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REPORTS FROM EXTERNAL BODIES: including District and County Councillors and local organisations; reports to be submitted by email to the Parish Clerk for circulation to Councillors prior to the meeting. Questions to be taken at the meeting.

CDC Cllr Henry Potter submitted the following report:

*Westhampnett PC meeting 11th July '22.
CDC Members Report.*

Advances are being made in the review of the District Local Plan and it is expected to be available soon for public consultation and then presentation to the Planning Inspectorate in October, for approval and acceptance. This Review has been a long and complex process considering all of the constraints we are faced with, mainly, of course due to the poor infrastructure we live with. All we can hope for is, that considering these constraints, to achieve a new housing target of 625 per annum, is not possible and a lesser figure could be acceptable.

The Annual Report of the District Council has been published and shows the continuing support given to residents and businesses and communities as we hopefully emerge from the Pandemic of the past 2 plus years. The High Streets are also being supported with Government 'Welcome Back' Funding, media campaigning and improvements to the public realm. Since March this year 17 new additional units of temporary accommodation at Freeland Close are in use for homeless people. It is hoped to reduce the reliance on bed and breakfast accommodation for those with no home.

Looking to the future, a Future Services Framework has been initiated to address uncertainties caused by the Covid pandemic in order that the Council continues to deliver the Services, and to the same standards, that our residents and businesses expect .

Another key achievement has been the Health and Community Well-being Service where referrals have reached the pre pandemic levels. This helps folk with weight management, quitting smoking, physical activity and alcohol issues, these having risen during isolation during lockdowns.

By and large the future looks brighter.

Cllr. Henry Potter.

CDC Member, Goodwood Ward

There were no questions.

WSCC Cllr Jeremy Hunt submitted the following report, and took questions only:

Just a couple of CC happenings that might interest you:

- *Firstly, the Government's Fire Reform White Paper 2022 is out for consultation until 26th July and we are currently preparing our response. The white paper has three themes:*
 - **People** - proposals to modernise the workforce practices to deliver greater flexibility in service deployment and response, support partnership working and resilience and to promote talent and leadership skills.
 - **Professionalism** - proposals to improve the professionalism of the fire and rescue service to ensure recruitment and training are appropriate to deliver a modern fire and rescue service.
 - **Governance** - proposals to clarify accountability through the transfer of fire governance to a single elected individual. The white paper focuses on the aim to have the control of the F&RS transferred to the PCC. However, there are two further options. For large municipal areas or combined authorities, with a mayor, control can be transferred to the Mayor or, for services embedded within a CC area, such as WSCC, control can be designated by the Leader of an appointed Cabinet Member. In both these cases there is an expectation that this will be balanced by a dedicated scrutiny committee. This is virtually identical to the current model we already have in WS.

Our proposed response will be presented at Public Cabinet on Wednesday 20th July, which of course is open to the public, either personally or by webcast. For more details on the consultation, go to:

<https://www.gov.uk/government/consultations/reforming-our-fire-and-rescue-service>

- *The Department for Environment, Food and Rural Affairs (DEFRA) has confirmed a case of avian influenza in a herring gull in the Arundel area. I also understand that those cases might have been spotted in Chichester Harbour. The UK Health Security Agency (UKHSA) advises that avian flu is primarily a disease of birds and the risk to the health of the general public is very low. As a precaution, however, it is important you do not touch or pick up any dead or visibly sick birds that you find. If you find any dead wild birds in any location, including swans, ducks, geese, gulls, or birds of prey, please report to the DEFRA helpline in the first instance. **Telephone: 03459 33 55 77***

Local Issues:

- *Our Waste Management Team continue to liaise with the resident, and the PC, regarding the issue of smells emanating from the amenity site. One action that Biffa will be taking is to fit a new type of shutter door to replace the existing ones. These are principally a much more flexible door which operates automatically, so*

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that it can be opened and shut much more easily as lorries enter and leave. This type of door works very effectively at Biffa's major Mechanical Biological treatment facility near Horsham. Discussions also continue around the question of road cleaning, but unfortunately Paul Madden has been on holiday the last two weeks.

- I also attended a recent meeting of the G&T Liaison committee meeting. Cllr Sharon Burborough was also in attendance. A number of issues regarding G&T incursions across the district were discussed. With reference to the transit site, discussions centred around the parking of vehicles on the pavement/cycle path, as well as the verge opposite. Unfortunately, parking on the opposite verge is not illegal, so difficult to take action. AS par as blocking the pavement was concerned, although the police were represented by two PCSO's, I'm not sure we got very far. Discussions were had around erection of some bollards, and this is being looked into.
- Lastly, I presume you are aware that both the Eroica cycling event, based at the motor circuit, and the Red Bull air races, proposed to take place to the north of the horse race track, have been postponed - for technical reasons - for this year.

Finally, don't forget to keep an eye on our website, especially our news and campaigns page where you can keep up to date with all our latest news.

<https://www.westsussex.gov.uk/about-the-council/news-and-campaigns/>

**Jeremy Hunt – West Sussex County Council Member for Chichester North
c/o Cabinet Office, County Hall, West Street, Chichester, PO19 1RQ
E-mail: Jeremy.hunt@westsussex.gov.uk Tel: 0330222419536**

Solar Farm Hedging: Cllr Hunt had no further news on this matter but has chased up.

JH

HWRS – Foul Odours: The Parish Clerk advised that a recent resident, Mr Bevan, of Clark Drive and neighbours in Walker Close have been experiencing foul odours from the HWRS and have complained about this to CDC. The Parish Clerk advised Cllr Hunt. Cllr Hunt reported that there are to be new automatic doors on the main building and that he will follow up with Paul Madden (Recycling & Contracts Manager, Wastes Management Services, WSCC) about the smell coming off the road. Cllr Burborough said there are also small particles on the verge that have come from the lorries. Cllr Hunt said he will set up a meeting with Paul Madden and Cllr Burborough will attend too.

JH

JH

It was advised that Mr Bevan should contact the Environment Agency, CDC Environmental Health and the HWRS Site Manager. The Parish Clerk will provide those details to him.

LFL

Mr Derek Marlow, a resident, suggested the use of a "Back to Black" cleansing vehicle which would spray, pressure wash and vacuum immediately. Cllr Hunt would mention this to Paul Madden.

JH

Love West Sussex: Cllr Burborough advised that when using this website, which is very good, a report comes back but it is not possible to read it. Cllr Hunt said he would look at that. He advised that Love West Sussex can now also be accessed via website Love Clean Streets.

JH

There were no further questions or points.

Mr Andrew Ball (Rolls Royce Motor Cars) submitted the following report, and advised that he would not be attending:

**Westhampnett Parish Council 11.07.22 v1
Operations**

- Road works. Additional on-site marshalls continue to be provided to support staff parking in our Stane Street car park during the current road closure.
- Staff parking on local roads. Security staff are addressing and action is being taken. Staff communications have also supported these actions.
- Car parking. South East Region Open Water Championships is taking place at Chichester Watersports on Saturday 16 July. Organisers/entrants will be using Stane Street car park.

Planning applications

Recent submissions, with decision:

- Extension to first floor mezzanine, minor facade alterations and associated works. Ref. 22/00777/FUL. Permitted.

Submitted, pending decision (reference number):

- Discharge of condition 4 from planning application (WH/22/00777/FUL)
- External sub-station – to support site requirements (WH/22/01693/FUL)
- Additional Roller Shutter Door to Logistic Road (Building 50.0) to assist material access and production process flow (TBC)

<p>149/22 Cont.</p>	<ul style="list-style-type: none"> • Canopy for electric charging station (TBC) <p><u>Forthcoming to be submitted, details to follow, (likely submission date):</u></p> <ul style="list-style-type: none"> • Staff communication 'totems' / information screens (July 2022) • Internal multi-tier 280sqm, increased user space to support production (August 2022) • Additional air conditioning units installed beside existing canopy (August 2022) <p><u>Proposed Development</u></p> <p><u>Site surveys continue. WPC informed of details.</u></p> <p><u>Local News</u></p> <p><u>ROLLS-ROYCE MOTOR CARS CELEBRATES BLACK BADGE AT THE FESTIVAL OF SPEED</u> https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0400113EN/rolls-royce-motor-cars-celebrates-black-badge-at-the-festival-of-speed</p> <p><u>ROLLS-ROYCE ANNOUNCES NEW DIRECTOR OF GLOBAL COMMUNICATIONS</u> https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0401939EN/rolls-royce-announces-new-director-of-global-communications</p> <p><u>Contacts</u> <i>In Andrew Ball's absence/if not available:</i> Client Contact Team 01243 525700 enquiries@rolls-roycemotorcars.com</p> <p>There were no questions.</p> <p>The Parish Clerk to write to RR to ask for the growth from the Plantation onto / over FP416 be cut back.</p>	<p><u>LFL</u></p>
<p>150/22</p>	<p><u>MEMBERS' REPORTS:</u> To receive reports from Members where not covered in agenda below, including</p> <ol style="list-style-type: none"> 1. <u>WS Transit Site & Traveller Liaison Group Meeting held on 22nd June:</u> Cllr Burborough attended the meeting and advised that on 28th April 5 vans were moved from New Park. She reported to the Police very promptly the 16 vans at Northgate on 6th May as they were manoeuvring into place, but they stayed there. There were 2 vans on 12th May in Jubilee Gardens. Miller Homes at East Broyle have created a bund which put off some other travellers. Also some at Cineworld. It is hoped that the new PSCO and the new Government Bill may help with evictions. Regarding the Transit site, there is one family leaving with the Transit Van that was parking on the verge, some others staying. They are allowed to stay for 13 weeks. The next meeting is 7th September, then 7th December. 2. <u>Village Gates:</u> Cllr Plummer reported - <i>Finally had meeting with Mike from WSCC Highways, he has kindly agreed to the proposal that had been submitted several months ago to the PC, there were a few minor amends but nothing significant. We have agreed, size, location and signage. The next steps are for me to obtain quotes for the gates and submit final design to him for formal approval, a 28-day notice period is required before we get full go ahead, but in parallel I will get final prices for gates and signs. On the installation, I will ask the various parties suggested to see about some community orientated work!</i> 3. <u>Madgwick Park Landscaping, Safety Barrier etc:</u> Cllr Plummer reported - <i>This matter is subject to a formal complaint, the last communication I had from CDC was 1/6/22, I have chased on a number of occasions, but to no avail, will keep trying.</i> Cllr Potter advised that he will chase up CDC and asked for Cllr Plummer's complaint to be sent to him. 4. <u>Any other reports:</u> Cllr Plummer reported - <i>Container for volunteers/workshop. I have spoken to several suppliers, prices vary wildly depending on size and design! One issue is accessibility, I'm not sure one full size container will be possible without significant cost of large cranes etc. One option is possibly two smaller units, linked possibly, I will continue investigating and bring a proposal to next meeting.</i> 	<p><u>DP</u></p> <p><u>DP</u> <u>HP</u></p> <p><u>DP</u></p>
<p>151/22</p>	<p><u>PLANNING MATTERS:</u> To receive a report on recent planning applications.</p> <p><u>Planning Update since the last Parish Council Meeting on 13th June 2022</u></p> <p><u>New Planning Applications for the period week 24 (15/06/22) to week 27 (06/07/22) inclusive</u></p> <p><u>WH/22/01409/DOM</u> - Case Officer: Freya Divey Mr Barry Hickey Little Place 24 Stane Street Westhampnett Chichester Removal of timber and glass porch including reconfiguration of roof to retain single storey brick structure. Single storey rear extension. O.S. Grid Ref. 488339/106238 To view the application use the following link: https://publicaccess.chichester.gov.uk/online-</p>	

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applications/applicationDetails.do?activeTab=summary&keyVal=RCP5ZDER0ZU00

PC must comment by 27/07/22

Update on outstanding Planning Applications

WH/21/00489/FUL - Case Officer: William Price

Mrs Pam Clingan

Lanburn Connemaras Swallow Beck Madgwick Lane Westhampnett

Change of use of land for use as a certified 'Caravan and Motorhome Club' site for siting up to 5 no. caravans, motorhomes or trailer tents.

O.S. Grid Ref. 488052/106449

To view the application use the following link;

[https://publicaccess.chichester.gov.uk/online-](https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QOOA34ERM6X00)

[applications/applicationDetails.do?activeTab=summary&keyVal=QOOA34ERM6X00](https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QOOA34ERM6X00)

PC Comment and Objection lodged 07/04/21.

Update:

On 12/04/21 the PC was provided with some additional information from the applicant however the PC submission still stood as lodged. Following further information on 05/08/21 the PC withdrew most of its objections, except to do with footpaths / public transport. After additional information dated 11/08/21 the PC maintained its objections regarding footpaths. CDC have been consulting the necessary bodies and on 08/03/22 and 04/05/22 Natural England replied as a Consultee. **This application was considered by the CDC Planning Committee on 15/06/22. The Planning Committee decided that it would Permit with S106 subject to some conditions and informatives. At present it is still Pending whilst the S106 is being finalised.**

Decision was by 26/04/21, then by 23/07/21, now overdue

Decisions

WH/22/01062/TPA - Case Officer: Henry Whitby

Mr Shane Verrion

Hadley House Claypit Lane Westhampnett Chichester

Fell 1 no. Sycamore tree (T1), 1 no. Oak tree (T2) and 1 no. Ash tree (T3) within Area, A1 subject to WH/73/01077/TPO.

O.S. Grid Ref. 488191/106301

To view the application use the following link:

[https://publicaccess.chichester.gov.uk/online-](https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RAMM4FERFVV00)

[applications/applicationDetails.do?activeTab=summary&keyVal=RAMM4FERFVV00](https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RAMM4FERFVV00)

PC must comment by 25/05/22

Westhampnett Parish Council queried with the Case Officer on 06/05/22 whether Southern Water would be a consultee regarding the proposed Calvert works associated with this Application. On 12/05/22 CDC advised that their Engineer (Coastal and Water Management) would be consulted.

PC Comment and Objection lodged 24/05/22.

Westhampnett Parish Council has reviewed the new postings and wishes to Object as follows:

1. The Parish Council expresses concerns that the trees being proposed for removal are all mature trees with a projected life-span of 20+ years.
2. Prior to the permitted redevelopment of Hadley House, this was a heavily wooded site. Many of these trees have already been felled during the course of reconstruction.
3. Claypit Lane has been designated as a wildlife corridor. Further loss of mature trees would be detrimental to the wildlife corridor and habitation.
4. Following the response from Chichester District Council Engineer Coastal & Water Management, (dated 17 May 2022) the Parish Council request that the decision is delayed until an Ordinary Watercourse Consent application has been formally made and, if appropriate, officially granted.

Decision due 15/06/22

Permitted 15/06/2022

<p>151/22 Cont.</p>	<p>Extract of Decision Notice:</p> <p>Time limits and implementations conditions:</p> <p>1) The works hereby permitted shall be completed within two years from the date of this consent. After the expiry of the time limit a further application for consent would have to be made. Reason: A limited period has been imposed to prevent the accumulation of consents on the tree(s).</p> <p>2) Within the first planting season following the completion of the proposed felling of 1 no. Sycamore tree (T1), 1 no. Oak tree (T2) and 1 no. Ash tree (T3) within Area, A1 subject to WH/73/01077/TPO 2 no. suitable native species of replacement trees shall be provided in positions as near as practicable to the locations of the 1 no. Sycamore tree (T1) and 1 no. Ash tree (T3) to be felled and with heights of at least 2 metres when such planting is carried out. The locations and species types to be agreed in writing with the Local Planning Authority prior to planting. Any root balled trees shall be planted in accordance with standard arboricultural practices as set out in British Standard BS 8545: 2014 (Transplanting Root Balled Trees). In the event that any such trees die or become seriously damaged or diseased within a period of 5 years following planting they shall be replaced in the next planting season with others of a similar size and species. Reason: In the interests of the amenities of the locality.</p> <p>3) The tree works for which consent is hereby granted shall not be carried out other than in full accordance with all standard arboricultural practices as set out in British Standard 3998:2010 (Tree Work). Reason: In the interests of amenity and to protect the tree.</p> <p>Informative(s)</p> <p>3) INFORMATIVE 'Ordinary Watercourse Consent' would be required for any alterations to the culvert.</p> <p><u>Other Matters</u></p> <p><u>Chichester Local Plan Review 2020 version of the Council's Housing and Economic Land Availability Assessment (HELAA) document.</u> The PC have been advised of this review which includes Westhampnett, and further comments are to be prepared.</p> <p>In July 2021 CDC Members considered a report "Local Plan and Strategic Infrastructure Update 1" and since then have been working on details of this report. On 19/01/22 CDC Planning Policy department advised the PC that sites within the District / Parishes are under consideration and confirmed that a meeting with the Parish Council could be arranged.</p> <p>The Parish Clerk emailed Mr Toby Ayling on 05/02/22 to ask him to a face-to-face site meeting to review the HELAA sites in the Parish, in person. Toby has now left CDC, and Mr Tony Whitty has replaced him as Planning Policy Divisional Manager. Emailed Tony on 08/03/22 asking for a meeting. Reply awaited. Dates now offered and one to be agreed with PC, with meeting to be attended by Mr Andrew Frost, Director of Planning and Environment and Mr Tony Whitty.</p> <p>The Parish Council met Mr Andrew Frost and Mr Tony Whitty, via Zoom, on 25th April. This meeting was also attended by CDC Cllr Henry Potter, WPC Cllrs, Mrs Jean Hardstaff and the Parish Clerk.</p> <p>Mr Andrew Frost gave an update on the current position of the Local Plan for the area, and the background work currently being undertaken. The constraints of the local area were highlighted (A27, other local roads, SDNP etc) and he advised that CDC must look exhaustively at all options.</p> <p>The HELAA sites within Westhampnett were discussed in depth, and it was clear that there was more work to be done by CDC prior to their decision on suitability. Mr Andrew Frost confirmed that Mr Tony Whitty would be keeping the Parish Council informed.</p> <p>At the Parish Council meeting held on 13th June 2022, the Parish Councillors discussed the Planning Inspectorate decision upholding the appeal for residential development on Madgwick Lane. The Parish Clerk was requested to write to Mr Andrew Frost, CDC Director of Planning, copied to Cllr Potter stating: "Now that this housing has been allowed the Parish Council will object to further housing in Westhampnett and ask that proposals for more housing and land use are not included in the numbers". <u>LFL to action</u></p> <p><u>Linda Lanham, 11.07.22</u></p>	<p><u>LFL</u></p>
<p>152/22</p>	<p><u>GIGABIT VOUCHER SCHEME:</u> Update Cllr McLeish reported that there is now a "pause" with 105 pledges received worth £181,500, enough to proceed if all valid. The vouchers are being checked for validity to make sure they are all valid and useable for when the pause is lifted. Greg Merrett, Project Manager, Gigabit Voucher Scheme, Digital Infrastructure Team, WSCC has requested that Westhampnett is kept as a Priority area. Cllr McLeish to email latest details to the Parish Clerk.</p>	<p><u>CMcL</u></p>
<p>153/22</p>	<p><u>SOUTHERN WATER SEWER REPLACEMENT IN STANE STREET:</u> Update The Parish Clerk confirmed that Stane Street has been closed from 28th June to 15th July and will re-open at the end of this week, and then final connections will be done. It was noted that there was another burst in the</p>	

<p>153/22 Cont.</p>	<p>old pipeline on Roman Walk a couple of weeks ago, so this new pipeline is eagerly awaited. The No 55 bus route through Stane Street has been suspended, with the bus going via A27 between the Chichester Park Hotel and A285 turnoff to Halnaker.</p> <p>Mrs Hazel Bate, a resident, asked if the new pipeline would be able to have connections for 3 septic tanks in Dairy Lane. This is not known, so the Parish Clerk will provide contact details to Mrs Bate and the size of the old pipe and the new pipe.</p>	<p><u>LFL</u></p>
<p>154/22</p>	<p><u>PROVISION OF PICNIC BENCHES, TABLE TENNIS TABLE, GOAL POSTS / MUGA, FRUIT TREES ON VILLAGE GREEN LAND AND OTHER RELATED MATTERS:</u></p> <p>A. <u>Update on provision of Table Tennis Tables:</u> The Parish Clerk advised she had not actioned yet.</p> <p>B. <u>Update on Concreting quotes:</u> Cllr Plummer had obtained a quotation from Extendables Landscaping and Home Improvements. Cllr Moth was also obtaining quotations.</p> <p>C. <u>Update on Watering for Trees:</u> It was suggested that Tree Gators may be the best solution. Details supplied to the Parish Clerk.</p>	<p>CM</p> <p><u>LFL</u></p>
<p>155/22</p>	<p><u>COMMUNITY HALL:</u> (Chairman of the Hall Committee: Cllr T Ashcroft)</p> <ol style="list-style-type: none"> <u>Update on Bookings:</u> Cllr Ashcroft reported that bookings were down a bit as it is summer, but there are bookings for Children's Parties. <u>Update on Finances:</u> The current balance in the Lloyds Bank Account is £27,778.25, and as at 30th June 2022 it was £26,746.25. <u>Update on Care of Building:</u> The <u>Emergency Lighting</u> test resulted in 2 failed units and 5 batteries needing replacement. The CIA quote for this work seemed a great deal, and the Parish Clerk is to obtain the Engineers report before the quote can be further discussed. The refund for the faulty <u>Joules Hot Water Cylinder</u> is still awaited, the Parish Clerk will chase again. <u>Update on Community Hall Signage:</u> No further action yet. <u>Update on NHB 40/21 – Blinds:</u> Apollo Blinds are coming on 20th July to refit the faulty blind. <u>Update on NHB 32/20 - Audio Visual:</u> Delayed until after completion of the Blinds. <u>Any other business:</u> None 	<p><u>LFL</u></p> <p><u>LFL</u></p>
<p>156/22</p>	<p><u>ALLOTMENTS AT MADGWICK PARK:</u></p> <p>A. <u>Update on Meeting with Brad Slingo on 5th July, including toilet block and boundary treatment.</u></p> <p>Cllr Plummer and the Parish Clerk attended an on-site meeting with Mr Brad Slingo of Barratt David Wilson Homes on 5th July. The Parish Clerk provided an update to the Cllrs:</p> <p>The main topics were: Engineering - creating the plots Landscaping - around plots and car parking Boundary Treatments - fences /gates - WPC requested 1.8m high all round, including gates. Toilet Block - number of toilets / decorations Services - provision of clean water, sewerage, power, meters</p> <p>Each plot will have its own shed, water butt capturing water from the shed roof, and compost bin. Each plot will consist of 3 layers: Sub-grade layer: for drainage Subsoil layer: Good quality soil mixed with Garden Bark Mulch, as supplied from Compost direct Topsoil layer: Minimum of 250mm good quality Multi-purpose Topsoil, as supplied from Compost direct or similar approved Each plot will have a concrete edging to delineate the area, with no plot fencing. Each plot will have a proper solid path around it.</p> <p>The Parish Council now to provide BDW Homes with solicitor's details (see Agenda Item 15.6)</p> <p>The Parish Council to provide BDW Homes with a list of 3 Fruiting trees instead of ornamental flowering cherries. Cllr McLeish suggested planting heritage fruit trees, perhaps as Goodwood had recently done. The Parish Clerk to contact Goodwood.</p> <p>There is a spreadsheet as a record of items discussed and notes with actions, to be used by all to progress the project.</p> <p>B. <u>Update on review all requirements contained in the Planning Permission, and how the organisation / running of the Allotments might work</u></p> <p>During the meeting it became clear that there is no intention for the Madgwick Park Management Company to be involved. Where the words "Management Company" have been used this is a loose description of whosoever is responsible. So, once the land is transferred to the Parish Council, everything about it will be the Parish Council's responsibility. The Parish Council could delegate certain responsibilities to an Allotment Society who would take on the lease of the allotments. Cllr Plummer and the Parish Clerk to look at this.</p> <p>The Parish Clerk reported that approximately 9 people have so far shown serious interest. That means there will be spare plots available.</p>	<p><u>LFL</u></p> <p><u>LFL</u></p> <p><u>DP / LFL / BS</u></p> <p><u>LFL</u></p>

157/22	<p><u>COUNCILLORS BUSINESS, FOR NOTING OR INCLUDING ON A FUTURE AGENDA:</u> Agenda Items for 8th August 2022:</p> <ol style="list-style-type: none"> 1. Conduct of members towards officers of Parish Councils – email from CDC to Parish Councils dated Thu, 30 Jun, 14:43 2. Dairy Lane has become overgrown at the southern end – Cllr Burborough to take photos, and then the Councillors to decide how to proceed. 3. Progress the Flagpole. 	<p><u>LFL</u> <u>SB</u> <u>ALL</u></p>
158/22	<p><u>PARISH FINANCIAL MATTERS (See separate emails for relevant details):</u></p> <ol style="list-style-type: none"> 1. <u>To note that all documents for AGAR were lodged with the External Auditor on 23rd June:</u> Noted. 2. <u>To note receipt of Operation Watershed funding of £22,184.28 in Barclays account on 7th June:</u> Noted. 3. <u>To note receipt of CDC Grant for the QPJ Bench at Westerton of £250 in Barclays account on 24th June:</u> Noted. 4. <u>To approve the Accounts to 30th June 2022:</u> The Accounts had been previously circulated to all Councillors. There being no questions, the approval of the accounts was proposed by Cllr Burborough seconded by Cllr Ashcroft, and all voted in favour. the Accounts were signed by Cllr McLeish. 5. <u>To obtain approval for re-valuation of Community Hall in readiness for alternative quotes for insurance from 1st September 2022:</u> The Parish Clerk explained that in order to make sure that the Community Hall is fully insured a re-valuation should take place as rebuilding costs have increased greatly. The Councillors approved the quotation from Cardinus Risk Management Limited at £130 plus VAT. 6. <u>Any other business:</u> The Parish Clerk sought approval for the legal aspects of the <u>Allotment Land Transfer</u> to be carried out by George Ide Solicitors as they have previously acted for the Parish Council. This was approved and the costs will be obtained. 	<p><u>LFL</u> <u>LFL</u></p>
159/22	<p><u>CORRESPONDENCE, INCLUDING NOTICES & LEAFLETS:</u> To note receipt of email notification from Goodwood of the cancellation of 2 new large Goodwood events for this year – Eroica and Air Race. Goodwood hope to progress these for 2023.</p> <p>Noted. Mr Don Milton, a resident, is concerned about the logistics of this event, and Cllr Burborough will keep a close eye on this as details emerge for next year.</p>	<p><u>SB</u></p>
160/22	<p><u>DEALING WITH LOCAL ISSUES:</u> None.</p>	
161/22	<p><u>QUESTIONS BY THE PUBLIC:</u> Any resident of the area covered by the Council and present at the meeting may ask questions relating to the business of the Council.</p> <p>None.</p>	
162/22	<p><u>DATE OF NEXT FULL PARISH COUNCIL MEETING:</u> 8th August 2022 Date noted, Cllr McLeish advised she cannot attend this meeting, and Cllr Holden will Chair in her absence.</p>	
163/22	<p><u>CLOSE MEETING</u> The Chairman closed the meeting at 8.34pm.</p>	

Signed.....

Date.....

Chairman of Meeting