



WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Mrs Linda Lanham
Oak Tree Cottage, Claypit Lane, Westhampnett, Chichester PO18 0NU

Tel: 01243 536859 email: westhampnettclerk@gmail.com
www.westhampnettpc.co.uk

To All Electors of the Parish of Westhampnett and Westhampnett Parish Councillors: Cllr C McLeish (Chairman), Cllr W Holden (Vice-Chairman), Cllr T Ashcroft, Cllr S Burborough, Cllr S James, Cllr C Moth and Cllr M Smith.

I hereby give notice that the **Annual Parish Meeting** will be held at Westhampnett Community Hall, Hadrian Drive, Westhampnett, PO18 0FP on Monday 12th July 2021 at 7pm and you are hereby summoned to attend such meeting.

All electors of the Parish of Westhampnett are invited to attend. Only persons registered as local government electors for the Parish of Westhampnett are entitled to vote at the meeting.

To All Westhampnett Parish Councillors: Cllr C McLeish (Chairman), Cllr W Holden (Vice-Chairman), Cllr T Ashcroft, Cllr S Burborough, Cllr S James, Cllr C Moth and Cllr M Smith.

I hereby give notice that a **Meeting of Full Council** will be held at Westhampnett Community Hall, Hadrian Drive, Westhampnett, PO18 0FP on Monday 12th July 2021 to follow the above meeting and you are hereby summoned to attend such meeting.

Members of the Press and Public are entitled to attend the meeting and are encouraged to do so.

Yours sincerely,

Mrs Linda F Lanham, Clerk to the Council

AGENDA

1	<u>OPEN ANNUAL PARISH MEETING & TAKE APOLOGIES FOR ABSENCE</u>	<u>CMcL</u>
2	<u>ADJOURN ANNUAL PARISH MEETING UNTIL THE AUTUMN 2021</u>	<u>CMcL</u>
3	<u>CLOSE ANNUAL PARISH MEETING</u>	<u>CMcL</u>
4	<u>OPEN FULL COUNCIL MEETING & TAKE APOLOGIES FOR ABSENCE</u>	<u>CMcL</u>
5	<u>DISCLOSURE OF INTERESTS:</u> To receive from members declarations of Disclosable Pecuniary Interests or Non-Pecuniary Interests, in addition to those listed attached in relation to any items included on the agenda for this meeting, in accordance with Localism Act 2011 s. 29 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.	<u>CMcL</u>
6	<u>CONFIRM MINUTES OF THE LAST FULL PC MEETING held on 21st June 2021</u>	<u>CMcL</u>
7	<u>MATTERS ARISING:</u> To deal with any matters arising from the Minutes of the last meeting.	
8	<u>REPORT FROM PCSO LEMM ON SPEEDING IN THE PARISH:</u> Further to a meeting of local people living on Stane Street, this matter has been passed to the Parish Council to represent the whole community.	<u>CMcL</u> <u>/ JL</u>
9	<u>REPORTS FROM EXTERNAL BODIES:</u> including District and County Councillors and local organisations; reports to be submitted by email to the Parish Clerk for circulation to Councillors prior to the meeting. Questions to be taken at the meeting.	
10	<u>MEMBERS' REPORTS:</u> To receive reports from Members where not covered in agenda below.	<u>ALL</u>
11	<u>PLANNING MATTERS:</u> To receive a report on recent planning applications.	<u>LFL /</u> <u>ALL</u>
12	<u>HWRS SMELLS AND NOISE FROM THE SITE:</u> Update on ongoing situation	<u>ALL</u>
13	<u>UPDATE ON REQUESTS RECEIVED BY PARISH CLERK:</u> Including provision of additional litter bin at Stocks Lane	<u>LFL</u>

14	<u>NHB 21/22 at £13,281, Closing date for applications is 5pm Fri 30th July 2021:</u> Update on Quotes, and completion of Application Form & Business Plan	<u>LFL</u>
15	<u>COMMUNITY HALL:</u> (Mr Richard Skillern standing in for Cllr Holden) 1. Update on use of the Hall from 19 th July 2021 2. Update on Bookings / Refunds / Finances 3. Update on Care of Building 4. Hall Audio Visual purchase 5. Community Hall Signage 6. Any other business	<u>RS</u> <u>RS</u> <u>RS</u> <u>CM</u> <u>SB</u> <u>RS</u>
16	<u>VILLAGE GREEN PLAY AREA AND WESTERTON PLAYING FIELD:</u> Review of the ROSPA annual inspection reports for both areas, previously circulated to the Councillors, and approval for remedial work.	<u>RK /</u> <u>ALL</u>
17	<u>KEEPING THE PARISH LOOKING GOOD – VILLAGE VOLUNTEERS:</u> An Update	<u>CMcL</u>
18	<u>SUGGESTED PURCHASE & RE-PURPOSE THE BT PHONE BOX IN WESTERTON:</u> Update on possible defibrillator location or not.	<u>ALL</u>
19	<u>COUNCILLORS BUSINESS, FOR NOTING OR INCLUDING ON A FUTURE AGENDA:</u>	<u>ALL</u>
20	<u>PARISH FINANCIAL MATTERS:</u> 1. To approve the Accounts to 30 th June 2021 2. To approve the Asset Register as at 31 st May 2021 (deferred from the previous meeting) 3. To note that the annual audit AGAR documents were submitted within the statutory deadline of 30 th June 2021. 4. Any other business	<u>LFL /</u> <u>ALL</u>
21	<u>CORRESPONDENCE, INCLUDING NOTICES & LEAFLETS:</u>	<u>LFL /</u> <u>ALL</u>
22	<u>DEALING WITH LOCAL ISSUES:</u>	<u>ALL</u>
23	<u>QUESTIONS BY THE PUBLIC:</u> Any resident of the area covered by the Council and present at the meeting may ask questions relating to the business of the Council.	
24	<u>DATE OF NEXT FULL PARISH COUNCIL MEETING:</u> 9 th August 2021	<u>LFL</u>
25	<u>CLOSE MEETING</u>	<u>CMcL</u>

END OF AGENDA