



WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Mrs Linda Lanham
Oak Tree Cottage, Claypit Lane, Westhampnett, Chichester PO18 0NU

Tel: 01243 536859 email: westhampnettclerk@gmail.com
www.westhampnettpc.co.uk

To All Westhampnett Parish Councillors: Cllr C McLeish (Chairman), Cllr W Holden (Vice-Chairman), Cllr T Ashcroft, Cllr S Burborough, Cllr S James and Cllr C Moth.

DUE TO THE CORONAVIRUS PANDEMIC THE MEETING WILL BE ONLINE.
(The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020)

I hereby give notice that a Meeting of Full Council will be held online via Zoom on Monday 8th March 2021 at 7pm and you are hereby summoned to attend such meeting.

Full details of how to join the Zoom meeting will be provided by the Parish Clerk to Councillors by email, and any other person wishing to join the meeting should email the Parish Clerk to request these details.

Members of the Press and Public are entitled to attend the meeting and are encouraged to do so.

Yours sincerely,

Mrs Linda F Lanham, Clerk to the Council

AGENDA

1	<u>OPEN THE MEETING & TAKE APOLOGIES FOR ABSENCE</u>	<u>CMcL</u>
2	<u>DISCLOSURE OF INTERESTS:</u> To receive from members declarations of Disclosable Pecuniary Interests or Non-Pecuniary Interests, in addition to those listed attached in relation to any items included on the agenda for this meeting, in accordance with Localism Act 2011 s. 29 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.	<u>CMcL</u>
3	<u>CONFIRM MINUTES OF THE LAST FULL PC MEETING</u> held on 8 th February 2021	<u>CMcL</u>
4	<u>MATTERS ARISING:</u> To deal with any matters arising from the Minutes of the last meeting.	
5	<u>REPORTS FROM EXTERNAL BODIES:</u> including District and County Councillors and local organisations; reports to be submitted by email to the Parish Clerk for circulation to Councillors prior to the meeting. Questions to be taken at the meeting.	
6	<u>MEMBERS' REPORTS:</u> To receive reports from Members where not covered in agenda below.	<u>ALL</u>
7	<u>PLANNING MATTERS:</u> To receive a report on recent planning applications, and update on WH/20/02824/OUT Proposed development North of Madgwick Lane, Westhampnett.	<u>LFL / ALL</u>
8	<u>THE NEW COUNCILLOR CODE OF CONDUCT 2020:</u> Discussion as to whether to adopt, as recommended by CDC, and if so, a Resolution would be needed to formally adopt the Councillor Code of Conduct 2020	<u>CMcL</u>
9	<u>BROADBAND SPEEDS:</u> Update on Gigabit Broadband Voucher Scheme	<u>CMcL</u>
10	<u>HWRS SMELLS AND NOISE FROM THE SITE:</u> Update on Site operation times, and current situation	<u>LFL</u>
11	<u>SOUTHERN WATER RE: FOUL SEWERS CAPACITY IN STANE STREET:</u> Update on correspondence with OFWAT / CCW / CDC and SW	<u>LFL</u>
12	<u>UPDATE ON REQUESTS RECEIVED BY PARISH CLERK</u>	<u>LFL</u>
13	<u>WSALC:</u> Update on the WSALC AGM, and future support / provision of services to WS Parishes and Town Councils	<u>LFL</u>

14	<u>COMMUNITY HALL:</u> 1. Update on continued Closure of the Hall from 26 th December 2020 to 12 th April 2021 at the earliest 2. Update on Care of Building 3. Update on Bookings / Refunds 4. Update on appointment of a Premises Manager 5. Hedging 6. Summer & Christmas Events 7. Hall Audio Visual purchase 8. Fire Alarm / Emergency Lighting Maintenance and Monitoring Service contract quotes – update 9. Any other business	<u>WH</u> <u>RS</u> <u>RS</u> <u>WH</u> <u>WH</u> <u>CM</u> <u>CM</u> <u>LFL</u> <u>WH</u>
15	<u>CENSUS DAY – 21st MARCH:</u> Update on process, and assistance if required	<u>LFL</u>
16	<u>PROPOSAL FOR A NEW PATH FOR THE POTENTIAL JOINING UP OF ROUTES TO ENABLE SAFER WALKING TO / FROM WESTERTON TO GOODWOOD HOTEL, AND BEYOND:</u> Update on progress	<u>LFL</u>
17	<u>PROPOSAL TO RE-PURPOSE THE OLD BUS SHELTER IN THE VILLAGE GREEN PLAY AREA:</u> Proposal by Mr Geoff Hardstaff, details having been previously circulated to the Councillors.	<u>GH /</u> <u>ALL</u>
18	<u>KEEPING THE PARISH LOOKING GOOD – VILLAGE VOLUNTEERS:</u> 1. Trees from the Woodland Trust 2. Litter Picking 3. Additional Equipment for the coming season 4. Work Parties – 3 rd Saturday in the month, 9-30am at the Community Hall as from 20 th March. Any others wishing to join the Volunteers please contact Mark Mason, the Parish Council Chairman, or the Parish Clerk.	<u>CMcL</u> <u>CMcL</u> <u>CMcL</u> <u>CMcL</u>
19	<u>COUNCILLORS BUSINESS, FOR NOTING OR INCLUDING ON A FUTURE AGENDA:</u> It might be necessary to amend date of 10 th May PC meeting depending on government guidance.	<u>ALL</u>
20	<u>PARISH FINANCIAL MATTERS:</u> 1. To note the receipt of Community Hall Grant monies on 22/02/21 at £476.50 (26/12/20-04/01/21) & £6001.00 (05/01/21-15/02/21) and on 04/03/21 at £2,096.00 (16/02/21 – 31/03/21) 2. To approve the accounts to 28th February 2021 3. To seek approval to move all the Hall Grant monies received to date totalling £19,907.50 to NS&I 4. To review a Grant request for £200 for 2021/22 from Arun and Chichester Citizens Advice (was £200 for 2020/21) 5. To review a Grant request for £500 for 2021/22 from Kent, Surrey & Sussex Air Ambulance (was £250 for 2020/21) 6. To resolve to pay the Parish Clerk, at time, for additional hours worked above contracted 16 hours pw from 01/01/21 7. Any other business	<u>LFL /</u> <u>ALL</u>
21	<u>CORRESPONDENCE, INCLUDING NOTICES & LEAFLETS:</u>	<u>LFL /</u> <u>ALL</u>
22	<u>DEALING WITH LOCAL ISSUES:</u>	<u>ALL</u>
23	<u>QUESTIONS BY THE PUBLIC:</u> Any resident of the area covered by the Council and present at the meeting may ask questions relating to the business of the Council.	
24	<u>DATE OF NEXT FULL PARISH COUNCIL MEETING:</u> 12 th April 2021	<u>LFL</u>
25	<u>CLOSE MEETING</u>	<u>CMcL</u>

END OF AGENDA