



WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Mrs Linda Lanham
Oak Tree Cottage, Claypit Lane, Westhampnett, Chichester PO18 0NU

Tel: 07960 947773 email: westhampnettclerk@gmail.com
www.westhampnettpc.co.uk

To All Westhampnett Parish Councillors: Cllr C McLeish, Cllr S James, Cllr J Freeman, Cllr R Morgan and Cllr W Holden.

I hereby give notice that a Meeting of Full Council will be held at The March C of E School, Claypit Lane, Westhampnett on Monday 14th October 2019 at 7pm and you are hereby summoned to attend such meeting.

Members of the Press and Public are entitled to attend the meeting and are encouraged to do so.

Yours sincerely,

Mrs Linda F Lanham, Clerk to the Council

AGENDA

1	OPEN THE MEETING & TAKE APOLOGIES FOR ABSENCE	LFL
2	ELECTION OF CHAIRMAN: The Chairman is proposed and voted by the whole council, by way of a paper ballot.	LFL
3	ELECTION OF VICE-CHAIRMAN: The Vice Chairman is proposed & voted by the whole council, by way of a paper ballot.	Chairman
4	CO-OPTION OF UP TO 2 PERSONS AS COUNCILLORS: To Co-Opt into the 2 existing vacancies (not the 2 new vacancies recently created).	Chairman
5	DISCLOSURE OF INTERESTS: To receive from members declarations of Disclosable Pecuniary Interests or Non-Pecuniary Interests, in addition to those listed attached in relation to any items included on the agenda for this meeting, in accordance with Localism Act 2011 s. 29 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.	Chairman
6	CONFIRM MINUTES OF THE LAST MEETING held on 9 th September 2019	Chairman
7	MATTERS ARISING: To deal with any matters arising from the Minutes of the last meeting.	Chairman
8	PLANNING MATTERS: To receive a report on recent planning applications	LFL
9	NHB 2019 APPLICATION- 45/19 CDC have confirmed their approval of the NHB 2019 application for various Fitting Out items for the Community Hall in the sum of £18,201.22, and now require confirmation of the Parish Council acceptance of the Terms and Conditions relating to this award. RESOLUTION: That the Parish Council accept and understand the Terms and Conditions of the New Homes Bonus Agreement NHB 45/19.	LFL ALL
10	COMMUNITY HALL: To receive updates on 1. First Hire Date and Opening Date – JF 2. Management Committee – new Chairman, and extra Committee members - JF 3. Finances of the Build and Day to Day costs – LFL 4. Policies and Procedures for use of the Building/Bookings - JF 5. Management of the Bookings and income to go into Lloyds Account – JF 6. Proposal for Opening/Christmas Event on 30 th Nov, & request for PC fin. support for this event – CMcL/Other. 7. Build Report – JF/LFL 8. Any other items including- Will the next PC meeting be in the Community Hall?	
11	COUNCILLORS BUSINESS, FOR NOTING OR INCLUDING ON A FUTURE AGENDA	ALL
12	PARISH FINANCIAL MATTERS: 1. To approve the accounts up to 14 th October 2019 2. To note receipt of remaining S106 Build Monies from The Grange at £4,796.49. Approval sought to move this to the NS&I Community Hall Fund.	LFL/ALL
13	CORRESPONDENCE, INCLUDING NOTICES & LEAFLETS	LFL
14	DEALING WITH LOCAL ISSUES	
15	QUESTIONS BY THE PUBLIC: Any resident of the area covered by the Council and present at the meeting may ask questions relating to the business of the Council.	
16	PROPOSED DATES FOR FULL PARISH COUNCIL MEETINGS FOR 2020 Details as per email circulated to Councillors.	LFL
17	DATE OF NEXT FULL PARISH COUNCIL MEETING: 11th NOVEMBER 2019	LFL
18	CLOSE MEETING	Chairman

END OF AGENDA