



# WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Mrs Linda Lanham  
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## **Minutes of the Westhampnett Parish Council Meeting held at 7pm on Monday 8<sup>th</sup> January 2018 at the March C of E School, Westhampnett**

### **Present:**

**Parish Councillors:** Cllr W P Harding (Chairman), Cllr J L Hardstaff (Vice-Chairman), Cllr S Burborough, Cllr P Clingan, Cllr R Fabricius, Cllr S James.

The meeting was clerked by Parish Clerk, Mrs Linda F Lanham.

WSSC Cllr J Hunt, CDC Cllr M Hall, Mr Andrew Ball & Mr Nigel Carter (Rolls Royce Motor Cars Ltd), and 7 members of the public also attended.

<b><u>Minute Number</u></b>	<b><u>Item</u></b>	<b><u>Action</u></b>
<b><u>1/18</u></b>	<b><u>APOLOGIES FOR ABSENCE</u></b>  Apologies received from Cllr C McLeish, Joanna Cadman (Locum RFO), John Proctor and Ciara Williams.  WSSC Cllr Hunt sent a message to say he would arrive late due to another meeting; he arrived during Agenda Item 4 (Minute 5/18).	
<b><u>2/18</u></b>	<b><u>DECLARATIONS OF INTEREST</u></b>  None.	
<b><u>3/18</u></b>	<b><u>MINUTES OF THE LAST MEETING</u></b>  <b>RESOLVED:</b> That the minutes of the meeting held on 13 <sup>th</sup> November 2017 are approved by the Council and signed by the Chairman as a true record of the meeting. Proposed by Cllr Harding and seconded by Cllr James.	<b><u>WPH</u></b>

<u>4/18</u>	<u>MATTERS ARISING FROM THE MINUTES</u>	<u>LFL</u>
<u>1</u>	Update from the Clerk regarding the <b>reinstatement request for Footpath 417</b> – now re-tarmaced and photo to be sent to the PROW team.	
<u>2</u>	Update from the Clerk on <b>Telephone Box at Westerton</b> – The condition of the box has not changed since reporting to BT. Clerk to contact BT again.	
<u>3</u>	Update from the Clerk on <b>Fitness Equipment Signage</b> – the replacement signs were received, but lettering very small, ones with larger lettering requested.	
<u>4</u>	Update from the Clerk on <b>Christmas Tree Trail</b> – This event took place and Cllr Hardstaff thanked Sara Watkins and Linda Lanham for arranging it. CDC have agreed that some of the NHB 33/17 funding will be able to be used for this project.	
<u>5</u>	Update from the Clerk on Speed Loops – no action as yet, pending.	
<u>6</u>	Update from the Clerk on Microphones – no action as yet, pending. Mr Ball suggested going via the School secretary to process, and Mr Ball will then deal with the funding of these for the School. The microphones would then be available for meetings in the School Hall.	

5/18	<b><u>REPORTS BY EXTERNAL BODIES</u></b>	
1	<p><b>CDC Cllr Hall</b> reported:</p> <p><u>Speeding</u>: He had seen the Police with a Speed Gun a couple of weeks ago, around 2pm.</p> <p><u>RR</u>: He thought the Planning Application for the new Car Park, with a dedicated car park for the school was a good one. Ensure there is a gate to prevent unwanted visitors.</p> <p><u>Travellers</u>: He suggested that more laybys be made available towards Arundel to provide stopping places.</p> <p><u>Planning</u>: He had 16 applications from around the area at the CDC planning Committee meeting.</p> <p><u>Double Yellow Lines</u>: now correctly along north side of Stane Street.</p> <p><u>A27</u>: Some factions still pushing for a northern route. Systra Ltd are likely to be appointed as consultants. Next meeting 29<sup>th</sup> January.</p> <p><u>New Water Main</u>: Portsmouth Water are going to install a new Water Main from New Road down Claypit Lane and Coach Road.</p>	
2	<p><b>WSCC Cllr Hunt</b> reported:</p> <p><u>Speed Loops</u>: Cllr Hunt said there is a permanent speed loop by Jewsons. It is number 4221, and he will provide the Parish Clerk with details. He advised speed loops cost about £310, and it was remarked that perhaps Westerton should have one as well due to speeding issues in Westerton Lane.</p> <p><u>Grants</u>: There are Small Grants available up to £1000.</p> <p><u>Travellers and Bollards</u>: See Minute 6/18, as covered by Cllr Harding</p>	<b><u>JH</u></b>
3	<p><b>Mr Andrew Ball, RR</b> reported:</p> <p><u>Car Park Planning Application</u>: Mr Ball advised that the formal consultation was proceeding. A resident said that the PC were opposing the car park, Cllr Hardstaff said the car park project was supported by the PC but the hours were too long. <u>Speeding</u>: Mr Ball said that Sussex Safer Roads held a whole day of information in the plant. The Police mentioned the Speed Wardens and if the Parish wanted to take this up RR would support them. The Parish Clerk had contacted Sussex Safer Roads and asked for another speed count trial to be done at 11-30pm. So far not happened, will chase again.</p> <p><u>Parking</u>: Mr Ball advised that if illegal or unsociable parking occurs, then the RR workforce is aware this will be reported to the Police.</p> <p><u>Speed Loops</u>: Mr Ball said RR would fund the additional Speed Loops and they would need confirmation of where to locate them. After discussion this should be by The Church on Stane Street and by The Old Barns on Madgwick Lane.</p> <p><u>Strange Noise</u>: Mr Ball handed over to Mr Carter who advised that the “humming” noise has been tracked down to a particular fan operating as it should, but 24 hours a day. It is now re-programmed to shut down when plant is not working. All very grateful for this action.</p> <p>1.</p> <p>2. <b>Any other external bodies.</b></p> <p>None.</p>	<b><u>LFL</u></b>

<b>6/18</b>	<b><u>MEMBERS' REPORTS</u></b>	
<b>1</b>	<u>Travellers:</u> Cllr Harding advised there are travellers on site, with one caravan being moved off the grass verge just before Christmas.	
<b>2</b>	<u>Bollards:</u> Cllr Harding advised that the West Sussex Volunteers would begin in January, taking 2 weeks to complete the task. The bollards would be on the south side of Stane Street only.	
<b>3</b>	<u>A27:</u> Cllr Fabricius said Minutes of the Meeting that took place on 1 <sup>st</sup> December were now circulated. Mixed messages as to whether a Northern route is on or off. In order to qualify for a scheme under R152 it would have to be agreed by later this year, and CDC voted to go R152 2019 Online Option. Further meeting on 29 <sup>th</sup> January and Cllrs Fabricius and Harding would be attending. Cllr Fabricius noted that there is new planning going on alongside the current A27 even though the Road decision is not made. Cllr Hunt said that consultations to appoint the new consultants would be complete by April. Cllr Fabricius asked if any short-term improvements planned to A27. Cllr Hunt said he wasn't sure but that would probably be CDC, not WSCC.	
<b>4</b>	<u>Goodwood Consultative Committee:</u> Goodwood had reviewed the PC complaint and a reply was received from Mr Lloyd McNeill. Some issues were acknowledged to have been badly handled and they will try to improve for 2018. They advised that the Parish Council should refer the issues regarding the gulleys and drains to Highways. Complaints have been made regarding the excessive noise coming from the Goodwood Staff Party on 14 <sup>th</sup> December 2017 which was held at the Motor Circuit. Cllr Clingan updated the meeting on the problem of MOD Apache and Chinook helicopters flying low over her horse paddocks. She had taken this up with the Ministry of Defence, Goodwood Air Traffic Control and The British Horse Society and investigations are ongoing.	
<b>5</b>	<u>Cycleway:</u> No further information.	

<b><u>7/18</u></b>	<b><u>REQUESTS RECEIVED BY PARISH CLERK</u></b>	
<b><u>1</u></b>	Provision of Grab Handles on front of Westerton Bus Shelter, and investigate improved access to the Bus Shelter – Cllr Hardstaff to take some photos of the area, and the Parish Clerk to progress this.	<b><u>JLH / LFL</u></b>
<b><u>2</u></b>	Provision of Dog Bin on Village Green – Parish Councillors agreed to the provision. Parish Clerk to arrange.	
<b><u>3</u></b>	Westhampnett Community Website – Charging Structure for adverts placed by local businesses within the Parish, and those outside of the Parish. Agreed that within the Parish these should be free, but outside chargeable. Cllr James advised he could obtain details of charges from Donnington, suggested getting charges from Lavant, Boxgrove and Tangmere. Parish Clerk to progress.	<b><u>LFL</u></b>
	Cllr Clingan drew the meetings attention to the message on the Website Banner saying it is closing – Parish Clerk to check.	
<b><u>4</u></b>	Solar Farm – Resident Mr Keatley asked if the PC would be willing to fund a legal opinion on the Kershaw report? Mr Keatley and Mr Blanchard stated that the Kershaw report has some anomalies, even though Kershaw says he has followed procedures. Cllr Hunt was asked for the financial figures and planting schemes. It was agreed that Mr Keatley would write with costs and Cllr Clingan would look at the details of the issue.	<b><u>LFL</u></b>  <b><u>JH/RK/PC</u></b>

<p><b>8/18</b></p> <p><b>1</b></p> <p><b>2</b></p> <p><b>3</b></p> <p><b>4</b></p>	<p><b>PLANNING</b></p> <p>Cllr Hardstaff gave a report on the planning matters arising since the last meeting:</p> <p><u>Decisions:</u></p> <p>WH/17/02577/FUL - Grey Tiles, Claypit Lane – Withdrawn</p> <p>WH/17/02810/FUL - Storage Barn and Menage, Lanburn Stud – Permitted</p> <p>WH/17/02865/HDG - Hedgerow Easement, Claypit Lane – Permitted</p> <p><u>New Applications:</u></p> <p>WH/17/02897/FUL – Rolls Royce Motor Cars Ltd - Retrospective relocation of 5 no. storage units and associated works including the installation of shower facilities. The PC has No Comment.</p> <p>WH/17/03259/FUL – Dovecote View, Claypit Lane - Extensions and alterations to existing care home. The PC has No Comment.</p> <p>WH/17/03167/DOM – Pampas Cottage, Claypit Lane - Two storey side extension, single storey rear extension and first floor alterations including raise roof and first floor rear extension. The PC Objected as follows: 1. Request that all 3 first floor windows on the North elevation are obscure glazed, to maintain privacy for Oak Tree Cottage, adjacent.2. Impose a planning condition that this remains a single dwelling, with single ownership.</p> <p>WH/17/03466/FUL – Rolls Royce Motor Cars Ltd, Land East Of Claypit Lane – Proposed development of a new car park for Rolls-Royce Motor Cars including dedicated car park for The March Church of England Primary School, associated new access from The Drive and egress onto Claypit Lane, and associated infrastructure works, including landscaping and ground remodelling. The PC Commented as follows: Westhampnett Parish Council SUPPORTS the initiative by Rolls Royce to address the current severe parking problems in Westhampnett, largely caused by their employees, and to assist the March School with their own parking issues. However, the Parish Council has concerns about a number of the detailed proposals, namely:- 1.The safety of children crossing Claypit Lane between the School and the car park. There is no defined pedestrian crossing in Claypit Lane. 2. The Council OBJECTS to the proposed operational hours for use of the Rolls Royce car park and The March School car park. It considers that the proposed hours of 5am to midnight, Monday to Friday and Saturday, are excessive. Noise: The site abuts a residential area and the resultant noise created by 500 vehicles starting engines; accessing and egressing the site during the early and later hours would result in occupants of neighbouring houses only having a maximum of 5 hours undisturbed sleep, which would be unacceptable. Safety: There would need to be careful planning of shift times changes so as not to coincide with the school drop of and collection times; maximise traffic flow and not have car engines running but stationary. Pollution: Times of shift changes in the evening/early morning, when cars enter/exit the car park would require careful management to avoid cars queuing to leave/enter the car park and the resultant build-up of emission gasses. For these reasons, the Council suggests that the operational hours should be limited from 8am to 6pm, Monday to Friday.</p> <p>Mr Blanchard stated that he thought the PC suggested hours of car park operation 0800-1800 were separating the village at one end of Claypit Lane. Mr Andrew Ball confirmed the shift hours are 0600-1430 &amp; 1500-2330 Monday to Friday, and early shift only on Saturday.</p> <p>WH/17/03425/ADV – Barratt David Wilson Homes (Southampton), Land North Of Stane Street / Madgwick Lane - 1 no. non-illuminated "Land Acquired" V-Sign at the Barratt David Wilson Homes site to be known as Madgwick Park. The PC has No Comment.</p>	
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<b><u>9/18</u></b>	<p><b><u>PARISH HALL – BELLWAY</u></b></p> <p>Cllr Hardstaff advised that the PC are currently going through George Ide to chase Blake Morgan and Bellway for replies. She advised that the Parish Clerk has been and is still keeping up the pressure on George Ide to chase more frequently. She also advised Cllr Hall that the PC are fed up with lack of progress from Bellway and asked if CDC could assist. She to write to Cllr Hall. Mr Derek Marlow, a resident, advised that he knows the Land Director at Bellway, and offered to take the matter up with him. Another resident suggested buying a share in Bellway, and going to the Shareholders Meeting.</p>	<b><u>JLH/LFL</u></b>
<b><u>10/18</u></b>	<p><b><u>NEIGHBOURHOOD PLAN</u></b></p> <p>Cllr Hardstaff said that Peter Cleveland has started to look at our NP.</p>	<b><u>JLH</u></b>
<b><u>11/18</u></b>	<p><b><u>PARKING</u></b></p> <p>Cllr Burborough had been looking at schemes to assist residents and suggested the PC could promote the Co-Wheels scheme. This is run by CDC and is a car-club scheme which could help provide a second car on hired ad-hoc basis instead of people owning 2 cars, or for a person who only used a car once or twice a week for shopping. She will send details to the Parish Clerk, and these to be put on the Community Website.</p>	<b><u>SB / LFL</u></b>
<p><b><u>12/18</u></b></p> <p><b>1</b></p> <p><b>2</b></p> <p><b>3</b></p> <p><b>4</b></p>	<p><b><u>QUESTIONS BY THE PUBLIC</u></b></p> <p>Several residents and Councillors queried the long term presence of the Mobile Home in the Layby by The School. The Registration was provided, and if not moved very soon it will need to be reported. (Note: A few days later it went.)</p> <p>Mr Blanchard reported a specific RR employee car to Mr Ball.</p> <p>Cllr Burborough reported issues with a known rough sleeper whose actions frightened her daughter. It was suggested that a note was kept in case of further problems.</p> <p>Several residents complained about Drifting around the roundabouts again. The PC asked the Parish Clerk to write to Sussex Police.</p>	<b><u>LFL</u></b>
<b><u>13/18</u></b>	<p><b><u>COUNCILLORS BUSINESS. FOR NOTING OR INCLUDING IN A FUTURE AGENDA</u></b></p> <p>None.</p>	

<p><u>14/18</u></p> <p><u>1</u></p> <p><u>2</u></p> <p><u>3</u></p> <p><u>4</u></p> <p><u>5</u></p> <p><u>6</u></p>	<p><b><u>FINANCIAL MATTERS (prepared by Mrs Cadman, Locum Responsible Financial Officer)</u></b></p> <p><b>RESOLVED:</b></p> <p>Receipts and payments to 4<sup>th</sup> Dec 2017 are approved.</p> <p>Bank Reconciliation to 4<sup>th</sup> Dec 2017 is approved</p> <p>Spend against budget 2017/2018 - it was noted that £3,092.67 had been spent between 1/11/17 and 4/12/17.</p> <p>Grant request by Sussex Legal Services for £200 a year for the next 3 years: After discussion it was agreed by the PC that this should be deferred. It was suggested that the details of Sussex Legal Services are provided to Mr Keatley in regard to the Solar Farm, and see how it goes from there.</p> <p>N S &amp; I Account – change of signatories to Cllr Harding, Cllr Hardstaff, Cllr McLeish, Mrs L Lanham Parish Clerk and change of address for the Parish Clerk, all to be done via a mandate change. Cllr Harding Proposed, and Cllr James Seconded that this be done. The form was duly completed, and then to be progressed by the Parish Clerk.</p> <p>New Budget 2018/19 - The precept figure for 2018/19 to be £42,900 which is the same as 2017/18. As the tax base has increased since 2017/18 the amount to be paid per taxpayer is less than in 2017/18. These were discussed and accepted. Cllr Harding Proposed, and Cllr James Seconded, and all voted in favour.</p> <p>Parish Clerk to advise CDC.</p>	<p><b><u>LFL</u></b></p> <p><b><u>LFL</u></b></p> <p><b><u>LFL</u></b></p> <p><b><u>LFL</u></b></p>
<p><u>15/18</u></p>	<p><b><u>EXCLUSION OF THE PUBLIC</u></b></p> <p><b>RESOLVED:</b> That the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted.</p>	
<p><u>16/18</u></p>	<p><b><u>DEALING WITH LOCAL ISSUES</u></b></p> <p>None.</p>	
<p><u>17/18</u></p>	<p>The Chairman closed the meeting at 9.26pm.</p> <p>Date of next meeting: 12<sup>th</sup> March 2018</p>	

**Signed.....**

**Chairman of Meeting**

**Date.....**