



WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Mrs Linda Lanham
Oak Tree Cottage, Claypit Lane, Westhampnett, Chichester PO18 0NU

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To All Westhampnett Parish Councillors: Cllr C McLeish (Chairman), Cllr W Holden (Vice-Chairman), Cllr T Ashcroft, Cllr S Burborough, Cllr S James, Cllr C Moth and Cllr M Smith.

I hereby give notice that a Meeting of Full Council will be held at Westhampnett Community Hall, Hadrian Drive, Westhampnett, PO18 0FP on Monday 13th September 2021 at 7pm and you are hereby summoned to attend such meeting.

Members of the Press and Public are entitled to attend the meeting and are encouraged to do so.

Yours sincerely,

Mrs Linda F Lanham, Clerk to the Council

AGENDA

1	<u>OPEN FULL COUNCIL MEETING & TAKE APOLOGIES FOR ABSENCE</u>	<u>CMcL</u>
2	<u>DISCLOSURE OF INTERESTS:</u> To receive from members declarations of Disclosable Pecuniary Interests or Non-Pecuniary Interests, in addition to those listed attached in relation to any items included on the agenda for this meeting, in accordance with Localism Act 2011 s. 29 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.	<u>CMcL</u>
3	<u>CONFIRM MINUTES OF THE LAST FULL PC MEETING</u> held on 9 th August 2021	<u>CMcL</u>
4	<u>MATTERS ARISING:</u> To deal with any matters arising from the Minutes of the last meeting.	
5	<u>REPORTS FROM EXTERNAL BODIES:</u> including District and County Councillors and local organisations; reports to be submitted by email to the Parish Clerk for circulation to Councillors prior to the meeting. Questions to be taken at the meeting.	
6	<u>FLOODING AT COACH ROAD IN AUGUST:</u> Update: 1. Sewage overflowing - Complaint letter to OFWAT regarding non-action by Southern Water 2. Surface Water – Liaison with WSCC – could remedial action be an Operation Watershed project?	<u>LFL</u> <u>LFL</u>
7	<u>WSCC LOCAL FLOOD RISK MANAGEMENT STRATEGY:</u> Review regarding WSCC strategy on: 1. the risks of flooding from surface water, groundwater, and ordinary watercourses 2. the clarification of which authority is responsible for what in relation to the management of local flood risk 3. the defined role of West Sussex County Council as Lead Local Flood Authority. Should the PC take part in the Survey, which closes on 30 September 2021 See email from the Parish Clerk to Cllrs on 17 Aug 2021, 16:55	<u>ALL</u>
8	<u>MEMBERS' REPORTS:</u> To receive reports from Members where not covered in agenda below.	<u>ALL</u>
9	<u>PLANNING MATTERS:</u> To receive a report on recent planning applications.	<u>LFL /</u> <u>ALL</u>
10	<u>UPDATE ON REQUESTS RECEIVED BY PARISH CLERK</u>	<u>LFL</u>
11	<u>WSCC HAVE YOUR SAY ON PLANS TO "GET BUSES BACK BETTER"</u> Should the PC take part in the Survey, which closes on 14 September 2021 See email from the Parish Clerk to Cllrs on 6 Sept, 16:28	<u>ALL</u>

12	<u>VISIBLE GATES TO EACH PART OF THE PARISH:</u> To review progress on this project.	<u>CMcL</u>
13	<u>COMMUNITY HALL:</u> (Mr Richard Skillern standing in for Cllr Holden) 1. Update on Bookings 2. Update on Finances 3. Update on Care of Building 4. First Community Café on 26th September 11am 5. Update on Community Hall Signage 6. Any other business	<u>RS</u> <u>RS</u> <u>RS</u> <u>RS</u> <u>LFL</u> <u>ALL</u>
14	<u>GIGABIT BROADBAND:</u> Update on progress	<u>CMcL</u>
15	<u>KEEPING THE PARISH LOOKING GOOD – VILLAGE VOLUNTEERS:</u> An Update	<u>CMcL</u>
16	<u>ANNUAL PARISH MEETING ON 26TH SEPTEMBER 2021 AT 11AM IN WESTHAMPNETT COMMUNITY HALL:</u> Arrangements for this Meeting including presentation content	<u>ALL</u>
17	<u>COUNCILLORS BUSINESS, FOR NOTING OR INCLUDING ON A FUTURE AGENDA:</u>	<u>ALL</u>
18	<u>PARISH FINANCIAL MATTERS:</u> 1. To approve the Accounts to 31 st August 2021 2. Any other business	<u>LFL /</u> <u>ALL</u>
19	<u>CORRESPONDENCE, INCLUDING NOTICES & LEAFLETS:</u>	<u>LFL /</u> <u>ALL</u>
20	<u>DEALING WITH LOCAL ISSUES:</u>	<u>ALL</u>
21	<u>QUESTIONS BY THE PUBLIC:</u> Any resident of the area covered by the Council and present at the meeting may ask questions relating to the business of the Council.	
22	<u>TO APPROVE SUGGESTED DATES OF FULL PARISH COUNCIL MEETINGS IN 2022:</u> 17th January, 4th February, 14th March, 11th April, 9th May plus PC Annual Meeting (vote Chair etc); 13th June & Annual Parish Meeting? 11th July, 8th August, 12th September, 10th October, 14th November, 12th December.	<u>LFL /</u> <u>ALL</u>
23	<u>DATE OF NEXT FULL PARISH COUNCIL MEETING:</u> Annual Parish Meeting 26 th September 2021 at 11am, and Full Council Meeting 11 th October 2021 at 7pm.	<u>LFL</u>
24	<u>CLOSE MEETING</u>	<u>CMcL</u>

END OF AGENDA