



WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Mrs Linda Lanham
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To All Westhampnett Parish Councillors: Cllr C McLeish (Vice-Chairman), Cllr S Burborough, Cllr W Holden, Cllr S James and Cllr C Moth.

DUE TO THE CORONAVIRUS PANDEMIC THE MEETING WILL BE ONLINE.
(The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020)

I hereby give notice that a Meeting of Full Council will be held online via Zoom on Monday 20th April 2020 at 7pm and you are hereby summoned to attend such meeting.

Full details of how to join the Zoom meeting will be provided by the Parish Clerk to Councillors by email, and any other person wishing to join the meeting should email the Parish Clerk to request these details.

Members of the Press and Public are entitled to attend the meeting and are encouraged to do so.

Yours sincerely,

Mrs Linda F Lanham, Clerk to the Council

AGENDA

1	<u>OPEN THE MEETING & TAKE APOLOGIES FOR ABSENCE</u>	<u>CMcL</u>
2	<u>DISCLOSURE OF INTERESTS:</u> To receive from members declarations of Disclosable Pecuniary Interests or Non-Pecuniary Interests, in addition to those listed attached in relation to any items included on the agenda for this meeting, in accordance with Localism Act 2011 s. 29 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.	<u>CMcL</u>
3	<u>CONFIRM MINUTES OF THE LAST MEETING</u> held on 11 th March 2020	<u>CMcL</u>
4	<u>MATTERS ARISING:</u> To deal with any matters arising from the Minutes of the last meeting.	<u>CMcL</u>
5	<u>REPORTS FROM COUNTY AND DISTRICT COUNCILLORS:</u> Q and A sessions only after receiving written reports before meeting.	<u>JH / HP</u>
6	<u>COMMUNITY HALL:</u> To note that due to the Coronavirus pandemic the Community Hall had to be closed on 26th March 2020 until further notice as instructed by the Government.	<u>LFL</u>
7	<u>VILLAGE GREEN AND RICHMOND ROAD, WESTERTON PLAY AREAS:</u> To note that due to the Coronavirus pandemic the Play Areas had to be closed on 26th March 2020 until further notice as instructed by the Government. The Village Green and the Playing Field at Richmond Road remain open.	<u>LFL</u>
8	<u>WESTHAMPNETT COMMUNITY VOLUNTEERS</u> To note that due to the Coronavirus pandemic the Parish Council thanks Councillors and residents who have formed the Community Volunteers to help those who need assistance. This is much appreciated.	<u>WH</u>
9	<u>REPORTS FROM EXTERNAL BODIES:</u> All reports deferred to next PC Meeting.	
10	<u>PLANNING MATTERS:</u> To receive a short report on recent planning applications, full details on email, and recorded in subsequent Minutes.	<u>LFL</u>
11	<u>FLOODING AT WESTERTON LANE / SIDENGREEN LANE:</u> To review progress on the drainage system, Operation Watershed and any necessary road repairs.	<u>WH</u>
12	<u>PLANTING PROJECT:</u> To review progress on this project including new hedgerow and rotavating/seeding/paving.	<u>WH / CMcL</u>
13	<u>VE DAY ON 8th MAY 2020:</u> To receive a report on the revised preparations for the event, and potential budget needed.	<u>CMcL</u>
14	<u>ANNUAL PARISH MEETING: 11th MAY AT 7PM PRIOR TO FULL PC MEETING:</u> Format / Agenda to be discussed & agreed, see email details to be circulated to Councillors prior to the meeting.	<u>ALL</u>
15	<u>COUNCILLORS BUSINESS, FOR NOTING OR INCLUDING ON A FUTURE AGENDA</u>	<u>ALL</u>
16	<u>PARISH FINANCIAL MATTERS:</u> 1. To approve the accounts up to 31 st March 2020 2. To approve the addition of Cllr Moth as a signatory on the Barclays Bank Account 3. To discuss a Grant request for £250 from Kent, Sussex and Surrey Air Ambulance Trust (zero over at least last 4 years) 4. To discuss a Grant request for £200 for 2020/21 from Arun and Chichester Citizens Advice (£200 for 2019/20)	<u>LFL / ALL</u>
17	<u>QUESTIONS BY THE PUBLIC:</u> Any resident of the area covered by the Council and present at the meeting may ask questions relating to the business of the Council.	
18	<u>DATE OF ANNUAL PARISH MEETING FOLLOWED BY ANNUAL AND FULL PARISH COUNCIL MEETING:</u> <u>11th MAY 2020 7PM VIA ZOOM</u>	<u>LFL</u>
19	<u>CLOSE MEETING</u>	<u>CMcL</u>

END OF AGENDA