

**WESTHAMPNETT PARISH COUNCIL**

**MINUTES OF THE MEETING OF THE PARISH COUNCIL**

**HELD ON 19 JANUARY 2015 AT 7PM**

**AT THE MARCH C. OF E. SCHOOL, WESTHAMPNETT**

**PRESENT:** R Holman (Chairman), R Fabricius, B Harding, Mrs J Hardstaff, Mrs C Moth and Mrs M Wood.

**IN ATTENDANCE:** County Cllr J Hunt  
G. Burt, Clerk  
7 Members of the Press & Public

**303. Chairman's Announcements**

The Chairman welcomed all those present and wished everyone he hadn't yet seen a Happy New Year!

**304. Apologies**

Apologies for absence were received from Cllr Mrs C McLeish and also District Cllr A Smith.

**305. Declarations of Interest**

Members and officers were invited to make any declarations of pecuniary and/or non-pecuniary interests that they may have in relation to items on the agenda and were reminded to make any declarations at any stage during the meeting if it then became apparent that this may be required when a particular item or issue was to be considered. None were declared.

**306. Minutes**

The Minutes of the meetings of the 17 November 2014 and 6 January 2015 which had been previously circulated were **APPROVED** and signed by the Chairman as correct record of the meeting.

**307. Matters Arising from the Minutes**

Minute 288

It was reported that Alun Rees at Goodwood was looking into the issue of parking on the Bellway estate and whether covenants did have a bearing on the issue.

Minute 287 (d) Still no response had been received from the Aerodrome regarding either the incorrect flight path being used or the helicopters. Cllrs Mrs Hardstaff reported that Fixed-wing aircraft flew every ten minutes on nice days. No one ever answered the phone at the Aerodrome when she rang to complain although County Cllr Hunt always manages to get a response and urged residents to follow Goodwood's preferred route for contacting them regarding complaints.

**308. Adjournment for Reports**

The meeting was adjourned for the following reports:

- a. District Councillor Andrew Smith, in tending his apologies submitted the following report: *I am trying to clarify when the outline planning application at Old Place Farm will come before the District Council's Planning Committee for determination. Originally, it was scheduled for the December meeting but was postponed. The latest date is 4th March but this may yet be reviewed. The Local Plan inquiry has not yet finished, of course. Different people have different assessments of how the hearings went. We shall just have to wait and see.*
- b. County Councillor Jeremy Hunt reported that funding for Vehicle Activated Signs (VAS) had been confirmed and the order placed. On the cycleway for Stane St, Cllrs Holman and Harding had met Charlotte from WSCC to discuss; feedback was awaited. WSCC officers had advised that it was not possible for a central refuge/bollards to be installed at the entrance to Coach Road as it would restrict the turning of long lorries into and out of the road; it was many years since they had been there. Parish Councillors felt they were desperately required to help residents cross Coach Road. With the speed of traffic in Stane St likely to reduce with the VAS etc, this may assist pedestrians trying to cross. A *Bus Box* was due to be repainted in Stane Street. Drainage outside the depot had improved following the jetting of drains/gullies. The PCSO would be asked to look at temporary speeding signs.

Cllr Mrs Moth commented that the trimmed hedges at the hotel roundabout had greatly improved visibility for all.

- c. Goodwood Estate  
Cllr Fabicius reported that Mr Rees at Goodwood does recognise the importance of trying to attend meetings of the Council.
- d. Rolls Royce  
Nigel Carter reported that RR had had a very successful year and they were back in full production. They were working with Stagecoach on arranging some staff travel, which could benefit local residents, and also with Halfords on discounted bicycles. Improved signs and highway markings at the exits from the sites would be looked at in an effort to reduce speed of traffic leaving the site. The RR car parks were to be used by competitors and visitors to forthcoming Triathlon events.

Mr Carter would meet with Cllr Holman to discuss and progress maintenance of footpaths along the perimeter of the RR site.

### **309. Public Questions**

None.

### **310 Proposed Reduction in Number of Chichester District Councillors**

The Parish Council resolved to make no comment.

### **311 Planning Applications and Decisions**

Cllr Mrs Hardstaff reported on recent applications. A table showing recent applications in the Parish is attached to and forms part of these minutes – Appendix A.

## **312. Members' Reports**

### **a. Planning Update**

Cllr Mrs Hardstaff reported on the ongoing Local Plan. CDC were making amendments as appropriate.

### **b. Community Hall Update**

Cllr Mrs Moth reported that Bellway Homes appeared to have now acquired the nursery site at Maudlin, as a promotional board had been erected. S Harris at CDC had suggested a meeting between CDC, Bellway and the Parish Council. It was agreed that Cllrs Mrs Hardstaff and Harding would produce a Community Hall design indicating the requirements of the Parish Council, to aid a discussion with Bellway. The design kindly produced by Cllr Mrs Hardstaff at very short notice will be used as a starting point.

### **c. New Homes Bonus**

Nothing to report

### **d. Flooding**

No further details had been received regarding Southern Water's flood prevention scheme at Maudlin. Cllrs Mrs Hardstaff reported that as a result of action by a local resident, Portsmouth Water had repaired 2 leaks in the land north of the School and flooding problems to that land and properties to the south of the school had now been rectified.

### **e. Travellers' Transit Site**

Cllr Harding reported on the current building work, including where he had queried with CDC the absence at present of promised flint panelling. Steve Hansford at CDC would be preparing a timeline of key stages in the development up until its completion and operation, including a visit by the Parish Council.

### **f. Neighbourhood Plan**

Still on hold.

### **g. Play Area**

Cllr Mrs McLeish was looking at possible grants for improvements and would report at the next meeting.

### **h. Closed Landfill Site.**

Nothing to report.

### **i. Lavant Valley Partnership**

Cllr Holman gave a summary of a presentation made at the recent meeting on footpath maintenance. WSCC maintained 146 km of ROW; it was the landowner's responsibility to maintain any structures on and bordering them. Due to financial constraints, annual inspections would be reduced from 9 to 15 months. They were looking for more volunteer rangers to help them with maintenance, and cited Westhampnett's volunteer team as a good example. They were very keen to work with parishes and offer a great deal of support. Another presentation was on the Lavant Valley Surface Water Management Plan.

It may be possible to have the minutes of these meetings on the Parish's website.

**313. Finance**

- a. Receipts and Payments from the 18 November 2014 to 19 January 2015, were noted or approved and are attached to and form part of these minutes – Appendix B.
- b. Bank Reconciliation to the 2 January 2015 had been circulated and is attached to and forms part of these minutes – Appendix C. In line with good practice, the Chairman viewed Bank Statement No 215 and initialled the amount corresponding to that amount in the report.
- c. Budget Report  
There was no change to that presented on the 6<sup>th</sup> January 2015. Members commented on various options for the future printing of newsletters.

**314. Information Technology**

The Clerk reported that a new Hotmail e-mail account had been set up, which would save having to change the e-mail address if the clerk changed. The PC was now being used also. A link from the website to the Facebook page would be created (*Done!*) The Clerk hoped to put a table of all planning applications affecting the Parish on a new page on the website.

**315. Items not on the agenda which, in the opinion of the Chairman of the meeting, should be considered as a matter of urgency.**

None

**316. Correspondence plus any other matters for information only.**

None. The Clerk reported that an application for a grant had been received from Samaritans, and that he had advised them that the budget was currently exceeded, but it would be considered at the May meeting when a new budget was available.

**317. Date of Next Meeting**

**MONDAY 16 MARCH 2015 7PM, following the *Annual Meeting of Electors* at 6pm**

*The meeting closed at 8.30pm.*

Chairman:

Date:

<b>Westhampnett Parish Council</b>			
<b>Planning Applications Summary</b>			
<b>Application No</b>	<b>Address</b>	<b>Details</b>	<b>WPC Comments</b>
SDNP/14/00046/CND & SDNP/14/02463/FULC	Valdoe Quarry	Importation and processing of inert material to continue until December 2018. / Retrospective application - renewal of expired planning permission to permit ready-mix concrete manufacture.	NO OBJECTION but with the following additional comments: Continuance after 2018 should be seriously reviewed, with the expectation that operations cease at that time and the land returned to it's original landscape.
WH/14/03877/FUL	Land North Of March Primary School, Claypit Lane, Westhampnett, West Sussex,	Erection of two storey detached dwelling house and detached single storey double car port with attached storage.	NO OBJECTION
WH/14/01159/OUTEIA	Land Between Stane Street And Madgwick Lane Westhampnett West Sussex	Residential development comprising up to 350 residential dwellings, including an element of affordable housing, with vehicular access from Stane Street and Madgwick Lane, associated landscaping, open space and children's play space, surface water attenuation and ancillary works.	ONGOING
WH/14/02959/FUL - Minor Dev - Industry/Storage/Warehousing	Maudlin Mill, Sidengreen Lane, Maudlin, Westhampnett, Chichester, West Sussex, PO18 0QU	New Class B1/B2 industrial unit	NO OBJECTION

RECEIPTS 18 NOVEMBER 2014 TO 19 JANUARY 2015				
Date	Payer	Details	Paying-in slip	Gross Amount
				-
PAYMENTS 18 NOVEMBER 2014 TO 19 JANUARY 2015				
Date	Payee	Details	Cheque No.	Gross Amount
27/11/2014	St Peter's Church	Grant - Churchyard maintenance	100665	£700.00
27/11/2014	G Burt	Postage & stationery	100666	£38.45
27/11/2014	G Burt	Mileage - meetings	100666	£23.41
	R. Holman - reimb - replaces cheque no			
27/11/2014	100641	Fuel for village maint equip	100667	£22.74
27/11/2014	R. Holman - reimb	Refreshments for team attending Local Plan hearing	100668	£23.10
27/11/2014	XT & AT Computers	Computer Maintenance	100669	£66.00
19/12/2014	G. Burt	Reimb for website hosting subscription	100670	£118.08
06/01/2015	WSCC	Clerk's net pay + oncosts: Dec	100671	£417.80
06/01/2015	WSCC	Payroll admin 01/10/14-31/03/15	100672	£43.20
06/01/2015	H. Adams Planning Ltd	Planning consultancy	100673	£900.00
			<b>TOTAL</b>	<b>£2,352.78</b>

<b>WESTHAMPNETT PARISH COUNCIL</b>		
<b>BANK RECONCILIATION</b>		
<b>AS OF 2 JANUARY 2015</b>		
<b>PRESENTED TO COUNCIL ON 19 JANUARY 2015</b>		
<b>RECEIPTS &amp; PAYMENTS</b>		
Balance brought forward (as at 03/10/2014)	£35,200.89	
Add Total Receipts	-	
Less Total Payments (Cheque Nos 100656 to 100673)	(5,968.06)	
<b>TOTAL</b>	<b>£29,232.83</b>	◀
<b>BANK</b>		
Barclays - Main AC (as @ 02/01/2015)	11,966.34	
Barclays - Village Hall AC (as @ 23/09/2014)	12,916.31	
NS&I (as @ 01/01/2013)*	5,711.18	
<b>Less unpresented cheques</b>		
671 £417.80		
672 £43.20		
673 £900.00	-1,361.00	
<b>TOTAL</b>	<b>£29,232.83</b>	◀
*Note		
Balance as at 16/06/2014 = £5,754.01 However, bank statement No 2 showing interest earned missing; copy to be obtained.		

TALLY