



# WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: **Beccy Anderson**

Westhampnett Community Hall

Hadrian Drive

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## To Westhampnett Parish Councillors:

Cllr W Holden, Cllr D Plummer, Cllr S Burborough, Cllr T Ashcroft, Cllr S James, Cllr S Hanafin, Cllr O'Meara and Cllr C McLeish.

I hereby give notice that a **Full Council Meeting** of the Parish Council will be held at Westhampnett Community Hall, Hadrian Drive, Westhampnett, PO18 0FP on **Monday 14<sup>TH</sup> October 2024 at 7pm** and you are hereby summoned to attend such meeting.

Beccy Anderson, Clerk to the Council

4<sup>th</sup> October 2024

Meeting to be clerked by Locum Clerk, Mrs Louise Shaw

## AGENDA

1	<b><u>OPEN MEETING &amp; TAKE APOLOGIES FOR ABSENCE</u></b>	<b><u>Chair</u></b>
2	<b><u>DISCLOSURE OF INTERESTS:</u></b> To receive from members declarations of Disclosable Pecuniary Interests or Non-Pecuniary Interests, in addition to those listed attached in relation to any items included on the agenda for this meeting, in accordance with Localism Act 2011 s. 29 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.	<b><u>ALL</u></b>
3	<b><u>CO-OPTION OF A NEW COUNCILLOR:</u></b> To consider and/or <b>approve</b> the application from Neil Jackson to be co-opted as a Parish Councillor to include completing and signing 'Acceptance of Office; form and' Members Register of Interests' form if application approved.	<b><u>ALL</u></b>
4	<b><u>PUBLIC QUESTION TIME</u></b> (5 minutes) - <i>prior notice of any question to the Parish Clerk please</i>	
5	<b><u>REPORTS FROM EXTERNAL BODIES:</u></b> including District Councillor (Henry Potter) and County Councillor (Jeremy Hunt) and local organisations; reports to be submitted by email to the Parish Clerk for circulation to Councillors prior to the meeting. Questions to be taken at the meeting.	
6	<b><u>CONFIRM MINUTES OF THE:-</u></b> Full Parish Council Meeting 9 <sup>th</sup> September 2024	<b><u>ALL</u></b>
7	<b><u>CHAIR'S ANNOUNCEMENTS</u></b> – Councillors to note/discuss as appropriate (i) New Parish Council website	<b><u>Chair</u></b>
8	<b><u>ROLLS ROYCE NEW ENTRANCE WORKS ADJACENT TO MAUDLIN VILLAGE GATES/SIGNS</u></b> Councillors to be updated regarding recent meetings with RR and WSCC.	<b><u>ALL</u></b>
9	<b><u>PAYMENT APPROVAL</u></b> Councillors to approve October 2024 Cheque payments.	<b><u>ALL</u></b>
10	<b><u>BANK RECONCILIATIONS</u></b> Councillors to approve (i) Barclays Bank Reconciliation for August 2024 (ii) Barclays Bank Reconciliation for September 2024	<b><u>ALL</u></b>

11	<b><u>2024/2025 INTERIM INTERNAL AUDIT REPORT</u></b> Councillors to approve the Interim Internal Audit Report and note any actions necessary.	<b><u>ALL</u></b>
12	<b><u>2024/2025 Qtr 2 BUDGET MONITORING REPORT</u></b> Councillors to approve the Qtr 2 Budget Report and note any actions necessary.	<b><u>ALL</u></b>
13	<b><u>2023/2024 EXTERNAL AUDITOR REPORT &amp; CERTIFICATE</u></b> Councillors to approve the 2023/2024 External Auditor Report	
14	<b><u>COMMUNITY HALL</u></b> (i) Cllr T Ashcroft to report from Community Hall Committee (ii) Councillors to be updated on plans for the Community Café, Christmas event & Quiz night (iii) Councillors to approve the purchase of a real Christmas Tree (iv) Councillors to approve the quotation from Greenclean for hall cleaning services. (v) Councillors to updated regarding Community Hall Development Plans	<b><u>Cllrs</u></b> <b><u>TC/DP</u></b> <b><u>ALL</u></b>
15	<b><u>TRO WESTERTON LANE</u></b> Councillors to be updated regarding the application for speed reduction on Westerton Lane.	<b><u>Chair</u></b> <b><u>ALL</u></b>
16	<b><u>ALLOTMENTS</u></b> Councillors to be updated in regard to the handover of the Allotments from the developer of Madgwick Park to the Parish Council.	<b><u>Cllr DP</u></b> <b><u>ALL</u></b>
17	<b><u>PLANNING</u></b> Councillors to be updated regarding any ongoing planning matters.	<b><u>Cllr SB</u></b> <b><u>ALL</u></b>
18	<b><u>SPEED INDICATOR DEVICES</u></b> Councillors to be updated	<b><u>Cllr DP</u></b> <b><u>ALL</u></b>
19	<b><u>DATE OF NEXT MEETING:</u></b> Monday 12 <sup>th</sup> November 2024, 7pm	<b><u>Chair</u></b>
20	<b><u>CLOSE MEETING</u></b>	<b><u>Chair</u></b>

### **END OF AGENDA**

## **OCTOBER 2024 REPORT FROM HENRY POTTER CDC Member for the Goodwood Ward -**

### District Councillors Report

Recent meetings of the Council have focused on a rather old ‘chestnut’ the Southern Gateway Project, which was first considered back in 2017. It is an ambitious project and there are many constraints in progressing this development. Initially it involved re-locating the Bus Station and the Garage / workshop, inclusion of the Basin Road Car Park, the Post Office sorting Depot, the Police Station Playing field off Kingsham Road, the Boys High School Site and The Law Courts. Only the first two sites are owned by CDC, the others are owned by the County Constabulary, WSCC And HM Justices. These independent Authorities have since withdrawn from the original scheme and propose do their own thing! And an appointed Developer, Henry Boot Ltd chose to leave the project when The Ministry of Justice re-opened the Law Courts. This has led to the whole project being reconstituted only involving the CDC owned land. Currently the bus garage is likely to relocate to a CDC owned site in Terminus Road and since a public consultation, Stagecoach propose to introduce bus pick up and drop off stops relocated to kerbsides in the Avenue de Chartres and South Street. There has been great concern regarding the loss of the current Terminal, but one must remember the time when there was no Bus Station as such. Most Southdown Services terminated in West Street where many of the Stagecoach services still do.

However, the proposal to forge ahead with this reduce overall scheme was approved by full Council on 1st October. Also included in the scheme is the possibility of relocating the Council Offices from East Pallant to somewhere in this new scheme and to dispose of the current, since the Covid epidemic, underused Offices and the EP Car Park! Losing the car parking facility to my mind is a ridiculous idea when in the same breath we want to encourage more businesses and visitors into the City.

At the same meeting it was also decided to implement a Regeneration Programme for the City Centre. This is to improve the experience for residents and visitors alike with greater encouragement for businesses and valued entertainment to come to Chichester, improvements to the Street Scene are also envisaged. Certain sums of money to fund these ambitions have been allocated from the Councils reserves.

On a local note, a few days ago whilst driving into Chichester from Strettington I was almost confronted by, not a

huge truck, but it was a 6 wheeled HGV, turning out of the RRMC construction site and it had to drive onto the south (my) side of Stane Street to make the turn to go east. I saw this as being most unsatisfactory. Imagine a 13+ metre long articulated HGV doing the same! However, I attended Sue Nel's 'Brew with Sue' coffee morning on 3rd of this month and on the way. I stopped and spoke with the roadworks project manager and he informed me that the truck driver was at fault. He should have engaged with a 'banksman/marshal who would have directed him to use "the wrong side of the egress" in order to make a left turn safely. There is a banksman on duty at this location all the while there are traffic movements. I understand from the meeting with Sue that concerns regarding the newly laid footpaths have been addressed so her position as a Public Liaison Officer is valued and the meetings I'm sure will be appreciated. I'm sorry that there appears to be no progress in resolving the ridiculous situation of the management of the sports facilities which are a condition of the Madgwick Park Development but I must congratulate those who are trying to seek a resolution to this issue, it isn't easy. Henry Potter, CDC Member for the Goodwood Ward

**ITEM 9 October Chq Payments**

Chq Date	Payee	Details	Cheque No	Payments
04/10/24	GreenThumb	VG Grass treatment Sept 2024	101991	831.00
04/10/24	Chris Maher	September 2024 hours	101992	684.00
04/10/24	Tracy Ashcroft	Reimburse bench plaque repair	101993	10.00
04/10/24	Mark Short	Comm Hall window cleaning Sept 2024	101994	70.00
04/10/24	Moore	Ext Audit Fees for Y/E 2023/2024	101995	504.00
04/10/24	A J Gallagher Ins Brokers	Insurance Premium 2024/2025	101996	4,525.10
04/10/24	Scottish Power	VG electricity 12/06 to 10/09/24	101997	174.48
04/10/24	St Peter's Church	Grant	101998	1,000.00
04/10/24	Mulberry LA Services Ltd	2024/2025 Interim Audit	102000	294.60
04/10/24	D M Chainsaws	Brushcutter, pruner, hedge trimmer	102001	1,574.20
04/10/24	L Huntingford	Grass Cutting 05/09/24 & 19/09/2024	102002	390.00
			<b>TOTAL</b>	<b>10,057.38</b>

## ITEM 10 August & September 2024 Bank Reconciliations

### WPC Current Account Bank Reconciliation @ 31st August 2024

<b>Bank Balance @ 1st August 2024</b>	<b>98,558.51</b>
Add income	2,449.12
Less payments	58,722.01
Less: Unpresented cheques	2,674.00
Net bank balance @ 31st August 2024	<b>39,611.62</b>

#### **CASH BOOK**

Opening balance @ 01/08/2024	98,280.95
Add receipts for August 2024	2,449.12
Less payments for August 2024	61,118.45
Balance carried forward	<b>39,611.62</b>

### WPC Current Account Bank Reconciliation @ 30th September 2024

<b>Bank Balance @ 1st September 2024</b>	<b>42,285.62</b>
Add income	37,241.35
Less payments	5,237.90
Less: Unpresented cheques	3,739.83
Net bank balance @ 30th September 2024	<b>70,549.24</b>

#### **CASH BOOK**

Opening balance @ 01/09/2024	39,611.62
Add receipts for September 2024	37,241.35
Less September for September 2024	6,303.73
Balance carried forward	<b>70,549.24</b>