



# WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Mrs Linda Lanham  
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To All Westhampnett Parish Councillors: Cllr J Freeman (Chairman), Cllr C McLeish (Vice-Chairman), Cllr W Holden and Cllr S James.

I hereby give notice that a Meeting of Full Council will be held at The March C of E School, Claypit Lane, Westhampnett on Monday 11<sup>th</sup> November 2019 at 7pm and you are hereby summoned to attend such meeting.

Members of the Press and Public are entitled to attend the meeting and are encouraged to do so.

Yours sincerely,

Mrs Linda F Lanham, Clerk to the Council

## AGENDA

1	<b>OPEN THE MEETING &amp; TAKE APOLOGIES FOR ABSENCE</b>	<b>JF</b>
2	<b>DISCLOSURE OF INTERESTS:</b> To receive from members declarations of Disclosable Pecuniary Interests or Non-Pecuniary Interests, in addition to those listed attached in relation to any items included on the agenda for this meeting, in accordance with Localism Act 2011 s. 29 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.	<b>JF</b>
3	<b>PARISH COUNCILLOR VACANCIES</b> Nominations have been sought for a vacancy on the Parish Council which will be filled by co-option. There is one candidate, Mrs Sharon Burborough, and a decision will be made by a majority vote. A Disclosure of Interests may be applicable.	<b>LFL/ ALL</b>
4	<b>CONFIRM MINUTES OF THE LAST MEETING</b> held on 14 <sup>th</sup> October 2019	<b>JF</b>
5	<b>MATTERS ARISING:</b> To deal with any matters arising from the Minutes of the last meeting.	<b>JF</b>
6	<b>TRAFFIC DISRUPTION AT ROLLS ROYCE SHIFT CHANGE:</b> To receive an update from Rolls Royce.	<b>JF/ AB</b>
7	<b>REPORTS FROM EXTERNAL BODIES:</b> including District and County Councillors and local organisations	
8	<b>MEMBERS' REPORTS:</b> To receive reports from Members where not covered in agenda below.	<b>ALL</b>
9	<b>UPDATE ON REQUESTS RECEIVED BY PARISH CLERK including POSSIBLE POST BOX IN MADGWICK LANE</b>	<b>LFL</b>
10	<b>PLANNING MATTERS:</b> To receive a report on recent planning applications	<b>LFL</b>
11	<b>COMMUNITY HALL:</b> To receive updates on 1. Build / Completion, including report – JF 2. Finances of the Build & Fitting Out Equipment - LFL 3. Management Committee – JF 4. Policies and Procedures – JF 5. Bookings and Website – JF 6. Finances - Income & signatories – JF 7. Opening Ceremony / Christmas Event 30 <sup>th</sup> November – CMCL 8. Any other items	
12	<b>FOOTPATH BETWEEN MADGWICK PARK AND THE CHURCH:</b> To receive an update from the Parish Clerk.	<b>LFL</b>
13	<b>ALLOTMENTS:</b> Planning Application Wk 40 - WH/19/02346/REM & Date for a meeting with BDW Homes - in January?	<b>SJ</b>
14	<b>TO DISCUSS CLOSURE OF COMMUNITY WEBSITE AND MIGRATE SUBSCRIBERS TO HALL/PC WEBSITES?</b>	<b>LFL</b>
15	<b>COUNCILLORS BUSINESS, FOR NOTING OR INCLUDING ON A FUTURE AGENDA</b>	<b>ALL</b>
16	<b>PARISH FINANCIAL MATTERS:</b> 1. To note receipt of NHB Bonus 45/19 at £ 18,201.22 2. To note forthcoming receipt of additional CIL monies at £16,035.27 3. To approve the accounts up to 31st October 2019 4. To note External Audit report received 5. To review signatories on Barclays Bank Account 6. To review / reinstate the members of the Finance Sub-Committee as at the AGM: Cllr McLeish, (Cllr Burborough), Cllr Freeman & Mrs Linda Lanham, Parish Clerk/RFO and to set a meeting date to begin the review process for the Budget for next year	<b>LFL/ ALL</b>
17	<b>CORRESPONDENCE, INCLUDING NOTICES &amp; LEAFLETS</b>	<b>LFL</b>
18	<b>DEALING WITH LOCAL ISSUES</b>	
19	<b>QUESTIONS BY THE PUBLIC:</b> Any resident of the area covered by the Council and present at the meeting may ask questions relating to the business of the Council.	
20	<b>DATE OF NEXT FULL PARISH COUNCIL MEETING: 9<sup>th</sup> DECEMBER 2019 AT THE COMMUNITY HALL</b>	<b>LFL</b>
21	<b>CLOSE MEETING</b>	<b>JF</b>

**END OF AGENDA**