



Westhampnett Parish Council

Serving the villages of Westhampnett, Maudlin & Westerton

Minutes of the meeting of Westhampnett Parish Council held on Monday 10th July 2023 which took place in Westhampnett Community Hall commencing at 07:00pm

Present: Cllr W Holden (Chairman), Cllr D Plummer (Vice – Chairman), Cllr S Burborough, Cllr S Hannafin, Cllr S James and Cllr C McLeish

In attendance: Miss L Hill (Clerk), Jeremy Hunt (WSCC), Henry Potter (CDC)

MINUTES

Meeting opened at 07:01pm

47/23 Public Session.

Resident Hazel Bate wanted to make other residents aware of Openreach rollout, information has been emailed out to residents, to be put on the Parish website and noticeboards.

Resident Hazel Bate also raised a question about the June newsletter being put on noticeboards. Cllr C McLeish confirmed she would post one to the Maudlin Noticeboard, Chairman W Holden confirmed he would liaise with Cllr Ashcroft about other noticeboards. The Clerk will update The Grange noticeboard.

48/23 External reports on matters affecting the Parish.

Report given by Jeremy Hunt (WSCC):

As we head into the summer holidays I thought I would cover a few items which were published as part of our recent Summer newsletter. I'm not sure how many of you receive this publication, but I thought that it covered a number of items which would be of interest to the PC and of course to your parishioners, particularly for families, so I felt it was worth repeating in my report.

Midhurst Road Closure

The road has been open for a week now and traffic is flowing again through Midhurst. The last of the road signs advertising the reopening were switched off on Friday and will be removed soon. Welcome to our summer special Residents' eNewsletter. Discover some budget-friendly days out to enjoy locally, set a summer reading challenge, visit a fire station - and more!

Discover budget-friendly days out in West Sussex

Miss Louisa Hill – Parish Clerk
Email - Westhampnettklerk@gmail.com
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The summer holidays are on their way and we've got a bumper bunch of ideas for you to make the most of the sunny weather right here at home – without forking out a fortune!

Find some great budget-friendly local activities on Experience West Sussex via the link below.

Revel in the natural world: whether it's a walk round one of the nature trails or parks, or a visit to the 170 acres that make up Buchan Park just outside Crawley, Experience West Sussex has lots of [ideas for enjoying the great outdoors – free of charge!](#)

Get cycling: take a look at our [free Cycle Journey Planner](#) where you can get turn-by-turn directions and maps. Choose from fast, quiet or balanced routes, see journey times, distances and how many calories you'll burn.

Beach life: who needs the Med when we have sparkling seas right on our doorstep? There [are 50 miles of coastline in West Sussex](#) – make a beeline for the beach where you can try rock pooling, take a dip or make your very own castle in the sand!

[More information](#)

Watery fun in the sun!

Attention all parents, carers and grandparents! As the holidays approach are you hot on water safety?

Spending time with the kids around water at the beach, pool or at home is a great way to cool off and have fun but remember to always supervise children in and around water and [teach them the Water Safety Code.](#)

Find more tips and advice on the link below about how to stay healthy and safe this summer.

[Get up to date with your child's jabs](#)

Get up to date with your child's jabs

The school summer holidays are an ideal time for parents to make sure their child is up to date with their childhood vaccinations.

Vaccination gives children the best protection against unpleasant and often serious diseases. It's never too late to catch up on any vaccinations they've missed.

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They are safe, free of charge in the UK and available from GP practices.

[More information](#)

Children become superstars at the library this summer!

Children become superstars at the library this summer!

Do you know a child aged four to 11 years? Encourage them to take part in this year's Summer Reading Challenge at their local library from Saturday (8 July).

They'll receive a booklet and the more they read, the more scratch and sniff smelly stickers they'll collect.

There are fun activities in the library too, including a Character Hunt with a prize draw.

They just need a library card to join in the fun - [it's free to join the library](#) and free to take part!

[More information](#)

Help us have a wildfire-free summer

Whether you're heading to the countryside or the coast this summer, our West Sussex Fire & Rescue Service has safety advice for you.

This includes how you can help prevent wildfires as pictured above, which happened in Walberton last year.

[More information](#)

Add a fire station visit to your summer plans

You can find out how our firefighters keep us safe and deal with emergencies at one of the free fire station open days taking place during the summer holidays:

July 22 [Worthing](#) (combined with Broadwater Carnival) 10am to 4pm.

July 29 [Bognor Regis](#) 10am to 4pm.

July 29 [Crawley](#) 10am to 5pm.

August 26 [Haywards Heath](#) 9am to 5pm.

August 28 [Shoreham](#) 10am to 4pm.

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August 30 [Burgess Hill](#) 10am to 2pm.

Have a plastic-free summer

This year we're supporting Plastic Free July and asking residents to join us.

It's all about asking people to 'choose to refuse' and make sustainable swaps leading to a reduction in plastic waste.

Plastic waste can easily be avoided by using things like reusable shopping bags, water bottles and coffee cups.

Find out how you can reduce your plastic waste on our blog 'Easy swaps for a plastic free July' via the link below.

[More information](#)

More investment on our roads this summer

More investment on our roads this summer

Investment in maintaining the [county's highways has received a total boost of £14.5million this year.](#)

This follows a sharp increase in the number of potholes reported by those who use our 4,000km road network.

The agreed funding will be used to provide resources to repair potholes, including additional gangs working on the road network and procurement of an additional road patching machine, bringing our total to three operating within the county this year.

We will also be carrying out drainage works and refreshing signs and lines across West Sussex to improve visibility and safety.

Help us by reporting any defects you see on your summer travels using the link below.

[More information](#)

Other news

Other News

Head to our [Newsroom](#) to find all the latest news. Below are some highlights:

- *West Sussex residents can continue to [access free independent support](#) after the county's community advice service was recommissioned.*

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- West Sussex's [brand new Training Centre and Fire Station for Horsham took centre stage](#) as county council cabinet members were given an advance tour of the site ahead of it becoming operational.
- We want to hear from you if you currently provide unpaid care for a family member or friend, if you have previously cared for a loved one or if you expect to in the future. [Take part in our Carer Support Service Review here](#). Closing date: 27 July.
- The [A286 at Midhurst has reopened](#) after work to shore up fire-damaged buildings.
- A [multi-million-pound programme of investment in refurbishing children's homes](#) in West Sussex is progressing well.

Local Issues

Signage - Westerton Lane

There is some resistance by our Highways Steward over this request, but I am still in discussions with him. I will continue to push very hard for this 'sensible' signage to be installed and I will obviously keep you updated.

Amenity waste site.

I'm pleased to say that two members of the PC took up our offer of a site visit. I hope they found it useful in understanding how the site operates and the County's continuing drive to increase re-cycling rates and reduce the amount of waste going to landfill.

Rolls Royce development.

I thought that the recent meeting with RR was very constructive and I felt that they will give the PC's two proposals on traffic movements due consideration. They certainly brought the whole team to listen to your comments.

Finally, please don't forget to keep an eye on our website, especially our news and campaigns page where you can keep up to date with all our latest news. <https://www.westsussex.gov.uk/about-the-council/news-and-campaigns/>

Also, a reminder that all our public meetings are webcast live and are also archived, so you can always view them later. <https://www.westsussex.gov.uk/about-the-council/how-the-council-works/watch-county-council-and-committee-meetings-online/>

Jeremy Hunt – West Sussex County Council Member for Chichester North

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Report given by Henry Potter (CDC):

District Councillors Report.

The Council has begun to take shape after the massive reshuffle of appointments since the May election and with so much training of new members there has been little else happening. One important change is the Council's new ability to levy a suitable level of contribution on all new

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developments in order to mitigate the impact of housing on the A27. This impact is highlighted in the emerging Local Plan Review in Policy T1. This Levy will contribute towards the necessary improvements required to sustain cumulative additional traffic arising from new housing.

Because of the above mentioned statement, the Council's Planners will resume considering new medium sized application, this practice was paused towards the end of last year due to the uncertainty of funding for these necessary improvements. Already there are two sizeable applications included in next Wednesdays planning agenda. A new application by National Highways has been lodged for a highways workshop, vehicle store, offices and a huge salt storage barn. This is proposed for a greenfield site almost opposite the junction of New Road and the A 285 close to Halnaker which, as we all know is a busy junction and known for numerous accidents. The assumption is that it will Service the A 27 via the Temple Bar interchange bringing yet more traffic to add to the planned increase resulting from the traffic plan for the RRMC planned extension. Coupled with the vast increase in traffic if and when the Tangmere strategic development land is developed, the interchange will become a very busy junction. There is no indication of a need for such a depot.

Finally, some pothole repairs have been carried out in Halnaker recently using the hot spraying technique which appears to be a great improvement on plugging holes with cold asphalt which simply doesn't work! I am monitoring these repairs to see if they are more durable.

That is all for this month.

Henry Potter

CDC Member for Goodwood Ward.

Report provided by Andrew Ball for Rolls-Royce:

Westhampnett Parish Council ('WPC') 10.07.23 v1

Operations

- Normal operations are in place.
- Summer shutdown dates: 24 July to 6 August (subject to change).

Planning applications

Recent submissions, with decision:

- Discharge of Condition 10 (noise levels and hours of use) of planning permission WH/22/00090/FUL. Permit.
- Discharge of Condition 4 (delivery of materials and construction timetables) of planning permission WH/22/00777/FUL. Permit.
- Replacement of two existing electric charging vehicle spaces with six electric vehicle charging points and visitor parking spaces, the erection of a canopy and associated works including landscaping. Ref. No:22/01995/FUL. Permit
- Staff communication 'totems' / information screens – Application No. WH/22/03213/ADV (February 2023). CDC Town Planners site visit 8 February 2023 – approved 13 February 2023, now installed onsite.

Forthcoming to be submitted, details to follow, (likely submission date):

- Internal multi-tier 280sqm (increasing to 370sqm*), increased space to support production (August/September 2023).

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- **Additional internal mezzanine 90sqm, to support bespoke part storage requirements – to be combined with above works.*
- *Temporary portacabins to support internal office refurbishment works (July 2023) – onsite reshuffle to provide required additional space.*

Information:

- *Replacement polycarbonate canopy roof (Logistics Road) – the existing roof has reached ‘end of life’ – sections to be replaced over the next five years.*

Proposed Development

- *RRMC met with WPC on 6 July 2023. The Parish Councillors presented suggested options for road routing for consideration.*
- *Planning application submission – RRMC target date confirmed as 31 July 2023. Parish Councillors advised at the meeting on 6 July 2023.*

Community Support

- *Rolls-Royce has funded a new defibrillator and cabinet for the local community, to be located at the Village Hall.*
- *A donation has also been made towards planters and planting for the new entrance gates to the Parish.*

Maintenance update

- *Footpath. The R-RRMC boundary with the northern and southern sections of the footpath have been tidied up, vegetation / brambles etc. cut back to our perimeter fence. Additional tidy up and cut back of wayward vegetation to be undertaken.*

Recent News - Selection

ROLLS-ROYCE EXTENDS SUSTAINABILITY PARTNERSHIP WITH GOODWOOD ESTATE

<https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0421850EN/rolls-royce-extends-sustainability-partnership-with-goodwood-estate>

ROLLS-ROYCE ENTHUSIASTS CONCLUDE HISTORIC ANNIVERSARY RE-ENACTMENT TOUR WITH GRAND FINALE IN SALZBURG

<https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0422434EN/rolls-royce-enthusiasts-conclude-historic-anniversary-re-enactment-tour-with-grand-finale-in-salzburg>

ROLLS-ROYCE SPECTRE: THE ROLLS-ROYCE THAT CHANGES EVERYTHING

<https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0422818EN/rolls-royce-spectre:-the-rolls-royce-that-changes-everything>

Contacts

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49/23 Declarations of interest

Cllr S Burborough as an employee of Rolls-Royce

50/23 Apologies for absence.

Apologies accepted from Cllr T Ashcroft and Andrew Ball (Rolls-Royce)

51/23 Minutes.

Cllr S James proposed the minutes from the last Parish Council meeting held on 12th June 2023 be accepted, Cllr C McLeish seconded, it was **RESOLVED** that the minutes are to be confirmed.

52/23 Planning Report.

No comments on report

ACTION

Cllr S Burborough raised that Pampas Cottage garage is now being advertised on air B&B so this is a potential breach of planning. Cllrs **UNANIMOUSLY** agreed planning department be contacted for this to be raised.

53/23 External meetings.

HWRS Meeting (Cllr S Hannafin/ Cllr S Burborough) – both cllrs informed the rest of the council that the meeting was very informative, things are being done to reduce smells and waste is being shifted off site quickly. Looking at food waste collections possibly in 2025, considering making signage more clear on the site. Cllrs would like to keep in contact with the site.

Madgwick Park Planning Enforcement (Vice- Chairman D Plummer) D Plummer confirmed that planning enforcement officers were met on Madgwick Park allotments and confirmed that David Wilson Homes are in breach of planning. Community meeting is to be held on 25th July 2023 at 7:15pm.

54/23 Community Hall Updates.

- Community Hall Balance £48,257.55
- 12 weekly hire groups in June
- 11 Private Hirers in July
- Cheque now signed for Hall Movie License
- Community Hall noticeboard has been dispatched and in the process of being delivered.
- Volunteers needed for Summer Picnic.

55/23 Clerks Report/Admin update.

No comments on Task List circulated.

ACTION

Cllr D Plummer and Clerk to liaise on 5 Bar Gates contractors and sign off.

ACTION

Cllr S Burborough and Clerk to Liaise and finalise Herb Garden end of August.

Jeremy Hunt & Henry Potter left the meeting at 07:26pm

56/23 Councillor Training/Finance Support.

ACTION

Cllr S Hannafin proposed to accept the fee for councillor training and finance support, Cllr C McLeish seconded, it was **RESOLVED** that councillor training be booked on Monday 14th August at 4pm in the Community Hall.

57/23 Accounting/Finance System/Software.

ACTION

It was **UNANIMOUSLY** agreed that the Clerk look into an accounts package/software.

58/23 Policy Adoption and/or review.

This was agreed to be deferred to the next meeting as more time is needed to read through policies and make any comments/recommendations.

59/23 Parish Newsletter.

This was also agreed to be deferred to the next meeting as equipment was needed that we could not access.

60/23 Items for noting or referral to a future meeting.

ACTION

Cllr S Burborough raised cleanliness of bus shelters, it was **UNANIMOUSLY** agreed for this to be investigated along with noticeboards for the bus stops.

ACTION

Cllr C McLeish asked if the bus stop for Madgwick Park could be looked into, this was **UNANIMOUSLY** agreed.

ACTION

Cllr D Plummer raised the storage at the Community Hall, it was **UNANIMOUSLY** agreed for the Clerk to liaise with D Plummer regarding this.

ACTION

Cllr S Burborough raised the Goodwood hedge is really overgrown, it was **UNANIMOUSLY** agreed for the Clerk to investigate this.

61/23 Meeting closed at 07:58pm

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