

WESTHAMPNETT PARISH COUNCIL

Parish Clerk, Mrs Lisa O'Sullivan
c/o Primrose Cottage, June Lane, Midhurst, GU29 9EL
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To All Westhampnett Councillors: Cllr W Harding (Chair), Cllr J Hardstaff (Vice-Chair), Cllr S Burborough, Cllr R Fabricius, Cllr S James, Cllr C McLeish, Cllr C Moth

I hereby give notice that a Meeting of Full Council will be held at The March C of E School, Westhampnett on Monday 17th July 2017 at 7pm and you are hereby summoned to attend such meeting.

Members of the Press and Public are entitled to attend the meeting and are encouraged to do so.

Yours sincerely,



Mrs Lisa O'Sullivan
Locum Clerk to the Council

AGENDA

1. APOLOGIES FOR ABSENCE

To receive apologies from Members.

2. DISCLOSURE OF INTERESTS

To receive from members declarations of Disclosable Pecuniary Interests or Non-Pecuniary Interests, in addition to those listed attached in relation to any items included on the agenda for this meeting, in accordance with LOCALISM ACT 2011 s. 29 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

3. MINUTES OF THE LAST MEETING

APPENDIX 1

To confirm and sign the Minutes of the meeting held on 15th May 2017.

4. MATTERS ARISING

To deal with any matters arising from the minutes of the Council meeting held on 20th March 2017.

5. QUESTIONS BY THE PUBLIC

Any resident of the area covered by the Council and present at the meeting may ask questions relating to the business of the Council.

6. REPORTS FROM EXTERNAL BODIES

To receive reports / updates from external bodies including District and County Councillors and local organisations.

Solar Farm report.

Goodwood – noise levels. The Clerk has received several complaints from a local resident regarding the continuing noise levels. Emails to be circulated prior to the meeting.

7. **MEMBERS' REPORTS**

To receive reports from Members. To include:

Travelers report

Bollards report

8. **PLANNING**

Westhampnett

WH/17/01723/FUL - Case Officer: - Paul Hunt - **Other Dev - Householder Developments**
Estates Management

1 - 6 Montagu House Tilemakers Close Westhampnett PO18 0RZ

Replacement of all existing white double glazed timber windows with new white UPVC double glazed units throughout 1-6 Montagu House.

O.S. Grid Ref. 488405/106200

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=ORFLCEERH7F00>

Westhampnett

WH/17/01828/TPA - Case Officer: - Summer Sharpe - **Tree Apps (TCA's and TPA's)**

Mrs T Hudson

38 Wealden Drive Westhampnett Chichester West Sussex

Crown reduce to West by 2.5m on 1 no. Oak tree (T1), remove low branch (arising at 1.7m) and crown reduce to West by; lower/mid by 2.5m and upper by 1.5m on 1 no. Oak tree (T2) and crown reduce to West by 2.5m and North West by 1.5m on 1 no. Oak tree (T3) subject to WH/07/00118/TPO.

O.S. Grid Ref. 488396/106476

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=ORVY58ERHJ700>

9. **BANKING ARRANGEMENTS AND WEBSITE UPDATE**

To receive an update from the Clerk.

10. **COMMUNITY HALL - BELLWAY**

To receive an update from the Chairman.

11. **NEIGHBOURHOOD PLAN**

To receive an update from Cllr Hardstaff.

12. **FINANCIAL MATTERS**

To follow

a. To note receipts and approve payments to end June 2017

b. To approve Bank Reconciliation to end June 2017

c. To note spend against budget 2017/2018

RECOMMENDED – that the schedule of payments and any variances in the Council's accounts are approved.

13. **MODEL STANDING ORDERS AND FINANCIAL REGULATIONS** **APPENDIX X**

The Council's standing orders and financial regulations have not been reviewed for some time and are out of date.

14. ROSPA REPORT - PLAYGROUND

APPENDIX X

To receive the attached report and agree any actions to be taken.

15. EXCLUSION OF THE PUBLIC

RECOMMENDED: That the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted.

16. RECRUITMENT OF PARISH CLERK

Following the resignation of Parish Clerk, Mrs Lisa O'Sullivan, an application has been received to fill the role. A locum Clerk has been identified to cover until the candidate, if awarded the post, can start. Council to agree next steps.

**** End of Agenda ****