

WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Mrs Linda Lanham
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Minutes of the Westhampnett Parish Council Meeting held at 7pm on Monday 8th March 2021 via Zoom

Present:

Parish Councillors: Cllr C McLeish (Chairman), Cllr W Holden (Vice-Chairman), Cllr S Burborough, Cllr S James and Cllr C Moth.

The meeting was clerked by Parish Clerk, Mrs Linda F Lanham, with CDC Cllr H Potter and WSCC Cllr J Hunt in attendance.

10 members of the public also attended, including Mr A Ball (RR).

<u>Minute No</u>	<u>Item</u>	<u>Action</u>
47/21	<u>OPEN THE MEETING & TAKE APOLOGIES FOR ABSENCE</u> Cllr McLeish opened the meeting, welcoming all via Zoom. There were apologies from Cllr T Ashcroft.	
48/21	<u>DISCLOSURE OF INTERESTS:</u> Cllr Burborough - Rolls Royce (as place of work but not a direct employee).	
49/21	<u>CONFIRM MINUTES OF THE LAST FULL PC MEETING held on 8th February 2021</u> The Minutes for the Parish Council meeting held on 8th February 2021 were accepted. Cllr Holden proposed that they be approved, this was seconded by Cllr James, all were in favour and they were then signed by the Chairman.	<u>CMcL</u>
50/21	<u>MATTERS ARISING:</u> To deal with any matters arising from the Minutes of the last meeting. Further to <u>The March School Admissions Policy</u> , Cllr Hunt advised that there is a new WSCC report <u>Planning School Places 2021</u> which outlines the criteria and is now on the WSCC website. He will also provide contact details.	<u>JH</u>
51/21	<u>REPORTS FROM EXTERNAL BODIES:</u> including District and County Councillors and local organisations; reports to be submitted by email to the Parish Clerk for circulation to Councillors prior to the meeting. Questions to be taken at the meeting. <u>WSCC Cllr Jeremy Hunt submitted the following report, and took questions only:</u> <u>West Sussex - Vaccination Update as at 4th March</u> Data published by NHS England on 4 th March shows that 613,333 vaccinations had been delivered across Sussex by Sunday 28 February. It shows that more than 94% of people aged over 70 had received their first dose by the end of February, along with 84% of people aged 65-69. In addition, 243,020 people aged under 65 had received a first dose. This group comprises those people identified as being particularly vulnerable, health and care workers and carers. The NHS in Sussex had already met the targets to offer the vaccine to all residents in care homes for older people, everyone over 70 and all eligible health and care workers and remains on track to offer the vaccine to all those in the first nine priority cohorts by the middle of April. For a full briefing go to:  West Sussex COVID-19 vaccinator <u>Recorded Covid-19 Cases in West Sussex</u> Incidence Rates per 100,000 population 19 February 2021 to 25 February 2021	

Area	Number of cases in 7-day period	7-day rate per 100,000 population (all ages)	7-day rate of cases (per 100,000 population) for people aged 60 years or over
Adur	28	43.5	26.4
Arun	158	98.3	35.1
Chichester	62	51.2	38.4
Crawley	116	103.2	33.3
Horsham	42	29.2	28.6
Mid Sussex	95	62.9	78.0
Worthing	122	110.3	120.8
West Sussex	623	72.1	51.2
South East	5,668	63.6	44.5
England	54,676	97.1	65.2

Shielded and Community Hub

The Community Hub remains in operation providing support seven days a week from 8am to 8pm. We can support residents with a wide range of needs and circumstances and if you require help as a result of COVID-19 you can access the support by calling 033 022 27980 or by completing [the online I need support form](#).

Whilst the offer is available for everyone, we are currently still focused on providing a range of support and practical assistance for the more than 45,000 Clinically Extremely Vulnerable (CEV) residents across West Sussex who have now been advised to shield and therefore are not going shopping.

We expect several thousand residents to be added to the Clinically Extremely Vulnerable cohort during the week ahead as the second part of the national population risk assessment. Plans are in place to make contact with all of those newly added to ensure any support requirements are met.

Clinically Extremely Vulnerable individuals, or their friends and family, are encouraged to contact the Community Hub or use the new online registration service to:

- Request priority access to supermarket delivery slots (if people already have priority supermarket deliveries, they will keep them them);
- Tell the County Council if they need support to follow this guidance that cannot be provided by friends, family or other support networks;
- Update details, for example, their address.

This service can be found at <https://www.gov.uk/coronavirus-shielding-support>.

Residents can also find answers to their questions on the West Sussex County Council website @ www.westsussex.gov.uk/fire-emergencies-and-crime/coronavirus-covid-19-advice-and-information/local-outbreak-control-plan/ which details some Frequently Asked Questions.

Libraries, Record Office & Ceremonies

Following the Government announcement last week, West Sussex libraries will reintroduce a phased way to book IT access for residents from 8 March. They are also planning reopening for browsing from 12 April, but with Covid secure measures still in place, including only a limited number in the buildings at any one time.

The team continue to make the calls to the CEV cohort, to residents who are over 80 years and have now completed over 80% of the calls, with only 900 left now to complete. The 'Select & Collect' service is still proving very popular, with around 2,000 books requested every day.

The Record Office will reopen for limited bookable sessions on 13 April, with bookings commencing from 1 April.

The demand for birth registrations has risen dramatically following last week's announcements by the government, the team are commencing a phased return for birth appointments from 8 March. As a priority, they are re-booking the appointments which were cancelled in December, through to February. Once these appointments have been rescheduled, they will then open the system to accommodate new bookings, which they anticipate being around 22 March. They do anticipate pressure from new parents wanting to organise passports for their new baby and so are advising that before booking any overseas travel arrangements, parents should allow extra time for the birth registration and passport application. New parents can claim for [Child Benefit](#) or [Universal Credit](#) prior to registration. The team will continue to offer emergency birth registrations where needed.

For ceremonies, the national restrictions remain in place until 29 March meaning that currently, ceremonies can only take place in exceptional circumstances. The government roadmap sets out the provisional timescales for the incremental removal of restrictions for ceremonies. As things stand at present, from 29 March there is

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a legal limit of six attendees at a ceremony. It is anticipated that from 12 April this number will increase to 15, from 17 May to 30 attendees and finally from 21 June there will be no limit. These proposals are however, subject to the outcome of the Scientific Events Research Programme. As of 22 February, there were 992 ceremonies booked from March to June 2021.

Small group citizenship ceremonies will resume in March, however, there will still be an offering of virtual ceremonies for vulnerable/shielding citizens.

Care homes

The number of older people's care homes with a confirmed case of COVID-19 is 42 (staff and/or resident). Learning disability and mental health have four residential services with confirmed cases.

As part of the roadmap out of lockdown, the Government announced a new single named visitor scheme to begin from 8 March 2021. This week the West Sussex Provider Forum meeting will focus on support, advice and guidance for care providers in offering visiting to people living in care homes.

Latest guidance on residential care, supported living and home care guidance is available online

Other Issues

- Due to COVID-19 precautions at our Household Waste Recycling Sites (HWRS) reducing the numbers of visitors on site at any one time, there has been some additional congestion and queueing at certain times. Many sites are already experiencing major queues with the annual spring surge in demand occurring a month earlier than usual. We are therefore proposing a trial of a booking system at HWRS at Bognor Regis, Crawley, Horsham, Littlehampton and Shoreham-By-Sea sites from mid-March. Residents will be able to book a specific time slot online or by phone. You will be able to select a specific time slot up to two weeks in advance, but you will be restricted to one visit per week. Currently there are no plans to implement the booking system at Westhampnett, but there is provision within the decision to be able to introduce one if it becomes necessary. For further information go to: <https://www.westsussex.gov.uk/news/new-booking-system-trial-proposed-for-five-household-waste-recycling-sites/>
- Just to confirm that all our public meetings continue to be held virtually and can be watched via our webcast. You can find a list of meetings on our website at: <https://westsussex.moderngov.co.uk/mgCalendarMonthView.aspx?GL=1&bcr=1>
- Lastly, we are also continuing to issue our Town and Parish News, as well as regular press releases (<https://www.westsussex.gov.uk/about-the-council/news-and-campaigns/>). Please check these sites regularly, particularly both our Coronavirus website and the CDC coronavirus website, and for other regular updates.

Jeremy Hunt – West Sussex County Council Member for Chichester North
c/o Cabinet Office, County Hall, West Street, Chichester, PO19 1RQ
E:mail Jeremy.hunt@westsussex.gov.uk Tel: 0330222419536

Mr Andrew Blanchard, a resident, asked if a yellow box on the crossroads at Coach Road / Claypit Lane would be helpful to prevent grid lock / blocking as people queue for the HWRS. Cllr Hunt replied that the double yellow lines that are planned, are due to go down very soon in late March / early April and this should help in Coach Road and Claypit Lane. He added that traffic at the HWRS has been heavier since Christmas. A booking system is to be introduced on some sites in West Sussex, but not at Westhampnett as not known for traffic congestion. However, the WSCC decision to instigate a booking system does allow for it to be used at Westhampnett should the need arise. WSCC have agreed to allow all sites to go onto Summer Hours early, starting on Friday 12th March, and Westhampnett will be open every day of the week. Mr Blanchard commented that it should be better with opening longer hours and every day. Cllr Holden asked if there had been an increase in fly-tipping? Cllr Hunt said he thought not, but he would ask. Cllr Potter advised that the Tip staff think a booking system would be worse for Westhampnett.

Regarding the Gigabit Voucher Scheme Cllr Hunt advised that the current one ends at end of March, but there is to be new one following on this year. He advised that Maudlin is definitely within the area for upgrade and to keep going with getting it done.

Cllr Hunt advised there had recently been a small fire at the HWRS within a container load of waste from Littlehampton. This had been put out with Fire Extinguishers. The Fire Service attended and checked the heat source and were in and out within 20 minutes. He confirmed the new building does have a sprinkler system. The fire was thought to be caused by a Lithium battery.

CDC Cllr Henry Potter submitted the following report, and took questions only:

District Councillors Report.

The review of the Local Plan has slipped somewhat with the news that the Southern Gateway Revitalisation Project has suffered some fairly major hic cups. The demolition of the Boys High School in Kingsham Avenue is not coming forward as expected, the funding for the demolition is lacking and the news two weeks ago that the Ministry of Justice is to reopen the Courts in Chichester, is yet another set back. Both of these acquisitions are important phases of the whole project, the High School Site was to form the major housing site of the scheme and would provide valuable funding for much of the rest of the scheme. There is also a rethink on what

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type and volume of retail and office space will be required for the future, resulting in the change in work patterns and shopping habits. The rethinking goes on, much caused by the world pandemic which has changed many things which we have been accustomed to, working from home and shopping habits as examples

There was a Members Briefing on the Tangmere Strategic Development which was broadcast on the Councils website, and still available. It was comprehensive, but several questions yet to be resolved. I was particularly interested in the traffic implications, not just accessing the A27 but the wider roads network, for example, the impact on the "Rat Run" through the New Road and the difficulties in Lavant. Further consultation is required but, to be fair, the traffic spokesperson was very well aware of the sheer volume of traffic which uses A27-Temple Bar- New Rd. route, and Stane Street as a way into the City, the remedy will be very interesting. Incidentally, they were all completely unaware of the proposed changes to the inappropriate direction signage on the A27 which Highways England are shortly to change!

The final decision to refuse the development at Old Place Farm was very welcome but the letter from the Agent for the developer indicating that an appeal will be lodged was out of order. Arriving before the decision was actually announced, it was almost akin to blackmail knowing that there could be substantial costs to the Council if an appeal was won. However, I firmly believe that there is sufficient evidence within the reasons for refusal to satisfy an Inspection at appeal.

And that concludes my report.

Cllr. Henry Potter. CDC Cllr. The Goodwood Ward

Mr Andrew Blanchard, a resident, said that thank goodness Southgate has stalled. Why do we need more shops / offices anyway? Cllr Potter said Henry Boot, the developers, were looking at the plans again. The demolition of the old Boys School has been delayed due to a newt being found on the site.

Mr Andrew Ball (Rolls Royce Motor Cars) submitted the following report, and took questions:

Operations

- Two-shift working continues to be fully operational. Robust safety measures are in place.
- Vast majority of office-based staff continue to work from home.
- We are utilising our three car parks – within our planning permission – as effectively as possible. We have increased the use of our Head Office car park for shift workers.
- Additional buses – double the previous number - continue to operate to and from Bognor Regis to allow for social distancing.
- Vast majority of planned 'visitor visits' to the Home of Rolls-Royce have been cancelled.

Planning applications: recent/current/forthcoming

- New signage (application pending) – includes March School Car Park Sign.

Works

- Claypit Lane construction works are complete as per advised schedule.
- Additional turfing will be laid this week.

Items raised at last WPC meeting

- **Congestion at shift changeover.** Data shows flow of traffic has improved. Will continue to be monitored/reviewed and further action taken as necessary. Lift sharing will restart once Government restrictions are lifted/it is safe to do so.
- **Parking on local roads.** Head of Facilities and Head of Security briefed. Regular physical Security Team presence on local streets. Focus on Old Arundel Road, Claypit Lane, entrance to Roman Walk. Employees will be informed of extended double-yellow lines.
- **Speeding.** Andrew has been in touch with Sussex Police, with whom RRMC has an excellent relationship. RRMC fully supportive of Police and local authorities. Employee communications to remind everyone to leave the site safely/quietly/adhere to local speed limits.
- **Signage.** Nigel Carter chased for WSCC contact re: access sign.

Other

RRMC launch Wildlife Garden Competition:

<https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0326729EN/bringing-nature-to-life-at-the-home-of-rolls-royce>

<p>51/21 Cont.</p>	<p>RRMC announce House Charity for 2021: https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0326844EN/rolls-royce-family-chooses-chestnut-tree-house-as-2021-house-charity</p> <p>Cllr McLeish said the issues <u>at shift change and the parking in Old Arundel Road</u> are no better. Mr Ball advised that there are daily security patrols, and Mr Andrew Blanchard, a resident, said he sees these at 10-11am in Claypit Lane; they need to be at shift change time. Mr Ball said he would advise the security patrols of the timing.</p> <p>Mr Bob Keatley, a resident, asked why the <u>fence line at the school</u> has been re-aligned? Mr Ball said the sight lines were not good, and they had to be moved back from the approved position due to safety issues.</p> <p>Mr Blanchard, a resident, said recently there had very nearly been a nasty accident between a car exiting the RR car park on Claypit Lane, and a cyclist travelling south on the cycle lane. He wondered if the broken line (give way) at the exit should be changed to a solid line (stop). Mr Ball suggested he would look into providing signage inside the car park, at the exit to say "look left and right", perhaps with the word Stop as well.</p> <p>Cllr Potter said he was caught up in the shift change queue, what about <u>car-sharing</u>? Mr Ball replied that employees cannot car-share at the moment due to Covid, however when it is safe to do so they will go back to car-sharing, and a large number generally do this. Mr Ball added that that car-sharing and cycling is in the Green Travel Plan, as well as RR supporting the Cycle To Work scheme. Employees are still cycling. They have been using all 3 car parks as best as possible, and the congestion is moving faster, but there is still work in progress on this.</p> <p>Mr Bob Keatley, a resident, asked about <u>Park and Ride</u>. Mr Ball said their site at Bognor do this already. They used Goodwood before as well. However this method needs buses and due to Covid less people can travel in a bus. Mr Ball said he would raise the idea.</p> <p>Mr Ball confirmed that Nigel Carter has been talking to WSCC about the <u>deliveries sign</u>, and he will ask him to email the contact to Cllr Hunt to assist.</p> <p>Cllr McLeish thanked all for these reports.</p> <p>AB left the meeting at 1933.</p>	<p>AB</p> <p>AB</p> <p>AB</p> <p>AB</p>
<p>52/21</p>	<p>MEMBERS' REPORTS: To receive reports from Members where not covered in agenda below. None.</p>	
<p>53/21</p>	<p>PLANNING MATTERS: To receive a report on recent planning applications, and update on WH/20/02824/OUT Proposed development North of Madgwick Lane, Westhampnett.</p> <p><u>Planning Update since the last Parish Council Meeting on 8th February 2021</u></p> <p><u>New Planning Applications for the period week 6 (10/02/21) to week 9 (03/03/21) inclusive</u> None</p> <p><u>Update on outstanding Planning Applications</u></p> <p><u>WH/20/03157/REM</u> - Case Officer: Jeremy Bushell Peter Hodgson Land North Of Madgwick Lane Westhampnett West Sussex Application for the Approval of Reserved Matters following Outline Planning Permission WH/15/03884/OUT - relating to proposed sports pitch. O.S. Grid Ref. 487255/106469 To view the application use the following link; https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QKT6G3ERJDD00</p> <p>Westhampnett Parish Council lodged the following on 24/02/21: These comments apply to this application and the related WH/15/03884/OUT and WH/18/01023/REM</p> <p>Confirmation is requested that neither the track nor the sports pitches will be lit in the hours of darkness (sunset – sunrise), to help maintain the SDNP Dark Skies area.</p> <p>What are the details proposed for the surface material for the track? It is understood that this is to be of a permeable nature. Given the propensity for flooding, possibly using open pavements to allow grass to grow through and conceal the actual pathway. Confirmation is requested.</p> <p>A secure barrier fence be erected on both sides of the track, possibly with low level timber post and rail fencing on both sides of the pathway, but in any case, of a design and material acceptable to adjacent householders, from the junction of Old Place Lane to the northern boundary of the open space terminating at the pavilion.</p> <p><u>Decision due 26/04/21</u></p>	

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WH/20/03239/LBC - Case Officer: Vicki Baker

Mr John Brown

Grayle House Stane Street Westhampnett PO18 0NT

Construction of new lean-to conservatory.

O.S. Grid Ref. 488048/106155

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QLBKWTERJR200>

WH/20/03238/DOM - Case Officer: Vicki Baker

Mr John Brown

Grayle House Stane Street Westhampnett PO18 0NT

Construction of new lean-to conservatory.

O.S. Grid Ref. 488048/106155

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QLBKWSERJR100>

Westhampnett Parish Council lodged the following:

Westhampnett Parish Council requests, that if approved, there is a Condition imposed that the Barn remains for the sole use of the owner/occupant of Grayle House and does not become a separate dwelling.

Decision overdue 17/02/21

WH/20/03186/FUL - Case Officer: Vicki Baker

Mr A Levy

3 Folland Drive Westhampnett Chichester West Sussex

Rear extension to detached garage.

O.S. Grid Ref. 487873/106460

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QL0TGOERJJ600>

PC Comment lodged 18/01/21

Decision overdue 10/02/21

Emailed Vicki Baker 15/02/21 as Planning Application no longer available on website, she replied on 18/02/21 saying FUL version now and consultation document to be sent to PC asap as DOM was incorrect due to dwelling under construction. Documents were identical.

WH/20/03186/DOM now WH/20/03186/FUL 19/02/21.

Asked Vicki if the PC comments should be lodged again? She said Yes

PC Comment re-lodged 26/02/21

Decision due 26/03/21

WH/20/03070/DOM - Case Officer: Maria Tomlinson

Mr Nick Pullen

Greytiles Claypit Lane Westhampnett PO18 0NU

Proposed detached garage.

O.S. Grid Ref. 488291/106337

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QKELGRERJ2700>

The PC has no comment to make.

Decision overdue 21/01/21

LV/20/02675/OUT - Case Officer: Jane Thatcher

Berkeley Strategic Land Ltd.

Field South Of Raughmere Drive Lavant West Sussex

Outline Application with all matters reserved (except for access) for the development of 140 dwellings, public open space, landscaping, parking and associated works.

O.S. Grid Ref. 485835/107806

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QIJRNKER0PD00>

PC Objection lodged 23/11/20.

Decision overdue 19/01/21 (Red Card lodged by CDC Ward Cllr)

TG/20/02893/OUT - Case Officer: Mike Bleakley

Countryside Properties (UK) Ltd

Land Adjacent To A27 Copse Farm Tangmere Road Tangmere West Sussex

Outline planning application for a residential-led mixed use development comprising up to 1,300 dwellings (Use Class C3), an expanded village centre (comprising flexible units suited to Use Class E and pubs or drinking

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establishments and/or takeaways in Use Class Sui Generis), community uses, primary school, informal and formal open space, playing pitches, footpaths, cycleways, associated landscaping, utilities and drainage infrastructure, including on-site pumping station(s) with connection to the Strategic Foul network; associated infrastructure and groundworks; with all matters reserved except for the principal access junctions from the A27 grade-separated junction and Tangmere Road and the secondary access at Malcolm Road.

O.S. Grid Ref. 489314/106361

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QJZZT4ERIU00>

PC Comments lodged 01/01/21

CDC held a Public Briefing virtually on Thurs 18 Feb 2021 10.00 am

Decision due 17/02/21, but will be delayed

Decisions

WH/20/03276/FUL - Case Officer: Jane Thatcher

c/o Agent for Rolls Royce Motor Cars The Drive Westhampnett PO18 0SH

Retention of 1 no. structure for storage, retaining use originally approved under 09/01911/FUL.

O.S. Grid Ref. 488512/106717

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QLE2NOERJU100>

Permitted 03/02/21, with No lighting between 1130pm and 0600am

WH/20/01903/OBG - Case Officer: Jane Thatcher

Ms Julian Jones

Land North Of Madgwick Lane Westhampnett West Sussex

Deed of variation to the S106 Agreement in relation to applications 15/03524/OUTEIA and 15/03884/OUT - Madgwick Lane for a change in the trigger for the sports provision and the green route from the 200th dwelling (as drafted) to the 225th dwelling (as proposed). The relevant part of the S106 Agreement is Schedule 1, section 6, paragraph 6.2 and Schedule 1, section 7, paragraph 7.3 Land North Of Stane Street Westhampnett West Sussex

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QE89M0ER0WT00>

Permitted 25/02/21 with new Deed of Variation confirming now 225th dwelling

WH/20/02824/OUT - Case Officer: Jeremy Bushell

CEG Land Promotions And The Landowners

Land Within The Westhampnett / North East Chichester Strategic Development Location (north Of Madgwick Lane) Chichester

Outline Application with all matters reserved except for access for the residential development comprising up to 165 dwellings, including an element of affordable housing; together with an access from Madgwick Lane as well as a relocated agricultural access, also from Madgwick Lane; Green Infrastructure, including the enhancement of the Lavant Valley Linear Greenspace; sustainable drainage systems; and associated infrastructure.

O.S. Grid Ref. 487255/106469

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QJ88KRERI8000>

Refused 01/03/21 on 5 points

The reason for the Council's decision to refuse to permit the above development are:

1) The application sites forms an isolated pocket of land within the Westhampnett/North East Chichester Strategic Development Location (SDL) for which the proposed allocation of 500 homes in policy 17 of the Chichester Local Plan: Key Policies 2014-2029 has already been met through existing planning permissions. Whilst the number of dwellings in the policy is not expressed as a ceiling to further housing in the SDL, the location of the application site is physically divorced from Chichester city and Westhampnett as a consequence of highly constraining environmental factors relating to flooding and noise related issues and to a requirement to retain a viewing corridor to the spire of Chichester Cathedral. Notwithstanding the Council's current position with regard to its adopted housing policies and 5 year housing land supply, the isolated siting and lack of physical and visual integration is in fundamental conflict with the requirements of policy 17 and the Council's vision for the development of the SDL which is for two new residential neighbourhoods planned as integrated extensions to Westhampnett Village and the Graylingwell neighbourhood of Chichester. Furthermore the proposals are also contrary to policies 7 and 33 of the Chichester Local Plan: Key Policies 2014-2029, policy AL4 of the Chichester Local Plan Review 2035 Preferred Approach - December 2018 and criterion 1 of the Interim Position Statement For Housing Development - November 2020. Page 2 of 4 Application No. WH/20/02824/OUT.

2) By reason of its siting the proposed housing would appear visually isolated and out of character in this open area of the Lavant valley landscape. As a result of this lack of visual connection and physical juxtaposition the proposals fail to integrate well with the surroundings resulting in a prominent and harmful island of development with resultant site boundaries poorly related to the existing landscape pattern and detached from both the

<p>53/21 Cont.</p>	<p>western edge of Westhampnett and the north eastern edge of Chichester. The proposals are therefore contrary to policies 17 and 48 of the Chichester Local Plan: Key Policies 2014-2029, policy AL 4 of the Chichester Local Plan Review 2035 Preferred Approach - December 2018 and criteria 1 and 5 of the Interim Position Statement for Housing Development - November 2020.</p> <p>3) Notwithstanding any information submitted on the application to the contrary, the applicant has failed to demonstrate that the proposed development would not result in an unacceptable living environment for the occupiers of the new dwellings by reason of overhead noise from aircraft operating out of Goodwood aerodrome. By reason of its siting the development is therefore likely to give rise to noise complaints from the residents of the new development and in so doing unreasonably prejudice or restrict the long established business operation at the aerodrome. The proposed development is therefore contrary in this regard to policies 17 and 33 of the Chichester Local Plan: Key Policies 2014- 2029 and paragraph 182 of the NPPF (2019).</p> <p>4) Notwithstanding subsequent highways information submitted in respect of the development, the Local Planning Authority is not satisfied at the time of making this decision that the applicant has demonstrated to its satisfaction and to the satisfaction of the Local Highways Authority that the development provides suitable access for pedestrians at both the southern and central points of access (and associated crossing of Madgwick Lane for the latter), provides suitable design of the northernmost (agricultural) access including visibility requirements (and forward visibility) and tracking of vehicles and suitable connections to the existing highway adjacent to Stocks Lane for non-motorised users, thereby resulting in an unacceptable impact on highway safety. The development would therefore be contrary to Policies 8 and 39 of the Chichester Local Plan: Key Policies 2014-2029 and paragraphs 108 and 109 of the National Planning Policy Framework (February 2019).</p> <p>5) In the absence of a signed S.106 legal agreement the application makes no provision for securing the necessary affordable housing or the infrastructure obligations it generates. In failing to secure the necessary affordable housing and infrastructure requirements which a development of this size generates the proposals are contrary to policies 8, 9, 34 and 50 of the Chichester Local Plan: Key Policies 2014-2029 and paragraph 56 of the NPPF (February 2019).</p> <p><u>Developer has advised CDC of their intention to appeal</u></p> <p><u>Other Matters – Chichester Local Plan Review 2020 version of the Council’s Housing and Economic Land Availability Assessment (HELAA) document.</u></p> <p>The PC have been advised of this review which includes Westhampnett, and further comments are to be prepared.</p>	<p><u>LFL</u></p>
<p>54/21</p>	<p><u>THE NEW COUNCILLOR CODE OF CONDUCT 2020:</u> Discussion as to whether to adopt, as recommended by CDC, and if so, a Resolution would be needed to formally adopt the Councillor Code of Conduct 2020</p> <p>The actual Code had been discussed previously, and the Councillors agreed that now CDC are recommending adoption it would be advisable to remain in line with other PC’s and CDC.</p> <p><u>RESOLUTION:</u> To adopt the new Councillor Code of Conduct 2020. This was proposed by Cllr McLeish, seconded by Cllr James, and all voted in favour.</p> <p>The Code is to be added to the PC website and Nicholas Bennett at CDC to be advised.</p> <p>It was noted that the Code also has an aspect covering the actions of the public at Council meetings and it agreed that a link to the whole document should be noted on future Agendas, and the relevant wording included on the Agenda.</p>	<p><u>LFL</u></p> <p><u>LFL</u></p>
<p>55/21</p>	<p><u>BROADBAND SPEEDS:</u> Update on Gigabit Broadband Voucher Scheme Cllr McLeish advised that there are more than 20 households keen to get involved. She has chased Openreach and is awaiting a reply.</p>	<p><u>CMcL</u></p>
<p>56/21</p>	<p><u>HWRS SMELLS AND NOISE FROM THE SITE:</u> Update on Site operation times, and current situation</p> <p>The Parish Clerk outlined the <u>Hours of Operation at HWRS and the Transfer site:</u> Monday – Saturday 6-30am to 5pm (Winter); 6-30am – 7pm (Summer) with 30 minutes grace at end of the day Sunday 8-00am to 5pm (Winter); 8-00am – 7pm (Summer) with 30 minutes grace at end of the day</p> <p>The same has been sought for the <u>CDC Depot</u>, reply awaited. Once both sets are known any time complaints can be assessed as to whether inside or outside permitted operational hours.</p> <p>Mr and Mrs Brown, residents of Grayle House are still suffering smells and noise, and have been recording these as requested by the Environment Agency.</p> <p>Cllr Burborough complained that the actual surface of the exit road smells due to the liquid spills. Cllr Hunt said he would look into this and talk to Mr Paul Madden, WSCC.</p> <p>Cllr Potter said the amount of waste was piling up and remarked that WSCC would have to increase facilities / capacity as the number of households become greater.</p>	<p><u>LFL</u></p> <p><u>JB</u></p> <p><u>JH</u></p>

57/21	<p><u>SOUTHERN WATER RE: FOUL SEWERS CAPACITY IN STANE STREET:</u> Update on correspondence with OFWAT / CCW / CDC and SW</p> <p>The Parish Clerk reported that the subject of the removal of Sewage in the Parish seems to go round and round in circles, seems like a battle to get any improvement. Cllr Potter said the Parish had problems before Madgwick Park, and that SW have to invest a great deal of money on infrastructure before each housing estate is accepted.</p> <p>The Councillors agreed that there needs to be a demand on SW to make a 5 Year Plan in conjunction with the Parish. The Parish Clerk to draft a letter, with a copy to OFWAT, CCW and CDC.</p> <p>Mr Bob Keatley, a resident, said he had a schedule of works that SW have drawn up and he will send that to the Parish Clerk.</p> <p>JH & HP left the meeting at 2007.</p>	<p><u>LFL</u></p> <p><u>RK</u></p>
58/21	<p><u>UPDATE ON REQUESTS RECEIVED BY PARISH CLERK</u></p> <ol style="list-style-type: none"> <u>Dog Poo Signs:</u> The sign is designed, where are these to be located and how many are needed? Once this is ascertained they can be ordered. <u>Path alongside A27:</u> Highways England have now cleared this path and a great job has been done. <u>FP417 Hedge:</u> This hedge has been cut back hard by Goodwood, many thanks to them. 	<p><u>LFL</u></p>
59/21	<p><u>WSALC:</u> Update on the WSALC AGM, and future support / provision of services to WS Parishes and Town Councils</p> <p>The Parish Clerk completed the Proxy forms in support of each AGM Resolution and submitted them by 19th February. However at the time of the AGM on 25th February via Zoom she, along with several other attendees, was not admitted to the actual meeting. However, this made no difference to the outcome, all resolutions were approved:</p> <ol style="list-style-type: none"> The Parish Councils of West Sussex instruct the Directors of WSALC as a Special Resolution not to purchase governance services from the Hampshire Association of Local Councils. The Parish Councils of West Sussex instruct the Directors of WSALC as a Special Resolution to work with the East Sussex Association of Local Councils to re-establish a Sussex Association and to receive joint governance arrangements through a single service. The Parish Councils of West Sussex instruct the Directors of WSALC as a Special Resolution to appoint a new Chairman and Vice Chairman of WSALC. <p>A WSALC Board meeting is to be held very soon to progress matters.</p>	
60/21	<p><u>COMMUNITY HALL:</u></p> <ol style="list-style-type: none"> <u>Update on continued Closure of the Hall from 26th December 2020 to 12th April 2021 at the earliest:</u> Cllr Holden confirmed that 12th April would be the earliest re-opening date. <u>Update on Care of Building:</u> Mr Richard Skillern was unable to attend the meeting but had confirmed he is making regular checks. <u>Update on Bookings / Refunds:</u> Mr Richard Skillern was unable to attend the meeting but had confirmed that a trickle of enquiries had been received, mainly weddings and christenings for later in the year. The Rotary Club have booked an event in September. It is hoped that the social distance relaxation on 12th April will allow some children and baby/toddler classes to recommence. It was noted that although there are risks on costs, it is important to re-open the Hall as soon as possible for the Community. Cllr Moth said that Goodwood Sports / Gym are due to announce their plans, and so it was agreed to hold back until more known. <u>Update on appointment of a Premises Manager:</u> Cllr Holden introduced Mr Chris Maher, the newly appointed Premises Manager, who said Hello via Zoom! Mr Richard Skillern is having a meeting with Mr Maher tomorrow to look at the Hall email where bookings are handled. <u>Hedging:</u> Mr Andrew Blanchard has been working on this with Mr Bob Holman (technical) and Mr Bob Keatley (operations). There are various questions to be answered – how long a hedge, where exactly to be located – on the boundary? Various prices for different hedging plants had been obtained such as yew, beech, privet, hawthorn, holly etc. The preparation of the site will be difficult as it is dreadful underneath. Will need a digger, a 2foot trench, skip for spoil, new soil and compost. Timeframe would be mid-late Summer dig trench, plant Autumn. Will need soak hose. Further planning needed. <u>Summer & Christmas Events:</u> Cllr Moth suggested 2 Community events to be held – 1 in the Summer on the Village Green, and 1 at Christmas. It was agreed that dates need to be put in the diary, to be circulated to all. <u>Hall Audio Visual purchase:</u> Cllr Moth advised that time having gone by since the original costings, and changes in technology, it would be necessary to start again, firstly with the company from Almodington. It was suggested to ask RR what they would need or wish for as a business user. Must ensure the right provision is obtained. Mr Chris Maher to be asked to assist. 	<p><u>AB/ BH</u></p> <p><u>/RK</u></p> <p><u>CM</u></p> <p><u>CM</u></p>

60/21 Cont.	<p>8. <u>Fire Alarm / Emergency Lighting Maintenance and Monitoring Service contract quotes – update:</u> The Parish Clerk advised AES are coming on 17th April and hoped to get CIA there at the same time to assess links required.</p> <p>9. <u>Any other business:</u> Cllr Holden said more people are needed on the Hall Committee. There is a 30-minute meeting once a month, usually the Monday after the PC meetings, plus actions as needed. Mr Chris Maher will also attend the meetings. Anyone interested please contact Cllr Holden. <u>Signage for the Hall Building</u> and a Road Sign are both needed so people can find it! Cllr Burborough to look at some ideas with others including the Parish Clerk.</p>	<p><u>LFL</u></p> <p><u>WH</u></p> <p><u>SB / LFL</u></p>
61/21	<p><u>CENSUS DAY – 21st MARCH:</u> Update on process, and assistance if required</p> <p>The Census letters have gone out with an electronic code to use on the website. If a householder requires a paper one there is a phone number to ring to request one be posted to them.</p>	
62/21	<p><u>PROPOSAL FOR A NEW PATH FOR THE POTENTIAL JOINING UP OF ROUTES TO ENABLE SAFER WALKING TO / FROM WESTERTON TO GOODWOOD HOTEL, AND BEYOND:</u> Update on progress</p> <p>As the new path may be in Boxgrove Parish (depending on which side of the road), this proposal has been sent to Boxgrove Parish Clerk and onwards by her to their Councillor for Footpaths and he has given his support. An email has been sent to Goodwood in detail, and a reply is awaited.</p>	<p><u>LFL</u></p>
63/21	<p><u>PROPOSAL TO RE-PURPOSE THE OLD BUS SHELTER IN THE VILLAGE GREEN PLAY AREA:</u> Proposal by Mr Geoff Hardstaff, details having been previously circulated to the Councillors.</p> <p>Mr Geoff Hardstaff explained his proposal. If placed to the left of the entrance in the play area, with the back to the prevailing weather, it would give shelter to any parent(s) supervising children and cover for any infant within a pushchair. Utilising the existing bench seat, within the shelter, could free up the adjacent bench seat for use elsewhere. Once the shelter has been moved from the current location by the Community Hall that area adjacent to the cycle store could be tidied up and could provide further car park spaces.</p> <p>The Councillors thought that this suggestion was good in principle. The logistics would have to be worked out as it is very heavy! Need to work out the actions required and draw up a spreadsheet of tasks to enable all aspects to be considered.</p>	<p><u>GH / ALL</u></p>
64/21	<p><u>KEEPING THE PARISH LOOKING GOOD – VILLAGE VOLUNTEERS:</u></p> <ol style="list-style-type: none"> <u>Trees from the Woodland Trust:</u> Mr Derek Marlow will plant the remainder of the trees on 22nd March <u>Litter Picking:</u> Cllr McLeish thanked the fantastic team of pickers who have been doing such a great job. The Parish looks very neat and tidy. Mr Andrew Blanchard, a resident, said there are some cans / bottles just up the RR path, could these be collected up? <u>Additional Equipment for the coming season:</u> Mr Mark Mason and Mr Bob Holman wish to purchase a sit-on mower to be used around the Parish. The preferred model is a Cub Cadet XZ3at approximately £5000 plus VAT. Cllr James suggested he may be able to obtain a second-hand machine, but after discussion it was agreed it would not be a suitable specification. Mrs Jean Hardstaff, a resident, said the verges on either side of the footpaths are very bumpy. Cllr McLeish said Mr Mason and Mr Holman had met with the Salesperson, and confirmed the model was very robust. Also, a second blower would really help split the work load up over more than one group and the Stihl blower BG 86C-E is preferred. The Councillors agreed with both these purchases in principle, but not until the new Financial Year in April. As this amount is not in the current Volunteers budget, the Parish Clerk to work out where the funds would come from in the overall budget. Both items would need to be included on the Asset Register and Insurance. <u>Work Parties:</u> Mr Bob Holman reported that there was not going to be a rota this year. Instead he would do a pre-work party walk around to see what tasks were needed to be done. He confirmed the Work Parties will be on 3rd Saturday in the month, 9-30am at the Community Hall as from 20th March. Any others wishing to join the Volunteers please contact Mr Mark Mason, the Parish Council Chairman, or the Parish Clerk. 	<p><u>DM</u></p> <p><u>LFL</u></p> <p><u>MM / BH</u></p> <p><u>LFL</u></p>
65/21	<p><u>COUNCILLORS BUSINESS, FOR NOTING OR INCLUDING ON A FUTURE AGENDA:</u></p> <ol style="list-style-type: none"> It might be necessary to amend date of <u>10th May PC meeting</u> depending on government guidance, currently virtual meetings end on 7th May. The Councillors advised the previous week would be Ok with them if necessary. The meeting was advised that <u>drug taking / dealing</u> was on the increase in the village again with activity in the bus shelters and laybys. It had been suggested that the <u>bus shelters should have lights inside</u>, this was thought a good idea, and information / costs are awaited. The Parish Clerk was asked to update our PCSO, Jason Lemm. Cllr Burborough suggested that a good addition to the Parish would be an <u>Outdoor Table Tennis Table</u> that could be sited on or near the Village Green where all can use it. Cllr Burborough said that there are some at Graylingwell, and they cost about £800. The Councillors agreed this is a good idea and asked Cllr Burborough to email the information she has to the Parish Clerk. 	<p><u>LFL</u></p> <p><u>SB / LFL</u></p> <p><u>SB</u></p>

66/21	<p><u>PARISH FINANCIAL MATTERS:</u></p> <ol style="list-style-type: none"> 1. To note the receipt of Community Hall Grant monies on 22/02/21 at £476.50 (26/12/20-04/01/21) & £6001.00 (05/01/21-15/02/21) and on 04/03/21 at £2,096.00 (16/02/21 – 31/03/21) This was noted. 2. To approve the accounts to 28th February 2021 which had been previously circulated to all Councillors. There being no questions, the approval of the accounts was proposed by Cllr McLeish, seconded by Cllr Burborough, and all voted in favour. The Accounts were signed by Cllr McLeish. 3. To seek approval to move all the Hall Grant monies received to date totalling £19,907.50 to NS&I. This was agreed by all Councillors. The Parish Clerk to action before Year End. 4. To review a Grant request for £200 for 2021/22 from Arun and Chichester Citizens Advice (was £200 for 2020/21) This was approved by all Councillors, to be actioned in the new Financial Year. 5. To review a Grant request for £500 for 2021/22 from Kent, Surrey & Sussex Air Ambulance (was £250 for 2020/21) A grant of £250 was approved by all Councillors, to be actioned in the new Financial Year. To be reviewed in January 2022 to see if any further monies could / should be provided. 6. To resolve to pay the Parish Clerk, at time, for additional hours worked above contracted 16 hours pw from 01/01/21 This was agreed by all Councillors. RESOLUTION: It was RESOLVED that the Parish Clerk be paid at time, for additional hours worked above contracted 16 hours pw from 01/01/21. This was proposed by Cllr McLeish, seconded by Cllr Holden, and all voted in favour. The Parish Clerk to submit a monthly timesheet and WSCC form for approval prior to submission to Payroll. 7. <u>Any other business</u> The Parish Clerk sought approval to move the correct sum of money from NS&I to Barclays to over the Village Green costs for the FY 2020/21. This would be in the region of £3000. The Councillors all agreed, to be actioned before Year End. 	<p><u>LFL</u></p> <p><u>LFL</u></p> <p><u>LFL</u></p> <p><u>LFL</u></p> <p><u>LFL</u></p> <p><u>LFL</u></p>
67/21	<p><u>CORRESPONDENCE, INCLUDING NOTICES & LEAFLETS:</u> None.</p>	
68/21	<p><u>DEALING WITH LOCAL ISSUES:</u> None.</p>	
69/21	<p><u>QUESTIONS BY THE PUBLIC:</u> Any resident of the area covered by the Council and present at the meeting may ask questions relating to the business of the Council. None.</p>	
70/21	<p><u>DATE OF NEXT FULL PARISH COUNCIL MEETING:</u> 12th April 2021 Noted.</p>	
71/21	<p><u>CLOSE MEETING</u> The Chairman closed the meeting at 9.23pm.</p>	

Signed.....
Chairman of Meeting

Date.....