</u>
25	<u>STATE OF FOOTPATH 417 & SOUTHERN WATER WORKS:</u> To review current position	<u>ALL</u>
26	<u>COMMUNITY HALL:</u> 1. To note that no work has been carried out by Reilly's due to Coronavirus work shutdown 2. To note that a £10,000 Business Grant has been received from CDC to assist with Hall costs / Loss of income due to Coronavirus closure of Hall 3. To note that the Hall Committee met in February, April and May, and there was no meeting in March due to Coronavirus. Minutes to be circulated to all Councillors. 4. Flagpole Planning Permission—agree location, and Councillors to approve that the Parish Clerk to apply for Permission? 5. Landscaping update 6. Any other business	<u>WH</u>
27	<u>INSURANCE RENEWAL:</u> To review and approve renewal	<u>ALL</u>
28	<u>COUNCILLORS BUSINESS, FOR NOTING OR INCLUDING ON A FUTURE AGENDA:</u>	
29	<u>PARISH FINANCIAL MATTERS:</u> 1. To approve revised Year End Accounts to 31 st March 2020 2. To approve the accounts to 30 th April 2020 3. To note Barclays Mandate changes submitted, without Cllr Moth at present. 4. To approve/ratify documents required for Internal Audit including Financial Regs, Standing Orders, Investment policy etc	<u>LFL</u> <u>LFL</u> <u>LFL</u> <u>LFL</u>
30	<u>CORRESPONDENCE, INCLUDING NOTICES & LEAFLETS:</u> Another newsletter?	
31	<u>DEALING WITH LOCAL ISSUES:</u>	
32	<u>QUESTIONS BY THE PUBLIC:</u> Any resident of the area covered by the Council and present at the meeting may ask questions relating to the business of the Council.	
33	<u>DATE OF NEXT FULL PARISH COUNCIL MEETING: 15th JUNE 2020</u>	<u>LFL</u>
34	<u>CLOSE MEETING</u>	<u>Chair</u>

END OF AGENDA