

WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Mrs Linda Lanham
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Minutes of the Westhampnett Parish Council Meeting held at 7pm on Monday 21st June 2021 at Westhampnett Community Hall, Hadrian Drive, Westhampnett, PO18 0FP

Present:

Parish Councillors: Cllr C McLeish (Chairman), Cllr W Holden (Vice-Chairman), Cllr S Burborough, Cllr S James, Cllr C Moth and Cllr Smith.

The meeting was clerked by Parish Clerk, Mrs Linda F Lanham, with WSCC Cllr J Hunt and CDC Cllr H Potter, in attendance.

5 members of the public also attended.

<u>Minute No</u>	<u>Item</u>	<u>Action</u>
128/21	OPEN FULL COUNCIL MEETING & TAKE APOLOGIES FOR ABSENCE Cllr McLeish welcomed all. Apologies were received from Cllr Ashcroft.	
129/21	DISCLOSURE OF INTERESTS: Cllr Burborough – as an employee of Rolls Royce.	
130/21	CONFIRM MINUTES OF THE LAST FULL PC MEETING held on 5th May 2021 The Minutes for the Parish Council meeting held on 5 th May April 2021 were accepted. Cllr Holden proposed that they be approved, this was seconded by Cllr Burborough, all were in favour and they were then signed by the Chairman.	CMcL
131/21	MATTERS ARISING: To deal with any matters arising from the Minutes of the last meeting. None.	
132/21	REPORTS FROM EXTERNAL BODIES: including District and County Councillors and local organisations; reports to be submitted by email to the Parish Clerk for circulation to Councillors prior to the meeting. Questions to be taken at the meeting. CDC Cllr Henry Potter submitted the following report, and took questions only: <i>District Councillors Report</i> <i>A message from our Chief Executive, Diane Shepherd, asks us to continue to be vigilant, careful and continue socially distancing. It's not all over yet!</i> <i>There is still time for businesses to apply for Government small business support grant funding. This opportunity expires on the last day of June.</i> <i>The Council has now moved to a situation where some meetings are to be 'Live' and the first of these was a Planning Committee Meeting on Wednesday 9th. This was a testing /learning opportunity to see if all the work which has gone on since mid-May to enable the meetings to be safe, actually worked. It did! With polycarbonate screens separating each Member and restricted numbers of the public allowed to attend. The Full Council Meeting tomorrow (22nd) will be conducted under similar arrangements.</i> <i>Meetings with Southern Water are ongoing trying to address the various failings of SW in many of their activities and their ongoing ability to handle the wastewater in the future. These meetings are reflecting on the progress of the Local Plan Review which is continuing and full details can be found on the Councils website /localplannewsletter.</i> <i>Work is also gathering speed to promote a Season of Culture in 2022 when lots of new and exciting events are being supported by the Council.</i> <i>It also happens to be the Platinum Anniversary of The Queens accession to the throne. Lots to celebrate. As I write this, there is still no concrete assurance regarding the Festival of Speed. I understand that application has been made to the Government to treat the FoS as a 'Pilot' event such as Wimbledon and the final of Euros Cup Final being held at Wembley. For the sake of the Goodwood Estate I hope it is allowed to go ahead.</i>	

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Cont.

*It will be good to see you all on Monday. Stay well and safe.
Cllr. Henry Potter.
Goodwood Ward Member.*

There were no questions on the report.

Cllr Smith said he had received confirmation that the FoS would be going ahead as a test pilot event with all current ticket holders allowed. Attendees must have had 2 jabs and taken a test before. Cllr Hunt said WSCC Public Health were working with Goodwood on this event.

WSCC Cllr Jeremy Hunt had not submitted a report this time.

Cllr McLeish offered congratulations to him on being re-elected, and Cllr Hunt said he was delighted to be back.

Cllr Hunt advised that there are many new WSCC Councillors and they are getting prepared. He advised that the CLC meetings were now going to be virtual due to a change in the reason the CLC meeting began (WSCC not doing CIF anymore).

Cllr Hunt said he had a meeting with Scott Judge the new WSCC Gypsies and Travellers Team Manager regarding the Transit site. WSCC are having to get a court order to get the current incumbents to leave the site.

Cllr Hunt confirmed the Madgwick Lane TRO is now signed off as at 27th May 2021 and became legal on 1st June 2021. The Parish Clerk will advise PCSO Jason Lemm, as there has been much speeding in Madgwick Lane.

Cllr Holden asked about the re-jigging of the constituency boundaries, with the Consultation period in force. (NB: Members of the public are encouraged to visit www.bcereviews.org.uk to view maps showing the proposed new boundaries and provide feedback before the consultation closes on 2 August 2021.) He remarked that some Parishes are in half in CDC and some half in Arun. Cllr Potter said the review was due to the increase in population in this whole area over last 2 years or so.

Cllr Potter advised that the Trans Chichester Pipeline will not be completed for another year at least. They are currently tankering from Whitehouse Farm.

Mr Andrew Ball (Rolls Royce Motor Cars) submitted the following report and gave his apologies due to an unexpected issue arising at the last minute.

Westhampnett Parish Council 21.06.21 v1

R-RMC = Rolls-Royce Motor Cars; AB = Andrew Ball


Operations – no change

- *Two-shift working continues to be fully operational. Robust safety measures are in place.*
- *Majority of office-based staff continue to work from home.*
- *R-RMC utilising the company's three car parks – within planning permission – as effectively as possible. R-RMC has increased the use of Head Office car park for shift workers.*
- *Additional buses – double the previous number – continue to operate to and from Bognor Regis to allow for social distancing.*
- *Vast majority of planned 'visitor visits' to the Home of Rolls-Royce have been cancelled.*

Planning applications

'Pending

Decision':

Erection of a first floor mezzanine, removal of existing plant, minor facade alterations and associated works. 

Rolls Royce Motor Cars The Drive Westhampnett PO18 0SH

Ref. No: 21/01458/FUL | Received: Mon 10 May 2021 | Validated: Mon 17 May 2021 | Status: Pending Consideration

3 no. single storey extensions on building 40 (Surface Finish Centre). 

Rolls Royce Motor Cars The Drive Westhampnett PO18 0SH

Ref. No: 21/01351/FUL | Received: Fri 30 Apr 2021 | Validated: Thu 20 May 2021 | Status: Pending Consideration

LFL

ALL

<p>132/21 Cont.</p>	<p>Details from CDC planning portal.</p> <p><u>Other items</u> School sign. Permission granted. Sign erection date to be advised.</p> <p><u>Local News</u> <u>ROLLS-ROYCE SUPPORTS LOCAL YOUNG PEOPLE AS THEY DARE TO DREAM</u> https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0332450EN/rolls-royce-supports-local-young-people-as-they-dare-to-dream</p> <p><u>ROLLS-ROYCE APPOINTS POPPY LIDDLE AS FIRST-EVER JUNIOR BEEKEEPER</u> https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0332938EN/rolls-royce-appoints-poppo-liddle-as-first-ever-junior-beekeeper</p> <p><u>UNIQUE ROLLS-ROYCE MOTOR CAR RECEIVES SPECIAL TREATMENT AT HOME OF ROLLS-ROYCE</u> https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0335149EN/unique-rolls-royce-motor-car-receives-special-treatment-at-home-of-rolls-royce</p> <p><u>To be announced on 22 June 2021:</u></p> <p><u>WINNER ANNOUNCED IN ROLLS-ROYCE WILDLIFE GARDEN COMPETITION</u> <u>See:</u> https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/</p> <p><u>Contacts</u> <u>In AB's absence/if not available:</u></p> <p>Client Contact Team 01243 525700 enquiries@rolls-roycemotorcars.com</p> <p>Cllr Holden said it was frustrating that Mr Ball was not present. Regarding the <u>CCTV</u> issues he said Mr Ball advised him that there was nothing more to be said. But the lack of canvassing data on Stane Street was strange and it was disappointing that no-one had come to the meeting. The Parish Clerk advised that the payment for her time had not yet been received, and had to be chased, but was now on its way to the bank account.</p> <p>Mr Rhys Aldous, a resident, said he had written to RR about the traffic and received a cursory reply. Cllr McLeish said the traffic at change over time was no better, and RR staff are again parking on Old Arundel Road.</p>	<p><u>LFL</u></p>
<p>133/21</p>	<p><u>MEMBERS' REPORTS:</u> To receive reports from Members where not covered in agenda below. None.</p>	
<p>134/21</p>	<p><u>PLANNING MATTERS:</u> To receive a report on recent planning applications.</p> <p><u>Planning Update since the last Parish Council Meeting on 5th May 2021</u></p> <p><u>New Planning Applications for the period week 19 (12/05/21) to week 24 (16/06/21) inclusive</u></p> <p><u>WH/21/00366/DOM</u> - Case Officer: William Price Mr Stewart Morris 21 Old Arundel Road Westhampnett PO18 0TH Side extension and refurbishment of existing property and proposed dropped kerb and driveway. O.S. Grid Ref. 488811/106550 To view the application use the following link; https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QO5SSZERLRZ00</p> <p>The PC had no comment to make on the previous application WH/21/00471/PLD which was later withdrawn by the applicant. This new application will now be assessed by the PC.</p> <p><u>PC must comment by 07/07/21</u> <u>Decision due 30/07/21</u></p> <p><u>WH/21/01458/FUL</u> - Case Officer: Dale Jones Rolls-Royce Motor Cars Ltd Rolls Royce Motor Cars The Drive Westhampnett PO18 0SH Erection of a first floor mezzanine, removal of existing plant, minor facade alterations and associated works.</p>	

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O.S. Grid Ref. 488512/106717

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QSWF7VERI6600>

PC must comment by 23/06/21
Decision due 12/07/21

WH/21/01351/FUL - Case Officer: Jane Thatcher
c/o Agent

Rolls Royce Motor Cars The Drive Westhampnett PO18 0SH
3 no. single storey extensions on building 40 (Surface Finish Centre).

O.S. Grid Ref. 488512/106717

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QSDTCSEHJA00>

PC has no comment to make 15/06/21
Decision due 15/07/21

WH/21/01552/TPA - Case Officer: Henry Whitby
Mr Toby Pointing

Dovecote View Claypit Lane Westhampnett PO18 0NU

Reduce 3 no. over extended limbs on eastern sector by 4m (back to suitable growth points), halo prune around cable to give 1.5m clearance and reduce north sector by 1m (building side) on 1 no. Oak tree (quoted as T1) within Area, A1 subject to WH/73/01077/TPO.

O.S. Grid Ref. 488218/106252

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QT7F1GERIG800>

PC has no comment to make 15/06/21
Decision due 12/07/21

WH/21/01434/DOM - Case Officer: Vicki Baker
Mr Kamal Krasoski

Pampas Cottage Claypit Lane Westhampnett Chichester

Detached double garage. (Variation of condition 4 from planning permission 18/03299/DOM -building to be used as a garage with a workshop space, toilet on ground floor and store on upper level).

O.S. Grid Ref. 488274/106364

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QSQG25ER0SR00>

The PC lodged the following Comment and Objection on 07/06/21.

The Parish Council OBJECTS to this retrospective application.

The as-built structure bears little resemblance to the detached garage approved under application WH/18/03299/DOM:-

- The overall size has increased from 7M x 6M (original) to 7.6M x 6.6M (as-built).
- The ridge line has been re-orientated from east/west, to north/south.
- The height from ground to eaves has been raised by approx. 225mm, which in turn has raised the ridge line above that originally approved.
- The applicant has totally ignored Condition 4 of planning permission 18/03299/DOM, namely:-
To be used as a detached garage with no other purpose.
- Windows and a domestic door have been added at ground floor level.
- The double garage door originally proposed has been reduced to a single garage door with the remaining opening infilled.
- Provision appears to have been made in the roof structure for rooflights at a future date, although these are not indicated on the drawings and are currently covered by roofing membrane, see photograph emailed separately.
- A concrete floor has been installed between ground and first floors, which provides fire separation between the two.
- A permanent staircase is indicated between ground and first floor.

Planning has twice been refused for a separate dwelling on this site and the variations seem to indicate that the structure may be used for accommodation with the possibility that permission for severance sought in the future.

In Claypit Lane there are 2 other new garages of similar size and position that have recently been permitted. The Parish Council is nervous about setting a precedent with this application, which could be adopted by the 2 previously permitted garages.

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The applicant has blatantly changed the design prior to construction commencing and ignored the conditions stipulated with the original permission. A revised application was not submitted, despite the drawings having been prepared in January 2021, until after the applicant was required to do so by Planning Enforcement, therefore the Parish Council has no confidence that any conditions attached to a subsequent permission will be complied with and requests that this application is Refused.

However, if Planning Permission is granted, the Parish Council would urge that the following conditions are imposed:-

1. The building is not used for commercial purposes or separate domestic habitation.
2. The building shall be for the sole benefit of the householder.

Decision due 30/06/21

WH/21/00630/FUL - Case Officer: Jane Thatcher

The Little Blue Door Ltd

Land Adjacent To Hadrian Drive Westhampnett Chichester West Sussex

Erection of a children's nursery and a residential block comprising 2 no. 2-bed flats with associated landscaping, access and parking.

O.S. Grid Ref. 488507/106267

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QPCNYEERMRA00>

The PC lodged the following Comment and Objection on 24/05/21.

The Parish Council supports the principle of a Children's nursery on this site but has serious concerns about parking; traffic flow and pedestrian movements and therefore OBJECTS to the current application proposals. In detail:-

1. Parking and Manoeuvring

1.1 Parking spaces are the size for current legislation, not for current family cars. The Council considers that they should be 3m wide.

1.2. Vehicle movement is a real concern. Cars arriving, parking, manoeuvring in / out of a space could cause delays to cars arriving whilst they wait for movements by cars already there. The Council considers that a loop road should be provided so one way in, drop children (pick them up) and continue forward to leave. Queues in the Estate roads would then be reduced and access to the Community Hall beyond, maintained.

1.3. Access via Hadrian Drive from Stane Street. This is very narrow junction. Amendments to this should be considered as the existing residents find it hard to get in /out from / to Stane Street. This narrow area could lead to delays and queues on Stane Street.

1.4. There is no separate, designated Staff parking. Staff and parents must share the use of the 22 spaces provided. This will reduce the number of spaces available for parents. It is noted that staff are to be encouraged to travel by minibus to the site, however this cannot be mandated.

2. Flats

2.1 Three parking spaces are allocated on the plan. Given the flats are to be 2 x 2 bedroom = 4 adults minimum, the likely requirement will be 4 cars. Therefore, another space is required

2.2 The bedroom windows overlook the Nursery which seems strange.

2.3 The number / size of bedrooms / toilets does not fit with likely occupation. I.e. 2 working professionals who would expect 2 equal size bedrooms.

3. Nursery

3.1 The number and location of staff toilets on the Ground floor and First floor is not evident. This could affect the external appearance of the building.

3.2 On the Ground Floor - where are the children's nappies to be changed? There appears to be no provision.

3.3 The Council suggests that the pathway to the north of the flats, between the flats and the nursery should be removed as there is no footpath on the west side of the estate road. Pedestrian access from the North should be encouraged.

3.4 Pedestrian access from the North. The Plan indicates a small gate into the Nursery Garden from the pathway around the Village Green but no pathway access inside the garden down the west side to the Main Reception. Given that the bus stop on Stane Street is to the west of the village green and the majority of pedestrians are likely to approach the premises from the north, the Council suggests that a footpath be provided on the western side of the Nursery garden, adjacent to the boundary with the Community Hall.

4. Building Materials

4.1 The Council requests that all flintwork panels are constructed in a traditional manner, to reflect the flintwork on the Community Hall and traditional Duchess cottages on Stane Street, and that pre-formed panels are not allowed

4.2 Bricks and Roof tiles. The Council notes that it is the intention that the buildings are constructed using the same materials as those used for the Community Hall, to be in keeping.

Decision due 21/06/21

Update on outstanding Planning Applications

WH/21/00489/FUL - Case Officer: William Price

Mrs Pam Clingan

Lanburn Connemaras Swallow Beck Madgwick Lane Westhampnett

134/21
Cont.

Change of use of land for use as a certified 'Caravan and Motorhome Club' site for siting up to 5 no. caravans, motorhomes or trailer tents.

O.S. Grid Ref. 488052/106449

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QOOA34ERM6X00>

PC Comment and Objection lodged 07/04/21.

Decision overdue 26/04/21

WH/21/00786/DOM - Case Officer: Maria Tomlinson

Mr M Mason

11 Stane Street Maudlin Westhampnett Chichester

First floor rear extension over existing single storey extension.

O.S. Grid Ref. 488859/106615

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QPUVXPER0WY00>

The PC lodged the following Comment and Objection on 28/04/21:

Westhampnett Parish Council has no objection, in principle, to a rear first floor extension, however it would appear that the proposed first floor bedroom extends beyond its permitted development limit for a first floor extension:-

That of an imaginary line extended at 45degrees, from the centre of the window of a habitable room in a neighbouring property, to protect the light in that room.

Therefore, the Parish Council must OBJECT to the application.

If the bedroom extension is reduced to comply with the development requirements, the Parish Council would withdraw its Objection

Substitute plans were submitted on 17/05/21, and PC withdrew its objection on 07/06/21

Thank you for the letter from Andrew Frost dated 28th May 2021 advising the Parish Council that substitute plans have been submitted by the applicant.

These have been considered by the Parish Council, and as the revised proposals now appear to comply with the development requirements, the Parish Council withdraws its objection.

Decision due 20/05/21

WH/20/03157/REM - Case Officer: Jeremy Bushell

Peter Hodgson

Land North Of Madgwick Lane Westhampnett West Sussex

Application for the Approval of Reserved Matters following Outline Planning Permission WH/15/03884/OUT - relating to proposed sports pitch.

O.S. Grid Ref. 487255/106469

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QKT6G3ERJDD00>

PC Comment lodged 24/02/21.

Decision overdue 26/04/21

LV/20/02675/OUT - Case Officer: Jane Thatcher

Berkeley Strategic Land Ltd.

Field South Of Raughmere Drive Lavant West Sussex

Outline Application with all matters reserved (except for access) for the development of 140 dwellings, public open space, landscaping, parking and associated works.

O.S. Grid Ref. 485835/107806

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QIJRNKER0PD00>

PC Objection lodged 23/11/20.

Decision overdue 19/01/21 (Red Card lodged by CDC Ward Cllr)

134/21
Cont.

Decisions

WH/20/03239/LBC - Case Officer: Vicki Baker

Mr John Brown

Grayle House Stane Street Westhampnett PO18 0NT

Construction of new lean-to conservatory.

O.S. Grid Ref. 488048/106155

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QLBKWTERJR200>

WH/20/03238/DOM - Case Officer: Vicki Baker

Mr John Brown

Grayle House Stane Street Westhampnett PO18 0NT

Construction of new lean-to conservatory.

O.S. Grid Ref. 488048/106155

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QLBKWSERJR100>

PC Comment lodged 01/02/21.

Decision overdue 17/02/21

Permitted 24/05/21 with conditions including:

4) Notwithstanding the provisions of the Town and Country Planning (General Permitted Development) Order 2015 (or any order revoking, re-enacting or modifying that Order) the conservatory hereby permitted shall be used only as ancillary accommodation to the dwelling house known as Grayle House and for no other purpose.

Reason: To maintain planning control in the interests of amenity of the site and area.

WH/21/00929/ADV - Case Officer: Jane Thatcher

Rolls-Royce Motor Cars Ltd

Rolls Royce Motor Cars The Drive Westhampnett Chichester

Application for retrospective consent to display of 2 no. arrival signs and 5 no. totem signs. All signs internally illuminated.

O.S. Grid Ref. 488512/106717

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QQH1C7ERFXZ00>

The PC lodged the following Comment and Objection on 17/05/21:

In the event of approval the Parish Council requests that the following conditions be imposed:-

- i. Totems C1 & C4 to include " Please respect our neighbours and drive carefully".
- ii. The illumination is switched off between 2300hrs and 0600hrs, in accordance with government guidelines to reduce energy consumption. (The factory is not operational between midnight and 6am).
- iii. Sign lighting levels are reduced from 400cd/m2 to 250-300 cd/m2.

Reason for ii and iii:

Westhampnett is a dark sky parish on the edge of the South Downs National Park and although the plant is not within the park, any illumination affects it. The parish tries to minimise the impact to the National Park. It appears that all the signs are at the upper level for E2 - rural area on edge dark skies National Park.

Permitted 24/05/21 with conditions including:

Condition Extract:

2) The luminance of Signs A and B (arrival signs) and Signs C1, C2, C4 and C5 (totem signs) hereby permitted shall not exceed 400 candelas per square metre at signage face/rear and will be statically illuminated. The luminance of Sign C3 (totem sign) hereby permitted shall not exceed 460 candelas per square metre at signage face/rear and will be statically illuminated. Reason: In the interest of visual amenity and public safety.

WH/21/00931/ADV - Case Officer: Jane Thatcher

Rolls-Royce Motor Cars Ltd

Rolls Royce Motor Cars The Drive Westhampnett Chichester

Installation of 1 no. reception sign (illuminated), 1 no. school sign (non-illuminated) and 1 no. limestone inlay (non-illuminated).

O.S. Grid Ref. 488512/106717

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QQH2R6ERFY300>

The PC lodged the following Comment and Objection on 17/05/21:

1. Proposed School Sign for the March School Car Park (non-illuminated).
The Parish Council Objects to the proposed height of the actual sign board.

134/21
Cont.

The Council considers the proposed sign too tall, at 915mm (3'0"). 600mm (2'0") would be preferable, i.e. the normal height for professional sign boards on construction sites.

2. Proposed Limestone inlay (non-illuminated) on Rolls Royce building.
The Parish Council has No Comment to make on this proposal.

3. Illuminated reception sign (above the main entrance doors to Rolls Royce).
In the event of approval the Parish Council requests that the following conditions be imposed:-

i. The illumination is switched off between 2300hrs and 0600hrs, in accordance with government guidelines to reduce energy consumption. (The factory is not operational between midnight and 6am).

ii. Sign lighting levels are reduced from 400cd/m2 to 250-300 cd/m2.

Reason:

Westhampnett is a dark sky parish on the edge of the South Downs National Park and although the plant is not within the park, any illumination affects it. The parish tries to minimise the impact to the National Park. It appears that all the signs are at the upper level for E2 - rural area on edge dark skies National Park.

Substitute plans for the School sign were submitted on 27/05/21, and the PC withdrew its objection on 03/06/21

Dear Jane

Thank you for this email and the details which have now been considered by the Parish Council.

In regard to The March School Car Park Sign 21/00931/ADV

The Parish Council wishes to thank Rolls Royce for amending the size of the sign, and as the revised proposals are in now accordance with the Parish Council comments, the Parish Council withdraws its objection to this matter.

The Parish Council is disappointed that the lighting levels and timings could not be adjusted, and would comment that had the planning application been made prior to the installation perhaps this could have been resolved.

Permitted 08/06/21 with conditions including:

Condition 2

2) The luminance of the reception sign hereby permitted shall not exceed 400 candelas per square metre at sign face/rear and will be statically illuminated. Reason: In the interest of visual amenity.

WH/21/00412/DOM - Case Officer: Vicki Baker

Mr S Rigden

Bay Leaf House Stane Street Westhampnett PO18 0NT

Erection of 1 no. outbuilding in rear garden for home office use.

O.S. Grid Ref. 488242/106148

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QOCXPSERLXF00>

PC Comment lodged 22/03/21:

Westhampnett Parish Council has no objection but would request that if the application is approved, a Condition be imposed restricting the use for the sole benefit of the householder.

Permitted 20/05/21 with conditions including:

4) Notwithstanding the provisions of the Town and Country Planning (General Permitted Development) Order 2015 (or any order revoking, re-enacting or modifying that Order) the outbuilding hereby permitted shall be used only as ancillary accommodation to the dwelling house known as Bay Leaf House and for no other purpose. Reason: To maintain planning control in the interests of amenity of the site and area

WH/21/00402/ADV - Case Officer: Jane Thatcher

Miss Megan Hamlyn

Madgwick Park Madgwick Lane Westhampnett West Sussex

1 non-illuminated no. post sign and 6 non-illuminated no. banner flags.

O.S. Grid Ref. 487830/106239

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QOBK11ERLWK00>

The PC lodged the following Comment and Objection on 20/04/21:

Westhampnett Parish Council advise that this sign and these flags have, in fact, been in place for a considerable time.

134/21
Cont.

Westhampnett Parish Council wish to OBJECT to the application for the following reasons:-

1. Q5 on the application form asks if the adverts are already in place. The answer given is No. This is clearly incorrect.
2. The flags and banners are inappropriate; not being in keeping with the locality and detrimentally reducing the visual character of Madgwick Lane.
3. The stated time-period on the application is from 2 Feb 2021 - 31 Dec 2024. The Parish Council considers this time-period to be too long. The developers BWH have previously advised the Parish Council that they intend that the site be built out by 2022. If the sign and flags are approved, then the Parish Council would request that the sign and flags should not be allowed for so long.

REFUSED 14/05/2021 – All signs were then removed.

The reasons for the Council's decision to refuse to grant consent to the display of (an) advertisement(s) are:
1) The advertisements by reason of their cumulative impact, elevated position, prominent siting on the public highway, represent an incongruous and intrusive form of advertisement and a proliferation of signage, which amounts in visual clutter detrimental to the visual amenity of the surrounding rural landscape and the setting of the nearby Grade II listed buildings. The development is therefore, contrary to the aims and objectives of the National Planning Policy Framework and Policies 45, 47 and 48 of the Chichester Local Plan.

WH/21/01101/TDOC - Extension to construction hours

Land North Of Madgwick Lane, Westhampnett, West Sussex

Proposal: Extend hours until 07:00 to 19:00, Monday to Saturday, effective immediately and continuing until 30th September 2021 from permissions WH/15/03524/OUTEI, WH/15/03884/OUT, WH/18/01024/REM, WH/18/01023/REM, 19/02351/NMA, 19/02629/NMA and 19/02346/REM.

Map Ref: (E) 487255 / (N) 106469

<https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QRAFZCER0UX00>

Email to Andrew Frost, Director of Planning and the Environment, sent 04/05/21:

Dear Andrew

The Parish Council must protest that a Decision was made on 27th April 2021, on this planning application prior to the date for submission from the Parish Council of 30th April 2021 given in your letter attached. This did not appear in a weekly list so the date of 30th April was calculated from the date of the letter plus 21 days.

Given that the Standard Consultation Expiry Date is shown as Tuesday 4th May, and the Decision Date was originally listed as 2nd June 2021, I tried to lodge these comments on 2nd May only to find I cannot because the Decision has been made and no more comments can be added.

The Parish Council submission is:

WH/21/01101/TDOC - Extension to construction hours

Land North Of Madgwick Lane, Westhampnett, West Sussex

Proposal: Extend hours until 07:00 to 19:00, Monday to Saturday, effective immediately and continuing until 30th September 2021 from permissions WH/15/03524/OUTEI, WH/15/03884/OUT, WH/18/01024/REM, WH/18/01023/REM, 19/02351/NMA, 19/02629/NMA and 19/02346/REM.

The Parish Council OBJECTS to this application.

The construction works at Madgwick Park should have reverted back to the original approved construction hours on 1st April 2021, Condition 9 on Planning Permission 15/03524/OUTEIA refers:

9) Construction of the development hereby permitted shall not take place other than between the hours of: 07.30 hours - 18.00 hours Mondays to Fridays inclusive; 07.30 hours - 13.00 hours on Saturdays; and not at all on Sundays or Public Holidays. Reason: To protect the amenity of the locality and of the occupiers of the neighbouring dwellings.

The Parish Council is aware that extended hours, originally permitted until 1 April 2021, have been worked on and after 1st April. The Council has also been advised that the contractors have also been flagrantly breaking the planning conditions by working past 20.00 in the evenings.

The Council feels that given the easing of restrictions appertaining to the Covid Pandemic, there is no necessity other than for commercial reasons, to extend construction hours beyond those originally permitted to allow residents to enjoy time in their gardens at weekends and on warmer evenings, without the noise and dust from the heavy plant moving on the site, as originally intended.

The Decision Notice does contain some useful provisos, however local past experience has shown that this developer does not keep to the prescribed hours. The Parish Council is now aware that the developers were working on the site yesterday, being Bank Holiday 3rd May.

134/21
Cont.

I have copied this to the Chairman of Westhampnett Parish Council.

Reply from Andrew Frost received 20th May:

Dear Linda,

I refer to your email of 4 May concerning the above.

Firstly I would like to apologise that the decision on WH/21/01101/TDOC was issued ahead of the Parish Council submitting comments. I have looked into the circumstances of the case as well as the concerns the Parish Council wished to raise.

By way of background, as you may be aware, in May 2020 the government published a Written Ministerial Statement on planning and construction working hours. This statement expects Local Planning Authorities to approve requests to extend construction working hours temporarily to ensure safe working in line with social distancing guidelines until 9pm, Monday to Saturday, unless there are very compelling reasons against this. A new Written Ministerial Statement was published on 25 March 2021 extending the end date of the original statement to 30 September 2021.

The guidance states that Local Planning Authorities should ensure that decisions are issued within 10 days where possible. Furthermore there is no requirement for the Local Planning Authority to consult on these types of requests.

At Chichester, we have chosen to consult on them where possible. However due to the tight timescale to deal with them (10 days where possible), the consultation period for extension of construction hours requests is 10 days. Unfortunately it would appear that in this particular case (WH/21/01101/TDOC) the parish were consulted twice, once on the 9 April 2021 for 21 days and again on 20 April 2021 for 14 days. I apologise that the incorrect consultation letter(s) were sent out to you and inadvertently this resulted in a decision being issued before the deadline set out in the consultation letters.

I have considered the concerns the Parish Council would have raised with regard to the extension to construction hours. I note your views on the easing of the COVID restrictions and that there is no necessity other than for commercial reasons, to extend construction hours beyond those originally permitted to allow residents to enjoy time in their gardens at weekends and on warmer evenings, without the noise and dust, as originally intended. As outlined above Government has, however, confirmed in their latest Written Ministerial Statement that the approach to extend construction working hours remains in place until 30 September 2021 stating "This continued flexibility is necessary due to the continued impact of COVID-19 and to support the construction industry to recover and operate safely as we emerge from the pandemic. This date will be kept under review".

The guidance states that when making decisions on extending working hours, local authorities should accept proposals for extended working hours unless there are very strong reasons against this. In making their decision local planning authorities may consider where there are unreasonable impacts but they will be able to reject proposals only where there are very compelling reasons. These reasons could include the significant impact on neighbouring businesses or uses, such as care homes, which are particularly sensitive to noise, dust or vibration, which cannot be overcome through other mitigation, or where impacts on densely populated areas would be unreasonable.

The Council has been clear on the decision notice, as you note, that a number of requirements have been set out to mitigate the impact of the extended construction hours. It would not, however, have been appropriate for the Council to refuse the extended construction hours, taking into consideration the latest Written Ministerial Statement.

I do note, however, that in your letter you also refer to examples where the developers have breached their extended construction hours. On this point I have asked the Planning Enforcement team to investigate.

I apologise again for the timing of the issuing of the decision but hope that my comments explain the reasons for this and for the extended hours being permitted.

Andrew
Andrew Frost
Director Planning and Environment
Executive Office
Chichester District Council

Decision due 02/06/21 – Decision made 27/04/21 to Permit

The decision has been made by officers taking into account representations made by the Council's Environmental Protection team and interested parties. In light of the above, it is considered that the requested extension would constitute a modest increase in working hours. However, in order to mitigate the impact on neighbouring businesses or uses which are particularly sensitive noise, dust and vibration, the applicant has provided the following provisos (Cover Letter dated: 27.04.2021). The LPA would ask the applicant strictly adheres to the following provisos at all times:

<p>134/21 Cont.</p>	<ul style="list-style-type: none"> • Between the hours of 18:00 to 19:00 Monday to Saturday (no work Sundays of Public Holidays) there will be internal works only (namely, "1st fix", "2nd fix", and decorations). • Lighting will be at normal levels (i.e. house lighting or natural light and not floodlighting). <p>Subject to the above provisos, the LPA considers the extension of constructions hours from 07:00 to 19:00 (Monday to Saturday and no working on Sundays of Public Holidays), no later than 30th September 2021 would constitute a modest increase in working hours and is agreed. From 1st October 2021 revert back to the original approved construction hours (Condition 9 on Planning Permission 15/03884/OUT refers).</p> <p><u>TG/20/02893/OUT</u> - Case Officer: Mike Bleakley Countryside Properties (UK) Ltd Land Adjacent To A27 Copse Farm Tangmere Road Tangmere West Sussex Outline planning application for a residential-led mixed use development comprising up to 1,300 dwellings (Use Class C3), an expanded village centre (comprising flexible units suited to Use Class E and pubs or drinking establishments and/or takeaways in Use Class Sui Generis), community uses, primary school, informal and formal open space, playing pitches, footpaths, cycleways, associated landscaping, utilities and drainage infrastructure, including on-site pumping station(s) with connection to the Strategic Foul network; associated infrastructure and groundworks; with all matters reserved except for the principal access junctions from the A27 grade-separated junction and Tangmere Road and the secondary access at Malcolm Road. O.S. Grid Ref. 489314/106361 To view the application use the following link; https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QJZZT4ERIUA00</p> <p><u>PC Comments lodged 01/01/21</u> <u>CDC held a Public Briefing virtually on Thurs 18 Feb 2021 10.00 am</u> <u>CDC Planning Committee assessed on 07/04/21 and Granted Outline Permission subject to Highways England agreement to revised measures regarding the impact of the traffic from the development on the A27. Full details to be advised.</u></p> <p><u>WH/20/02824/OUT</u> - Case Officer: Jeremy Bushell CEG Land Promotions And The Landowners Land Within The Westhampnett / North East Chichester Strategic Development Location (north Of Madgwick Lane) Chichester Outline Application with all matters reserved except for access for the residential development comprising up-to 165 dwellings, including an element of affordable housing; together with an access from Madgwick Lane as well as a relocated agricultural access, also from Madgwick Lane; Green Infrastructure, including the enhancement of the Lavant Valley Linear Greenspace; sustainable drainage systems; and associated infrastructure. O.S. Grid Ref. 487255/106469 To view the application use the following link; https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QJ88KRERI8000</p> <p><u>Developer has appealed, start date 22/03/21</u> <u>PC lodged additional comments with Inspectorate on 25/04/21</u> <u>The Planning Inspectorate Inquiry will start on Tuesday 3rd August and conclude on Thursday 12th August. It is likely an extra day will be added on Monday 9th August.</u> <u>Planning Inspectorate Decision after that</u></p> <p><u>Other Matters – Chichester Local Plan Review 2020 version of the Council’s Housing and Economic Land Availability Assessment (HELAA) document.</u> The PC have been advised of this review which includes Westhampnett, and further comments are to be prepared. Now that Covid restrictions are easing Mr Toby Ayling is to be contacted to ask him to visit the Parish to review the suggested HELAA sites.</p> <p><u>Linda Lanham, 21.06.21</u></p>	<p><u>LFL / ALL</u></p>
<p>135/21</p>	<p><u>UPDATE ON REQUESTS RECEIVED BY PARISH CLERK:</u></p> <ol style="list-style-type: none"> 1. <u>Graffiti</u>: The Tag is still in the Bus Shelter, as WSCC no longer retain a company to clean them off. Cllr Moth had kindly offered to buy the necessary materials and clean it off. 2. <u>Proposed Goodwood Footpath</u>: The Goodwood Estate are keen to include more footpaths but do not have funding at present. As this is just within the SDNP the Parish Clerk will see if any CIL monies would be available. 3. <u>Litter Bin at Madgwick Lane / Stock Lane</u>: A suitable location has been found, and permission obtained from WSCC. The Parish Clerk to contact CDC Depot for a quote to supply, install and empty. Cllr Smith was asked if he knew if there are to be litter bins within Madgwick Park. He said there are no services within the development currently so the Parish Clerk will email Mr Brad Slingo BDWH to ask about this. 	<p><u>CM</u></p> <p><u>LFL</u></p> <p><u>LFL</u></p> <p><u>LFL</u></p>

136/21	<p><u>NHB 21/22 at £13,281, Closing date for applications is 5pm Fri 30th July 2021:</u> Quotes being obtained?</p> <p>The Parish Clerk had contacted Curtaining / Blinds companies last year as part of the Audio Visual NHB application. Ultimately these were not able to be included, so this year the focus will be on these items. She has one company to contact immediately, and will find two other suitable ones, hopefully locally. She will also complete the necessary Application Form and Business Plan.</p>	<u>LFL</u>
137/21	<p><u>ANNUAL PARISH MEETING 11th JULY IN WESTHAMPNETT COMMUNITIY HALL:</u> Combine with Community Event. Decide Timing, Content and Manning of Meeting, and of the Community Summer Event.</p> <p>Initially this had been planned for 11th July, however there was general discussion about the best date as Coronavirus Step 4 has been delayed from 21st June to 19th July. It was agreed to hold the Meeting at the beginning of the Agenda for the next PC meeting on 12th July and immediately defer until later in the year.</p>	<u>LFL</u>
138/21	<p><u>COMMUNITY HALL:</u> (Mr Richard Skillern standing in for Cllr Holden)</p> <ol style="list-style-type: none"> 1. <u>Update on use of the Hall from 17th May 2021:</u> Mr Skillern confirmed that to be Covid compliant there could be 30 people at weddings etc. 2. <u>Update on Bookings / Refunds / Finances:</u> Mr Skillern said regular bookings were coming in, but it was difficult to get hirers to commit. He advised he had taken over Mr Martin Woolf's finance role. He advised that income was circa £1000 per month, with £1097 due in June. 3. <u>Use of the Village Green for outdoor classes? And if agreed, number limits?:</u> Mr Skillern advised that he been asked about the use of the Village Green for, say 2-5 people at a time. Cllr Moth was concerned about the surface and whether the Public Liability would cover this. It was agreed that if a Hirer hires the Hall and then decides to go outside that is OK. Also, if outside informally, that's Ok. But if outside and profit making that would not be allowed. 4. <u>Update on Care of Building:</u> Mr Skillern confirmed the roof had been repaired (this was arranged by Reilly's and FOC). He has been cutting the grass with the smaller mower and weeded the outside around the Hall. The Parish Clerk had re-potted the Plant Pots with geraniums and petunias, 5. <u>Summer Event 11th July:</u> Due to being before 19th July, and the Annual Parish Meeting as above in Minute 137/21 Mr Skillern confirmed this has been cancelled. 6. <u>Hall Audio Visual purchase:</u> Cllr Moth would locate the original quotes and this would be followed up for current requirements and quotes. 7. <u>Any other business:</u> <ol style="list-style-type: none"> 1. <u>Community Hall Name Signage</u> – Cllr Burborough confirmed she is waiting for the quote from Super Signs. 2. <u>More Hall Committee Members Needed:</u> Mr Skillern said he had no response from the adverts. Cllr McLeish offered to go onto the Committee and it was suggested that maybe she could approach a young person to assist. 	<p><u>CM</u></p> <p><u>SB</u></p> <p><u>CMcL</u></p>
139/21	<p><u>KEEPING THE PARISH LOOKING GOOD – VILLAGE VOLUNTEERS:</u> An Update including Noticeboard and Goal Posts renovations.</p> <p>Cllr McLeish expressed huge thanks to Mr Bob Keatley regarding the work on the Goal Posts at Westerton. Mr Keatley said Mr Andrew Blanchard had found Mr Glenn Atfield of G & Z Blasting Ltd who had done a great job blasting off the posts. Mr Keatley said now they have been refurbished they will just need to be kept up to scratch.</p> <p>Cllr McLeish said a huge thank you to Mr Dave Beasley for the work he had done on the Maudlin Noticeboard which looks great. This work was more complex than first thought and involved also renewing the backboard and redesigning the top. Mr Keatley is to look at the School Noticeboard next.</p> <p>The Parish Clerk was asked to send 2 Official Thank you's to Mr Keatley and Mr Beasley.</p> <p>The subject of 1 or 2 Noticeboards in Madgwick ~Park was raised. As it is not known whether they are to be provided the Parish Clerk will email Mr Brad Slingo of BDWH to enquire. Also, the possibility of having Noticeboards inside the Bus Shelters was raised.</p> <p>Mr Bob Keatley also advised that the buried tyre at Westerton had now been removed and taken to the Tip. This was with the help of Mr Bob Clack who was able to pull it out of the ground with his winch.</p> <p>The Parish Clerk was asked to send an Official Thank you to Mr Clack.</p>	<p><u>LFL</u></p> <p><u>LFL</u></p> <p><u>LFL</u></p>
140/21	<p><u>THE MARCH SCHOOL DECKING PROJECT – REQUEST FOR FUNDING FROM PARISH CIL:</u> To consider request.</p> <p>The Councillors reviewed the submission from The March School Governors regarding the Raised Decking Project at the March School and considered it against the CIL Regulations which had been advised to the Councillors by the Parish Clerk.</p> <p>These state that Parish Councils must spend Neighbourhood CIL on:</p> <ul style="list-style-type: none"> • The provision, improvement, replacement, operation or maintenance of infrastructure; or • Anything else that is concerned with addressing the demands that development places on an area. 	

<p>140/21 Cont.</p>	<p>Infrastructure is: - Physical infrastructure: e.g. highways, transport links, cycleways, energy supply, water, flood alleviation, waste management, land Social infrastructure: e.g. education, health, social care, emergency services, art and culture, sports halls, community halls, land Green infrastructure: e.g. parks, woodlands, play areas, public open space, land</p> <p>Parish Councils must ensure that the available funding for infrastructure is used to the greatest effect and to deliver sustainable development, to ensure that money is spent effectively, to benefit the local community.</p> <p>After discussion, the Councillors came to the decision that this project was not suitable to be supported from the Parish CIL monies due to:</p> <ol style="list-style-type: none"> 1. The Project does not serve the whole Parish, as not accessible to anyone other than the School attendees. 2. The nature of the structure being built in wood is not permanent. 3. The location of the structure in a damp area may result in deterioration. 4. The maintenance of the decking, and potential slip hazard, could be a problem. 5. The Councillors were unclear whether Oving Parish Council have been approached as well? <p>The Councillors suggested that perhaps the developers of Madgwick Park (Barratt Homes / David Wilson Homes) could be approached by The School Governors to ask for assistance to prepare the site and build the structure as part of their Community Fund and Community commitment. It was suggested that the contact details be provided to the School. The Parish Clerk was asked to reply with the details of the decision.</p>	<p>LFL</p>
<p>141/21</p>	<p><u>SUGGESTED PURCHASE & RE-PURPOSE THE BT PHONE BOX IN WESTERTON:</u> Results of the Survey, and Plan next steps.</p> <p>The Parish Clerk had pulled together all the responses from the survey of all households in Westerton, and this had been circulated to the Councillors before the meeting. The responses were from 10 households, and 14 people in total.</p> <p>1 person would like it to remain as a Phone Box, 1 person would like the Phone Box removed completely as no longer needed and will be a constant maintenance issue. 2 people would like it kept as a historic landmark. 10 people would like a defibrillator, some thought in the phone Box, others thought possibly in the Bus Shelter.</p> <p>A defibrillator was discussed for Westerton and for the Community Hall, and Cllr Smith advised he had a contact at SECAMB that might be able to help on this matter. He to provide details to the Parish Clerk, who will contact them to ask for advice on suitable locations. Costs would also have to be obtained.</p> <p>Once more details are known a decision on:</p> <ol style="list-style-type: none"> 1. The defibrillator for Westerton can be made, and if not to be in the Phone Box, discussion can be continued at a future PC meeting on keep / other use / remove the Phone Box. 2. The location for a defibrillator for the Community Hall can then also be decided. 	<p><u>MS / LFL</u></p> <p><u>LFL</u></p>
<p>142/21</p>	<p><u>PROJECT TO PROVIDE OUTDOOR SPORTS EQUIPMENT - TABLE TENNIS TABLE & GOAL POSTS:</u> The following are some of the items that need deciding before proceeding with each: Location, Permission? Surface, Purchase, Delivery, Assembly, Play!</p> <p>After discussion it was decided that the Goal posts and the Table Tennis table should be located on the Village Green / Community Hall area.</p> <p>Cllr Burborough confirmed the quotes she had obtained for the Table Tennis table did include installation. It was also confirmed that the Goal posts design on quotes already obtained had a basketball net at one end. (In Lavant there is a goal behind St Nicholas Church which might be suitable and it will be investigated).</p> <p>At the same time a number of other related tasks could be done:</p> <p>Pipe in the ground for the Christmas Tree Pipe in the ground for the flagpole (pole to be reduced to height where planning permission is not needed) Old Bus Shelter to be located in the Play Area 2 Benches in the Play Area to be moved away from the railings 2 new Benches to be located on Village Green</p> <p>Cllrs Burborough, Moth and McLeish will do a plan for the suggested positioning of the items.</p>	<p><u>SB / CM / CMcL</u></p>
<p>143/21</p>	<p><u>COUNCILLORS BUSINESS, FOR NOTING OR INCLUDING ON A FUTURE AGENDA:</u> Queens Platinum Jubilee; to be celebrated in June 2022.</p> <ol style="list-style-type: none"> 1. Cllr McLeish advised that there is to be celebrations for the Queens Platinum Jubilee from Thursday 2nd June – Sunday 5th June. There is to be a Public Holiday on Friday 3rd June. It was agreed that it would be good to celebrate within the Parish too and the dates were noted. 2. It was noted that a recent drugs problem had reduced as the household had moved away. 	<p><u>ALL</u></p>

